

## Proceedings of the Mountrail County Commissioners

## 1. OPENING &amp; ROLL CALL

The Board met in regular session on Tuesday, September 5, 2023 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Trudy Ruland, Wayne Olson, Jason Rice and John DeGroot present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

## 2. BUSINESS

## A. AGENDA

Moved by Comm. DeGroot, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

## B MINUTES

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the minutes of the August 15, 2023 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

## C. FEES

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the June fees for P&Z and Recorder and July fees for Corrections, Recorder and Overweight fines. Upon roll call, Ruland, DeGroot, Rice, Hollekim and Olson voted yes. Motion carried.

## D. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the regular Full-Time employee classification for Amanda Jump with Human Services as a Child Protective Services (CPS) in the amount of \$4,700 per month/\$56,400 per year. Upon roll call, Ruland, Olson, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the Temporary employee classification for Lane Vachal with the Weed as a Seasonal Internship in the amount of \$22.28 per hour not to exceed 20 hours per week with employment beginning on August 28, 2023 and ending on December 31, 2023. Upon roll call, Rice, Olson, DeGroot, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the salary increase for a promotion with a banding/grading change for Natalie Heydt as a Dispatcher in the Sheriff's Department to the amount of \$4,050 per month/\$48,600 per year. Upon roll call, Ruland, Hollekim, Rice, Olson and DeGroot voted yes. Motion carried.

## E. TRANSFER

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the transfer from the General Fund to the E911 Emergency Wireless Fund totaling \$215,000. Upon roll call, DeGroot, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the transfer for the 2<sup>nd</sup> quarter 2023 Overweight Travel (Loadpass) permits from the R&B Fund to Unorganized Townships 155 North, Range 94 West in the amount of \$15,356.67; 154 North, Range 94 West in the amount of \$5,684.42; 153 North, 93 West in the amount of \$31,334.69; 152 North, Range 93 West in the amount of \$7,458.08 and 150 North, Range 92 West in the amount of \$5.38 totaling \$59,839.24. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

## F. STOPPAYMENTS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the stop payments for outstanding 2022 Treasurer checks: Chad Hopkin in the amount of \$48.50; Michelle Baker in the amount of \$24.48; Christine Kent in the amount of \$60.09; Russell Gunderson in the amount of \$39.65 totaling \$914.82 and outstanding 2022 Warrant checks: Kristoffer Bingen in the amount of \$18.11; Lisa Danks in the amount of \$22.57 and Desirae Nance in the amount of \$110 totaling \$274.18. Upon roll call, DeGroot, Olson, Hollekim, Rice and Ruland voted yes. Motion carried.

G. SUBLEASE

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve signing the food pantry sublease through 12-31-23. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

H. OPIOID SETTLEMENT

Wade Enget, State’s Attorney discussed the pending Opioid settlements with no changes of the authority approval.

I. CHANGE ORDER

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the change order for the Memorial Building in the amount of \$22,596.54. Upon roll call, Ruland, Rice, Hollekim, DeGroot and Olson voted yes. Motion carried.

J. AGREEMENT

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve signing the Detention Service Agreement with the Department of Corrections and Rehabilitation “DOCR”, Division of Juvenile Service, Youth Correctional Center “YCC”. Upon roll call, Hollekim, Ruland, Olson, DeGroot and Rice voted yes. Motion carried.

K. BUDGETS

Stephanie A. Pappa, Auditor reviewed the 2024 Preliminary budgets for the County.

L. BILLS

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the bills totaling \$1,867,687.63 and August payroll, checks #17534-17552 and direct deposits #18646-18819 totaling \$1,192,833.88 . Upon roll call, Olson, DeGroot, Hollekim, Ruland, and Rice voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 09/05/2023 - PAYMENT 09/05/2023**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
107341	A&W TOWING & RECOVERY, INC. GENERAL FUND	1,735.00 1,735.00
107342	ACKERMAN-ESTVOLD ENGINEERING & MANAGEMEN COUNTY ROAD & BRIDGE FUND	3,551.93 3,551.93
107343	ACOM SOLUTIONS INC GENERAL FUND	1,757.00 1,757.00
107344	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE COUNTY AGENT FUND	5,764.59 5,011.74 237.30 384.75 130.80
107345	AGGREGATE CONSTRUCTION INC COUNTY ROAD & BRIDGE FUND	250,944.97 250,944.97
107346	ALGER TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,133.61 10,133.61
107347	AMERICINN BY WYNDHAM WAHPETON GENERAL FUND	88.20 88.20
107348	AMKOTA LLC GENERAL FUND	1,323.00 1,323.00
107349	ARAMARK UNIFORM SERVICES GENERAL FUND	986.46 710.08

	COUNTY ROAD & BRIDGE FUND	276.38
107350	ASWS LLC DBA HAMLIN WATER COUNTY ROAD & BRIDGE FUND	2,285.28 2,285.28
107351	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	240.00 240.00
107352	BANNER TOWNSHIP COUNTY ROAD & BRIDGE FUND	609.31 609.31
107353	BATTERIES PLUS BULBS #639 GENERAL FUND	657.50 657.50
107354	BBH INSURANCE, INC GENERAL FUND	1,420.00 1,420.00
107355	BICKER TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,329.13 5,329.13
107356	BIG BEND TOWNSHIP COUNTY ROAD & BRIDGE FUND	6,732.96 6,732.96
107357	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	4,860.00 4,860.00
107358	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	394.25 394.25
107359	BROOKBANK TOWNSHIP COUNTY ROAD & BRIDGE FUND	23,941.51 23,941.51
107360	BURKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	24,049.57 24,049.57
107361	BURLINGTON ELECTRIC, INC COUNTY PARKS FUND	272.50 272.50
107362	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	3,860.79 3,860.79
107363	CARD SERVICES GENERAL FUND	37.04 37.04
107364	CARSTENS/JILL M HUMAN SERVICE ZONE	332.37 332.37
107365	CHARM-TEX, INC. GENERAL FUND	1,379.34 1,379.34
107366	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	7,021.02 416.00 361.50 6,243.52
107367	CITY OF POWERS LAKE COUNTY ROAD & BRIDGE FUND	1,379.07 1,379.07
107368	CITY OF STANLEY GENERAL FUND	2,909.73 2,909.73
107369	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND	5,962.23 5,962.23
107370	COLLINS/HANNAH GENERAL FUND	297.25 297.25
107371	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	67.94 67.94

107372	COTTONWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	206.10 206.10
107373	CRANE CREEK TOWNSHIP COUNTY ROAD & BRIDGE FUND	29,611.98 29,611.98
107374	CRUMMIE/KAITLYN HUMAN SERVICE ZONE	474.22 474.22
107375	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	18,648.90 17,716.40 932.50
107376	DAKOTA FIRE EXTINGUISHERS, INC. COUNTY ROAD & BRIDGE FUND	194.24 194.24
107377	DEBING TOWNSHIP COUNTY ROAD & BRIDGE FUND	48,543.01 48,543.01
107378	EAPC ARCHITECTS ENGINEERS GENERAL CAPITAL PROJECTS	83,654.37 83,654.37
107379	EDWARDS/SUSAN COUNTY ROAD & BRIDGE FUND	4,182.75 4,182.75
107380	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	101,702.70 101,702.70
107381	EOG RESOURCES COUNTY ROAD & BRIDGE FUND	1,150.00 1,150.00
107382	FAIRFIELD INN & SUITES BY MARRIOTT HUMAN SERVICE ZONE	169.20 169.20
107383	FARDEN CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	88,394.14 88,394.14
107384	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	317.19 317.19
107385	FENSTER/KAYLA HUMAN SERVICE ZONE	943.20 943.20
107386	FERTILE TOWNSHIP COUNTY ROAD & BRIDGE FUND	12,594.38 12,594.38
107387	MHACIE FOOTE HUMAN SERVICE ZONE	27.25 27.25
107388	GILBERTSON/HEATHER HUMAN SERVICE ZONE	120.24 120.24
107389	GJELLSTAD, LLC GENERAL FUND	10,000.00 10,000.00
107390	GRAPHICS, LETTERING & TRIM GENERAL FUND	585.00 585.00
107391	HANSON/AMANDA HUMAN SERVICE ZONE	102.20 102.20
107392	HANSON/LORI GENERAL FUND	306.25 306.25
107393	HERMANSON/NANCY HUMAN SERVICE ZONE	144.57 144.57
107394	HOME OF ECONOMY	1,787.11

	COUNTY ROAD & BRIDGE FUND	1,787.11
107395	HORNADAY'S LAND SURVEYING GENERAL FUND	1,704.70 1,704.70
107396	HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND	13,531.53 13,531.53
107397	IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND	26,490.86 26,490.86
107398	INFORMATION SYSTEMS CORP GENERAL FUND	2,090.00 2,090.00
107399	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	60.00 60.00
107400	JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND	324.65 324.65
107401	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	433.28 248.44 184.84
107402	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	21,878.52 21,878.52
107403	JOHNSON CONTROLS FIRE PROTECTION LP GENERAL FUND GENERAL FUND	4,433.99 2,992.35 1,441.64
107404	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE COUNTY AGENT FUND WEED CONTROL FUND	8,098.30 1,327.90 6,078.44 102.94 589.02
107405	JUMA/SAMMY COUNTY PARKS FUND	450.00 450.00
107406	KINNEY/SHELLY HUMAN SERVICE ZONE	421.75 421.75
107407	KNIFE RIVER TOWNSHIP COUNTY ROAD & BRIDGE FUND	20,723.45 20,723.45
107408	LANGHANS FUNERAL HOMES INC GENERAL FUND	575.00 575.00
107409	LARSON TIRE SERVICE HUMAN SERVICE ZONE	455.30 455.30
107410	LIBERTY TOWNSHIP COUNTY ROAD & BRIDGE FUND	14,736.75 14,736.75
107411	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,155.00 1,155.00
107412	LOSTWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	572.27 572.27
107413	LOWE'S PRINTING INC COUNTY AGENT FUND	349.35 349.35
107414	LOWLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	66.49 66.49
107415	MAERTENS-BRENNY CONSTRUCTION COMPANY GENERAL CAPITAL PROJECTS	422,254.27 422,254.27

107416	MANITOU TOWNSHIP COUNTY ROAD & BRIDGE FUND	22,088.84 22,088.84
107417	MATTHEW BENDER & CO INC GENERAL FUND	269.74 269.74
107418	MCALMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	72.87 72.87
107419	MCGAHAN TOWNSHIP COUNTY ROAD & BRIDGE FUND	512.98 512.98
107420	MEDICAL SOLUTIONS INC GENERAL FUND	25.64 25.64
107421	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	72.00 72.00
107422	MENARDS - MINOT GENERAL FUND COUNTY PARKS FUND	562.29 47.95 514.34
107423	METROCOUNT (USA) INC COUNTY ROAD & BRIDGE FUND	2,690.00 2,690.00
107424	MEYERS/MICHELLE HUMAN SERVICE ZONE	130.90 130.90
107425	MINOT RESTAURANT SUPPLY CO GENERAL FUND	151.70 151.70
107426	MODEL TOWNSHIP COUNTY ROAD & BRIDGE FUND	419.32 419.32
107427	MONTANA DAKOTA UTILITIES CO GENERAL FUND	9,432.89 9,432.89
107428	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	6,928.40 6,928.40
107429	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	171.13 171.13
107430	MOUNTRAIL COUNTY WEED CONTROL COUNTY PARKS FUND	360.00 360.00
107431	MOUNTRAIL TOWNSHIP COUNTY ROAD & BRIDGE FUND	22.26 22.26
107432	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY PARKS FUND	18,029.64 762.19 17,267.45
107433	MOWBRAY & SON, INC GENERAL CAPITAL PROJECTS	74,551.38 74,551.38
107434	MULHOLLAND/HEIDI HUMAN SERVICE ZONE	113.45 113.45
107435	MYRTLE TOWNSHIP COUNTY ROAD & BRIDGE FUND	23,020.92 23,020.92
107436	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	134.97 134.97
107437	ND ASSOCIATION OF COUNTIES GENERAL FUND	1,157.32 1,157.32

107438	ND HUMAN SERVICE ZONE DIRECTORS ASSOCIAT HUMAN SERVICE ZONE	200.00 200.00
107439	NDDHS FISCAL ADMINISTRATION GENERAL FUND	1,247.07 1,247.07
107440	AMY NELSON HUMAN SERVICE ZONE	222.50 222.50
107441	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	6,548.32 1,050.63 5,497.69
107442	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	615.59 615.59
107443	NORTHERN TESTING INC HUMAN SERVICE ZONE	437.00 437.00
107444	NORTHWEST COLLISION AND CUSTOM, INC HUMAN SERVICE ZONE	60.00 60.00
107445	OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	965.55 965.55
107446	ODP BUSINESS SOLUTIONS LLC GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	620.17 477.15 76.90 66.12
107447	OGDEN/CRYSTAL HUMAN SERVICE ZONE	443.74 443.74
107448	OPTOMETRY CLINIC, PC HUMAN SERVICE ZONE	420.00 420.00
107449	OSBORN TOWNSHIP COUNTY ROAD & BRIDGE FUND	25,678.52 25,678.52
107450	OSLOE TOWNSHIP COUNTY ROAD & BRIDGE FUND	8.04 8.04
107451	PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,024.20 3,024.20
107452	PARSHALL TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,507.48 2,507.48
107453	PINNACLE COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	46,263.49 45,506.74 756.75
107454	PLAZA TOWNSHIP COUNTY ROAD & BRIDGE FUND	80.25 80.25
107455	POMP'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND	42,480.37 42,480.37
107456	PORTH/THOMAS GENERAL FUND	100.00 100.00
107457	POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,917.25 10,917.25
107458	PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	90,593.30 90,593.30
107459	QUADIENT LEASING GENERAL FUND	210.42 210.42

107460	RAT LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	49,132.47 49,132.47
107461	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	3,445.04 3,445.04
107462	REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	46.25 46.25
107463	ROBERTSON COUNSELING LLC HUMAN SERVICE ZONE	580.00 580.00
107464	ROSS TOWNSHIP COUNTY ROAD & BRIDGE FUND	20,424.99 20,424.99
107465	RYAN CHEVROLET COUNTY ROAD & BRIDGE FUND	75.22 75.22
107466	SAFARI FUELS #103 GENERAL FUND	429.75 429.75
107467	SAVAGE/KIM GENERAL FUND	100.00 100.00
107468	SERVPRO OF MINOT GENERAL FUND	1,687.17 1,687.17
107469	SHELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	927.14 927.14
107470	SIDONIA TOWNSHIP COUNTY ROAD & BRIDGE FUND	532.64 532.64
107471	SIKES TOWNSHIP COUNTY ROAD & BRIDGE FUND	19,957.83 19,957.83
107472	SORKNESS TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,446.14 5,446.14
107473	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00
107474	STANLEY AUTO & TRUCK GENERAL FUND COUNTY ROAD & BRIDGE FUND	564.49 142.84 421.65
107475	STANLEY HARDWARE HUMAN SERVICE ZONE	38.05 38.05
107476	STANLEY LUMBER & SUPPLY COUNTY ROAD & BRIDGE FUND	72.54 72.54
107477	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	151.75 151.75
107478	STEIN/ETHAN GENERAL FUND	52.50 52.50
107479	STEINS INC GENERAL FUND	3,480.86 3,480.86
107480	SUMMIT FOOD SERVICE, LLC GENERAL FUND	3,156.32 3,156.32
107481	SWANSTON EQUIPMENT CORP COUNTY ROAD & BRIDGE FUND	850.00 850.00
107482	THE SIDWELL COMPANY	252.00



	GENERAL FUND	252.00
107483	THERAPEUTIC INTERVENTIONS HUMAN SERVICE ZONE	3,539.50 3,539.50
107484	THOMAS LAW FIRM GENERAL FUND	450.00 450.00
107485	TRINITY MEDICAL GROUP HUMAN SERVICE ZONE	584.00 584.00
107486	VAN HOOK TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,446.13 3,446.13
107487	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	1,487.54 131.02 299.30 1,057.22
107488	WALLWORK TRUCK CENTER COUNTY ROAD & BRIDGE FUND	307.49 307.49
107489	WARD COUNTY AUDITOR GENERAL FUND COUNTY LIBRARY-BOOKMOBILE FUND	3,760.00 400.00 3,360.00
107490	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	17,408.77 15,254.63 2,154.14
107491	WHITAKER/HILLARY HUMAN SERVICE ZONE	1,016.06 1,016.06
107492	WHITE EARTH TOWNSHIP COUNTY ROAD & BRIDGE FUND	14,567.08 14,567.08
	<b>FINAL TOTAL</b>	<b>\$1,867,687.63</b>

M. BOARD CONCERNS

The consensus amongst the Board was to have the Auditor send a letter to all constituents with concerns with the Weather Modification program.

3. APPOINTMENT SCHEDULED

9:15 A.M.

Mason Terry and Chase Wangler with the New Town Ambulance requested assistance for purchase of a new ambulance and a pickup.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve purchase of a new ambulance in the 2024 budget year totaling \$316,139 and the pickup not exceeding the amount of \$66,310 for the budget of 2024 or 2023 budget year if a vehicle is found sooner than anticipated with payment taken out of the Rural Fire and Ambulance Assistance Fund. Upon roll call, Rice, Ruland, Hollekim, Olson and DeGroot voted yes. Motion carried.

9:20 A.M.

Discussion was held on the apportioning of the airport authorities. Present were Richard Bolkan with Parshall Airport, Mylo Wolding & Orville Drosdal with New Town Airport and Greg Johnson with Stanley Airport. All the airport representation spoke concerning the importance of the funding from the county. Comm. Hollekim suggested the possibility of increasing the mills to 4 instead of the 1.5 that is currently collected. More discussion will be held on the airport authorities apportioning in October when budgets are finalized.

9:35 A.M.

Tammy Leupp, Building Supervisor met with the board to discuss the tuckpointing and washing of the bricks at the Courthouse.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the bid of Acme Tuckpointing & Restoration to do the tuckpointing and washing of the bricks at the Courthouse totaling \$75,900. Upon roll call, Rice, Ruland, Olson, Hollekim and DeGroot voted yes. Motion carried.

9:45 A.M.

Melissa Vachal, Planning & Zoning (P&Z) Administrator discussed the fees for P&Z.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the fees for P&Z as per the recommendation of P&Z Administrator Vachal and the P&Z Board. Upon roll call, Ruland, Hollekim, Olson, Rice and DeGroot voted yes. Motion carried.

10:00 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

#### 1. NDDOT-WILLISTON DISTRICT ENGINEER JOEL WILT

Joel Wilt, NDDOT Williston District Engineer and Bill Gatham discussed the current NDDOT projects.

#### 2. CONSTRUCTION UPDATE

Engineer Hennessy discussed the CR 6 (White Earth West) & CR 9 (ND1804 to White Earth Bay) construction updates. Craig Mizera, Engineer with HDR Engineering discussed the CR 6 construction updates and timeline deadlines. Jason Olson, Construction Engineer with HDR Engineering gave an update on the timeline on CR 6 which is not on schedule and the possibility of delays. Construction Engineer Olson updated the board on CR 9 which is going well with the deadlines etc. Engineer Mizera discussed the permits with the Corps is moving forward with the changes of paving on CR 9. Engineer Mizera discussed the easement and mitigation process for the trees along CR 9.

#### 3. SALTED SAND QUOTES

Moved by Comm. Hollekim, seconded by Comm. Hollekim, to approve all proposals for salt and sand to be awarded based on lowest price and availability first, all subject to Road & Bridge department needs. Upon roll call, Olson, Hollekim, DeGroot, Ruland and Rice voted yes. Motion carried.

Engineer Hennessy requested approval to move forward with finding a location up or around White Earth City to stock pile salt and sand. The Board had no objection.

#### 4. SIKES TOWNSHIP

Engineer Hennessy updated the board on the culvert assistance request for Sikes Township. The R&B Budget may need amending in the budget line item for Township Assistance.

#### 5. STRIPING QUOTES-REVISED

Moved by Comm. Rice, seconded by Comm. Olson, to approve the amended county wide striping quote from Traffic Safety Services, Inc (TSS) totaling \$142,500 with the addition of CR 3. Upon roll call, Olson, Rice, Hollekim, DeGroot and Ruland voted yes. Motion carried.

#### 6. 2024 TOWNSHIP ANNUAL MAINTENANCE AGREEMENT

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the rates for contract township maintenance as follows: summer blading at \$175 per mile; snow plowing changed to \$150 per mile, year-round maintenance at \$275 per mile and snow plowing and salt/and services on paved roadways at \$250 per mile. Upon roll call, DeGroot, Olson, Rice, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the rates for additional township maintenances for Townships under contract: mowing at \$125 per hour; extraordinary maintenance (other than normal blading/mtce.) at \$150 per hour and wheel loader/snowblower at \$175 per hour and Townships not under contract: normal road maintenance and mowing at \$250 per hour; extraordinary maintenance (other than normal blading/mtce.) at \$300 per hour and wheel loader/snowblower at \$350 per hour with the removal of cities and subdivisions from the contract. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

7. PETROLEUM TANKS

Engineer Hennessy discussed the letter received from the ND Environmental Quality concerning the potential consequences on petroleum storage tanks for spill prevention, control and countermeasure (SPCC). Engineer Hennessy will move forth on obtaining quotes to get a SPCC plan in place.

8. PARSHALL BAY ROAD

Discussion was held on the Corps of Engineers letter requesting the pending approval for the approximate ½ mile of road between Sections 2 & 11 in Liberty Township referred to as 80<sup>th</sup> Ave NW.

9. WHITE EARTH BAY

Engineer Hennessy stated that pavement was added on CR 9 and an estimate will be delivered to the Park Board.

11:30 A.M.

Gloria Larsgaard, with EAPC Architect-Engineers, P.C. discussed the bid opening results for the County Shop from August 31<sup>st</sup>, 2023.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve awarding the lowest prime bid to NorthstarStar Steel for the County Courthouse Shop totaling \$2,790,000. Upon roll call, Ruland, Rice, Hollekim, Olson, and DeGroot voted yes. Motion carried.

The Commission recessed at 12:06 p.m. for lunch and reconvened at 12:49 p.m.

The Board reviewed 2024 preliminary budgets.

4. ADJOURN

The Board adjourned at 1:55 P.M. to meet in regular session on Tuesday, September 19, 2023 at 9:00 A.M. Accepted and approved this 19<sup>th</sup> day of September, 2023.

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Trudy Ruland, Chairman  
Mountrail County Commissioner

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Stephanie A. Pappa  
Mountrail County Auditor