

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, September 17, 2019 at 8:30 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Daniel Uran, Joan Hollekim, Garry Jacobson, and Wayne Olson present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Jacobson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Olson, seconded by Comm. Jacobson, to approve the minutes of the September 3, 2019 meeting. Upon roll call, all present voted yes. Motion carried.

Moved by Jacobson seconded by Comm. Hollekim, to approve the special minutes of the September 6, 2019 meeting. Upon roll call, all present voted yes. Motion carried

C. BILLS

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the bills totaling \$1,276,414.89. Upon roll call, Olson, Jacobson, Uran, Hollekim, and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading.)

**APPROVED 09/17/2019 - PAYMENT 09/17/2019**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
97243	A&W TOWING & RECOVERY, INC. GENERAL FUND	1,050.00 1,050.00
97244	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY ROAD & BRIDGE FUND	730.26 506.76 223.50
97245	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	753.94 643.60 110.34
97246	ARMOR INTERACTIVE GENERAL FUND DOCUMENT PRESERVATION FUND	9,413.10 8,873.10 540.00
97247	ASPHALT SURFACE TECHNOLOGIES, CORP COUNTY ROAD & BRIDGE FUND	321,925.06 321,925.06
97248	BADLANDS ENVIRONMENTAL CONSULTANTS, INC. GENERAL FUND	1,125.00 1,125.00
97249	BBH INSURANCE, INC GENERAL FUND	50.00 50.00
97250	BECHTOLD PAVING INC COUNTY ROAD & BRIDGE FUND	365,260.83 365,260.83
97251	BHG INC COUNTY ROAD & BRIDGE FUND	260.46 260.46
97252	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	24,145.00 24,145.00

97253	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	900.95 900.95
97254	CARD SERVICES GENERAL FUND	82.19 82.19
97255	CARQUEST OF STANLEY WEED CONTROL FUND	232.18 232.18
97256	CDW GOVERNMENT GENERAL FUND	507.55 507.55
97257	CENTRAL SPECIALTIES, INC. COUNTY ROAD & BRIDGE FUND	231,108.10 231,108.10
97258	CHARM-TEX, INC. GENERAL FUND	1,363.00 1,363.00
97259	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	1,165.53 1,165.53
97260	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
97261	COLBENSON/MEGAN GENERAL FUND	1,000.00 1,000.00
97262	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,453.88 3,453.88
97263	CPS TECHNOLOGY SOLUTIONS GENERAL FUND	1,864.00 1,864.00
97264	CRAFT ELECTRIC, INC. COUNTY ROAD & BRIDGE FUND	241.38 241.38
97265	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	175.00 175.00
97266	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	28,900.79 25,665.79 3,235.00
97267	DAKOTA DRUG CO GENERAL FUND	374.33 374.33
97268	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	1,150.39 1,150.39
97269	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	48,364.19 48,364.19
97270	FRITEL CONSTRUCTION, INC. 152-93 UNORGANIZED TOWNSHIP	18,678.84 18,678.84
97271	GAFFANEYS OF MINOT INC GENERAL FUND	1,183.00 1,183.00
97272	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	822.40 822.40
97273	GOOSENECK IMPLEMENT WEED CONTROL FUND	706.34 706.34
97274	INDIANA BMV GENERAL FUND	12.00 12.00
97275	INFORMATION TECHNOLOGY DEPT GENERAL FUND	5,968.05 2,326.05

	E 911 EMERGENCY/WIRELESS FUND	3,642.00
97276	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	26,261.39 26,261.39
97277	JOHNSON/LAURIE GENERAL FUND	489.70 489.70
97278	JPMORGAN CHASE BANK NA GENERAL FUND	1,871.15 1,871.15
97279	K SQUARED ELECTRIC INC WEED CONTROL FUND	101.20 101.20
97280	KOHLER COMMUNICATIONS INC COUNTY ROAD & BRIDGE FUND	1,373.10 1,373.10
97281	LA QUINTA INN & SUITES GENERAL FUND	169.20 169.20
97282	LAWSON PRODUCTS, INC COUNTY ROAD & BRIDGE FUND	319.58 319.58
97283	MIDSTATE TELEPHONE CO GENERAL FUND	3,261.86 3,261.86
97284	MINNESOTA SHERIFF'S ASSOCIATION GENERAL FUND	200.00 200.00
97285	MOUNTRAIL CO ROAD DEPART 152-93 UNORGANIZED TOWNSHIP	12,443.20 12,443.20
97286	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	600.00 600.00
97287	MOUNTRAIL TOWING AND RECOVERY,LLC. GENERAL FUND	175.00 175.00
97288	NAPA COUNTY ROAD & BRIDGE FUND	15.98 15.98
97290	ND ASSOCIATION OF COUNTIES GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	1,569.33 40.00 1,529.33
97291	ND ASSOCIATION OF COUNTIES GENERAL FUND	63.00 63.00
97292	NEOFUNDS BY NEOPOST GENERAL FUND	762.99 762.99
97293	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	40.74 40.74
97294	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
97295	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	1,266.35 1,216.42 24.96 24.97
97296	ORTLOFF WATER DEPOT COUNTY ROAD & BRIDGE FUND	2,310.00 2,310.00
97297	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	64.63 64.63
97298	PEACE OFFICER STANDARDS & TRAINING BOARD GENERAL FUND	135.00 135.00

97299	PINNACLE COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	5,050.55 3,299.40 1,751.15
97300	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	8.49 8.49
97301	PRAETORIAN DIGITAL GENERAL FUND	1,566.00 1,566.00
97302	PRAIRIE FORD, INC. GENERAL FUND	113.32 113.32
97303	PRINGLE & HERIGSTAD, PC GENERAL FUND	819.00 819.00
97304	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	40.54 40.54
97305	R & T WATER DISTRICT COUNTY PARKS FUND	68.33 68.33
97306	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	2,234.80 2,234.80
97307	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
97308	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,636.07 1,399.76 117.00 119.31
97309	REVELATOR SERVICES COUNTY ROAD & BRIDGE FUND	75.00 75.00
97310	RYAN CHEVROLET COUNTY ROAD & BRIDGE FUND	1,204.11 1,204.11
97311	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	45,258.69 45,258.69
97312	SAVAGE WATER SOLUTIONS COUNTY ROAD & BRIDGE FUND	1,549.97 1,549.97
97313	SDSU-SDLTAP COUNTY ROAD & BRIDGE FUND	400.00 400.00
97314	SECRETARY OF STATE GENERAL FUND	36.00 36.00
97315	SECURITY TRANSPORT SERVICES, INC. GENERAL FUND	2,932.02 2,932.02
97316	SERVPRO OF MINOT GENERAL FUND	43,840.49 43,840.49
97317	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
97318	STANLEY HARDWARE GENERAL FUND WEED CONTROL FUND	1,191.93 888.58 303.35
97319	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
97320	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,366.00 5,366.00

97321	STEINS INC	1,108.65
	GENERAL FUND	1,065.57
	COUNTY PARKS FUND	43.08
97322	SUMMIT FOOD SERVICE, LLC	4,260.03
	GENERAL FUND	4,260.03
97323	THOMAS LAW FIRM	135.00
	GENERAL FUND	135.00
97324	THOMSON REUTERS-WEST PUBLISHING CORP.	144.34
	GENERAL FUND	144.34
97325	UNITED QUALITY COOPERATIVE	27,474.78
	GENERAL FUND	1,270.75
	COUNTY ROAD & BRIDGE FUND	25,395.88
	COUNTY PARKS FUND	808.15
97326	VACHAL/LYNETTE	161.34
	COUNTY AGENT FUND	161.34
97327	VERIZON WIRELESS	1,475.70
	GENERAL FUND	84.04
	COUNTY ROAD & BRIDGE FUND	370.52
	E 911 EMERGENCY/WIRELESS FUND	1,021.14
97328	WARD COUNTY SHERIFF'S DEPT	100.00
	GENERAL FUND	100.00
97329	WESTERN DAKOTA ENERGY ASSOCIATION	95.00
	GENERAL FUND	95.00
	<b>FINAL TOTAL</b>	<b>\$ 1,276,414.89</b>

D. FEES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the August 2019 fees for the Sheriff's Office, Clerk of Court and overweights. Upon roll call, Ruland, Hollekim, Uran, Olson, and Jacobson voted yes. Motion carried.

E. PAYROLL

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the full-time agreement for Kurt Myers as a Road Worker in the amount of \$3,712.50 per month /\$44,550 per year. Upon roll call, Hollekim, Uran, Olson, Jacobson, and Ruland voted yes. Motion carried.

F. COMPREHENSIVE PLAN

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the land use map development portion with SRF for the Comprehensive Plan in the amount of \$13,954. Upon roll call, Olson, Uran, Ruland, Jacobson and Hollekim voted yes. Motion carried.

H. GREEN GROUP

Discussion was held on the employee inspector position requested by Green Group. Warren Bogert, DES did the research and found throughout the State that no employees are employed by counties as a State Inspector is provided by the State of North Dakota.

I. DUPLEXES

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the Addendum on the Purchase Agreement for Craig Anderson to change the purchase price from \$150,000 to \$156,000 with the additional amount of \$6,000 to be utilized for closing costs. Upon roll call, Hollekim, Ruland, Uran, Olson and Jacobson voted yes. Motion carried.

Discussion was also held on the two remaining duplexes. The two existing are located at 7 & 9 Meadow

Lane.

Moved by Comm. Uran, seconded by Comm. Olson, to keep the two remaining duplexes at 7 & 9 Meadow Lane for County housing. Upon roll call, all present voted yes. Motion carried.

#### J. FINANCIALS

Heather Greenlee, Deputy Auditor reviewed the 2019 financials for the General Fund account.

#### 3. APPOINTMENT SCHEDULED

8:30 A.M.

The Upper Missouri District Health Unit Budget hearing telephone conference for the 2020 budget was held in conjunction with Divide County, McKenzie County and Williams County Commissioners. The 2020 Upper Missouri District Health Unit Budget was approved by the respective boards. Hearing adjourned at 8:49 A.M.

8:40 A.M.

Discussion was held on the salary chart for the employees for the 2020 year. The HR Advisory Committee recommended a revised salary step chart lowering percentages increases to .5% after five years.

Present for the discussion was Corey Bristol, Sheriff, Nichole Degenstein, HR Director, Lori Hanson, Tax Director, Melissa Vachal, Recorder, and Traci Hysjulien, Clerk of Court.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve salaries for the 2020 budget as reflected in the current Salary Step Chart. Upon roll call, Jacobson, Olson, and Hollekim voted no, Ruland and Uran voted yes. Motion failed.

Comm. Hollekim stated she is in favor of a salary increase but felt the percentage increases after the first five years of employment should be lowered. Comm. Hollekim commented that if the salaries are approved as proposed in the current salary chart, many salaries will be high in comparison to county employees State-wide. The Board would review other scenarios for percentage increases.

9:25 A.M.

Karen Babbitt, Head Custodian met with the board to present the electrical bid for the sprinklers system at the Courthouse and the plan from Indigo Signworks to modify the entrance sign.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve moving forward with the sprinkler system project in the amount totaling \$19,666.94 which includes the proposal of \$13,890 from Central Dakota Sprinkler, \$3,655.94 from Ralph's Plumbing & Heating Inc. and \$2,121 from Craft Electric. Upon roll call, Ruland, Hollekim, Olson, Jacobson, and Uran voted yes. Motion carried

9:30 A.M.

Michael Cymbaluk with Hydra XL, LLC was present for the hearing pertaining to the zoning amendment filed by Hydra XL, LLC.

Chairman Ruland opened the 9:30 a.m. public hearing to receive comments on the zoning request filed by Hydra XL LLC, with concurrence from Double Eagle LLP, landowner for an amendment to change land zoned agricultural to industrial for the purpose of constructing an earthen freshwater holding pond on a 120 acre, more or less, tract of land described as the N½NW¼ & SW¼NW¼ of Section 33, Township 154 North, Range 92 West (**Brookbank Township**).

Heidi Kory, Planning & Zoning Assistant Administrator, presented the information from the August 26, 2019 Planning & Zoning Commission recommendation to the Mountrail County Commissioners to approve the zoning request filed by Hydra XL LLC with concurrence from Double Eagle LLP landowner for an amendment to change land zoned agricultural to industrial for the purpose of constructing an earthen freshwater holding pond on a 120 acre, more or less, tract of described as the N½NW¼ & SW¼NW¼ of Section 33, Township 154 North, Range 92 West (**Brookbank Township**) to be utilized for frac water only as Hydra XL LLC has met criteria as set forth in Article IV, Section III of the Mountrail County Zoning Ordinance and is further contingent upon Hydra XL LLC with concurrence from Double Eagle LLP landowner complying with all other terms and conditions of the Mountrail County Zoning Ordinance.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the zoning request filed by Hydra XL LLC with concurrence from Double Eagle LLP landowner for an amendment to change land zoned agricultural to industrial for the purpose of constructing an earthen freshwater holding pond on a 120 acre, more or less, tract of described as the N½NW¼ & SW¼NW¼ of Section 33, Township 154 North, Range 92 West (**Brookbank Township**) to be utilized for frac water only with the contingency the pond is fenced and subject to approval from the Water Resource District Board as Hydra XL LLC has met criteria as set forth in Article IV, Section III of the Mountrail County Zoning Ordinance and is further contingent upon Hydra XL LLC with concurrence from Double Eagle LLP landowner complying with all other terms and conditions of the Mountrail County Zoning Ordinance. Upon roll call, all present voted yes. Motion carried.

9:35 A.M.

Corey Bristol, Sheriff met with the board to discuss the agreement between the County and City of Stanley for utilizing the Zuercher System.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve signing the agreement between the County and the City of Stanley for utilization of the Zuercher Program. Upon roll call, all present voted yes. Motion carried.

9:40 A.M.

Nichole Degenstein, Human Resource Director met with the Board to discuss the different Employee Handbook policy changes.

Moved by Comm. Hollekim, seconded by Comm. Uran, to adopt the changes to Policy #201 Employment Categories of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to adopt the changes to Policy #207 Work Schedules of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to adopt the new Policy #208 Travel Time of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to adopt the new Policy #209 Social Media Networking of the Mountrail County Employee Handbook as presented by Director Degenstein and with added wording "on social media sites" as discussed in paragraph one. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to adopt the changes to Policy #211 Attendance and Punctuality of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to adopt the changes to Policy #301 Employee Benefits of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to eliminate Policy #311 Longevity Pay of the Mountrail County Employee Handbook. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to adopt the changes to Policy #319 Leave without Pay during 1<sup>st</sup> Year of Employment of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to adopt the changes to Policy #401 Timekeeping of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to adopt the changes to Policy #409 Administrative Pay Corrections of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran to adopt the changes to Policy #413 Personnel Data Changes of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to adopt the changes to Policy #519 Inclement

Weather Emergency Closings of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to enter into a Learning Management System to receive a 5% discount on the Workforce Safety Premium. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to move the employment categories in the C43 band to a C41 band as recommended by the HR Advisory Committee. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to band the Assistant States Attorney’s at a D61 band as recommended by the HR Advisory Committee for the 2020 budget. Upon roll call, all present voted yes.

Moved by Comm. Uran, seconded by Comm. Olson, to approve adding an Environmental Scientist/Site Inspector to the C44 band as recommended by the HR Advisory Committee. Upon roll call, all present voted yes. Motion carried.

10:10 A.M.

Heidi Kory, Planning & Zoning Assistant Administrator along with Charlie Sorenson, Planning & Zoning Chairman, Cliff Tollefson, Van Hook Township Chairman, and Krystle Tollefson, Van Hook Township Clerk/Treasurer appeared to discuss the Van Hook Planning & Zoning being transferred to the County Planning & Zoning.

Moved by Comm. Olson, seconded by Comm. Uran, to approve proceeding with the process of transferring the Van Hook Planning and Zoning to the County under ND Century Code 54-40.5-03. Upon roll call, all present voted yes. Motion carried.

10:40 A.M.

Discussion was held on the 2020 Preliminary Budget Hearing for the County.

Moved by Comm. Uran, seconded by Comm. Hollekim, to open the 2020 Preliminary Budget Hearing. Upon all call, all present voted yes. Motion carried.

The Board reviewed the preliminary budget for the county budgets for 2020. No further comments were received.

Moved by Comm. Hollekim, seconded by Comm. Uran, to close the 2020 Preliminary Budget Hearing for the County. Upon roll call, all present voted yes. Motion carried

11:00 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge. Also present were Janice L. Hanson, Ann Taylor and Jeff Ebsch from Brosz Engineering, Roberta Ramberg, Charles Ramberg, Kent Jaeger and Brad Murphy from RDO Equipment, Steve Farden from Farden Construction, Craig Mizer, Jason Olson, and Dan Vander Vorste from HDR Engineering.

1. MOTOR GRADER BID OPENING RESULTS

Moved by Comm. Olson, seconded by Comm. Uran to approve buying four (4) motor graders with RDO Equipment in the amount of \$1,426,000 with Mountrail County exercising guarantee buyback with Butler Machinery for used motor graders and exercising future buyback program with RDO to determine low bid amount Upon roll call, Uran, Ruland, Hollekim, Olson and Jacobson voted yes. Motion carried.

2. 96<sup>TH</sup> AVE NW

Moved by Comm. Uran, seconded by Comm. Olson, to approve signing the notice of award for Farden Construction in the amount of \$2,630,316.90 for the 96<sup>th</sup> Ave NW Reconstruction Project with a completion date of July 15, 2020. Upon roll call, Olson, Ruland, Hollekim, Jacobson and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim to approve Change Order #1 decreasing the contract to \$2,102,704.53 and extending the completion date to July 15, 2020 for the 96<sup>th</sup> Ave NW Reconstruction Project. Upon roll call, Hollekim, Ruland, Olson, Uran and Jacobson voted yes. Motion carried.



3. CR 9/101ST AVE NW

Charles Ramberg was present to express concerns of the CR9 construction project and to discuss the temporary right of way on the connector roads in Unorganized Township 154-94. Mr. Ramberg presented a letter signed by Roberta Ramberg, Janice L. Hanon, Omar Hanson, Johny Moe, Scott Liedle, Jim Hegland, Gary W. Raan, Larry Thompson, and Charles Ramberg concerning the temporary easements on 101<sup>st</sup> Ave/CR9. The Board instructed Engineer Hennessy to determine the acreage being used for temporary easements due to realignment of roads in Unorganized Township 154-94. Janice Hanson was also present to express concerns of the project.

4. CR 3/76TH AVE NW

No action was taken on the amendment for Preliminary and Construction Engineering Services for the additional 4 miles on CR3 reconstruction. The Board agreed last meeting to only proceed with Phase I of this project, the first three miles from 33<sup>rd</sup> St NW to CR14.

5. 2020 TOWNSHIP MAINTENANCE AGREEMENT

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the 2020 Township Maintenance Agreement. Upon roll call, all present voted yes. Motion carried.

6. 2020-2024 COUNTY FEDERAL AID PROGRAM

Engineer Hennessy gave an update on the 2020 County Federal Aid Program.

7. PICKUP USE FOR WISE ROADS PROJECT

Discussion was held on the WDEA utilizing a county pickup for installation of the Wise Road Project Data Collections in Mountrail County. The Board agreed not to allow WDEA’s contracted employee to utilize the vehicle for extended trips or to travel to and from his home. Also discussion was held on other participating counties sharing the mileage cost of utilizing the vehicle for installations outside of Mountrail County.

8. OUT OF STATE TRAVEL

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the out of state travel for three Road & Bridge employees to South Dakota for the Local Roads Conference, October 16-17, 2019. Upon roll call, all present voted yes. Motion carried

9. Reduce Speed ON CR14

Moved by Comm. Uran, seconded by Comm. Olson, to approve reducing the speed limit to 35 mph on the Parshall Bay Road CR14 from 76<sup>th</sup> St NW/CR3 west to Parshall Bay. Upon roll call, all present voted yes. Motion carried. RAIN CLOSURES

Discussion was held on closing road during heavy rains.

10. ROAD CONSTRUCTION UPDATE

Discussion was held on Blaisdell South Pavement Repairs, Cottonwood Bridge, CR 6 White Earth Drainage Issues, CR 9, Microsurfacing, Old Highway 2, Overlays and permanent easement on 96<sup>th</sup> Ave NW.

4. ADJOURN

The Board adjourned at 2:03 P.M. to meet in regular session on Tuesday, October 1, 2019 at 9:00 A.M. Accepted and approved this 1<sup>st</sup> day of October, 2019.

---

Trudy Ruland, Chairman

Mountrail County Commissioner

---

Heather Greenlee

Mountrail County Deputy Auditor