

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, September 6, 2022 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Wayne Olson, Trudy Ruland, and Daniel Uran present. Also present was State's Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the minutes of the August 16, 2022 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Uran, seconded by Comm. Rice, to approve the July Correctional fees. Upon roll call, Hollekim, Uran, Rice, Ruland and Olson voted yes. Motion carried. (A complete list of fees is available for review in the Auditor's Office during normal business hours).

D. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the sick/vacation leave for appointed officials for period 07/17/2022 to 8/13/2022. Upon roll call, Uran, Olson, Rice, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the salary increase form for a promotion/banding change for Nathan Story as a Road & Bridge Foreman from a banding/grading B23 to B31 and to the amount of \$5,276.83 per month/\$63,322 per year. Upon roll call, Rice, Ruland, Uran, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the salary increase form for a promotion/banding change for Randy Watson as a Road & Bridge Supervisor from a banding/grading B31 to C42 and to the amount of \$5,894.50 per month/\$70,734 per year. Upon roll call, Hollekim, Uran, Rice, Olson and Ruland voted yes. Motion carried.

E. ANHYDROUS AMMONIA APPLICATION

Moved by Comm. Olson, seconded by Comm. Rice, to approve the signing of the application for an anhydrous ammonia facility license for Devin and Lorin Johnson located at 71<sup>st</sup> Ave NW, Highway 23, Parshall ND. Upon roll call, all present voted yes. Motion carried.

F. LAND DEVELOPMENT CODE

Moved by Comm. Uran, seconded by Comm. Hollekim, to proceed publishing the public hearing of the Mountrail County Land Development Code on Tuesday, September 20, 2022 at 9:30 a.m. Upon roll call, all present voted yes. Motion carried.

G. TAXING ENTITY 2023 BUDGET

Wade Enget, State's Attorney discussed the funding for the 2023 budget taxing entities.

H. SPECIAL MEETING

Moved by Comm. Rice, seconded by Comm. Olson, to approve the special meeting on the demonstration of Tyler Technology for the software program on September 27<sup>th</sup> and 28<sup>th</sup>. Upon roll call, all present voted yes. Motion carried.

I. MEMORIAL BUILDING/CARQUEST

Discussion was held concerning the issues with the current ramp at the Carquest Building. The Board had no objections to purchasing a better ramp system to access the southwest double doors. Discussion was also held on the noise in the building and the discolored water issues.

The payment in the amount of \$75,552.36 will be paid to Gjellstad LLC for the materials for offices constructed in the Carquest building.

J. MALWARE INFECTION

Stephanie A. Pappa, Auditor along with Wade Enget, State’s Attorney gave an update on the Malware Infection.

K. SUPPORT LETTER

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve signing a support letter for Upper Great Plains Transportation Institute (UGPTI) for a federal grant to assist in safety planning on Township and County unpaved roads. Upon roll call, all present voted yes. Motion carried.

L. POLLING LOCATIONS/HOURS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the election voting centers for the November General election to be held at Stanley South Complex, New Town Civic Center, Ross City Hall, Plaza R&B Complex, White Earth City Hall, Palermo City Hall and Parshall American Legion Building from 8 a.m. to 7 p.m. Upon roll call, all present voted yes. Motion carried.

M. PAINT ON VEHICLES

Discussion was held on the paint on eleven employees’ vehicles. Jerome’s Collision is requesting all vehicles be taken to Minot to be able to provide a quote to Neils Painting.

N. BILLS

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the bills totaling \$2,398,673.44 and August payroll, checks #16521-16539, direct deposits#16686-16867 totaling \$1,138,110.77. Upon roll call, Ruland, Hollekim, Uran and Rice voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 09/06/2022 - PAYMENT 09/06/2022**

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Warrant Total</b>
104840	ACKERMAN ESTVOLD COUNTY ROAD & BRIDGE FUND	45,756.24 45,756.24
104841	ACME TOOLS COUNTY ROAD & BRIDGE FUND	3,721.40 3,721.40
104842	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	8,015.04 7,787.56 113.74 113.74
104843	AGGREGATE CONSTRUCTION INC COUNTY ROAD & BRIDGE FUND	152,890.22 152,890.22
104844	ALLERY/RHONDA HUMAN SERVICE ZONE	100.00 100.00
104845	ANDEAVOR FIELD SERVICES, LLC COUNTY ROAD & BRIDGE FUND	7,000.00 7,000.00
104846	ARAMARK UNIFORM SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	808.29 590.05 218.24
104847	ARMOR INTERACTIVE	2,906.12

	GENERAL FUND	743.63
	HUMAN SERVICE ZONE	2,162.49
104848	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	1,362.00 1,362.00
104849	BBH INSURANCE, INC GENERAL FUND	3,932.00 3,932.00
104850	BLUE CROSS BLUE SHIELD COBRA GENERAL FUND	340.80 340.80
104851	BLUE TARP FINANCIAL, INC. COUNTY ROAD & BRIDGE FUND	2,720.00 2,720.00
104852	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	3,710.00 3,710.00
104853	BRAVERA BANK HUMAN SERVICE ZONE	67.24 67.24
104854	BRAVERA BANK GENERAL FUND HUMAN SERVICE ZONE	3,114.34 35.00 3,079.34
104855	BROCK WHITE COMPANY LLC COUNTY ROAD & BRIDGE FUND	3,328.36 3,328.36
104856	CARD SERVICES GENERAL FUND WEED CONTROL FUND	137.44 49.68 87.76
104857	CARSTENSEN CONTRACTING, INC. COUNTY ROAD & BRIDGE FUND	21,000.00 21,000.00
104858	CENTRAL TRENCHING INC COUNTY ROAD & BRIDGE FUND	97.50 97.50
104859	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	5,332.59 416.00 279.50 4,637.09
104860	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	3,505.09 3,241.73 263.36
104861	CLEARWATER DEPOT LLP COUNTY ROAD & BRIDGE FUND	2,601.00 2,601.00
104862	CONQUEST EQUIPMENT INC COUNTY ROAD & BRIDGE FUND	50,400.00 50,400.00
104863	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	97.98 97.98
104864	CRUMMIE/KAITLYN HUMAN SERVICE ZONE	548.75 548.75
104865	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND 154-94 UNORGANIZED TOWNSHIP	73,137.95 36,129.50 4,000.00 33,008.45
104866	DAKOTA FLUID POWER, INC. COUNTY ROAD & BRIDGE FUND	2,274.95 2,274.95
104867	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	1,882.41 1,882.41

104868	DMC WEAR PARTS LLC COUNTY ROAD & BRIDGE FUND	10,410.80 10,410.80
104869	DUSTBUSTERS, INC. COUNTY ROAD & BRIDGE FUND	160,712.86 160,712.86
104870	EAPC ARCHITECTS ENGINEERS GENERAL FUND	5,580.54 5,580.54
104871	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	126,629.93 126,629.93
104872	ESTVOLD OILFIELD SERVICES, INC. COUNTY PARKS FUND	38,800.00 38,800.00
104873	EXTREME SALES COUNTY ROAD & BRIDGE FUND	13,295.00 13,295.00
104874	FARMER'S UNION LUMBER COMPANY COUNTY ROAD & BRIDGE FUND	148.20 148.20
104875	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	945.58 945.58
104876	FENSTER/KAYLA HUMAN SERVICE ZONE	778.75 778.75
104877	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	264.90 264.90
104878	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	75.00 75.00
104879	GAFFANEYS OF MINOT INC GENERAL FUND	2,527.23 2,527.23
104880	GJELLSTAD, LLC GENERAL FUND	85,552.36 85,552.36
104881	GLOBAL SAFETY NETWORK, INC HUMAN SERVICE ZONE	47.00 47.00
104882	GRATECH COMPANY COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,023,649.01 1,023,649.01
104883	GRILLEY/CANDICE HUMAN SERVICE ZONE	43.40 43.40
104884	HANSON/LORI GENERAL FUND	237.75 237.75
104885	HAUGEN EXCAVATING COUNTY ROAD & BRIDGE FUND	3,000.00 3,000.00
104886	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS COUNTY ROAD & BRIDGE FUND	119,979.75 1,942.50 118,037.25
104887	HENNESSY/JANA COUNTY ROAD & BRIDGE FUND	165.00 165.00
104888	HERMANSON/NANCY HUMAN SERVICE ZONE	300.00 300.00
104889	HIGH POINT NETWORKS LLC GENERAL FUND	23,625.00 23,625.00
104890	HIGHLINE WATER LLC	2,000.00

	COUNTY ROAD & BRIDGE FUND	2,000.00
104891	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	1,548.46 1,548.46
104892	INFORMATION SYSTEMS CORP GENERAL FUND	2,090.00 2,090.00
104893	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	22,250.00 22,250.00
104894	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,197.49 1,013.17 184.32
104895	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE	546.49 11.00 535.49
104896	KINNEY/SHELLY HUMAN SERVICE ZONE	263.20 263.20
104897	KRONOS SAASHR INC GENERAL FUND	755.70 755.70
104898	LARSON'S TIRE SERVICE GENERAL FUND	1,896.37 1,896.37
104899	LIGHT AND SIREN COUNTY ROAD & BRIDGE FUND	2,799.00 2,799.00
104900	LOMMEN/ORVIN HUMAN SERVICE ZONE	2,145.00 2,145.00
104901	LUTTRELL/JANETTE HUMAN SERVICE ZONE	40.49 40.49
104902	MAGIC CITY AUTO & TRUCK REPAIR COUNTY PARKS FUND	835.51 835.51
104903	MATTHEW BENDER & CO INC GENERAL FUND	343.46 343.46
104904	MAYER ELECTRIC GENERAL FUND	4,733.10 4,733.10
104905	MCKESSON MEDICAL-SURGICAL GENERAL FUND	128.82 128.82
104906	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	7,350.28 7,243.75 106.53
104907	MENARDS - MINOT COUNTY PARKS FUND	85.59 85.59
104908	MICROTEL HUMAN SERVICE ZONE	253.80 253.80
104909	MILLS/JAMIE HUMAN SERVICE ZONE	198.10 198.10
104910	MINOT DAILY NEWS HUMAN SERVICE ZONE	171.00 171.00
104911	MONTANA DAKOTA UTILITIES CO GENERAL FUND	11,239.32 11,239.32
104912	MOTOROLA SOLUTIONS	13,534.20

	E 911 EMERGENCY/WIRELESS FUND	13,534.20
104913	MOUNTRAIL CO ROAD DEPART 154-94 UNORGANIZED TOWNSHIP	27,714.45 27,714.45
104914	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	600.00 600.00
104915	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	438.15 438.15
104916	MOUNTRAIL WILLIAMS ELECTRIC COOP COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	17,189.78 192.76 16,997.02
104917	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,665.38 1,665.38
104918	ND ASSOCIATION OF COUNTIES GENERAL FUND HUMAN SERVICE ZONE	314.00 251.00 63.00
104919	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE CAPITAL PROJECTS COUNTY ROAD & BRIDGE FUND	73,129.83 63,879.41 9,250.42
104920	ND ENVELOPE COMPANY GENERAL FUND	1,151.48 1,151.48
104921	ND TRUCK WASH COUNTY ROAD & BRIDGE FUND	478.00 478.00
104922	ND TRUST LANDS GENERAL FUND	409.32 409.32
104923	NDDHS FISCAL ADMINISTRATION GENERAL FUND	1,146.94 1,146.94
104924	NDLTAP/UGPTI COUNTY ROAD & BRIDGE FUND	250.00 250.00
104925	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	174.30 174.30
104926	NELSON/CAROL HUMAN SERVICE ZONE	69.52 69.52
104927	NELSON/ELMER HUMAN SERVICE ZONE	18.75 18.75
104928	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	3,311.43 3,311.43
104929	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	102.67 102.67
104930	NORTHERN PUMP & COMPRESSION, INC COUNTY ROAD & BRIDGE FUND	3,064.30 3,064.30
104931	NORTHWEST WATER TRANSFER COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
104932	NORTHWEST YOUTH ASSESSMENT CENTER HUMAN SERVICE ZONE	1,203.00 1,203.00
104933	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND	571.77 571.77
104934	OAKLAND/TENA	126.75

	HUMAN SERVICE ZONE	126.75
104935	ODP BUSINESS SOLUTIONS LLC	3,848.26
	GENERAL FUND	3,352.86
	COUNTY ROAD & BRIDGE FUND	451.51
	COUNTY AGENT FUND	43.89
104936	OGDEN/CRYSTAL	153.65
	HUMAN SERVICE ZONE	153.65
104937	PEARL VALLEY OILFIELD SERVICE & RENTALS	200.00
	COUNTY ROAD & BRIDGE FUND	200.00
104938	PINNACLE	1,413.83
	HUMAN SERVICE ZONE	1,413.83
104939	PLAZA OK HARDWARE	361.90
	COUNTY ROAD & BRIDGE FUND	361.90
104940	POMP'S TIRE SERVICE	7,943.36
	COUNTY ROAD & BRIDGE FUND	7,943.36
104941	PORTH/THOMAS	13.16
	GENERAL FUND	13.16
104942	PRAIRIE FORD, INC.	48,609.75
	GENERAL FUND	891.36
	COUNTY ROAD & BRIDGE FUND	45,535.70
	COUNTY PARKS FUND	2,182.69
104943	PRAIRIE HOME FURNISHINGS	1,647.00
	GENERAL FUND	1,647.00
104944	PREBLE MEDICAL SERVICES INC	250.00
	HUMAN SERVICE ZONE	250.00
104945	PRINGLE & HERIGSTAD, PC	195.00
	GENERAL FUND	195.00
104946	PROCONTROLS MIDWEST	378.00
	GENERAL FUND	378.00
104947	PRODUCTIVITY PLUS ACCOUNT	5,757.12
	COUNTY ROAD & BRIDGE FUND	5,757.12
104948	QUADIENT LEASING	210.42
	GENERAL FUND	210.42
104949	RALPHS PLUMBING & HEATING INC.	2,485.47
	COUNTY PARKS FUND	2,485.47
104950	RAMADA BISMARCK HOTEL	864.00
	GENERAL FUND	864.00
104951	RDO EQUIPMENT CO	9,646.01
	COUNTY ROAD & BRIDGE FUND	9,646.01
104952	RTC NETWORKS	100.00
	HUMAN SERVICE ZONE	100.00
104953	RYAN CHEVROLET	32,997.00
	GENERAL FUND	32,997.00
104954	SAVAGE/KIM	31.50
	GENERAL FUND	31.50
104955	SHARE CORPORATION	149.41
	GENERAL FUND	149.41

104956	SORENSEN/DESIREE J HUMAN SERVICE ZONE	454.13 454.13
104957	SRF CONSULTING GROUP, INC GENERAL FUND	2,943.11 2,943.11
104958	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,459.03 1,153.04 305.99
104959	STANLEY HARDWARE HUMAN SERVICE ZONE	482.79 482.79
104960	STANLEY LUMBER SUPPLY GENERAL FUND COUNTY ROAD & BRIDGE FUND	188.20 25.09 163.11
104961	STANLEY SCHOOL DIST #2 GENERAL FUND	750.00 750.00
104962	STAPLES BUSINESS CREDIT GENERAL FUND	397.45 397.45
104963	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	4,311.00 4,311.00
104964	STEINS INC GENERAL FUND COUNTY PARKS FUND	3,208.05 3,123.17 84.88
104965	SUMMIT FOOD SERVICE, LLC GENERAL FUND	8,688.30 8,688.30
104966	SVEEN/SHADOE HUMAN SERVICE ZONE	76.00 76.00
104967	TIOGA CITY COUNTY ROAD & BRIDGE FUND	1,468.00 1,468.00
104968	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	2,651.31 54.99 2,550.39 45.93
104969	TRINITY HEALTH EMS EDUCATION GENERAL FUND	1,000.00 1,000.00
104970	TUCKER/JESSICA A HUMAN SERVICE ZONE	70.00 70.00
104971	VACHAL/MELISSA GENERAL FUND	510.61 510.61
104972	VERIZON CONNECT NWF, INC. COUNTY ROAD & BRIDGE FUND	777.12 777.12
104973	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	1,567.29 163.37 322.44 1,049.69 31.79
104974	VETSCH/JOHN GENERAL FUND	333.75 333.75
104975	WACLAWIK/SARAH HUMAN SERVICE ZONE	198.80 198.80
104976	WARD COUNTY AUDITOR	3,200.00



	COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00
104977	WENTZ/TRISTA HUMAN SERVICE ZONE	99.23 99.23
104978	WESTERN DAKOTA ENERGY ASSOCIATION GENERAL FUND COUNTY ROAD & BRIDGE FUND	6,000.00 4,000.00 2,000.00
104979	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	11,493.46 11,493.46
104980	WILLISTON WATER MANAGEMENT COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
	<b>FINAL TOTAL</b>	<b>2,398,673.44</b>

O. BOARD CONCERNS

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the meeting date for October 4, 2022 regular scheduled meeting to be moved to October 6, 2022. Upon roll call, Ruland, Rice, Uran, Hollekim and Olson voted yes. Motion carried.

3. APPOINTMENT SCHEDULED

9:15 A.M.

Lori Hanson, Tax Director discussed an abatement on parcel #57-1002600 for the 2022 tax year.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the abatement on parcel #57-1002600 for the 2022 tax year due to mobile home being removed as per the recommendation of Tax Director Hanson. Upon roll call, Ruland, Uran, Rice, Olson and Hollekim voted yes. Motion carried.

9:20 A.M.

Rory Porth, Assessor met with the board to discuss the Connect Explorer Policy.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the user policy for the Connect Explorer as recommended by Assessor Porth. Upon roll call, Uran, Olson, Hollekim, Rice and Ruland voted yes. Motion carried.

Assessor Porth requested permission to instruct the Soil Ag Land Valuation class for the State of ND at the Soil Ag Land Valuation Conference.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve Rory Porth, Assessor to instruct the Soil Ag Land Valuation class for the State of ND and to approve the 2½ days of work to be paid while instructing. Upon roll call, Uran, Rice, Olson, Hollekim and Ruland voted yes. Motion carried

9:40 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the survey monkey and the possibility of setting up a feedback mechanism for the public for all offices. The survey monkey will be brought up during the Human Resource Advisory Committee meeting.

9:50 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the 2023 budgets for Human Resources and Workers Compensation.

10:00 A.M.

Corey Bristol, Sheriff met with the board to discuss the 2023 budgets for the Sheriff, E911, Disaster Emergency, Homeland Security, Flood Disaster fund and Coroner.

10:10 A.M.

Lori Hanson, Tax Director met with the board to discuss the 2023 budget for Tax Director.

10:20 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss the 2023 budget for Treasurer.

10:30 A.M.

Melissa Vachal, Recorder & Planning & Zoning Administrator met with the board to discuss the 2023 budgets for Recorder, Document Preservation and Planning & Zoning.

10:40 A.M.

Lynnette Vachal, Extension Agent met with the board to discuss the 2023 budget for the County Agent.

Discussion was held on the stipend being removed from the County Agent and wondering if the County has control of still paying a bonus or stipend.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve writing a letter to NDSU disagreeing to the 2023 salary set for Lynnette Vachal, Extension Agent. Upon roll call, all present voted yes. Motion carried.

Extension Agent discussed the legislative updates being held in Williston on October 5<sup>th</sup> and October 6<sup>th</sup> in Stanley.

10:50 A.M.

Brad Ellis, County Building Supervisor met with the board to discuss the 2023 budget for the County Buildings.

11:00 A.M.

Scott Duerre, Road & Bridge (R&B) Superintendent along with Mary Trahan, Road & Bridge (R&B) Accountant met to discuss Road & Bridge.

R&B Accountant Trahan met with the board to discuss the 2023 budget for Road & Bridge.

#### 1. CR 9 PHASE II-USCE UPDATE

Superintendent Duerre gave an update on the easements awaiting the CR 9 Phase II with the US Corps of Engineers. Chris Marohl, Senior Policy Advisor for Senator Kevin Cramer stated he reached out to the Corps of Engineers and they stated the easements should be executed and distributed by the end of September. The County would be able to proceed with bidding. Amanda Young, Realty Specialist with the Corps of Engineers gave an email update on CR 9.

#### 2.. CR 6 PRELIMINARY REPORT-CITY OF WHITE EARTH

Superintendent Duerre gave an update on the different design option alignments for CR 9 and CR 6 through the City of White Earth. The City Council indicated they prefer the design option using Hill Street. Comm. Rice stated that White Earth City will discuss at their City meeting tonight for the possibility of the County taking over the road.

#### 3. FINAL CERTIFICATE OF LOCAL MATCH-RAIL ROAD CROSSING (VAN HOOK)

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve and sign the final certification of local match with North Dakota Department of Transportation for Project RSO-C731(001) for the 83<sup>rd</sup> Ave NW, Van Hook railroad Crossing. Upon roll call, Uran, Ruland, Hollekim and Rice voted yes. Motion carried.

#### 4. JAMES HILL TOWNSHIP CULVERT ASSISTANCE

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the culvert assistance agreement with James Hill Township totaling \$27,456.39 or 75% of the actual costs, whichever is less for culvert replacement on 69<sup>th</sup> St NW. Upon roll call, Ruland, Hollekim, Uran and Rice voted yes. Motion carried.

#### 5. GRAVEL

Moved by Comm. Uran, seconded by Comm. Rice, to approve signing the agreement for purchase of stockpiled aggregate with Aggregate Construction for the Moore Pit, located in Section 24, Township 156 North, Range 89

West at a cost of \$152,890.22 for 12,740.85 CY of Class 13 gravel. Upon roll call, Rice, Ruland, Uran and Hollekim voted yes. Motion carried.

6. 2022 CHIP SEAL PROJECT (CR 2, CR 11, CR 9, CR 19) UPDATE

Superintendent Duerre gave an update on the 2022 Chip Seal Project on CR 2, CR 11, CR 9, and CR 19. John Sauber stated if these projects are not completed by September 1<sup>st</sup> the projects will be suspended until next spring.

7. 2022 OVERLAY PROJECTS-MAYO CONSTRUCTION

Superintendent Duerre gave an update that Mayo Construction has brought forward two notices of intent to file a claim on the 2022 Overlay Projects #07(93)22, 10(51)22, and 21(92)22 one being a TERO tax fee that was applied and was unaware of and the other being the asphalt being rained on and not meeting specifications.

8. GRANT LETTER OF SUPPORT REQUEST FOR BRIDGE IMPROVEMENTS

Moved by Comm. Uran, seconded by Comm. Rice, to approve signing the letter of support for the North Dakota Department of Transportation's application for funding through the US Department of Transportation Bridge Investment Program. Upon roll call, all present voted yes. Motion carried.

9. USAF TE ROUTE

Superintendent Duerre discussed the Minot Air Force Base request to change the Transporter-Erector (TE) route for the City of Plaza. The Air Force is requesting the following changes: Remove Coveli (from intersection of 6th / 42nd north 2 blocks to 4th) and 4th (from Covell west to 62<sup>nd</sup> St) in the City of Plaza and add 6th / 42nd from intersection of 6th / 42nd and Covell going west to 62nd and north on 62nd to 4th meeting up with the existing approved TE route on 62<sup>nd</sup>.

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve moving forward with the following changes to the City of Plaza roads: Remove Coveli (from intersection of 6th / 42nd north 2 blocks to 4th) and 4th (from Coveli west to 62<sup>nd</sup> St) in the City of Plaza and add 6th / 42nd from intersection of 6th / 42nd and Covell going west to 62nd and north on 62nd to 4th meeting up with the existing approved Transporter-Erector (TE) route on 62<sup>nd</sup>. Upon roll call, all present voted yes. Motion carried.

10. ACKERMAN ESTVOLD-41<sup>ST</sup> ST NW

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing Amendment #1 to the agreement with Ackerman Estvold for right of way acquisition services for 41<sup>st</sup> St NW at an additional cost of \$15,840 with the County share being \$11,880 and the City of New Town share being \$3,960. Upon roll call, Ruland, Rice, Hollekim and Uran voted yes. Motion carried.

11. ACKERMAN ESTVOLD

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the agreement with Ackerman Estvold for the right of way acquisition services for approximately 9 miles of CR3 north of Palermo City starting at 69<sup>th</sup> St NW and ending at ND #50 and approximately 14 miles of CR10 starting at County Route 3 and ending at Mountrail/Ward County Line at an estimated cost not to exceed \$238,500. Upon roll call, Uran, Rice, Hollekim and Ruland voted yes. Motion carried.

12. SAUBER ENGINEERING

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve signing the Agreement for Engineering Services for Preliminary and Construction Engineering with Sauber Engineering for 2023 Chip Seal for CR 1 (Plaza N & S), CR 3 (76<sup>th</sup> Ave & Dairy Rd), CR 4 (74<sup>th</sup> ST NW), CR 5 (Ross N), CR 7 (US 2 N), CR 10 (Belden E), CR 12 (Plaza E), CR 15 (Van Hook), and CR 21 (West Loop Rd) totaling approximately 61 miles at an estimated cost not to exceed \$58,000. Upon roll call, Rice, Hollekim, Ruland and Uran voted yes. Motion carried.

Superintendent Duerre discussed the Agreement for Engineering Services for Preliminary and Construction Engineering with Sauber Engineering for CR 2 (Old Hwy 2) from Palermo to Blaisdell. Comm. Ruland doesn't feel like this would enhance the road system currently and the road is less than 2 miles from highway 2 and shouldn't be done just because it is shelf ready. Comm. Rice concurred with the comments. More discussion will be held at the next commissioner meeting.

More discussion will be held on the Agreement for Engineering Services for Preliminary and Construction Engineering with Sauber Engineering for CR 3 from Palermo North to the county line at the next meeting.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the Agreement for Engineering Services for Preliminary and Construction Engineering with Sauber Engineering for Structure Replacement Bridge No 31-106-25.0, 53<sup>rd</sup> St NW at an estimated cost not to exceed \$105,000. Upon roll call, Hollekim, Uran, Olson, Ruland and Rice voted yes. Motion carried.

13. BRC-0099(012)PCN-NW REGIONAL BRIDGE INSPECTION/LOAD RATING

Moved by Comm. Uran, seconded by Comm. Rice, to approve the certification of local match and progress estimate #1 for Project #BRC-0099(012)PCN totaling \$4,930.40. Upon roll call, Olson, Rice, Hollekim, Uran and Ruland voted yes. Motion carried.

14. MOUNTRAIL COUNTY PROJECT MANAGEMENT REVIEW – SC-3137(061), PCN22819

Superintendent Duerre discussed the NDDOT is required by FHWA to hold reviews on federal aid projects each year. Superintendent Duerre stated this year Project #SC-3137(061), PCN 22819 (County Route 11) was selected for review. There were no issues found during the review.

15. MOUNTRAIL COUNTY FEDERAL AID PROGRAM

Superintendent Duerre discussed the Mountrail County Federal Aid Program with estimated funds available for 2023 totaling \$627,899.

16. MEETING WITH NDDOT DURING NDACO CONFERENCE

Superintendent Duerre mentioned the meeting will be held with ND Dept of Transportation at the NDACo Conference on October 3<sup>rd</sup> at 4 p.m. to discuss the 2023 County Federal Aid Program. Comm. Ruland and Olson would attend this meeting

17. CR 19

Joel Myers, HDR Engineering gave an update on CR 19, Van Hook Road.

12:30 P.M.

Laurie Johnson, Correctional Administrator met with the board to discuss the 2023 budget for Corrections.

12:40 P.M.

Jim Hennessy, County Agent/Weed Control Officer met with the board to discuss the 2023 budgets for County Agent and Weed Control.

12:50 P.M.

Madison Rodgers, Clerk of Court met with the board to discuss the 2023 budgets for Clerk of Court and District Court.

1:00 P.M.

Wade Enget, State's Attorney met with the board to discuss the 2023 budget for State's Attorney.

1:10 P.M.

Eric Jaeger, Chairman of the County Park Commission met with the board to discuss the 2023 budget for County Park.

1:20 P.M.

Desiree Sorenson, Mountrail McKenzie Social Service Zone Director met with the board to discuss the 2023 budget for the Social Service Zone.

1:30 P.M.

Brian Ibach, IT with Armor Interactive met with the board to discuss the 2023 budget for IT.

1:40 P.M.

Lisa Lapica, Veterans Service Officer met with the board to discuss the 2023 budget for Veteran Service.

1:50 P.M.

Stephanie A. Pappa, Auditor met with the board to discuss the 2023 budget for the Auditor's Office.

4. ADJOURN

The Board adjourned at 2:58 P.M. to meet in regular session on Tuesday, September 20, 2022 at 9:00 A.M.  
Accepted and approved this 20<sup>th</sup> day of September, 2022.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor