

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, October 1, 2019 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Daniel Uran, Joan Hollekim, Garry Jacobson, and Wayne Olson present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Jacobson, to review and approve the agenda as amended. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the minutes of the September 17, 2019 meeting as amended. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the bills totaling \$1,768,750.71 and September payroll checks #10798-11213 and direct deposit #11066-11212 totaling \$920,434.67. Upon roll call, Ruland, Olson, Jacobson, Uran, and Hollekim voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading.)

APPROVED 10/01/2019 - PAYMENT 10/01/2019

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
97331	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
97332	ABRAHAMSON/SANDRA GENERAL FUND	201.68 201.68
97333	ADVANCED BUSINESS METHODS GENERAL FUND	1,864.46 1,864.46
97334	AGGREGATE CONSTRUCTION INC COUNTY PARKS FUND	997.05 997.05
97335	AMERICAN BANK CENTER SOCIAL WELFARE FUND	1,377.01 1,377.01
97336	AMERICAN INSTITUTIONAL SUPPLY GENERAL FUND	182.97 182.97
97337	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND	125.11 125.11
97339	BLUE CROSS BLUE SHIELD GENERAL FUND	236.00 236.00
97340	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	3,050.00 3,050.00
97341	BOOM CONCRETE, INC.-SO. DAKOTA COUNTY PARKS FUND	10,440.00 10,440.00
97342	BRAD'S HARDWARE HANK COUNTY PARKS FUND	22.57 22.57

97343	BRAUN INTERTEC CORPORATION COUNTY ROAD & BRIDGE FUND	13,364.50 13,364.50
97344	BRISTOL/COREY GENERAL FUND	45.08 45.08
97345	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	45,625.10 45,625.10
97346	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	3,107.08 3,107.08
97347	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	788.55 788.55
97348	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,356.70 370.00 149.50 3,837.20
97349	CRAFT/KATHY SOCIAL WELFARE FUND	389.00 389.00
97350	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	11,757.98 11,757.98
97351	DAKOTA BUSINESS SOLUTIONS GENERAL FUND	548.99 548.99
97352	DALE/JENNIFER GENERAL FUND	63.00 63.00
97353	DENNIS/MARY SOCIAL WELFARE FUND	5.00 5.00
97354	DOCUMENT OUTPUT CENTER, LLC GENERAL FUND	261.20 261.20
97355	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	56,427.06 56,427.06
97356	ESCO BISMARCK COUNTY ROAD & BRIDGE FUND	8,344.00 8,344.00
97357	FARMERS UNION LUMBER CO COUNTY ROAD & BRIDGE FUND	102.55 102.55
97358	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	100.00 100.00
97359	FRITEL CONSTRUCTION, INC. COUNTY PARKS FUND	700.00 700.00
97360	GEMPLER'S WEED CONTROL FUND	99.97 99.97
97361	GILBERTSON/HEATHER SOCIAL WELFARE FUND	427.94 427.94
97362	GRAPHICS, LETTERING & TRIM GENERAL FUND	2,160.00 2,160.00
97363	HOLIDAY CREDIT OFFICE GENERAL FUND	3,184.46 3,184.46
97364	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	135.40 135.40
97365	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	4,750.00 4,750.00

97366	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	2,024.22 859.00 1,165.22
97367	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	29,801.31 29,801.31
97368	JOHNSON/JODI GENERAL FUND	335.75 335.75
97369	KADRMAS, LEE & JACKSON INC COUNTY ROAD & BRIDGE FUND	7,000.00 7,000.00
97370	KINNEY/SHELLY SOCIAL WELFARE FUND	172.93 172.93
97371	KOHLER COMMUNICATIONS INC GENERAL FUND	1,097.50 1,097.50
97372	KRONOS SAASHR INC GENERAL FUND	602.36 602.36
97373	LA QUINTA INN & SUITES GENERAL FUND	169.20 169.20
97374	LARSON'S TIRE SERVICE SOCIAL WELFARE FUND	53.83 53.83
97375	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	186.42 186.42
97376	LIGHTNER/JAMES GENERAL FUND	67.92 67.92
97377	LOCKREM/DAWN SOCIAL WELFARE FUND	5.79 5.79
97378	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,530.00 1,530.00
97379	LONIER/RACHEL SOCIAL WELFARE FUND	34.62 34.62
97380	LYLE SIGNS INC E 911 EMERGENCY/WIRELESS FUND	37.50 37.50
97381	MATTHEW BENDER & CO INC GENERAL FUND	1,087.24 1,087.24
97382	MAYO CONSTRUCTION COMPANY, INC COUNTY ROAD & BRIDGE FUND	1,496,921.25 1,496,921.25
97383	MICROTEL SOCIAL WELFARE FUND	168.00 168.00
97384	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND COUNTY AGENT FUND WEED CONTROL FUND	539.09 128.26 145.03 156.00 50.96 58.84
97385	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	7,930.74 6,775.25 1,155.49
97386	MOUNTRAIL CO ROAD DEPART 153-93 UNORGANIZED TOWNSHIP	2,125.00 2,125.00

97387	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND	10,744.44 79.40
	COUNTY ROAD & BRIDGE FUND	136.21
	COUNTY PARKS FUND	10,528.83
97388	NAPA COUNTY ROAD & BRIDGE FUND	177.62 175.40
	WEED CONTROL FUND	2.22
97389	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	210.58 210.58
97390	ND ASSOCIATION OF COUNTIES GENERAL FUND	133.00 133.00
97391	NEOFUNDS BY NEOPOST GENERAL FUND	1,000.00 1,000.00
97392	NEOPOST USA INC SOCIAL WELFARE FUND	180.57 180.57
97393	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND	59.98 59.98
97394	OFFICE DEPOT INC GENERAL FUND	1,025.23 662.80
	COUNTY ROAD & BRIDGE FUND	290.20
	SOCIAL WELFARE FUND	72.23
97395	ORTLOFF WATER DEPOT COUNTY ROAD & BRIDGE FUND	537.00 537.00
97396	PINNACLE SOCIAL WELFARE FUND	898.21 898.21
97397	PINNACLE-AGRONOMY DEPT WEED CONTROL FUND	82.50 82.50
97398	PRAIRIE FORD, INC. GENERAL FUND	135.27 135.27
97399	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	3,870.62 3,870.62
97400	RAMADA HOTEL & SUITES SIOUX FALLS SD GENERAL FUND	476.00 476.00
97401	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,311.32 1,311.32
97402	REVELATOR SERVICES COUNTY ROAD & BRIDGE FUND	770.79 770.79
97403	ROHDE/COLLEEN SOCIAL WELFARE FUND	389.00 389.00
97404	SATERMO TRUSTWORTHY HARDWARE GENERAL FUND	17.46 17.46
97405	SINCLAIR OIL & GAS COUNTY ROAD & BRIDGE FUND	3,650.00 3,650.00
97406	SRF CONSULTING GROUP, INC GENERAL FUND	2,859.57 2,859.57
97407	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	27.28 27.28
97408	SUMMIT FOOD SERVICE, LLC GENERAL FUND	2,087.84 2,087.84

97409	THE SIDWELL COMPANY COUNTY ROAD & BRIDGE FUND	520.00 520.00
97410	TOMLINSON/HEATHER COUNTY AGENT FUND	94.92 94.92
97411	VACHAL/LYNETTE COUNTY AGENT FUND	100.00 100.00
97412	VERIZON CONNECT NWF, INC. COUNTY ROAD & BRIDGE FUND	828.80 828.80
97413	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	314.27 78.00 204.28 31.99
97414	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
97415	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	1,600.58 1,600.58
97416	102.9 KWGO-FM COUNTY ROAD & BRIDGE FUND	360.00 360.00
	FINAL TOTAL	\$1,768,750.71

D. PAYROLL

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve increasing the salary for Karen Davies with Treasurers Office to the amount of \$4,750 per month /\$57,000 per year for successful completion of probationary period. Upon roll call, Jacobson, Hollekim, Uran, Olson, and Ruland voted yes. Motion carried.

E. CONTRACT

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the support services contract for Kronos in the amount of \$1,421.52 from December 18, 2019 to December 17, 2020. Upon roll call, Hollekim, Olson, Uran, Ruland, and Jacobson voted yes. Motion carried.

H. OPIOID LITIGATION

Discussion was held on the Opioid Litigation process. Wade Enget, State’s Attorney discussed the process and the developments in the Opioid Litigation as it relates to the State of North Dakota.

I. DELEGATE

Present for the discussion was Lynnette Vachal, County Extension Agent.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve Lynnette Vachal as the delegate for the North Dakota State Fair Association. Upon roll call, all present voted yes. Motion carried.

J. EAGLEVIEW INVOICE

Discussion was held on the Eagleview Pictometry invoice on whether the payment should be paid in full or split between the 2019 and 2020 budgets.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve paying the remaining balance of the first half of the Eagleview invoice in the amount of \$45,000 out of the Commissioner’s Contingency Fund. Upon roll call, Olson, Ruland, Hollekim, Uran and Jacobson voted yes. Motion carried.

K. MISCELLANEOUS

Discussion was held on the condition of the chairs in the South Complex Meeting room.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve purchasing 3 dozen new chairs

similar to the Courthouse Emergency/Commissioner room chairs for the South Complex Meeting Room. Upon roll call, Jacobson, Olson, Ruland, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve signing and sending tax deed eviction notices in accordance with NDCC 57-28-08. Upon roll call, Olson, Uran, Jacobson, Ruland, and Hollekim voted yes. Motion carried.

L. BOARD CONCERNS

States Attorney Enget stated he does not support the proposed amendment to remove County Superintendent of Schools from having representation on the State Council for the ND Association of Counties. The Board supported States Attorney Enget's comments on this issue.

3. APPOINTMENT SCHEDULED

9:30 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the salary chart and the proposed policy on background checks. Present for the discussion were Corey Bristol, Sheriff, Lori Hanson, Tax Director, Candice Grilley, Social Service Director and Karen Babbitt, County Building Supervisor.

Moved by Comm. Hollekim, seconded by Comm. Olson, to adopt the new Policy #210 Background Checks of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve a revised salary chart for the 2020 budget year with percentage increases within each step of the chart with no stagnant years as follows: Steps 1-5 at 2%, Steps 6-10 at 1%, Steps 11-29 at .5% and Steps 30 and beyond at .25%. Upon roll call, Ruland, Hollekim, Uran, and Olson voted yes and Jacobson voted no. Motion carried.

10:30 A.M.

Candice Grilley, Social Service Director met with the Board to discuss the hiring of two Direct Care Associates and the recommendation of members to the Mountrail & McKenzie Social Service Zone Board.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve hiring an emergency Temp Direct Care Associate and a regular part-time Direct Care Associate. Upon roll call, Jacobson, Olson, Ruland, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to appoint Dan Uran, Cindy Edwards and Vincent Roehr as members to represent Mountrail County on the Mountrail and McKenzie Social Service Zone Board as recommended by Director Grilley. Upon roll call, all present voted yes. Motion carried.

10:45 A.M.

No one appeared at 10:45 A.M. to make comment on the 2020 Final Budget for Mountrail County. The budget was presented and acted upon around noon.

Stephanie A. Pappa, Auditor presented final budgets for 2020. Present was Nichole Degenstein, Human Resource Director.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the Mountrail County Final Budget for 2020 in the amount of \$116,073,594. Upon roll call, Ruland, Hollekim, Olson, Jacobson, and Uran voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to authorize the department heads to make adjustments in salary in the 2020 year based on the salary chart approved October 1, 2019. Upon roll call, Olson, Jacobson, Ruland, Uran and Hollekim voted yes. Motion carried.

11:00 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge. Also present were Gerald Koble, Jason Olson with HDR Engineering and Ann Taylor with Brosz Engineering.

1. CR 9/101ST AVE NW

Moved by Comm. Olson, seconded by Comm. Uran, to approve sending the letter to Charles

Ramberg addressing his concerns on CR 9/101st Ave NW. Upon roll call, all present voted yes. Motion carried.

Discussion was held with Corey Bristol, Sheriff who stated that CR 9, 101st Ave NW is closed due to wet conditions.

2. ROM-0300(142)

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the Construction and Maintenance Agreement with ND Department of Transportation for Project #ROM-0300(142) for gravel surfacing and calcium chloride stabilization on various missile routes in the County. Upon roll call, Olson, Ruland, Uran, Jacobson and Hollekim voted yes. Motion carried.

3. ND COUNTIES WITH RAILROAD CROSSING

Discussion was held on sending a letter to the ND Department of Transportation identifying CR 19 as a location where rail/highway crossing safety needs improvement.

4. OVERWEIGHT ASSESSMENT/36TH ST NW

Gerald Koble appeared to discuss an overweight assessment he received hauling crude oil on 36th St NW, Big Bend Township. Mr. Koble would like the overweight assessment lowered due to not being aware of the weight limit capacity and the timing of the road closure restrictions.

Moved by Comm. Jacobson, seconded by Comm. Olson, to settle for 20% of the fine being \$4,160 due to the timing of the road closure restrictions with settlement subject to Big Bend Township's approval of the reduction for the overweight assessment on 36th St NW. Upon roll call, Olson, Ruland, Hollekim, Uran and Jacobson voted yes. Motion carried.

5. OLD HIGHWAY 2

Discussion was held on the continuation of the liquidated damages for Old Highway 2. Engineer Hennessy will get a formal request from the contractor for the Board to take action upon.

6. CR 10/53RD ST NW

Discussion was held on CR 10/53rd St. NW with Franklin & Rosemary Martens on the issue of water standing in the ditches. State's Attorney Enget discussed the agreement between Mountrail County and Franklin & Rosemary Martens during construction which all terms have been satisfied.

4. ADJOURN

The Board adjourned at 12:15 P.M. to meet in regular session on Tuesday, October 15, 2019 at 9:00 A.M. Accepted and approved this 15th day of October, 2019.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor