

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, June 4, 2019 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Daniel Uran, Joan Hollekim, Garry Jacobson, and Wayne Olson present. Also present was States Attorney Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the minutes of the May 21, 2019 meeting. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the bills totaling \$238,483.83 and May payroll, checks #10733-10747, direct deposit #9769-9919 totaling \$892,964.85. Upon roll call, Hollekim, Ruland, Olson, Jacobson, and Uran voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading.)

**APPROVED 06/04/2019-PAYMENT 06/04/2019**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
96486	ADVANCED BUSINESS METHODS GENERAL FUND	400.06 400.06
96487	AMERICAN BANK CENTER SOCIAL WELFARE FUND	875.29 875.29
96488	AMERICAN TRUCK AND TRAILER, LLC COUNTY ROAD & BRIDGE FUND	3,108.62 3,108.62
96489	AVI SYSTEMS, INC GENERAL FUND	1,147.83 1,147.83
96490	BLUE CROSS BLUE SHIELD GENERAL FUND	152.40 152.40
96491	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	4,120.00 4,120.00
96492	BURLEIGH-MORTON DETENTION CENTER GENERAL FUND	375.00 375.00
96493	CARD SERVICES GENERAL FUND	77.09 77.09
96494	CBM MANAGED SERVICES GENERAL FUND	2,505.83 2,505.83
96495	CDW GOVERNMENT GENERAL FUND SOCIAL WELFARE FUND	268.31 199.58 68.73
96496	CIRCLE SANITATION INC GENERAL FUND	5,348.99 370.00

	COUNTY ROAD & BRIDGE FUND	149.50
	COUNTY PARKS FUND	4,829.49
96497	CITY OF STANLEY	983.36
	GENERAL FUND	945.15
	WEED CONTROL FUND	38.21
96498	COMFORT SUITES	592.20
	GENERAL FUND	423.00
	SOCIAL WELFARE FUND	169.20
96499	COOKS CORRECTIONAL	92.04
	GENERAL FUND	92.04
96500	DAKOTA DRUG CO	78.27
	SOCIAL WELFARE FUND	78.27
96501	DEANS BULK SERVICE, INC	503.55
	COUNTY ROAD & BRIDGE FUND	503.55
96502	DENNIS/MARY	38.28
	SOCIAL WELFARE FUND	38.28
96503	DIAMOND RESOURCES CO.	400.00
	COUNTY ROAD & BRIDGE FUND	400.00
96504	DMC WEAR PARTS LLC	720.00
	COUNTY ROAD & BRIDGE FUND	720.00
96505	DOMBEN/ANDY	11.00
	SOCIAL WELFARE FUND	11.00
96506	ENVIROTECH SERVICES, INC	48,180.52
	COUNTY ROAD & BRIDGE FUND	48,180.52
96507	FARMERS UNION LUMBER CO	105.05
	GENERAL FUND	105.05
96508	FENSTER/KAYLA	456.80
	SOCIAL WELFARE FUND	456.80
96509	FIRE EXTINGUISHING SYSTEMS, INC	700.00
	GENERAL FUND	700.00
96510	FIRST DISTRICT HEALTH UNIT	150.00
	COUNTY PARKS FUND	150.00
96511	GAFFANEYS OF MINOT INC	249.00
	GENERAL FUND	249.00
96512	GCR TIRES & SERVICE	113.32
	COUNTY ROAD & BRIDGE FUND	113.32
96513	GILBERTSON/HEATHER	59.52
	SOCIAL WELFARE FUND	59.52
96514	GRAPEVINE	28.97
	GENERAL FUND	28.97
96515	GRILLEY/CANDICE	45.50
	SOCIAL WELFARE FUND	45.50
96516	GRINOLDS/RENEE	18.77
	SOCIAL WELFARE FUND	18.77
96517	H.A.THOMPSON & SONS INC	564.78
	GENERAL FUND	564.78
96518	HERMANSON/NANCY	40.18
	SOCIAL WELFARE FUND	40.18

96519	HOLIDAY CREDIT OFFICE GENERAL FUND	2,632.57 2,632.57
96520	HOLLOWELL/LIZ GENERAL FUND	7.48 7.48
96521	HOUSTON ENGINEERING INC. COUNTY PARKS FUND	21,946.53 21,946.53
96522	INFORMATION SYSTEMS CORP DOCUMENT PRESERVATION FUND	1,885.00 1,885.00
96523	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	125.10 125.10
96524	JOHN DEERE FINANCIAL WEED CONTROL FUND	1,564.15 1,564.15
96525	JOHNSON AUTO BODY INC GENERAL FUND	687.66 687.66
96526	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND	873.21 774.21 99.00
96527	KINNEY/SHELLY SOCIAL WELFARE FUND	55.40 55.40
96528	KRONOS SAASHR INC GENERAL FUND	508.82 508.82
96529	LARSON'S TIRE SERVICE SOCIAL WELFARE FUND	146.10 146.10
96530	LEES/KAITLYN SOCIAL WELFARE FUND	733.32 733.32
96531	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	150.63 150.63
96532	LINDLEY/MELANIE SOCIAL WELFARE FUND	30.10 30.10
96533	LOCKREM/DAWN SOCIAL WELFARE FUND	235.06 235.06
96534	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,080.00 1,080.00
96535	LONETREE ENERGY & ASSOCIATES COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
96536	LONIER/RACHEL SOCIAL WELFARE FUND	89.06 89.06
96537	LUTTRELL/JANETTE SOCIAL WELFARE FUND	44.80 44.80
96538	MAGIC CITY AUTO & TRUCK REPAIR COUNTY PARKS FUND	527.69 527.69
96539	MBI ENERGY SERVICES COUNTY ROAD & BRIDGE FUND	1,000.00
96540	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,145.18 337.88 1,807.30
96541	MENARDS - MINOT	233.51

	COUNTY PARKS FUND	233.51
96542	MIDSTATE TELEPHONE CO SOCIAL WELFARE FUND	155.35 155.35
96543	MILLS/JAMIE SOCIAL WELFARE FUND	228.00 228.00
96544	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	9,327.95 7,632.27 1,695.68
96545	MOUNTRAIL COUNTY FOOD PANTRY SOCIAL WELFARE FUND	1,000.00 1,000.00
96546	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	8,366.00 8,366.00
96547	MOUNTRAIL COUNTY PROMOTER SOCIAL WELFARE FUND	32.40 32.40
96548	MOUNTRAIL COUNTY 4-H COUNTY AGENT FUND	119.08 119.08
96549	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,623.89 101.58 234.04 1,288.27
96550	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	324.06 324.06
96551	ND ASSOC OF ASSESSING OFFICES GENERAL FUND	520.00 520.00
96552	ND ASSOCIATION OF COUNTIES GENERAL FUND	715.50 715.50
96553	ND ENVELOPE COMPANY COUNTY ROAD & BRIDGE FUND	337.50 337.50
96554	ND LTAP COUNTY ROAD & BRIDGE FUND	975.00 975.00
96555	ND TRUCK WASH COUNTY ROAD & BRIDGE FUND	149.00 149.00
96556	NDDHS-AGING SERVICES DIVISION SOCIAL WELFARE FUND	142.86 142.86
96557	NELSON/ELMER SOCIAL WELFARE FUND	26.95 26.95
96558	NEOFUNDS BY NEOPOST GENERAL FUND	84.95 84.95
96559	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	257.70 257.70
96560	NORTH COUNTRY SPORTSWEAR INC GENERAL FUND	155.92 155.92
96561	NORTH DAKOTA CHAPTER OF APCO E 911 EMERGENCY/WIRELESS FUND	990.00 990.00
96562	NORTH DAKOTA TELEPHONE CO SOCIAL WELFARE FUND	14.00 14.00
96563	NORTHWEST COLLISION AND CUSTOM, INC SOCIAL WELFARE FUND	595.40 595.40

96564	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	640.00 640.00
96565	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	1,405.45 1,155.85 79.97 169.63
96566	OGDEN/CRYSTAL SOCIAL WELFARE FUND	183.31 183.31
96567	OSTDAHL/JOANN SOCIAL WELFARE FUND	36.01 36.01
96568	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	1,224.10 1,224.10
96569	PAULSON/JANINNE SOCIAL WELFARE FUND	44.10 44.10
96570	PEACE OFFICER STANDARDS & TRAINING BOARD GENERAL FUND	135.00 135.00
96571	PINNACLE SOCIAL WELFARE FUND	949.39 949.39
96572	PRAIRIE FORD, INC. GENERAL FUND	1,025.47 1,025.47
96573	QUALITY INN GENERAL FUND	84.60 84.60
96574	QUALITY MACHINE & MANUFACTURING COUNTY PARKS FUND	59,867.00 59,867.00
96575	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,066.48 1,066.48
96576	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	683.90 284.05 399.85
96577	SANFORD HEALTH SOCIAL WELFARE FUND	97.48 97.48
96578	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	29,191.46 29,191.46
96579	STANLEY HARDWARE SOCIAL WELFARE FUND	9.99 9.99
96580	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	321.79 307.77 14.02
96581	SVEEN/SHADOE SOCIAL WELFARE FUND	76.02 76.02
96582	THIESSEN/TIFFANY GENERAL FUND	7.70 7.70
96583	VACHAL/MELISSA GENERAL FUND	232.20 232.20
96584	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	265.20 31.80 201.60 31.80

96585	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
96586	WARNE CHEMICAL & EQUIP CO WEED CONTROL FUND	1,219.53 1,219.53
96587	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	164.24 164.24
	<b>FINAL TOTAL</b>	<b>\$238,483.83</b>

#### D. AMENDMENTS

Discussion was held concerning proposed salary increases left in amended budgets for the 2019 year. Such salary increases other than those for new hires would be brought before the Human Resource Advisory Committee. Once the HR Advisory Committee provides a recommendation, the Board will take action on such salary requests.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the amended budgets for the year 2019 as presented for the Human Resource Director, Jail Administrator, Social Services, County Agent, States Attorney, County Buildings and Veterans Service Officer with no further increases of salaries given without Board approval. Upon roll call, Ruland, Uran, Olson, Jacobson, and Hollekim voted yes. Motion carried.

#### E. APPOINTMENT

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the appointment of Linda Wienbar to the Job Development Board for an unexpired term ending December 31, 2019. Upon roll call, all present voted yes. Motion carried.

Discussion was held concerning the vacant spots for the Committees on the ND County Commissioners Association. Comm. Hollekim would be willing to sit on the Audit and Resolutions Committees and Comm. Ruland would be willing to sit on the Nominating Committee.

#### F. CENSUS COUNT COMMITTEE

Discussion was held concerning the Census Count Committee that Stephanie A. Pappa, Auditor and Comm. Hollekim attended. Auditor Pappa will send out an email to the cities for representation and also letters or an advertisement for volunteers willing to sit on the committee.

#### G. TRANSFERS

Moved by Comm. Olson, seconded by Comm. Uran, to approve the transfer for Oil & Gas allocations totaling \$1,482,127.18 for current allocations from the General Fund to the County Road & Bridge Fund (60% of Oil & Gas Funds). Upon roll call, Hollekim, Olson, Jacobson, Ruland, and Uran voted yes. Motion carried.

#### H. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the Temporary Employee Agreement for Abby Iverson from Weed Control at a salary of \$18.00 per hour from May 13, 2019 to August 30, 2019. Upon roll call, Uran, Ruland, Jacobson, Olson, and Hollekim voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Temporary Employee Agreement for Anthony Aragon from Weed Control at a salary of \$18.00 per hour from June 1, 2019 to October 31, 2019. Upon roll call, Ruland, Jacobson, Olson, Hollekim, and Uran voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the Temporary Employee Agreement for Austin Ellis from Weed Control at a salary of \$18.00 per hour from May 13, 2019 to August 30, 2019. Upon roll call, Olson, Jacobson, Ruland, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the Temporary Employee Agreement for Gary Schell from Weed Control at a salary of \$21.00 per hour from June 1, 2019 to August 30, 2019. Upon roll call, Hollekim, Olson, Jacobson, Ruland, and Uran voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Temporary Employee Agreement for Marlo Jungemann from Weed Control at a salary of \$21.00 per hour from May 1, 2019 to

December 31, 2019. Upon roll call, Uran, Hollekim, Olson, Jacobson, and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the Temporary Employee Agreement for Thomas Anderberg from Weed Control at a salary of \$25.00 per hour from May 13, 2019 to October 30, 2019. Upon roll call, Uran, Hollekim, Olson, Jacobson, and Ruland voted yes. Motion carried.

#### K. BOARD CONCERNS

Discussion was held on a letter drafted on Senate Bill 2016 concerning the \$5,000 allocation to townships in non-oil producing counties. The letter expressed disappointment of excluding townships in oil-producing counties from receiving the \$5,000 allocation.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve sending the letter of disappointment of to the Legislatures and the Governor on excluding oil-producing counties from the \$5,000 allocation passed under Senate Bill 2016. Upon roll call, all present voted yes. Motion carried.

### 3. APPOINTMENT SCHEDULED

9:15 A.M.

The First reading was held on the ordinance to amend Article II by adding a new Section XVI, Temporary Freshwater Industrial Use Point of Diversion to the zoning ordinance. Stephanie A. Pappa, Planning and Zoning Administrator discussed the concerns of Liz Hollowell, Assistant Planning and Zoning Administrator. The second reading is scheduled for July 2, 2019 at 9:15 A.M.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the first reading of the new proposed ordinance as presented by Zoning Administrator Pappa and the advertisement of second and final reading being held on July 2, 2019 at 9:15 A.M. Upon roll call, all present voted yes. Motion carried.

9:20 A.M.

Nichole Degenstein, Human Resources Director, met with the Board to discuss the Social Services Memorandum of Understanding Agreement between Mountrail County Social Services and Lutheran Social Services of North Dakota. The agreement would be at no cost to Mountrail County.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the Memorandum of Understanding Agreement between Mountrail County Social Services and Lutheran Social Services of North Dakota. Upon roll call, all present voted yes. Motion carried.

9:30 A.M.

Karen Babbitt, Building Supervisor met with the board to discuss purchasing a boom lift, AC upgrades in Records office with HA Thompson and the 2019 Amended budget. Discussion was also held on the flag pole at the Memorial Building but the current location will not suffice so relocation will need to be done.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve purchasing the AC upgrades with HA Thompson in the Records Office at a cost of \$4,475. Upon roll call, Ruland, Hollekim, Uran, Olson and Jacobson voted yes. Motion carried.

9:45 A.M.

Jessica Niemitalo, Treasurer met with the Board to discuss the monies being held in low interest bank accounts and she suggested moving to the higher interest money market accounts or investing in CD's. Treasurer Niemitalo also presented the contract with Dakota Business Center for outsourcing tax statements. Also present was Jenny Gaaskjolen with BNC Bank.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve signing the contract with Dakota Business Center for outsourcing the tax statements. Upon roll call, Olson, Uran, Jacobson, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve moving monies out of the money market from Cornerstone Bank and Liberty Bank into 12 months cd's in the amounts of \$3,078,902.71 and \$3,720,123.19. Upon roll call, Jacobson, Ruland, Hollekim, Olson and Uran voted yes. Motion carried.

Treasurer Niemitalo will bring back the cd rates and amounts at the next commissioner meeting.

10:00 A.M.

Lori Hanson, Tax Director along with Rory Porth, Assessor met with the board to discuss County Equalization. Also present were Hannah Collins, City of Stanley Assessor; Jordan Kannianen; Ron Edwards; Olaf Edwards; Lou Marmon; and Rudy Alvstad.

Chairman Ruland opened the 10:00 A.M. County Equalization Meeting.

Rory Porth, Assessor reviewed the new reporting format for the County Property Assessments. Director Hanson discussed the valuation comparisons. Appeals for the cities were discussed. Parshall City had one appeal from Family Dollar parcel #58-0060105 due to being missed during assessment and a notice of increase will need to be sent.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the assessment of \$817,300 true and full value for 2019 structure value for parcel #58-0060105 as recommended by the Director Hanson. Upon roll call, Hollekim, Uran, Ruland, Olson, Jacobson all voted yes. Motion carried.

Jordan Kanniannan discussed parcel #61-0094057 in Stanley City for the appeal process due to the high value totaling \$793,200. Discussion was held on the 2019 sales ratio on this property. Director Hanson stated the sales ratio will not be utilized until the 2020 year. The parcel will be left as is and be reviewed with the assessment process in the 2020 year with the City of Stanley.

Assessor Porth discussed the agricultural land valuation changes and the actual land uses. Assessor Porth discussed the Unorganized Townships Ag Land values.

Director Hanson discussed the Unorganized Townships Residential and Commercial properties assessments.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Unorganized Township Land Valuations for 2019 year as recommended by the Director Hanson. Upon roll call, Olson, Uran, Ruland, Hollekim and Jacobson voted yes. Motion carried.

Assessor Porth discussed the increases and decreases for all Ag land valuations. Assessor Porth went over the 2019 request for Ag land review form log.

Moved by Comm. Uran, seconded by Comm. Hollekim, to accept the adjustment on parcel #26-0000800 for the 2019 land valuation per the recommendation of Director Hanson. Upon roll call, Uran, Ruland, Hollekim, Jacobson and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to decline the adjustment on parcel #26-0005000 for the 2019 land valuation per the recommendation of Director Hanson. Upon roll call, Olson, Uran, Ruland, Hollekim and Jacobson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to accept the adjustment on parcel #04-0003500 for the 2019 land valuation per the recommendation of Director Hanson. Upon roll call, Jacobson, Ruland, Olson, Uran and Hollekim voted yes. Motion carried.

Lou Marmon appeared before the County Board of Equalization regarding Parcel #40-000600 in Section 2 of Knife River Township. Lou Marmon had concerns on the land use and the difference between small grain crops vs. the haying of the land. It was mentioned hayland is considered cropland. Lou Marmon did not feel it was fair that this 80 acre parcel used for hayland be valued at the same assessment as crop land. Discussion was held on the land that is not being utilized for hayland. Director Hanson will look into this further in the 2020 assessment year.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to accept the adjustment on parcel #20-0013200 for the 2019 land valuation as per the recommendation of Director Hanson. Upon roll call, Ruland, Jacobson, Olson, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to decline the adjustment on parcel #23-0009600 for the 2019 land valuation as per the recommendation of Director Hanson. Upon roll call, Hollekim, Ruland, Olson, Jacobson and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to decline the adjustment on parcel #21-0004000 for the 2019 land valuation as per the recommendation of Director Hanson. Upon roll call, Ruland, Olson, Jacobson, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to accept the adjustment on parcel #21-0016500 for the 2019 land valuation as per the recommendation of Director Hanson. Upon roll call, Uran, Olson, Jacobson, Hollekim, and Ruland voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to decline the adjustment on parcel #42-0001900 for the 2019 land valuation as per the recommendation of Director Hanson. Upon roll call, Olson, Uran, Jacobson, Ruland and Hollekim voted yes. Motion carried.



Moved by Comm. Jacobson, seconded by Comm. Olson, to decline the adjustment on parcel #09-004800 for the 2019 land valuation as per the recommendation of Director Hanson. Upon roll call, Jacobson, Uran, Ruland, Olson and Hollekim voted yes. Motion carried.

Shell Township didn't accept the Ag land valuation during the township equalization meeting. Ron Edwards with Shell Township spoke concerning the poor soil types receiving increases.

Rudy Alvstad appeared before the County Board of Equalization regarding the increase in value placed on parcel #08-0012500. Director Hanson stated the increase in value is due to the high soil types.

Assessor Porth stated the agricultural land valuation is within the tolerance band and percentage for the State requirements.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the organized townships agricultural land valuations for 2019 as recommended by Director Hanson. Upon roll call, Hollekim, Uran, Olson, Jacobson and Ruland voted yes. Motion carried.

Director Hanson discussed the Commercial and Residential Valuation and the sales ratio adjustment worksheet. Director Hanson stated within the tolerance level with the State for Commercial and Residential Valuations.

Moved by Comm. Hollekim, seconded by Comm. Uran, to recess the Board of Equalization meeting until June 18, 2019 at 10:00 a.m. Upon roll call, all present voted yes. Motion carried.

11:00 A.M.

Jana Hennessy, Road & Bridge Engineer met with the Board to discuss Road & Bridge. Also present were Jeff Ebsch and Zach Gaaskjolen with Brosz Engineering; Mike Ellis with Liberty Resources and Steve Farden with Farden Construction.

1. LIBERTY RESOURCES/MIKE ELLIS

Mike Ellis with Liberty Resources discussed the proposal from Liberty Resources to assist with road repairs and maintenance and raise the weight limitations on CR 4, 74<sup>th</sup> St NW. Liberty Resources is prepared to contract with Farden Construction to make the repairs commencing immediately under the condition that the weight restrictions are lifted upon completion. Mike Ellis stated would like to upkeep the maintenance on the western 8 miles of CR 4 from 94th St NW to Williams County line until June 1, 2020. Wade Enget, State's Attorney commented to the board that the county still has liability for that road. State's Attorney suggested moving forward with construction due to emergency situation and have the County take care of the construction of the road.

Moved by Comm. Uran, seconded by Comm. Hollekim, to declare an emergency declaration in accordance with NDCC 48-01.2.04 subsection 2 for CR 4, 74th St NW consisting of 22 miles from Highway 8 to the Williams County border. Upon roll call, Hollekim, Uran, Ruland, Olson, and Jacobson, voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to contract with Farden Construction to make the improvements on CR 4, 74th St NW with full expenses being reimbursed by Liberty Resources. Upon roll call, Olson, Uran, Ruland, Hollekim and Jacobson voted yes. Motion carried.

2. 96<sup>TH</sup> AVE NW

Zach Gaaskjolen and Jeff Ebsch with Brosz Engineering along with Engineer Hennessy discussed the ROW acquisition on 96<sup>th</sup> Ave NW and a property owner wanting temporary fencing installed during construction. The cost would range anywhere from \$40,000 to \$70,000. The board recommended electric fencing for areas that would need to be utilized for pastures. Discussion was also held on the bids from the last meeting to repair 96th Ave NW.

3. WEATHER MONITORING STATION-WDEA

Discussion was held on suggested locations for the weather monitoring stations.

4. CPT/AS400 FINANCIAL SOFTWARE SYSTEM

Engineer Hennessy discussed the possibility of having access to the CPT/AS400 Financial Software System. Auditor Pappa will check into the software system to obtain a read only access.

5. ROW CROP ENCROACHMENT

Engineer Hennessy updated the Board on crop encroachments on CR 11 and

discussed the letter being sent to all landowners with the encroachments. The letter will include requiring the landowner to reseed back to grass.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the letter be sent to all landowners with encroachments on CR 11 to reseed to grass. Upon roll call, Olson, Uran, Hollekim, Ruland and Jacobson voted yes. Motion carried.

6. 2020 BUDGET DISCUSSION

Engineer Hennessy discussed the 2020 budget and the road projects and priority listing.

7. MISCELLANEOUS

Engineer Hennessy discussed the road and bridge attending the 4th of July parade.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the County Road and Bridge to participate in the 4th of July parade. Upon roll call, all present voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 1:55 P.M. to meet in regular session on Tuesday, June 18, 2019 at 9:00 A.M. Accepted and approved this 18<sup>th</sup> day of June, 2019.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor