

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, November 17, 2020 at 9:00 A.M. with GOTOMEETING with Commissioners Trudy Ruland, Joan Hollekim, in person, Daniel Uran, Garry Jacobson and Wayne Olson all present via GOTOMEETING. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Jacobson, seconded by Comm. Olson, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the minutes of the November 6, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the minutes of the November 12, 2020 special meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the bills totaling \$1,052,972.84. Upon roll call, Ruland, Uran, Olson, Jacobson and Hollekim voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading.

APPROVED 11/17/2020 - PAYMENT 11/17/2020

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
100119	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
100120	AADNES/SHELLY GENERAL FUND	456.10 456.10
100121	ACME TOOLS COUNTY ROAD & BRIDGE FUND	3,413.19 3,413.19
100122	ADVANCED BUSINESS METHODS GENERAL FUND	507.30 507.30
100123	AMAZON CAPITAL SERVICES GENERAL FUND	272.64 272.64
100124	ARAMARK GENERAL FUND	462.88 462.88
100125	ARMOR INTERACTIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND DOCUMENT PRESERVATION FUND	7,651.14 6,986.15 124.99 540.00
100126	BARSTAD/STACEY GENERAL FUND	354.60 354.60
100127	BLUE CROSS BLUE SHIELD GENERAL FUND	118.00 118.00
100128	BLUE TARP FINANCIAL, INC. COUNTY ROAD & BRIDGE FUND	623.98 623.98

100129	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	30,620.00 30,620.00
100130	BYE/DANITA GENERAL FUND	371.85 371.85
100131	CARD SERVICES GENERAL FUND	108.62 108.62
100132	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	870.31 870.31
100133	CENTRAL SPECIALTIES, INC. COUNTY ROAD & BRIDGE FUND	7,000.00 7,000.00
100134	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	52.00 52.00
100135	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,453.88 3,453.88
100136	DAIRYLAND LABORATORIES, INC. GENERAL FUND	25.00 25.00
100137	DAKOTA FIRE EXTINGUISHERS, INC. COUNTY ROAD & BRIDGE FUND	196.00 196.00
100138	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	426.82 426.82
100139	DEANS DISTRIBUTING COUNTY ROAD & BRIDGE FUND	168.96 168.96
100140	DEGROOT/CLARINE GENERAL FUND	476.80 476.80
100141	DS SOLUTIONS GENERAL FUND	200.00 200.00
100142	EBSCH/KAREN GENERAL FUND	354.60 354.60
100143	ERICKSON/BETTY GENERAL FUND	366.80 366.80
100144	FARDEN CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	490,242.88 490,242.88
100145	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	7,947.42 221.85 7,725.57
100146	FLADELAND/DANIELLE GENERAL FUND	352.30 352.30
100147	FORTERRA COUNTY ROAD & BRIDGE FUND	4,575.50 4,575.50
100148	GALLS-QUARTERMASTER GENERAL FUND	204.39 204.39
100149	GROTTE/KAREN GENERAL FUND	360.00 360.00
100150	GROTTE/RAYMOND GENERAL FUND	366.80 366.80
100151	HB SOUND & LIGHT INC	14,000.00

	GENERAL FUND	14,000.00
100152	HDR ENGINEERING, INC	45,751.55
	COUNTY ROAD & BRIDGE FUND	5,535.27
	154-94 UNORGANIZED TOWNSHIP	32,173.02
	155-94 UNORGANIZED TOWNSHIP	8,043.26
100153	HOLIDAY CREDIT OFFICE	2,051.41
	GENERAL FUND	2,051.41
100154	HOME OF ECONOMY	501.81
	COUNTY ROAD & BRIDGE FUND	501.81
100155	HORNBERGER/BONITA	37.26
	GENERAL FUND	37.26
100156	HYNEK/LAURI	350.00
	GENERAL FUND	350.00
100157	INFORMATION TECHNOLOGY DEPT	222,212.00
	GENERAL FUND	222,212.00
100158	JARSKI/MARY BETH	476.80
	GENERAL FUND	476.80
100159	JERRY'S SEPTIC SERVICE	9,100.00
	COUNTY PARKS FUND	9,100.00
100160	JOB SERVICE OF NORTH DAKOTA	3,247.07
	GENERAL FUND	3,247.07
100161	JOHNSON/JOY	500.50
	GENERAL FUND	500.50
100162	JPMORGAN CHASE BANK NA	12,453.40
	GENERAL FUND	10,833.95
	COUNTY ROAD & BRIDGE FUND	1,346.47
	CIVIL ASSET FORFEITURE FUND	272.98
100163	KOENIG/KAYLA	386.80
	GENERAL FUND	386.80
100164	KRONOS SAASHR INC	613.93
	GENERAL FUND	613.93
100165	LANDRY/HANNAH	364.26
	GENERAL FUND	364.26
100166	LAPICA/LISA	350.00
	GENERAL FUND	350.00
100167	LARSON'S TIRE SERVICE	20.00
	GENERAL FUND	20.00
100168	LOSTWOOD TOWNSHIP	11,079.75
	2019 FLOOD DISASTER FUND	11,079.75
100169	MARMON/LOU	399.10
	GENERAL FUND	399.10
100170	MEYER/SUMMER	402.90
	GENERAL FUND	402.90
100171	MIDSTATE TELEPHONE CO	3,717.92
	GENERAL FUND	3,569.05
	COUNTY ROAD & BRIDGE FUND	116.59
	WEED CONTROL FUND	32.28

100173	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	2,224.47 2,224.47
100174	ND ASSOCIATION OF COUNTIES GENERAL FUND	166.00 166.00
100175	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	179.01 179.01
100176	NORTH DAKOTA STATE BOARD OF LAW GENERAL FUND	390.00 390.00
100177	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
100178	OFFICE DEPOT INC GENERAL FUND COUNTY AGENT FUND	2,873.85 2,786.45 87.40
100179	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	85.17 85.17
100180	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	130.00 130.00
100181	PINNACLE COUNTY ROAD & BRIDGE FUND	26,462.76 26,462.76
100182	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	102.97 102.97
100183	PRAIRIE FORD, INC. GENERAL FUND	56.82 56.82
100184	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	3,544.20 3,544.20
100185	QUADIENT FINANCE USA INC GENERAL FUND	1,642.53 1,642.53
100186	R & T WATER DISTRICT COUNTY PARKS FUND	26.69 26.69
100187	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,449.50 1,449.50
100188	RESERVATION TELEPHONE GENERAL FUND COUNTY PARKS FUND	1,905.36 1,843.66 61.70
100189	REVELATOR SERVICES COUNTY ROAD & BRIDGE FUND	606.18 606.18
100190	SAFARI FUELS #103 GENERAL FUND	320.36 320.36
100191	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	62,692.13 62,692.13
100192	SCHOCK'S SAFE & LOCK INC GENERAL FUND	40.00 40.00
100193	SHARE CORPORATION GENERAL FUND	352.56 352.56
100194	SOLIS/CLAUDIA GENERAL FUND	320.00 320.00

100195	SORENSEN/SUSAN GENERAL FUND	350.00 350.00
100196	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00
100197	SR CARLSON CONSTRUCTION INC GENERAL FUND	4,905.00 4,905.00
100198	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND	90.60 90.60
100199	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	894.20 807.94 86.26
100200	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
100201	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	203.12 203.12
100202	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,279.00 5,279.00
100203	STEINS INC GENERAL FUND	104.80 104.80
100204	STUBSTAD/BRENDA GENERAL FUND	350.00 350.00
100205	SUMMIT FOOD SERVICE, LLC GENERAL FUND	2,797.06 2,797.06
100206	THE SIDWELL COMPANY GENERAL FUND	660.00 660.00
100207	THOS Y. PICKETT & CO., INC GENERAL FUND	26,950.00 26,950.00
100208	TOLLEFSON/KRYSTLE GENERAL FUND	339.20 339.20
100209	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND	308.92 8.99 299.93
100210	UNDERGROUND VAULTS & STORAGE INC DOCUMENT PRESERVATION FUND	344.50 344.50
100211	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND	10,409.39 2,198.20 8,211.19
100212	VACHAL/LYNETTE GENERAL FUND	370.70 370.70
100213	VERIZON WIRELESS GENERAL FUND	47.04 47.04
100214	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	1,154.57 1,154.57
100220	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	29.96 29.96

FINAL TOTAL**\$ 1,052,972.84**

D. FEES

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the October 2020 fees for the Clerk of Court and Sheriff. Upon roll call, Jacobson, Hollekim, Uran, Olson, and Ruland voted yes. Motion carried.

E. ABACUS

The Commissioners reviewed the 2018 abacus plan and made the suggested corrections.

F. FINANCIALS

Stephanie A. Pappa reviewed the 2020 financials.

G. BOARD CONCERNS

Comm. Hollekim discussed the request from the Stanley City Council to have a BCI agent located in Stanley to help combat the increased drug trafficking. Comm. Hollekim requested the Board go on record supporting Stanley City's request. The Sheriff, States Attorney and Human Service Zone is were all in support of Stanley City's request.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve writing a letter to ND Bureau of Criminal Investigation supporting Stanley City Council's request for a BCI agent to be stationed in Stanley. Upon roll call, all present voted yes. Motion carried.

3. APPOINTMENT SCHEDULED

9:35 A.M.

Lori Hanson, Tax Director met with the board for abatement hearing on parcel #16-0010100 for a reduction in value. Tax Director Hanson recommended doing a part reduction with the land going from \$200,000 to \$112,000 and the building value from \$750,000 to \$506,000 for a total true and full value being \$618,000 instead of \$1,038,100. Jordan Pro with Badgers Control and Ryan LLC met with the Board and stated this property was on the market for 29 months with several different listing prices within this time. Jordan Pro would like the market value be changed to \$350,000 which is the amount that is being sold as.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the abatement on parcel #16-0010100 for the 2020 year with the land valued at \$112,000 and building value at \$506,000 for a total of \$618,000 true and full value as recommended by Tax Director Hanson. Upon roll call, Hollekim, Ruland, Olson, Uran voted yes and Jacobson voted no. Motion carried.

9:40 A.M.

Lori Hanson, Tax Director met with the board for abatement hearing on parcel #44-0007601 for a farm exemption.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the abatement on parcel #44-0007601 for the 2020 year as recommended by Tax Director Hanson. Upon roll call, Ruland, Hollekim, Jacobson, Uran and Olson voted yes. Motion carried.

9:45 A.M.

Lori Hanson, Tax Director met with the board for abatement hearing on parcel #56-0059643 for a homestead credit.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the abatement on parcel #56-0059643 for the 2020 year as recommended by Tax Director Hanson. Upon roll call, Hollekim, Olson, Jacobson, Ruland and Uran voted yes. Motion carried.

10:00 A.M.

Chairman Ruland opened the 10:00 a.m. Sale of Lands forfeited to the County for non-payment of taxes. Present for the hearing is as follows: Jeff McDougald, Keenan Zeltinger, Haley Holm, Jason Shurtiff, Katherine Rush, Connie Clouse and Kelly Woessner.

Moved by Comm. Hollekim, seconded by Comm. Uran, to open the bidding of the Sale of Lands forfeited to the County. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to accept the high bids for the purchase of county-owned property as follows: \$2,243.00 received from Keenan Zeltinger for the purchase of North 40' of Lot 10, Block 10, Couch's Addition, Parshall City and \$3,000 received from Haley Holm for the purchase of Lot 2, Block 13, Couch's Addition, Parshall City and \$10,000 received from Haley Holm for the purchase of S 10' of Lot 11 & 12, Block 19, Couch's Addition, Parshall City and \$4,000 received from Jeff McDougald for the purchase of Lot 10, Block 1, Original Townsite, Plaza City. Upon roll call, Jacobson, Uran, Olson, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to close the hearing. Upon roll call, all present voted yes. Motion carried.

10:15 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge.

1. SAUBER ENGINEERING

Engineer Hennessy discussed the chip seal projects and the bridge project.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing of the Short Form of Agreement between Owner and Engineer for Professional Services with Sauber Engineering for chip and seal on CR 5, CR 17 and CR 13 in the amount of \$45,000. Upon roll call, Hollekim, Uran, Ruland, Olson and Jacobson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the signing of the Short Form of Agreement between Owner and Engineer for Professional Services with Sauber Engineering for the structure replacement for White Earth Bridge Project BRO-0031(056). Upon roll call, Ruland, Hollekim, Jacobson, Uran and Olson voted yes. Motion carried.

2. NDDOT

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve signing the Resolution awarding the bid to Farden Construction Inc. for ROM-0300(139) Minuteman Missile Project consisting of gravel surfacing, inslope repair and culvert repair for various locations at no cost to Mountrail County. Upon roll call, Hollekim, Ruland, Uran, Olson and Jacobson voted yes. Motion carried.

3. CR 3 WETLAND MONITORING REPORT

Engineer Hennessy discussed the monitoring report for Mountrail County Route 3 for Project 3A(05)13 Phase II north of Parshall. Benjamin Reile, US Army Corps of Engineers, stated that the banked mitigation from CR 12 cannot be used towards CR 3.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve moving forward with purchasing of 2.3 acres of wetland credits from Ducks Unlimited for CR 3. Upon roll call, Ruland, Jacobson, Hollekim, Uran, Olson voted yes and Jacobson voted no. Motion carried.

4. INFRASTRUCTURE NEEDS: ND COUNTY, TOWNSHIP AND TRIBAL ROADS AND BRIDGES: 2021-2040

Engineer Hennessy discussed the responses to the comments from Tim Horner, Engineer with NDSU Upper Great Plains Transportation Institute with the Infrastructure needs on Mountrail County, townships and tribal roads and bridges. Engineer Hennessy will bring forward to the next Commissioner meeting.

5. MISCELLANEOUS

Engineer Hennessy discussed that the poles on 90th Ave NW installed by MVEC. This issue will be addressed at the Planning & Zoning meeting being held on November 23rd.

10:50 A.M.

Desiree Sorenson, Director for Mountrail McKenzie Human Service Zone discussed the signing of the 2021 plan for the Human Service Zone. Wade Enget, State's Attorney spoke of great collaboration of everyone working together on the Human Service Zone and employees.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the 2021 plan for the Human Service Zone as recommended by Director Sorenson. Upon roll call, Hollekim, Uran, Ruland, Jacobson and Olson voted yes. Motion carried.

11:20 A.M.

Discussion was held with Departments Heads concerning COVID-19 issues. Present for the discussion were Mary Trahan, Nichole Degenstein, Corey Bristol, Jana Hennessy, Traci Hysjulien, Karen Babbitt, Melissa Vachal, Lori Hanson, Desiree Sorenson, Laurie Johnson, Lisa Lapica, Lynnette Vachal, Valerie Stammen, Tiffany Thiessen, Mary Dennis, Heather Tomlinson, and Linda Wienbar. The County is currently classified in the orange/high risk level. Discussion was held on the mandatory mask requirements. Comm. Ruland discussed the 6 foot distance being maintained. Wade Enget, State’s Attorney read through the mask mandate policy. The mandate does state in order to be able to remove masks the employees need to be in a separate room or partitions in order to comply. Discussion was held on the South Complex large gathering and as long as the renters follow the plans and requirements set forth by the State mandates the Commissioners have no restrictions for renting.

4. ADJOURN

The Board adjourned at 12:20 P.M. to meet in regular session on Tuesday, December 1, 2020 at 9:00 A.M. Accepted and approved this 1st day of December, 2020.

Trudy Ruland, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor