

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, January 22, 2019 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Garry Jacobson, Daniel Uran, Joan Hollekim and Wayne Olson present. Also present was States Attorney Wade Enget.

Chairman Ruland called the meeting to order.

2. APPOINTMENTS

9:30 A.M.

Lori Hanson, Tax Director along with Bob Lehn with Thomas Y Pickett & Company (via phone) and Jim Tate with BioUrja New Town Terminal LLC met with the board for the abatement hearings on parcels #46-0017600 and #46-0017700. The applicant, BioUrja New Town Terminal LLC, is requesting the value be lowered due to purchase price. No appeals were received from BioUrja during the equalization process. Tax Director Hanson recommends the board deny both abatements. Director Hanson commented a bankruptcy sale is not considered a valid sale to help determine the market value. Jim Tate stated an assets sale and depreciation should be taken into account. Bob Lehn stated the State Board of Equalization determines what is considered real property (taxable) vs. personal property (nontaxable). The cost approach is not static and bankruptcy is not a sale to rely on. Jim Tate is questioning whether the assessment is done by the change status of a facility or what it is being utilized. Bob Lehn explained how this type of property is being equitable assessed throughout the County.

Moved by Comm. Hollekim, seconded by Comm. Uran, to deny the abatement of BioUrja of New Town Terminal LLC on parcel 46-0017600 as recommended by the Tax Director, no decrease in value will be allowed on the crude facility. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to deny the abatement of BioUrja of New Town Terminal LLC on parcel 46-0017700 as recommended by the Tax Director, no decrease in value will be allowed on the frac sand facility. Upon roll call, all present voted yes. Motion carried.

9:50 A.M.

Jessica Niemitalo, Treasurer met with the board to present the Pledge of Assets Report.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Pledge of Securities of Liberty State Bank, American Bank Center, Cornerstone Bank, and Bremer Bank. Upon roll call, all present voted yes. Motion carried.

10:00 A.M.

Lynette Vachal, County Extension Agent along with Jim Hennessy County Agent met with the board to discuss the salary for the secretary position and to amend the budgets to split the salary between the two budgets. Comm. Ruland stated the Memorandum of Agreement with NDSU is not being utilized properly. Discussion was held on whether the budget for the secretary should be separated in half with 50% being County Agent and Independent County Agent. Lynette Vachal, County Extension Agent stated could be more 70% in her office but thinks it will be hard to find someone to fill those requirements. Jim Hennessy, County Agent stated almost need someone full-time for the Weed Control side and County Agent. Agent Vachal stated would rather have a full-time secretary.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve amending the budget for 296 (County Agent) for the 2019 budget year to put in a full-time secretary salary in the amount of \$52,048 plus all benefits according to the policy. Upon roll call, all present voted yes. Motion carried.

10:20 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the Kronos Mobile Policy for the Mountrail County Employee Handbook. Wade Enget, State's Attorney stated didn't receive any concerns. Comm. Ruland believes the mobile application should be on a need to use basis then put in the notes on the Kronos system if utilizing the mobile app. A memo will be sent from Director Degenstein informing employees to use the timeclock in the building(s) to clock in and out and address when the mobile application is acceptable to use.

Director Degenstein, along with Rory Porth, Property Tax Assessor with the Tax Director's Office, discussed the interview conducted for the IT Administrator position. Deputy Assessor Porth stated the single candidate that was interviewed is more desktop support and would leave a void with server and network side of things. No decision was made on filling the IT Administrator position. Comm. Hollekim asked that a copy of all passwords etc. be secured from Garret Volk due to him no longer being with the County. Rory Porth discussed having a contract group in addition to using Garret Volk until the board figures out a plan going forward for the IT position.

Moved by Comm. Olson seconded by Comm. Uran, to approve contracting with Armor Interactive on a month to month basis at \$5,600 per month for IT services. Upon roll call, all present voted yes. Motion carried.

Director Degenstein gave an update on the AFLAC policy allowing employees the opportunity to invest in a Health Savings Plan and having their benefits pre-taxed. This would be no cost to the County.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve utilizing Aflac for a Health Saving Plan as requested by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss Step III of the 515 Grievance policy of the Mountrail County Policy Handbook. Also present were Jim Hennessy; County Agent; Lynette Vachal, Extension Agent, and Heather and Craig Tomlinson. As per Step II, the committee did not come to a resolution so then the board has two options 1) the County Commissioners may elect to hear the grievance or 2) contract a hearing officer. Heather Tomlinson, discussed that she believes NDSU should be allowed to discuss the grievance also.

Moved by Comm. Uran, seconded by Comm. Hollekim, to allow the Commissioners to hear the grievance. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve a special meeting to be held on January 28, 2019 at 2:00 p.m. with all comments submitted in writing by Friday the 25th of January, 2019, at 12:00 p.m. to be given to the Human Resource Department and a half hour time slot per representative be allowed at the special meeting. Upon roll call, all present voted yes. Motion carried.

10:40 A.M.

Corey Bristol, Sheriff met with the board to discuss the Disaster Emergency Services being handled through the Sheriff's Department. Also present were Charlie Sorenson and Elizabeth Hollowell, P&Z Secretary.

Sheriff Bristol was in agreement of moving the Disaster Emergency Services into the Sheriff's Office. Discussion on whether this would be a full-time position or a part-time position. Sheriff Bristol would like this to be a full-time and have the dedicated person as dispatcher on the non-busy times. Charlie Sorenson discussed more of a preparation than the emergency side of things. Charlie Sorenson doesn't think that the crossover of training is going to be viable. Charlie Sorenson stated he thinks an evaluation process needs to be done so things get accomplished on a timely basis.

Moved by Comm. Hollekim, seconded by Comm. Olson, to move the Disaster Emergency Services into the Sheriff's Office with the Sheriff overseeing the position effective immediately with payroll change effective 2/1/2019. Consideration to amend budget(s) would be looked at once the outcome is known on the percentage of time spent on DES duties. Upon roll call, all present voted yes. Motion carried.

Sheriff Bristol discussed the bidding of four patrol vehicles.

Moved by Comm. Hollekim, seconded by Comm. Uran, to advertise for 4 patrol vehicles and trading 4 vehicles. Upon roll call, all present voted yes. Motion carried.

11:00 A.M.

Heath Hetzel with American Bank Center along with Jana Hennessy, Engineer met with the board to discuss and give an update on the lease option for the Plaza County Shop which is allowed under NDCC 6-03-59.2. There would be a lease agreement for a certain number of years. Wade Enget, State's Attorney stated this is a cost saving effort for the County. Comm. Olson and Jana Hennessy will be part of the committee to bring back recommendations.

11:30 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the Gallagher Salary Survey results. Also present were Lori Hanson, Tax Director and Jana Hennessy, Engineer. The Salaries will be discussed more at the special meeting on January 28, 2019 at 3:00 p.m.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the overtime pay for Nichole De-genstein thru January 31, 2019. Upon roll call, all present voted yes. Motion carried.

12:00 P.M.

Candice Grilley, Social Service Director met with the board to discuss the retro sick leave that was lost due to taking a position at Ward County.

Moved by Comm. Hollekim, seconded by Comm. Uran, to deny the request of Director Grilley to reinstate retro sick leave. Upon roll call, all present voted yes. Motion carried.

Discussion was also held concerning whether to cap the transfer of sick leave and vacation for social service employees. It was directed to have Director Grilley bring this issue before the Social Service Board for recommendation before the board acting or making a determination.

12:30 P.M.

Jana Hennessy, Engineer met with the board to discuss road and bridge.

1. 2019 MARCH BID LETTINGS

Moved by Comm. Uran, seconded by Comm. Olson, to approve advertising for notice of bids for culverts, cutting edges, loading & hauling of gravel, crushing & stockpiling of aggregate, sub-grade repairs, and application of dust control product. Upon roll call, all present voted yes. Motion carried.

2. ROAD PROJECT CR2 FROM BLAISDELL TO TAGUS – 02(65)18

Engineer Hennessy would like to bid and advertise on January 30, February 6th and 13th with opening on February 21st on CR2 from Blaisdell to Tagus.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve bidding and advertising for CR 2 from Blaisdell to Tagus on January 30th, February 6th and 13th with opening on February 21st. Upon roll call, all present voted yes except for Comm. Hollekim who voted no. Motion carried.

3. TOWNSHIP 154 NORTH RANGE 94 WEST-CATTLE GUARD

Discussion was held on cattle guard damages on 53rd St from 96th Ave west 3 miles to 54th St in Unorganized Township 154 North, Range 94 West and road closure and emergency repairs along with load restrictions. Eli Black with Triple Aggregate was present to request a haul route agreement instead of load restrictions placed on these roads. Eli Black would like to participate in upgrading cattle guards. A haul route agreement will be completed and brought back to the board.

4. PLOW TRUCK #206

Discussion was held on the plow truck #206 with having issues with a cracked frame and floor being rusted out. Engineer Hennessy will move forward with bidding process thru the State.

5. 2019 COUNTY FEDERAL AID PROGRAM

Engineer Hennessy gave an update on the findings of the Federal Aid Program funding if not utilized. It was determined as long as the total annual allocation for all 53 counties is used every year then the funds carry over. Comm. Hollekim thinks that 101st Ave NW, CR9 should be in a FAS route in order to possibly use federal aid funding allocations.

Moved by Comm. Hollekim, seconded by Comm. Olson, to make a request to the ND Department of Transportation to designate 101st Ave NW, CR9 from Highway 1804 to Highway 2 as an FAS road. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the 2019 County Federal Aid Program with CR5 and CR17 being added as projects. Upon roll call, all present voted yes. Motion carried.

6. ND HIGHWAY 37-COMMENTS

Comment deadline for public input meeting on ND Highway 37 will be accepted until February 1, 2019. Comments should be submitted requesting a weight limit of 105,500 by legal weight and turning lanes into county roads.

7. GUARD RAIL DAMAGE ON CR14

Engineer Hennessy discussed damage on the guard rail on the bridge on CR14, and repair will be needed as soon as possible.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve having 3D Specialties repair the damage. Upon roll call, all present voted yes. Motion carried.

8. MISCELLANEOUS

Discussion was held on taking over the 41st Ave NW as a County Road.

Moved by Comm. Olson, seconded by Comm. Hollekim, to contact Osborne Township and New Town City to consider taking over the 1 mile stretch of 41st Ave NW. Upon roll call, all present voted yes. Motion carried.

3. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Jacobson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the minutes of the January 8, 2019 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the bills totaling \$217,694.54. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioners heading.)

APPROVED 01/22/19 - PAYMENT 01/22/19

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
95576	ACCURATE CONTROLS,INC. GENERAL FUND	36,522.18 36,522.18
95577	ACOM SOLUTIONS INC GENERAL FUND	950.00 950.00
95578	ALEX AIR APPARATUS,INC. CO. HAZARDOUS CHEMICAL ACCOUNT FUND	9,436.00 9,436.00
95579	AMERICAN BANK CENTER GENERAL FUND	187.02 187.02
95580	AMERICAN TRUCK AND TRAILER, LLC COUNTY ROAD & BRIDGE FUND	7,541.04 7,541.04
95581	BAKKEN BUSINESS CENTER GENERAL FUND	53.94 53.94
95582	BATTERIES PLUS BULBS #639 GENERAL FUND	17.25 17.25
95583	BBH INSURANCE, INC GENERAL FUND	56.00 56.00
95584	BHG INC GENERAL FUND	216.00 216.00
95585	BLUE TARP FINANCIAL, INC. COUNTY ROAD & BRIDGE FUND	47.96 47.96

95586	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	1,320.14 1,320.14
95587	CARD SERVICES GENERAL FUND	298.24 298.24
95588	CBM MANAGED SERVICES GENERAL FUND	4,263.10 4,263.10
95589	CDW GOVERNMENT GENERAL FUND	1,357.79 1,357.79
95590	CHARM-TEX, INC. GENERAL FUND	205.79 205.79
95591	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
95592	CITY OF STANLEY WEED CONTROL FUND	25.61 25.61
95593	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	4,453.88 4,453.88
95594	DAKOTA DRUG CO GENERAL FUND	436.78 436.78
95595	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,694.04 995.04 699.00
95596	DUNN COUNTY GENERAL FUND	1,500.00 1,500.00
95597	ESCO BISMARCK COUNTY ROAD & BRIDGE FUND	4,702.50 4,702.50
95598	EVERSPRING INN & SUITES-BISMARCK GENERAL FUND	84.60 84.60
95599	FARMERS UNION OIL CO-PLAZA COUNTY ROAD & BRIDGE FUND	6,594.88 6,594.88
95600	FASTENAL COMPANY COUNTY ROAD & BRIDGE FUND	310.96 310.96
95601	FRIENDS OF LAKE SAKAKAWEA COUNTY PARKS FUND	250.00 250.00
95602	FULKERSON FUNERAL HOME GENERAL FUND	490.00 490.00
95603	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	162.00 162.00
95604	GEMPLER'S COUNTY ROAD & BRIDGE FUND	69.84 69.84
95605	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	25,841.52 25,841.52
95606	H.A.THOMPSON & SONS INC GENERAL FUND COUNTY PARKS FUND	9,834.00 9,690.00 144.00
95607	HALVORSON/KENNETH GENERAL FUND	360.05 360.05
95608	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	3,831.56 3,831.56

95609	HENNESSY/JANA COUNTY ROAD & BRIDGE FUND	17.50 17.50
95610	HENNESSY/JIM WEED CONTROL FUND	93.53 93.53
95611	HOWIE TOWNSHIP GENERAL FUND	4,800.00 4,800.00
95612	HYSJULIEN/CAMMI GENERAL FUND	74.10 74.10
95613	HYSJULIEN/TRACI GENERAL FUND	94.32 94.32
95614	IAAO LOCKBOX GENERAL FUND	210.00 210.00
95615	IAOGO GENERAL FUND	200.00 200.00
95616	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,967.16 2,317.00 3,650.16
95617	JH MEDICAL SUPPLY GENERAL FUND	28.87 28.87
95618	JUNGEMANN/MARLO WEED CONTROL FUND	281.76 281.76
95619	KOHLER COMMUNICATIONS INC COUNTY ROAD & BRIDGE FUND	1,085.00 1,085.00
95620	KRONOS SAASHR INC GENERAL FUND	480.40 480.40
95621	LANDRY/JOSEPH GENERAL FUND	105.00 105.00
95622	LEGAL SERVICES OF NORTH DAKOTA GENERAL FUND	5,041.30 5,041.30
95623	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	289.45 289.45
95624	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	4,864.91 387.06 4,477.85
95625	MENARDS - MINOT GENERAL FUND COUNTY ROAD & BRIDGE FUND	85.47 55.48 29.99
95626	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,925.74 3,467.87 262.10 98.37 97.40
95627	MINOT AUTO SUPPLY/INDUSTRIAL BEARING WEED CONTROL FUND	34.75 34.75
95628	MINOT DAILY NEWS GENERAL FUND	239.20 239.20
95629	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00

95630	MOUNTRAIL COUNTY PROMOTER GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,119.53 2,822.53 297.00
95631	NAPA GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,479.80 114.98 1,364.82
95632	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	34.47 34.47
95633	ND ASSN OF COUNTY ENGINEERS COUNTY ROAD & BRIDGE FUND	500.00 500.00
95634	ND ASSOC OF ASSESSING OFFICES GENERAL FUND	30.00 30.00
95635	ND ASSOCIATION OF COUNTIES GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	2,271.19 37.00 2,234.19
95636	ND DEPT OF HEALTH-MICROBIOLOGY GENERAL FUND	10.00 10.00
95637	ND STATE RADIO COMMUNICATIONS GENERAL FUND	720.00 720.00
95638	ND VETS SER OFFICERS ASSN VETERAN'S SERVICE OFFICER FUND	170.00 170.00
95639	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	191.17 191.17
95640	NEOFUNDS BY NEOPOST GENERAL FUND	700.00 700.00
95641	NEW TOWN CITY GENERAL FUND	5,400.00 5,400.00
95642	NEW TOWN NEWS GENERAL FUND	40.00 40.00
95643	NORE'S AUTO AND TRAILER SALES COUNTY ROAD & BRIDGE FUND	5,745.00 5,745.00
95644	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	5,668.56 5,668.56
95645	NORTHERN BRAKE SERVICE WEED CONTROL FUND	399.40 399.40
95646	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
95647	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	1,948.65 1,948.65
95648	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND	19.99 19.99
95649	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	1,982.73 1,602.11 367.82 12.80
95650	OLSON/WAYNE GENERAL FUND	392.02 392.02
95651	OSBORN TOWNSHIP GENERAL FUND	1,800.00 1,800.00

95652	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	226.25 226.25
95653	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	65.00 65.00
95654	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	110.51 110.51
95655	PORTH/THOMAS GENERAL FUND	583.60 583.60
95656	PROCONTROLS MIDWEST GENERAL FUND	500.00 500.00
95657	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	14,111.19 14,111.19
95658	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,323.54 1,192.70 116.89 13.95
95659	SAFARI FUELS #103 GENERAL FUND	425.77 425.77
95660	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
95661	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	153.37 101.22 52.15
95662	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
95663	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	7,826.50 7,826.50
95664	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	140.14 140.14
95665	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,043.23 2,826.05 217.18
95666	UPPER MISSOURI DIST HEALTH UNIT GENERAL FUND	220.00 220.00
95667	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	1,278.20 53.08 344.95 880.17
95668	VERTIV SERVICES, INC. GENERAL FUND	2,200.00 2,200.00
95669	STATE TREASURER GENERAL FUND	900.00 900.00
95670	STATE TREASURER STATE MEDICAL CENTER	302.48 302.48
	FINAL TOTAL	\$217,694.54

D. FEES

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the December 2018 fees for Recorder's Office. Upon roll call, all present voted yes. Motion carried.

E. TRANSFERS

Moved by Comm. Uran, seconded by Comm. Olson, to approve the transfer of uniform permits from October 1, 2018 to December 31, 2018 totaling \$897,757.08 from the General Fund to the County Road & Bridge Fund. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the transfer of overweight fines from October 1, 2018 to December 31, 2018 totaling \$19,095 from the General Fund to the County Road & Bridge Fund. Upon roll call, all present voted yes. Motion carried.

F. MISCELLANEOUS

Discussion on Office spaces for the IT Administrator, Human Resource Director and Planning & Zoning Secretary. The Human Resource Director will take the Sheriff's old office, IT Administrator will stay at the South Complex, and Planning and Zoning will be on the 1st floor in the old Tax Director office.

G. PAYROLL

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the salary increase for Corey Bristol from the Sheriff's Office as Coroner at a salary of \$404 per month effective January 1, 2019. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the salary decrease for Kimberly Savage from the Tax Equalization, transferred from the Clerk of Court at a salary of \$4,138 per month effective January 7, 2019. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the salary for Tiffany Thiessen from the Road & Bridge at a salary of \$20.00 per hour not to exceed 20 hours per week. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the salary increase for Erik Stone from the Road & Bridge at a salary of \$4,570 per month effective February 1, 2019 for successful completion of the six month probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the salary increase for Stephen Babbit from the Road & Bridge at a salary of \$4,570 per month effective February 1, 2019 for successful completion of the six month probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the salary increase for Elizabeth Hollowell from Planning & Zoning at a salary of \$4,377 per month effective January 1, 2019 for classification change from Secretary to Clerk II. Upon roll call, all present voted yes. Motion carried.

H. AGREEMENT

Discussion with Engineer Hennessy and the questions that arose with the Western Dakota Energy Association Local Government Load pass Permit Agreement

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve signing the Western Dakota Energy Association Local Government Load pass Permit Agreement and crossing off the statement (Section B, Subsection D) which states process permits within the time period determined by Load Pass policies. Upon roll call, all present voted yes. Motion carried.

I. AMENDMENTS

Stephanie A Pappa, Auditor went through the 2018 year end expenditure and revenues along with the amendments.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the 2018 budget amendments. Upon roll call, all present voted yes. Motion carried.

J. LEGISLATION

Discussion was held on the house bills and senate bills affecting county government.

4. ADJOURN

The Board adjourned at 3:50 P.M. to meet in special session on Monday, January 28, 2019 at 2:00 P.M.

Accepted and approved this 5th day of February, 2019.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor