

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, May 7, 2019 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Daniel Uran, Joan Hollekim, Garry Jacobson, and Wayne Olson present. Also present was States Attorney Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Hollekim, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the minutes of the April 16, 2019 meeting. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Olson, seconded by Comm. Uran, to approve the bills totaling \$946,088.99 and April payroll, checks #10717-10732, direct deposit #9622-9768 totaling \$875,391.79. Upon roll call, Hollekim, Olson, Jacobson, Uran, and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading.)

APPROVED 05/07/2019 - PAYMENT 05/07/2019

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
96266	AAA COLLECTIONS, INC. SOCIAL WELFARE FUND	289.81 289.81
96267	ACME TOOLS COUNTY PARKS FUND	4,680.00 4,680.00
96268	ADVANCED BUSINESS METHODS GENERAL FUND	2,326.50 2,326.50
96269	ALGER TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,874.67 1,874.67
96270	AMERICAN BANK CENTER SOCIAL WELFARE FUND	1,205.56 1,205.56
96271	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	629.51 493.61 135.90
96272	ARMOR INTERACTIVE GENERAL FUND DOCUMENT PRESERVATION FUND	8,881.09 6,812.29 2,068.80
96273	AVI SYSTEMS, INC GENERAL FUND	578.37 578.37
96274	BAKKEN COMMERCIAL TRUCK WASH GENERAL FUND	30.00 30.00
96275	BATTERIES PLUS BULBS #639	18.45

	GENERAL FUND	18.45
96276	BERT'S TRUCK EQUIPMENT OF MOORHEAD COUNTY ROAD & BRIDGE FUND	394.50 394.50
96277	BICKER TOWNSHIP COUNTY ROAD & BRIDGE FUND	54.17 54.17
96278	BIG BEND TOWNSHIP COUNTY ROAD & BRIDGE FUND	7,414.60 7,414.60
96279	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	2,800.00 2,800.00
96280	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	8,612.50 8,612.50
96281	CAPTAIN/TERESA GENERAL FUND	234.32 234.32
96282	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	333.75 333.75
96283	CBM MANAGED SERVICES GENERAL FUND	4,278.68 4,278.68
96284	CDW GOVERNMENT GENERAL FUND SOCIAL WELFARE FUND WEED CONTROL FUND	12,894.83 12,237.91 291.72 365.20
96285	CHARM-TEX, INC. GENERAL FUND	1,154.92 1,154.92
96286	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	519.50 370.00 149.50
96287	CITY OF PARSHALL SOCIAL WELFARE FUND	140.93 140.93
96288	CITY OF STANLEY GENERAL FUND	799.89 799.89
96289	COMFORT SUITES GENERAL FUND SOCIAL WELFARE FUND	411.80 158.00 253.80
96290	COTTONWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	47.50 47.50
96291	CRAFT/KATHY SOCIAL WELFARE FUND	172.20 172.20
96292	DAKOTA FIRE EXTINGUISHERS, INC. COUNTY ROAD & BRIDGE FUND	515.39 515.39
96293	DEBING TOWNSHIP COUNTY ROAD & BRIDGE FUND	25,657.36 25,657.36
96294	DEUTSCH/KEITH GENERAL FUND	146.40 146.40
96295	DOMBEN/ANDY SOCIAL WELFARE FUND	45.00 45.00
96296	FARMERS UNION LUMBER CO	31.72

	GENERAL FUND	31.72
96297	FENSTER/KAYLA SOCIAL WELFARE FUND	622.34 622.34
96298	FERTILE TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,559.32 1,559.32
96299	GAEBE/MARILYN GENERAL FUND	400.00 400.00
96300	GAFFANEYS OF MINOT INC SOCIAL WELFARE FUND	271.36 271.36
96301	GALLS-QUARTERMASTER GENERAL FUND	141.88 141.88
96302	GILBERTSON/HEATHER SOCIAL WELFARE FUND	22.40 22.40
96303	GIVING HEARTS HOME CARE LLC SOCIAL WELFARE FUND	420.00 420.00
96304	GRAPHICS, LETTERING & TRIM COUNTY ROAD & BRIDGE FUND	1,192.00 1,192.00
96305	GRILLEY/CANDICE SOCIAL WELFARE FUND	180.13 180.13
96306	H.A.THOMPSON & SONS INC GENERAL FUND	9,690.00 9,690.00
96307	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	9,030.36 9,030.36
96308	HERMANSON/NANCY SOCIAL WELFARE FUND	49.70 49.70
96309	HOLIDAY CREDIT OFFICE GENERAL FUND	3,184.74 3,184.74
96310	HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND	8,726.52 8,726.52
96311	HYNEK/MICHAEL GENERAL FUND	100.00 100.00
96312	IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,294.45 1,294.45
96313	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	125.10 125.10
96314	JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND	249.96 249.96
96315	JOB SERVICE OF NORTH DAKOTA GENERAL FUND	1,794.81 1,794.81
96316	JOHN DEERE FINANCIAL GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,080.50 101.03 2,979.47
96317	JOHNSON AUTO BODY INC GENERAL FUND	6,519.64 6,519.64
96318	K SQUARED ELECTRIC INC	578.25

	GENERAL FUND	578.25
96319	KINNEY/SHELLY SOCIAL WELFARE FUND	341.25 341.25
96320	KNIFE RIVER TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,278.63 10,278.63
96321	KOHLER COMMUNICATIONS INC GENERAL FUND	446.80 446.80
96322	KRONOS SAASHR INC GENERAL FUND	505.98 505.98
96323	LA QUINTA INN & SUITES GENERAL FUND	253.80 253.80
96324	LABORATORY CORP OF AMERICA, HOLDINGS SOCIAL WELFARE FUND	59.50 59.50
96325	LAHTINEN/LUKE GENERAL FUND	137.70 137.70
96326	LEES/KAITLYN SOCIAL WELFARE FUND	557.38 557.38
96327	LEUPP/TAMRA GENERAL FUND	56.59 56.59
96328	LIBERTY TOWNSHIP COUNTY ROAD & BRIDGE FUND	790.95 790.95
96329	LINDLEY/MELANIE SOCIAL WELFARE FUND	39.10 39.10
96330	LOCKREM/DAWN SOCIAL WELFARE FUND	251.95 251.95
96331	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,215.00 1,215.00
96332	LONETREE ENERGY & ASSOCIATES COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
96333	LONIER/RACHEL SOCIAL WELFARE FUND	25.63 25.63
96334	LOSTWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	245.05 245.05
96335	LUTTRELL/JANETTE SOCIAL WELFARE FUND	191.80 191.80
96336	LYSTAD/GRACE SOCIAL WELFARE FUND	185.50 185.50
96337	MANITOU TOWNSHIP COUNTY ROAD & BRIDGE FUND	9,721.34 9,721.34
96338	MARMON/W. DEAN GENERAL FUND	40.00 40.00
96339	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	18,383.75 590.00 17,793.75
96340	MENARDS - MINOT	456.70

	GENERAL FUND	15.18
	COUNTY ROAD & BRIDGE FUND	199.00
	COUNTY PARKS FUND	242.52
96341	MICROTEL	1,184.00
	SOCIAL WELFARE FUND	1,184.00
96342	MIDSTATE TELEPHONE CO	314.55
	GENERAL FUND	157.24
	SOCIAL WELFARE FUND	157.31
96343	MILLS/JAMIE	182.27
	SOCIAL WELFARE FUND	182.27
96344	MONTANA DAKOTA UTILITIES CO	8,028.59
	GENERAL FUND	6,622.65
	COUNTY ROAD & BRIDGE FUND	1,405.94
96345	MOUNTRAIL CO ROAD DEPART	17,512.50
	153-93 UNORGANIZED TOWNSHIP	450.00
	154-94 UNORGANIZED TOWNSHIP	9,375.00
	155-94 UNORGANIZED TOWNSHIP	7,687.50
96346	MOUNTRAIL COUNTY FOOD PANTRY	80.11
	SOCIAL WELFARE FUND	80.11
96347	MOUNTRAIL COUNTY HEALTH CENTER	600.00
	GENERAL FUND	600.00
96348	MOUNTRAIL COUNTY PROMOTER	164.80
	SOCIAL WELFARE FUND	164.80
96349	MOUNTRAIL COUNTY WEED CONTROL	976.80
	COUNTY PARKS FUND	976.80
96350	MOUNTRAIL WILLIAMS ELECTRIC COOP	1,592.00
	GENERAL FUND	198.99
	COUNTY ROAD & BRIDGE FUND	311.73
	COUNTY PARKS FUND	1,081.28
96351	MRC GLOBAL (US) INC.	74.19
	COUNTY ROAD & BRIDGE FUND	74.19
96352	MYRTLE TOWNSHIP	335.80
	COUNTY ROAD & BRIDGE FUND	335.80
96353	ND ASSOCIATION OF COUNTIES	126.00
	GENERAL FUND	126.00
96354	ND DEPT OF EMERGENCY SERVICES	5,528.40
	2013 FLOOD DISASTER	5,528.40
96355	ND STATE RADIO COMMUNICATIONS	1,080.00
	GENERAL FUND	1,080.00
96356	ND TRUCK WASH	60.00
	GENERAL FUND	60.00
96357	NDSU - EXTENSION OFFICE	6,966.89
	COUNTY AGENT FUND	6,966.89
96358	NELSON/ELMER	22.05
	SOCIAL WELFARE FUND	22.05
96359	NEOFUNDS BY NEOPOST	3,000.00
	GENERAL FUND	3,000.00

96360	NEOPOST USA INC SOCIAL WELFARE FUND	180.57 180.57
96361	NORMONT EQUIPMENT CO. COUNTY ROAD & BRIDGE FUND	1,384.88 1,384.88
96362	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	5,606.93 5,606.93
96363	NORTH DAKOTA TELEPHONE CO SOCIAL WELFARE FUND	259.60 259.60
96364	NORTHWEST COLLISION AND CUSTOM, INC SOCIAL WELFARE FUND	895.15 895.15
96365	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	56,720.80 56,720.80
96366	OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	28.78 28.78
96367	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND DOCUMENT PRESERVATION FUND COUNTY AGENT FUND	2,632.92 1,857.92 99.78 -0.65 609.75 66.12
96368	OGDEN/CRYSTAL SOCIAL WELFARE FUND	230.30 230.30
96369	OSBORN TOWNSHIP COUNTY ROAD & BRIDGE FUND	15,869.90 15,869.90
96370	OSTDAHL/JOANN SOCIAL WELFARE FUND	9.66 9.66
96371	PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND	302.67 302.67
96372	PARSHALL LUMBER & SUPPLY GENERAL FUND COUNTY ROAD & BRIDGE FUND	105.18 5.00 100.18
96373	PARSHALL TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,255.30 2,255.30
96374	PAULSON/JANINNE SOCIAL WELFARE FUND	85.75 85.75
96375	PINNACLE SOCIAL WELFARE FUND	1,069.77 1,069.77
96376	PINNACLE-AGRONOMY DEPT WEED CONTROL FUND	7,453.89 7,453.89
96377	PORTH/THOMAS GENERAL FUND	103.24 103.24
96378	POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,484.65 4,484.65
96379	PRAIRIE FORD, INC. GENERAL FUND	134.08 134.08
96380	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	85.03 85.03

96381	PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,041.72 1,041.72
96382	RADISSON HOTEL-BISMARCK SOCIAL WELFARE FUND	253.80 253.80
96383	RAMKOTA HOTEL & CONFERENCE CENTER VETERAN'S SERVICE OFFICER FUND	360.00 360.00
96384	RAT LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	21,046.80 21,046.80
96385	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	519,141.88 519,141.88
96386	REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	161.81 161.81
96387	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	723.90 244.05 479.85
96388	RESIDENCE INN SOCIAL WELFARE FUND	338.40 338.40
96389	ROISE/DUSTIN I. GENERAL FUND	120.88 120.88
96390	ROSS TOWNSHIP COUNTY ROAD & BRIDGE FUND	6,468.39 6,468.39
96391	RULAND/TRUDY GENERAL FUND	47.56 47.56
96392	RYAN CHEVROLET COUNTY ROAD & BRIDGE FUND	3,577.86 3,577.86
96393	SANFORD HEALTH SOCIAL WELFARE FUND	7.83 7.83
96394	SAUBER ENGINEERING, INC COUNTY PARKS FUND	1,313.75 1,313.75
96395	SHELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	258.11 258.11
96396	SIKES TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,815.95 2,815.95
96397	SORENSEN/CHARLIE GENERAL FUND	118.56 118.56
96398	SORKNESS TOWNSHIP COUNTY ROAD & BRIDGE FUND	243.94 243.94
96399	STANLEY FIRE DEPARTMENT CO. HAZARDOUS CHEMICAL ACCOUNT FUND	11,250.00 11,250.00
96400	STANLEY HARDWARE SOCIAL WELFARE FUND	15.47 15.47
96401	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	9.78 9.78
96402	STAVE TOWNSHIP COUNTY ROAD & BRIDGE FUND	116.50 116.50

96403	STEINS INC GENERAL FUND	1,264.68 1,264.68
96404	STREICHER'S GENERAL FUND	184.96 184.96
96405	SVEEN/SHADOE SOCIAL WELFARE FUND	185.95 185.95
96406	SWANSTON EQUIPMENT CORP COUNTY ROAD & BRIDGE FUND	441.38 441.38
96407	THIESSEN/TIFFANY GENERAL FUND	7.70 7.70
96408	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	144.34 144.34
96409	TRACTOR SUPPLY COMPANY COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	260.90 170.95 89.95
96410	VAN HOOK RESORT, LLC COUNTY PARKS FUND	608.44 608.44
96411	VAN HOOK TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,855.02 1,855.02
96412	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	1,474.08 168.18 368.43 923.30 14.17
96413	WARD COUNTY AUDITOR GENERAL FUND COUNTY LIBRARY-BOOKMOBILE FUND	20,813.50 8,013.50 12,800.00
96414	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	1,167.44 1,167.44
96415	WHITE EARTH TOWNSHIP COUNTY ROAD & BRIDGE FUND	107.43 107.43
96416	WOLD/MARIE GENERAL FUND	180.00 180.00
96417	ZEE SERVICE COMPANY COUNTY ROAD & BRIDGE FUND	86.50 86.50
96418	3D SPECIALTIES INC COUNTY ROAD & BRIDGE FUND	7,504.00 7,504.00
96419	SERVPRO OF MINOT GENERAL FUND	11,050.00 11,050.00
	FINAL TOTAL	\$946,088.99

D. FEES

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the March 2019 fees for the Recorder's Office. Upon roll call, Olson, Jacobson, Hollekim, Uran, and Ruland voted yes. Motion carried.

E. TRANSFERS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the transfer for Oil & Gas allocations

totaling \$1,330,691.84 for current allocations from the General Fund to the County Road & Bridge Fund (60% of Oil & Gas Funds). Upon roll call, Jacobson, Ruland, Uran, Hollekim, and Olson voted yes. Motion carried.

F. PAYROLL

Moved by Comm. Uran, seconded by Comm. Olson, to approve Temporary Employee Agreement with Joann Ostdahl from Social Services at a salary of \$21.46 per hour to the end of the 2019 year. Upon roll call, Uran, Jacobson, Olson, Hollekim, and Ruland voted yes. Motion carried.

Nichole Degenstein, Human Resource Director stated the State of ND does treat the Temporary Employee Agreement differently so Director Degenstein will check into and get back with the board.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve Temporary Employee Agreement for Shawn Johnson from Road & Bridge Department at a salary of \$20.00 per hour from April 26, 2019 to November 30, 2019. Upon roll call, Olson, Jacobson, Hollekim, Ruland, and Uran voted yes. Motion carried.

G. BURN BAN

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve signing the Fire Disaster Declaration and Automatic Burn Ban Proclamation for the 2019 year. Upon roll call, all present voted yes. Motion carried.

H. CONTRACT

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve signing the contract with the Village Business Institute for Employee Assistance Program. Upon roll call, Hollekim, Uran, Olson, Jacobson, and Ruland voted yes. Motion carried.

I. AMENDING BUDGETS

Discussion on amending budgets. The Auditor will request from all Department Heads to amend the salary portion of budgets if needed for the 2019 budget.

J. HR ADVISORY COMMITTEE

Moved by Comm. Olson, seconded by Comm. Jacobson, to nominate Comm. Hollekim and Comm. Uran to serve on the HR Advisory Committee and to conduct performance reviews for the Appointed Department Heads. Upon roll call, all present voted yes. Motion carried.

K. COUNTY CLOSURE POLICY

Discussion was held on revising the County's weather closure policy and whether the County needs to take away the paid portion when a closure occurs. The Board will discuss this at the next commissioner meeting.

L. BOARD CONCERNS

Discussion was held on upcoming meetings being held.

3. APPOINTMENT SCHEDULED

9:30 A.M.

Lori Hanson, Tax Director, along with Teresa Captain, Deputy Tax Director met with the Board for the abatement hearing on parcel #60-0017300. Tax Director Hanson recommended removal of the land value as the property being taxed was determined to be part of the Railroad right of way and shouldn't be taxable.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the abatement on parcel 60-0017300 for the 2017 tax year as recommended by Tax Director Hanson. Upon roll call, Ruland, Hollekim, Olson, Jacobson and Uran voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the abatement on parcel 60-0017300 for

the 2018 tax year as recommended by Tax Director Hanson. Upon roll call, Uran, Hollekim, Olson, Jacobson, and Ruland voted yes. Motion carried.

9:35 A.M.

Lori Hanson, Tax Director, along with Teresa Captain met with the Board for the abatement hearing on parcel #60-0020326. Tax Director Hanson recommended denying the abatement as the property is equitable with all industrial properties in the Ross Subdivision and based off 2017 and 2018 commercial sales information in Mountrail County. Casey Fairbanks sent an email to the Board with his concerns.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to deny the abatement on parcel 60-0020326 for the 2018 tax year as recommended by Tax Director Hanson. Upon roll call, Olson, Jacobson, Uran, Hollekim, and Ruland voted yes. Motion carried.

9:40 A.M.

Lori Hanson, Tax Director, along with Teresa Captain met with the Board for the abatement hearing on parcel #60-0020325. Tax Director Hanson recommended denying the abatement for the same reasoning for above parcel #60-0020326. Casey Fairbanks sent an email to the Board with his concerns. Director Hanson stated the recent sale in 2019 of a lot in the Ross Subdivision cannot be used as only 2017 and 2018 sales are used and one sale is not enough sales to be able to do comparable land values on.

Moved by Comm. Uran, seconded by Comm. Jacobson, to deny the abatement on parcel 60-0020325 for the 2018 tax year as recommended by Tax Director Hanson. Upon roll call, Uran, Ruland, Hollekim, Jacobson, and Olson voted yes. Motion carried.

9:45 A.M.

Lori Hanson, Tax Director, met with the Board for the abatement hearing on parcel #58-0062400 and recommended a reduction in structure value. Also present was Dennis Steele. Dennis Steele stated there is no access to city water and no amenities from the City of Parshall so would like to lower the taxable value.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the abatement on parcel 58-0062400 for the 2018 tax year as recommended by Tax Director Hanson. Upon roll call, Hollekim, Uran, Olson, Ruland, and Jacobson voted yes. Motion carried.

9:50 A.M.

Lori Hanson, Tax Director, met with the Board for the abatement hearing on parcel #52-0005800 and recommended removal of the structure value due to an error in the assessment books.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the abatement on parcel 52-0005800 for the 2018 tax year as recommended by Tax Director Hanson. Upon roll call, Olson, Ruland, Hollekim, Jacobson, and Uran voted yes. Motion carried.

9:55 A.M.

Lori Hanson, Tax Director, met with the Board to discuss the Joint Powers Agreement between the City of Stanley and Mountrail County for the Vanguard Appraisals, Inc.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Joint Powers Agreement between the City of Stanley and Mountrail County for the Vanguard Appraisals, Inc. Upon roll call, Ruland, Uran, Hollekim, Olson, and Jacobson voted yes. Motion carried.

Tax Director Hanson also discussed the award for GIS from Urisa and if it would be alright to partake. Comm. Hollekim had no problem applying for the award but not necessarily being able to accept the award in Louisiana.

Moved by Comm. Hollekim, seconded by Comm. Uran, to apply for the Urisa award for GIS. Upon roll call, all present voted yes. Motion carried.

10:00 A.M.

Jessica Niemitalo, Treasurer met with the Board to discuss the 7 CD's up for renewal.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve renewal of all 7 CD's with American Bank Center for 12 months. Upon roll call, Ruland, Hollekim, Uran, Jacobson, and Olson voted

yes. Motion carried.

10:15 A.M.

Nichole Degenstein, Human Resources Director, met with the Board to discuss the Treasurer Salary. Also present was Jessica Niemitalo, Treasurer.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the salary increase for Jessica Niemitalo at a salary of \$72,000.00 per year effective May 1, 2019. Upon roll call, Ruland, Hollekim, Uran, Olson, and Jacobson voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the Temporary Employee Agreement for Donald Grant from Road & Bridge Department at a salary of \$20.00 per hour from May 13, 2019 to November 30, 2019. Upon roll call, Ruland, Hollekim, Olson, Uran, and Jacobson voted yes. Motion carried

Discussion was held concerning if the employees get the full salary or a portion of the salary increase due to the existing motion made on March 8, 2019. The original motion from March 8, 2019 Meeting minutes would cover only the portion of the salary increase for the remainder of the year be paid out for those employed prior to April 1, 2019.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the salary increase for Dawn Lockrem at a salary of \$5,278 per month for successful completion of 6 month probationary subject to the March 8, 2019 original motion. Upon roll call, Hollekim, Olson, Jacobson, Uran, and Ruland voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the salary increase for Kayla Fenster at a salary of \$5,222 per month for successful completion of 6 month probationary subject to the March 8, 2019 original motion. Upon roll call, Ruland, Hollekim, Jacobson, Olson, and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the salary increase for Candice Grilley at a salary of \$7,318 per month for successful completion of 6 month probationary subject to the March 8, 2019 original motion. Upon roll call, Uran, Hollekim, Ruland, Olson, and Jacobson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the salary increase for Julian Degenstein at a salary of \$5,482 per month for successful completion of 6 month probationary subject to the March 8, 2019 original motion. Upon roll call, Hollekim, Uran, Olson, Jacobson, and Ruland voted yes. Motion carried

Director Degenstein discussed when the Commission would like to do the evaluations for the appointed officials. Comm. Hollekim is questioning whether the advisory board will do this or the County Commissioner Board. The Commissioners that are appointed to the Advisory Committee will be involved with the evaluations for all appointed officials.

Discussion on the volunteering for ambulance drivers etc. A policy will be drawn up to reflect the same policy as jury duty pay.

11:00 A.M.

Jana Hennessy, Engineer, met with the Board to discuss Road & Bridge. Also present were Greg Boschee, John Schroeder and Zach Gaaskjolen with Brosz Engineering.

1. PUBLIC HEARING ON DUST CONTROL ON CR 3

Discussion was held on CR 3 regarding placing dust control suppressant. Darrel Brendle and Timothy Nelson wrote a letter stating not in favor of dust control. John Schroeder spoke concerning the rough gravel road so needs to be maintained better but thinks the dust control suppressant needs to be done for safety and pastures being utilized. Greg Boschee stated would like dust suppressant due to pasture and farming. Greg Boschee will donate ROW and dirt fill where needed in the future if any updating is done to the road. Kari Christenson wrote a letter to Comm. Uran in favor of the dust suppressant.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve dust control suppressant on CR 3. Upon roll call, Ruland, Hollekim, Jacobson, Olson, and Uran voted yes. Motion carried.

2. MCGAHAN TOWNSHIP/CATTLE GUARD

The Township was not able to attend so will be discussed more at the next Commissioner meeting. Engineer Hennessy stated the current cattle guard was damaged during road maintenance. The Township is requesting a different size and different location when replaced.

3. 2019 MICROSURFACING BID RESULTS

Moved by Comm. Jacobson, seconded by Comm. Olson, to accept the low bid of \$395,615.51 from Asphalt Surface Technologies Corp. and award them contract for the 2019 Micro surfacing Project. Upon roll call, Uran, Hollekim, Jacobson, Ruland and Olson voted yes. Motion carried.

4. 2019 OVERLAY PROJECT

5. Zach Gaaskjolen, Engineer with Brosz Engineering discussed the contract.

Moved by Comm. Uran, seconded by Comm. Olson, to approve and sign the Construction Administration, Surveying & Testing for 2019 overlay projects with Brosz Engineering. Upon roll call, Uran, Olson Hollekim, Jacobson, and Ruland voted yes. Motion carried.

6. 41ST ST NW, SECTION 6 & 7 IN TOWNSHIP 152 NORTH, RANGE 92 WEST

Engineer Hennessy brought forward a letter from Jenna Hoff with Osborn Township asking to take over 41st St NW. State's Attorney Enget suggested a joint agreement with the City of New Town and the County just like the Ward County and Mountrail County Agreement with CR 12 if the County takes over jurisdiction of township portion of the road. Comm. Ruland is concerned of taking over busy roads and receiving more requests from other townships to take over their busy gravel roads. Comm. Hollekim would like to meet with New Town City and Osborn Township before making a decision.

State's Attorney Enget left at 11:40 a.m.

7. ROW FENCING ENCROACHMENTS

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the sending of letters to Olson Land Co. and Brown Grain & Cattle LLC for fencing encroachments on CR 2 (Old Hwy 2). Upon roll call, all present voted yes. Motion carried.

8. UNPAID TIME OFF REQUEST

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the unpaid time off request of 11.5 hours as submitted by Troy Jacobson. Upon roll call, Hollekim, Uran, Ruland and Olson voted yes except for Comm. Jacobson who didn't partake in the discussion or the vote. Motion carried.

9. BLAISDELL SOUTH/PAVING QUOTE

Moved by Comm. Olson, seconded by Comm. Uran, to approve the Paving Quote of \$53,009 with Minot Paving for asphalt repairs to CR 11 South. Upon roll call, Ruland, Uran, Olson, Jacobson, and Hollekim voted yes. Motion carried.

10. 74TH LOSTWOOD ROAD/SUBGRADE FAILURES

Engineer Hennessy updated the Board on blowouts on the Lostwood Road and requested approval to drop the load limit to 6 ton per axle 65,000 lbs. maximum.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the weight limit to 6 ton per axle 65,000 lbs. maximum. Upon roll call, all present voted yes. Motion carried.

11. SECTION LINES/LEASE ROADS DISCUSSION

Comm. Ruland believes this should be brought forward with all entities when discussed for the lease roads/section lines. This will be brought back at the next Commissioner meeting when Wade Enget, State's Attorney is in attendance.

12. GRAVEL CRUSHING

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Crushing of Gravel agreement with Fritel Construction. Upon roll call, Hollekim, Ruland, Jacobson, Uran, and Olson voted yes. Motion carried.

11. MISCELLANEOUS

Discussion was held on the letter wrote by the Commissioners to the County Road and Bridge Department employees concerning personnel issues.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to send out the letter to all Mountrail County Road & Bridge Department Employees. Upon roll call, all present voted yes. Motion carried.

Engineer Hennessey requested vacation days.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the time off request for Engineer Hennessy. Upon roll call, Hollekim, Uran, Ruland, Olson and Jacobson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to authorize Comm. Olson to move forward with the necessary paperwork for the land exchange for the Plaza Shop. Upon roll call, Ruland, Hollekim, Jacobson, Uran and Olson voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 1:45 P.M. to meet in regular session on Tuesday, May 21, 2019 at 9:00 A.M. Accepted and approved this 21st day of May, 2019

Trudy Ruland, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor