

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, November 19, 2019 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Daniel Uran, Joan Hollekim, Garry Jacobson, and Wayne Olson present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Uran, to approve the minutes of the November 5, 2019 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the bills totaling \$1,598,597.69. Upon roll call, Olson, Jacobson, Uran, Hollekim and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading.)

Discussion was held on the negative fund balances in Unorganized Townships which will be dealt with at year end.

APPROVED 11/19/2019-PAYMENT 11/19/2019

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
97664	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
97665	ADVANCED BUSINESS METHODS GENERAL FUND	7,603.91 7,603.91
97666	ALGER TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,287.13 4,287.13
97667	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	923.42 695.66 227.76
97668	ARMOR INTERACTIVE GENERAL FUND	7,444.65 7,444.65
97669	ASPHALT SURFACE TECHNOLOGIES, CORP COUNTY ROAD & BRIDGE FUND	18,337.84 18,337.84
97670	AXON ENTERPRISE, INC. GENERAL FUND	152.00 152.00
97671	BECHTOLD PAVING INC COUNTY ROAD & BRIDGE FUND	410,459.57 410,459.57
97672	BICKER TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,364.73 2,364.73
97673	BIG BEND TOWNSHIP COUNTY ROAD & BRIDGE FUND	24,188.20 24,188.20

97674	BLUE CROSS BLUE SHIELD GENERAL FUND	236.00 236.00
97675	BORDER STATES INDUSTRIES INC COUNTY ROAD & BRIDGE FUND	834.26 834.26
97676	CANDLEWOOD SUITES FARGO COUNTY ROAD & BRIDGE FUND	336.40 336.40
97677	CARD SERVICES GENERAL FUND COUNTY PARKS FUND	54.43 30.63 23.80
97678	CARQUEST OF STANLEY GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,076.17 208.98 867.19
97679	CDW GOVERNMENT GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,297.30 399.36 2,897.94
97680	CENTRAL SPECIALTIES, INC. COUNTY ROAD & BRIDGE FUND	392,681.61 392,681.61
97681	CHARM-TEX, INC. GENERAL FUND	21.80 21.80
97682	CITY OF PARSHALL COUNTY ROAD & BRIDGE FUND	11,960.35 11,960.35
97683	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
97684	CLEARWATER DEPOT LLP COUNTY ROAD & BRIDGE FUND	447.75 447.75
97685	CORNERSTONE BANK COUNTY ROAD & BRIDGE FUND	1,837.00 1,837.00
97686	COTTONWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	29.71 29.71
97687	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,453.88 3,453.88
97688	CROWFOOT TOWNSHIP COUNTY ROAD & BRIDGE FUND	1.33 1.33
97689	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	60.00 60.00
97690	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	19,189.09 19,189.09
97691	DEBING TOWNSHIP COUNTY ROAD & BRIDGE FUND	16,658.34 16,658.34
97692	EIDE BAILLY GENERAL FUND	11,955.00 11,955.00
97693	ELLIS/BRAD GENERAL FUND	8.15 8.15
97694	EVERSPRING INN & SUITES-BISMARCK GENERAL FUND	691.20 691.20
97695	EXPRESSWAY SUITES GENERAL FUND	169.20 169.20
97696	FARMERS UNION OIL CO-PLAZA	9,850.29

	GENERAL FUND	1,303.69
	COUNTY ROAD & BRIDGE FUND	8,546.60
97697	FERTILE TOWNSHIP COUNTY ROAD & BRIDGE FUND	9,014.94 9,014.94
97698	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	750.00 750.00
97699	GAFFANEYS OF MINOT INC GENERAL FUND	22.95 22.95
97700	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	6,932.58 6,932.58
97701	H.A.THOMPSON & SONS INC GENERAL FUND	10,129.70 10,129.70
97702	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	194,570.39 194,570.39
97703	HELLING/TEKO L 154-94 UNORGANIZED TOWNSHIP	404.50 404.50
97704	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	23.98 23.98
97705	HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND	18,149.95 18,149.95
97706	IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,726.98 1,726.98
97707	INFORMATION SYSTEMS CORP GENERAL FUND	54,288.00 54,288.00
97708	INFORMATION TECHNOLOGY DEPT GENERAL FUND	5,990.67 5,990.67
97709	JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND	11,136.52 11,136.52
97710	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	9,900.00 9,900.00
97711	JOHN DEERE FINANCIAL GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	4,733.50 26.84 1,096.04 3,610.62
97712	JOHNSON/JODI GENERAL FUND	600.33 600.33
97713	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND VETERAN'S SERVICE OFFICER FUND	5,095.74 2,552.11 2,284.43 259.20
97714	KNIFE RIVER TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,963.94 10,963.94
97715	LEGAL SERVICES OF NORTH DAKOTA GENERAL FUND	1,836.65 1,836.65
97716	LEUPP/TAMRA GENERAL FUND	24.92 24.92
97717	LIBERTY TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,957.88 10,957.88

97718	LOSTWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	120.91 120.91
97719	LOWE'S PRINTING INC GENERAL FUND	254.25 254.25
97720	LOWLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	81.26 81.26
97721	MANITOU TOWNSHIP COUNTY ROAD & BRIDGE FUND	16,019.70 16,019.70
97722	MAYO CONSTRUCTION COMPANY, INC COUNTY ROAD & BRIDGE FUND	36,883.89 36,883.89
97723	MCALMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	235.32 235.32
97724	MCGAHAN TOWNSHIP COUNTY ROAD & BRIDGE FUND	82.69 82.69
97725	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	7,455.50 7,455.50
97726	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,789.50 3,602.78 115.84 38.78 32.10
97727	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	9,943.44 8,167.05 1,776.39
97728	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	5,600.00 5,600.00
97729	MOUNTRAIL COUNTY WEED CONTROL GENERAL FUND	160.00 160.00
97730	MOUNTRAIL COUNTY 4-H COUNTY AGENT FUND	191.98 191.98
97731	MOUNTRAIL TOWNSHIP COUNTY ROAD & BRIDGE FUND	8.80 8.80
97732	MYRTLE TOWNSHIP COUNTY ROAD & BRIDGE FUND	13,910.87 13,910.87
97733	NAPA COUNTY ROAD & BRIDGE FUND	109.56 109.56
97734	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	451.34 451.34
97735	ND ASSN OF COUNTY ENGINEERS COUNTY ROAD & BRIDGE FUND	600.00 600.00
97736	ND ASSOCIATION OF COUNTIES GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND	3,890.00 3,135.00 585.00 170.00
97737	ND ASSOCIATION OF COUNTIES GENERAL FUND	63.00 63.00
97738	ND COUNTY RECORDERS ASSN GENERAL FUND	200.00 200.00
97739	ND DEPT OF TRANSPORTATION	18,217.81

	COUNTY ROAD & BRIDGE FUND	18,217.81
97740	ND ENVELOPE COMPANY GENERAL FUND	138.00 138.00
97741	ND LTAP COUNTY ROAD & BRIDGE FUND	100.00 100.00
97742	ND SHERIFFS & DEPUTIES ASSN GENERAL FUND	75.00 75.00
97743	NDSU - EXTENSION OFFICE COUNTY AGENT FUND	7,303.78 7,303.78
97744	NEOPOST USA INC GENERAL FUND	2,031.36 2,031.36
97745	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	797.23 797.23
97746	NORTH DAKOTA STATE BOARD OF LAW GENERAL FUND	380.00 380.00
97747	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
97748	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	11,474.42 11,474.42
97749	NUVERRA COUNTY ROAD & BRIDGE FUND	2,230.00 2,230.00
97750	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND	239.92 239.92
97751	OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	46.32 46.32
97752	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	1,695.29 975.90 502.84 216.55
97753	OSBORN TOWNSHIP COUNTY ROAD & BRIDGE FUND	8,745.72 8,745.72
97754	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	82.81 82.81
97755	PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND	235.13 235.13
97756	PARSHALL TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,149.44 1,149.44
97757	PEACE OFFICER STANDARDS & TRAINING BOARD GENERAL FUND	135.00 135.00
97758	PINNACLE COUNTY ROAD & BRIDGE FUND	13,452.80 13,452.80
97759	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	519.96 519.96
97760	PLAZA PARK BOARD COUNTY ROAD & BRIDGE FUND	750.00 750.00
97761	PLAZA TOWNSHIP COUNTY ROAD & BRIDGE FUND	221.63 221.63

97762	POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	39.94 39.94
97763	PROCONTROLS MIDWEST GENERAL FUND	1,976.20 1,976.20
97764	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	1,057.79 1,057.79
97765	PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	6,832.50 6,832.50
97766	R & T WATER DISTRICT COUNTY PARKS FUND	46.70 46.70
97767	RAT LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	16,603.81 16,603.81
97768	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	2,391.03 2,391.03
97769	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
97770	REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	33.14 33.14
97771	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,039.83 1,803.66 116.78 119.39
97772	REVELATOR SERVICES COUNTY ROAD & BRIDGE FUND	437.50 437.50
97773	RHI SUPPLY REFIGERATION-HEATING, INC. GENERAL FUND	411.35 411.35
97774	ROSS TOWNSHIP COUNTY ROAD & BRIDGE FUND	9,222.05 9,222.05
97775	SAFARI FUELS #103 GENERAL FUND	567.70 567.70
97776	SHELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,490.35 2,490.35
97777	SIDONIA TOWNSHIP COUNTY ROAD & BRIDGE FUND	154.48 154.48
97778	SIKES TOWNSHIP COUNTY ROAD & BRIDGE FUND	7,098.75 7,098.75
97779	SORENSEN/FRED 154-94 UNORGANIZED TOWNSHIP	845.25 845.25
97780	SORKNESS TOWNSHIP COUNTY ROAD & BRIDGE FUND	242.94 242.94
97781	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
97782	STANLEY BLOOMERY GENERAL FUND	50.00 50.00
97783	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,162.62 973.53 189.09
97784	STANLEY PROFESSIONAL BUILDING	650.00

	VETERAN'S SERVICE OFFICER FUND	650.00
97785	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	28.06 28.06
97786	STATE INDUSTRIAL PRODUCTS GENERAL FUND	265.05 265.05
97787	STATE TREASURER-E911 E 911 EMERGENCY/WIRELESS FUND	5,570.50 5,570.50
97788	STAVE TOWNSHIP COUNTY ROAD & BRIDGE FUND	24.36 24.36
97789	STEINS INC GENERAL FUND	678.44 678.44
97790	SUMMIT FOOD SERVICE, LLC GENERAL FUND	4,327.01 4,327.01
97791	SWANSTON EQUIPMENT CORP COUNTY ROAD & BRIDGE FUND	1,700.00 1,700.00
97792	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	144.34 144.34
97793	TRACTOR SUPPLY COMPANY COUNTY ROAD & BRIDGE FUND	92.65 92.65
97794	TRINITY MEDICAL GROUP GENERAL FUND	66.00 66.00
97795	UNDERGROUND VAULTS & STORAGE INC DOCUMENT PRESERVATION FUND	344.50 344.50
97796	UNIFORM CENTER GENERAL FUND	8,056.58 8,056.58
97797	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND	35,146.45 2,064.15 33,082.30
97798	VACHAL FAMILY LLP 154-94 UNORGANIZED TOWNSHIP	158.75 158.75
97799	VAN HOOK TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,323.65 3,323.65
97800	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	2,112.99 108.17 1,972.82 32.00
97801	WHITE EARTH TOWNSHIP COUNTY ROAD & BRIDGE FUND	300.39 300.39
97802	YODER ELECTRIC COUNTY PARKS FUND	1,693.23 1,693.23
97803	ZEE SERVICE COMPANY COUNTY ROAD & BRIDGE FUND	278.50 278.50
97804	3L ENTERPRISES LLP 154-94 UNORGANIZED TOWNSHIP	1,346.25 1,346.25
	FINAL TOTAL	\$1,598,597.69

D. FEES

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the October 2019 fees for the

Sheriff's Office as amended. Upon roll call, Ruland, Olson, Jacobson, Uran and Hollekim voted yes. Motion carried.

E. PAYROLL

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the Regular Full-time Employee agreement for Novi Runsabove from Sheriff's Office at a salary of \$4,750 per month/\$57,000 per year. Upon roll call, Ruland, Jacobson, Hollekim, Uran and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Regular Full-time Employee agreement for EJ Parks from Sheriff's Office at a salary of \$4,750 per month/\$57,000 per year. Upon roll call, Olson, Ruland, Jacobson, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Regular Part-time Employee agreement for Carla Meyer from Road & Bridge Department at a salary of \$20.336 per hour. Upon roll call, Jacobson, Hollekim, Uran, Ruland and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve increasing the salary for Heather Lee from Clerk of Court's Office to the amount of \$4,239.50 per month/\$50,874 per year for successful completion of probationary period and in accordance to the Section 103 of the Mountrail County Employee Handbook allowing one step experience for every 4 full years of experience. Upon roll call, Hollekim, Ruland, Jacobson, Uran and Olson voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve increasing the salary for Anthony Aragan from Road & Bridge Department to the amount of \$4,291.67 per month/\$51,500 per year for successful completion of probationary period. Upon roll call, Jacobson, Hollekim, Ruland, Uran and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve increasing the salary for Kevin Blank from Road & Bridge Department to the amount of \$4,291.67 per month/\$51,500 per year for successful completion of probationary period. Upon roll call, Uran, Jacobson, Hollekim, Olson and Ruland voted yes. Motion carried.

G. LEASE

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the residential lease for EJ Park from the Sheriff's Office for the house in New Town in the amount of \$500 per month. Upon roll call, Jacobson, Hollekim, Uran, Ruland and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve splitting Josh Johnson's deposit for the house in New Town into three months. Upon roll call, Uran, Ruland, Jacobson, Olson, and Hollekim voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the residential lease for Amanda Martin from the Auditor's Office for Townhome #9A in the amount of \$634.50 per month. Upon roll call, Hollekim, Jacobson, Uran, Ruland and Olson voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve splitting Amanda Martin deposit for Townhome #9A into three months. Upon roll call, Uran, Ruland, Jacobson, Olson, and Hollekim voted yes. Motion carried.

H. AUDIT

Discussion was held on the corrections or explanation needed on the 2017 Eide Bailly Audit. Stephanie A Pappa, Auditor will research and bring back at the next commissioner meeting.

I. SOFTWARE

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the Armor Interactive Keyscan Software purchase in the amount of \$2,431. Upon roll call, Ruland, Hollekim, Olson, Uran and Jacobson voted yes. Motion carried.

J. MEMORANDUM OF UNDERSTANDING

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Memorandum of Understanding with the US Marshal's Service allowing the Mountrail County Sheriff's Department to be participating

agency of the Violent Offender Task Force. Upon roll call, all present voted yes. Motion carried.

K. DES UPDATE

Corey Bristol, Disaster Emergency Coordinator stated a few townships have contacted the DES Office concerning the flooding. A report was given by DES Coordinator Bristol on who has damages from the fall flooding.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to proclaim a Flood Emergency Disaster for Mountrail County as a result of significant late summer and fall rainfall. Upon roll call, Hollekim, Jacobson, Olson voted yes and Uran, Ruland voted no. Motion carried.

L. BOARD CONCERNS

Discussion was held on the lift for the County Buildings. Comm. Olson presented options for the lifts. Karen Babbitt, Building Supervisor was present to discuss the lifts and the signs for the Courthouse.

Moved by Comm. Hollekim, seconded by Comm. Uran, to authorize Comm. Olson to purchase a trailer mounted boom lift in the amount not exceeding \$30,000 and a scissor lift in the amount not exceeding \$10,000 from Acme Tools. Upon roll call, Olson, Uran, Ruland, Jacobson and Hollekim voted yes. Motion carried.

Comm. Ruland stated received a call from Jim Gray with NDSU and they would like the stipend for salary removed from the Extension Agent Budget. The salaries for extension agents will be looked at for all western counties.

Comm. Olson updated the Board on the Plaza Shop Project. Comm. Olson asked about using stockpiled gravel in Plaza for the project. The Board expressed no objections.

Discussion was held on the Senior Citizens grant funds and how it is being disbursed. Also, discussion was held on the progress of the County website; Chairman Ruland indicated she will follow up with this matter.

3. APPOINTMENT SCHEDULED

9:40 A.M.

Lori Hanson, Tax Director met with the board to discuss attending the NCRAAO conference in Sioux Falls, SD to present the Mountrail County soils data information. The expenses will be paid by NCRAAO except the mileage which Tax Director Hanson will request to be paid also.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve Rory Porth and Lori Hanson attending the NCRAAO conference in Sioux Falls, SD during June 22-25th. Upon roll call, Hollekim, Ruland, Uran, Olson and Jacobson voted yes. Motion carried.

9:45 A.M.

Nichole Degenstein, Human Resource Director discussed the plans for an employee Christmas Party. Discussion was held on entertainment at the Christmas Party but further suggestions will be taken. The Employee and one guest will be invited.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve moving forward with the paying for the Employee meals for the Christmas Party/Appreciation Dinner to be held in January. Upon roll call, Hollekim, Uran, Olson, Ruland and Jacobson voted yes. Motion carried.

10:00 A.M.

Chairman Ruland opened the 10:00 a.m. Sale of Lands forfeited to the County for non-payment of taxes. Present for the hearing is as follows: Joshua Nichols and Carl Holm.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to open the bidding of the Sale of Lands forfeited to the County. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to accept the high bids for the purchase of county-owned property as follows: \$4,250 received from Josh Nichols for the purchase of Lot 13, Block 10, Couch's Addition, Parshall City and \$8,650 received from Carl Holm with Silver Legacy Contractors LLC

for the purchase of Lot 1, Block 2, Phinney's Addition, Parshall City. Upon roll call, Jacobson, Uran, Olson, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to close the hearing. Upon roll call, all present voted yes. Motion carried.

10:15 A.M.

Jana Hennessy, Engineer and Scott Duerre Engineer Technician met to discuss Road & Bridge. Also present was Eli Black with Rauch Resources.

1. RAUCH RESOURCES/ELI BLACK

Discussion was held on the haul route agreement between Ruach Resources and the County on 53rd St NW and 96th Ave NW and 53rd St NW and 96th Ave NW ending at the intersection of Hwy 1804. Eli Black is requesting 6 ton per axle, 80,000 lbs. maximum instead of 6 ton per axle, 60,000 lbs. maximum. Discussion was also held on the upgrading of the cattle guards and Eli Black stated would be willing to support and pay for the replacement of the cattle guards within the haul route agreement. Engineer Hennessy stated the agreement will also be in conjunction with Debing Township.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the haul route agreement between Ruach Resources and the County on 53rd St NW and 96th Ave NW and 53rd St NW and 96th Ave NW ending at the intersection of Hwy 1804 subject to Ruach Resources upgrading the cattle guard at their expense. Upon roll call, Hollekim, Ruland, Jacobson, Olson and Uran voted yes. Motion carried.

2. PM 2019/FINAL ESTIMATE, WAIVER & RELEASE

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve Final Payment Estimate #3 in the amount of \$18,337.84 to Asphalt Surface Technologies Corporation for 2019 Micro surfacing/Pavement Maintenance Project. Upon roll call, Jacobson, Uran, Ruland, Hollekim and Olson voted yes. Motion carried.

3. ROM 0300 (142)

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Resolution for Project ROM 0300 (142) awarding the low bid in the amount of \$2,014,860.37 to Aggregate Construction Inc. Upon roll call, Hollekim, Ruland, Olson, Jacobson, and Uran voted yes. Motion carried.

4. HSIP

Discussion was held on applying for funds through the Highway Safety Improvement Program for 41st St NW. It was the consensus of the Board to have Comm. Uran discuss this matter with New Town City to see if the City would like to jointly apply for HSIP funding as a portion of 41st St NW is under the City's jurisdiction. The issue will be further discussed at the Board's next meeting.

5. 2019 WETLAND MONITORING REPORT

Discussion was held on the 2019 Wetland Monitoring Reports to be submitted to the US Army Corps of Engineers. Engineer Hennessy indicated wetlands on CR12 are doing well but the ones on CR3 are not establishing.

6. OLD HWY 2

Discussion was held on the liquidated damages on Old Hwy 2 moving forward with Farden Construction, and on other projects. Further discussion will be held at the next Commissioner meeting.

11:30 A.M.

A phone conference was held with McKenzie County Commissioners along with Erica Johnsrud, McKenzie County Auditor/Treasurer, Ty Skarda, McKenzie County State's Attorney, Desiree Sorenson, McKenzie Social Service Director along with Nichole Degenstein, Human Resource Director for discussion on the Interim Director for the Mountrail McKenzie Human Service Zone. State's Attorney Enget discussed the email correspondence from Jonathan Alm, Department of Human Services with Legal Advisory Unit concerning the Co-Interim Director. Gene Veeder with McKenzie County stated the Co-Director piece will still be the best option without causing conflict. The discussion was held on the following follow-up questions. 1). If a decision needs to be made, who will make the final decision if the co-interim directors disagree? 2). Do both co-interim directors need to agree in order to proceed with a

decision? 3). Is a co-interim director responsible for the decisions that the other co-interim director makes? These questions from Jonathan Alm will be answered in the Human Service Zone Agreement Template.

Moved by Comm. Uran, seconded by Comm. Olson, to appoint Desiree Sorenson and Candice Grilley as Co-Interim Directors of the Mountrail McKenzie Human Service Zone Agreement as presented. Upon roll call, Hollekim, Uran, Jacobson, Ruland and Olson voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 12:30 P.M. to meet in regular session on Tuesday, December 3, 2019 at 9:00 A.M. Accepted and approved this 3rd day of December, 2019.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor