

## PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

April 16, 2020

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Wayne Olson, Arden Eide and Daniel Uran on GOTOMEETING. Also present Wade Enget, State's Attorney. Absent was Garry Jacobson.

Also in attendance were Mallory Goff & Morgan Olonia; Justin & Dawn Ritts; Larry & Karen Fritel; Justin Scarborough; Jay Harstad; Steve Littlefield; Lionie & Danielle Fladeland; Rick Spletstoser; Candice Asmundson; Allen Gustafson; Wayne & Daleen Johnson; Nathan Busche; Amanda Young; Taryn Kjelstrup; Randy Nichols; Kyle Nichols; Craig Mizera; Matthew Huettl; Jana Hennessy; Joe Bear and Heidi Kory.

Chairman Jaeger called the meeting to order.

Moved by Comm. Olson, seconded by Comm. Eide, to approve the agenda as is. Upon roll call, all present voted yes. Motion carried

Moved by Comm. Eide, seconded by Comm. Uran, to approve the Minutes of the January 16, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Stephanie A. Pappa, Auditor reviewed the 2020 Financials for the Park.

Discussion was held on Planning and Zoning with Van Hook Township being taken over by the County which will also affect Van Hook Park and the handling of the zoning/building processes at the park. Wade Enget, State's Attorney discussed the process currently would be to apply for two separate building permits (one for the County and one for the park). Comm. Eide gave a brief on the last Planning and Zoning meeting which was to combine the current two building permits into one. Dawn Ritts, Manager of Van Hook stated the problem is we have two separate permits and rules. Stephanie A. Pappa, Planning & Zoning Administrator questioned who would be the owner signature on the building permit for the County side. State's Attorney Wade Enget stated this would be a requirement. Comm. Jaeger would hope in the future that the County and Park Board could get together and combine this process for one building permit. Dawn Ritts addressed the fees on paying on both the Park and County Planning and Zoning for building permits. (The Mountrail County Ordinances can be found on the website at [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under Planning & Zoning and also under Park).

Moved by Comm. Eide, seconded by Comm. Uran, to approve forgoing the building permit fee on the County park side until the County Planning and Zoning meeting to discuss further. Upon roll call, Eide, Uran Olson, and Jaeger.

Wade Enget, State's Attorney discussed the deeds from the Corps of Engineers and how this is considered recreational and not residential so if the residents of Van Hook want this changed then it would take ND legislators to change it. State's Attorney Enget stated the County Planning and Zoning rules are implemented for everyone in the County to follow.

Discussion was held on the major differences with the setbacks and how this would be followed with both Planning & Zoning ordinances.

Moved by Comm. Uran, seconded by Comm. Eide, to approve signing the Game & Fish Cost Share Agreement for Van Hook Park. Upon roll call, Uran, Jaeger, Eide, and Olson voted yes. Motion carried.

Managers Dawn & Justin Ritts gave a park update on Van Hook Park. Manager Ritts stated the damaged road issues have been a concern this year. The Corps of Engineers along with the Managers will be trying to find a solution for next season to eliminate the damage to the roads.

Moved by Comm. Eide, seconded by Comm. Olson, to approve the transfer of Lot 12, Block 16 to Victoria and Todd Hiller from Victoria Fettig. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Olson, to approve the building permits for Lot 3, Block 13, Randy Nichols for building a garage; Lot 8, Block 2 for Mark Deaver building a garage; Lot 2, Block 13 for Kyle Nichols building a deck and shed; Lot 11, Block 17 for Roger & Paula Bischof for mobile home and garage; Lot 12A, Block 2 for Lionel and Danielle Fladeland for house and garage; and Lot 2, Block 17 for Larry & Joan Barstad for garage. Upon roll call, Eide, Uran, Olson, and Jaeger voted yes. Motion carried.

Comm. Eide made a request to have a clear understanding on the permits being sent from Planning and Zoning back to the applicants. Administrator Pappa stated that has been followed already for the variances needed on the County P&Z side.

Review of the Annual Management Plans that were submitted to the Corp in February.

Taryn Kjelstrup, Corps of Engineers discussed the update on the North Day Use Area deed amendment. Comm. Jaeger spoke concerning the letter received from the Corps of Engineers on the request of \$20,000 for the costs associated with the deed amendment, including review of the survey, preparation of the deed, appraisal costs and administrative fees. Comm. Jaeger stated \$12,000 out of the \$20,000 will be paid upfront for the appraisal value.

Moved by Comm. Eide, seconded by Comm. Olson, to approve the \$12,000 check be issued to the Corps of Engineers for the North Day Use Area deed amendment. Upon roll call, Eide, Uran, Olson, and Jaeger voted yes. Motion carried.

Nathan Busche, Corps of Engineer discussed the water levels.

Wayne Johnson, Lotholder is requesting the Park Board, Commissioners, and Planning and Zoning Board to allow the guidance of the park board and management to continue to manage the parks the way it has been ran prior. Wayne Johnson believes the Planning and Zoning should step down and allow the way it has always been ran. Comm. Uran stated this was not the intention of the Commissioners to agree to take over Van Hook Township Ordinance to create confusion or mishap between the Park Board and the County. Comm. Uran suggested to the concerned lot holders to write a letter with their concerns to the Planning and Zoning Commission Board.

Steve Littlefield, Van Hook Association also approved of Wayne Johnson's comments.

Wade Enget, State's Attorney asked if it was the Park Board's intention to move forward on asking the Federal Government to remove the recreational requirements and ask to be residential instead.

Justin Scarborough, White Earth Bay Manager attended via phone. Also present were Jana Hennessy, Engineer and Craig Mizera and Matthew Huettl with HDR Engineering.

Engineer Jana Hennessy along with Craig Mizera and Matthew Huettl with HDR Engineering spoke to the Board concerning the upgrade of CR 9/100<sup>th</sup> Ave NW road project proposed improvement.

Comm. Jaeger discussed the roadway signage for White Earth Bay and would like Engineer Hennessy to work with Justin Scarborough and the State Highway Department to get signs put back in place.

Review of the Annual Management Plans that were submitted to the Corp in February.

Moved by Comm. Eide, seconded by Comm. Uran, to approve the Third Party Concessionaire agreement between the Mountrail County Park Board and Justin Scarborough with the lease amount being \$10.00. Upon roll call, Eide, Uran, Olson, and Jaeger voted yes. Motion carried.

Manager Scarborough gave an update on White Earth Bay. Justin Scarborough stated a lot of ice fishing damage to the roads in White Earth Bay. Manager Scarborough would like to meet with the Corps of Engineers at the next meeting to come up with a plan for next year.

Discussion was held on the letter received from the Corps of Engineers giving permission to install a temporary fence along the trouble spots that the ice fisherman were utilizing. Discussion was held on the new door on the vault toilet and requesting funding through the Game & Fish for reimbursement. Discussion was also held on the boat ramp erosion and Manager Scarborough will move forward with maintenance on the eroding issues. Manager Scarborough gave his gratitude to the farmer who is willing to supply the usage of land to dump fish remains on.

Morgan Olonia and Mallory Goff, Managers gave updates on Parshall Bay.

Review of the Annual Management Plans that were submitted to the Corp in February.

Moved by Comm. Eide, seconded by Comm. Uran, to approve the Game & Fish Cost Share Agreement. Upon roll call, Uran, Eide, Olson and Jaeger voted yes. Motion carried.

Jana Hennessy, Engineer discussed the plan of improvements on the road around Parshall Bay along with working with the Corps of Engineers to get a plan moving forward. Comm. Olson will work with Engineer Hennessy to make Engineering plans to present to the Board.

Larry and Karen Fritel gave updates on Clear Lake.

Discussion was held on COVID-19 plans. The Park Board plans on following the State Park recommendations and further discussion will be held on May 12<sup>th</sup> at 9:00 a.m. for a special meeting. Managers all discussed some options that may include day use camping gets changed from May to June. Manager Ritts also discussed the leased lots in Van Hook and the camping involved may need to be looked at also. The plan is to go day to day. Comm. Jaeger stated the long term camping be looked at as first priority.

The Board adjourned at 12:12 P.M. to meet in special session on Tuesday, May 12, 2020 at 9:00 A.M.

Accepted and approved this 18th day of June, 2020.

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Eric Jaeger

Mountrail County Park Commission

ATTEST:

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Stephanie A. Pappa

Mountrail County Auditor