

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, May 5, 2020 at 9:00 A.M. with GOTOMEETING with Commissioners Trudy Ruland, Joan Hollekim, Daniel Uran, Garry Jacobson and Wayne Olson present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Olson, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Uran, to approve the minutes of the April 21, 2020 meeting. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the bills totaling \$424,952.07 and April payroll, checks #10936-10954, direct deposit #12107-12253 totaling \$1,023,749.55. Upon roll call, Jacobson, Ruland, Olson, Hollekim, and Uran voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading.)

APPROVED 05/05/2020 - PAYMENT 05/05/2020

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
98820	ACME TOOLS COUNTY ROAD & BRIDGE FUND	2,531.06 2,531.06
98821	ADVANCED BUSINESS METHODS GENERAL FUND	884.80 884.80
98822	ALGER TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,089.07 3,089.07
98823	AMERICAN BANK CENTER GENERAL FUND HUMAN SERVICE ZONE	936.13 142.47 793.66
98824	AMERICAN SECURITY CABINETS GENERAL FUND	2,198.00 2,198.00
98825	ARMOR INTERACTIVE GENERAL FUND	25,107.37 25,107.37
98826	BICKER TOWNSHIP COUNTY ROAD & BRIDGE FUND	25,509.99 25,509.99
98827	BIG BEND TOWNSHIP COUNTY ROAD & BRIDGE FUND	39,258.98 39,258.98
98828	BLUE CROSS BLUE SHIELD GENERAL FUND	118.00 118.00
98829	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	3,150.00 3,150.00
98830	BORDER PLAINS EQUIPMENT LLC. COUNTY ROAD & BRIDGE FUND	8,686.00 8,686.00
98831	BROSZ ENGINEERING, INC	8,317.50

	COUNTY ROAD & BRIDGE FUND	8,317.50
98832	CARSTENS/JILL M HUMAN SERVICE ZONE	12.00 12.00
98833	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	613.03 394.53 218.50
98834	CITY OF STANLEY GENERAL FUND	1,112.38 1,112.38
98835	CRANE CREEK TOWNSHIP COUNTY ROAD & BRIDGE FUND	8,911.25 8,911.25
98836	DAKOTALAND AUTOGLASS,INC COUNTY ROAD & BRIDGE FUND	250.00 250.00
98837	DEANS DISTRIBUTING COUNTY ROAD & BRIDGE FUND	402.48 402.48
98838	DEBING TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,692.56 10,692.56
98839	DIRTY DIESEL REPAIR GENERAL FUND	500.00 500.00
98840	DMC WEAR PARTS LLC COUNTY ROAD & BRIDGE FUND	381.66 381.66
98841	FARMERS UNION LUMBER CO GENERAL FUND	83.10 83.10
98842	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	184.26 184.26
98843	FENSTER/KAYLA HUMAN SERVICE ZONE	457.70 457.70
98844	FERTILE TOWNSHIP COUNTY ROAD & BRIDGE FUND	17,851.96 17,851.96
98845	FILTERBUY, INC. GENERAL FUND	297.60 297.60
98846	GAFFANEYS OF MINOT INC GENERAL FUND	265.53 265.53
98847	GILBERTSON/HEATHER HUMAN SERVICE ZONE	22.40 22.40
98848	GRILLEY/CANDICE HUMAN SERVICE ZONE	57.75 57.75
98849	GRUNDTVIG/TERRA GENERAL FUND	35.00 35.00
98850	HERMANSON/NANCY HUMAN SERVICE ZONE	42.35 42.35
98851	HIGHLINE WATER LLC COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
98852	HOLIDAY CREDIT OFFICE GENERAL FUND	2,805.11 2,805.11
98853	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	191.95 191.95
98854	HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND	20,710.61 20,710.61

98855	IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,785.38 1,785.38
98856	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	139.20 139.20
98857	JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,002.09 1,002.09
98858	JOB SERVICE OF NORTH DAKOTA GENERAL FUND	2,382.19 2,382.19
98859	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE	772.83 575.71 197.12
98860	KINNEY/SHELLY HUMAN SERVICE ZONE	205.10 205.10
98861	KNIFE RIVER TOWNSHIP COUNTY ROAD & BRIDGE FUND	26,243.89 26,243.89
98862	LEES/KAITLYN HUMAN SERVICE ZONE	102.92 102.92
98863	LIBERTY TOWNSHIP COUNTY ROAD & BRIDGE FUND	13,756.25 13,756.25
98864	LOCKREM/DAWN HUMAN SERVICE ZONE	185.15 185.15
98865	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,815.00 1,815.00
98866	LOSTWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	270.68 270.68
98867	LUTTRELL/JANETTE HUMAN SERVICE ZONE	22.40 22.40
98868	MANITOU TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,753.43 4,753.43
98869	MARMON/W. DEAN GENERAL FUND	20.00 20.00
98870	MCALMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,103.88 2,103.88
98871	MCGAHAN TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,098.28 1,098.28
98872	MCKENZIE CO SOCIAL SERVICES HUMAN SERVICE ZONE	1,179.67 1,179.67
98873	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,212.77 239.42 2,973.35
98874	MENARDS - MINOT GENERAL FUND	190.41 190.41
98875	MILLS/JAMIE HUMAN SERVICE ZONE	497.37 497.37
98876	MODEL TOWNSHIP COUNTY ROAD & BRIDGE FUND	28.09 28.09
98877	MONTANA DAKOTA UTILITIES CO GENERAL FUND	10,375.51 10,375.51

98878	MOUNTRAIL TOWNSHIP COUNTY ROAD & BRIDGE FUND	22.35 22.35
98879	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,691.18 252.88 263.40 1,174.90
98880	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	187.68 187.68
98881	MYRTLE TOWNSHIP COUNTY ROAD & BRIDGE FUND	25,757.58 25,757.58
98882	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	183.92 183.92
98883	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,553.41 1,553.41
98884	ND ASSOCIATION OF COUNTIES GENERAL FUND	1,537.63 1,537.63
98885	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	2,657.52 2,657.52
98886	ND ENVELOPE COMPANY HUMAN SERVICE ZONE	290.50 290.50
98887	NELSON/ELMER HUMAN SERVICE ZONE	24.50 24.50
98888	NORMONT EQUIPMENT CO. COUNTY ROAD & BRIDGE FUND	1,125.00 1,125.00
98889	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,313.18 2,313.18
98890	NORTH DAKOTA TELEPHONE CO HUMAN SERVICE ZONE	334.35 334.35
98891	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	76.00 76.00
98892	NORTHERN PLAINS LABEL GENERAL FUND	75.60 75.60
98893	NORTHERN TESTING HUMAN SERVICE ZONE	502.00 502.00
98894	OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	19.22 19.22
98895	OGDEN/CRYSTAL HUMAN SERVICE ZONE	68.55 68.55
98896	OSBORN TOWNSHIP COUNTY ROAD & BRIDGE FUND	12,816.76 12,816.76
98897	PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND	457.81 457.81
98898	PARSHALL TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,978.01 1,978.01
98899	PINNACLE HUMAN SERVICE ZONE	414.34 414.34
98900	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	116.37 116.37

98901	POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,665.65 1,665.65
98902	PRAIRIE FORD, INC. GENERAL FUND	104.22 104.22
98903	PRINGLE & HERIGSTAD, PC GENERAL FUND	260.00 260.00
98904	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	368.22 368.22
98905	PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,234.79 2,234.79
98906	QUADIENT FINANCE USA INC GENERAL FUND	1,066.11 1,066.11
98907	RAT LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	16,950.81 16,950.81
98908	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	3,094.44 3,094.44
98909	REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	38.34 38.34
98910	ROBY/MELISSA HUMAN SERVICE ZONE	207.65 207.65
98911	ROSS TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,898.91 1,898.91
98912	RYAN CHEVROLET GENERAL FUND	20,683.50 20,683.50
98913	SHELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	373.34 373.34
98914	SIDONIA TOWNSHIP COUNTY ROAD & BRIDGE FUND	563.77 563.77
98915	SIKES TOWNSHIP COUNTY ROAD & BRIDGE FUND	16,887.04 16,887.04
98916	SORKNESS TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,444.21 1,444.21
98917	SPRING COULEE TOWNSHIP COUNTY ROAD & BRIDGE FUND	12.90 12.90
98918	STANLEY HARDWARE HUMAN SERVICE ZONE	21.96 21.96
98919	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,451.00 5,451.00
98920	SUMMIT FOOD SERVICE, LLC GENERAL FUND	4,016.92 4,016.92
98921	THE SIDWELL COMPANY GENERAL FUND	180.00 180.00
98922	TRACTOR SUPPLY COMPANY GENERAL FUND WEED CONTROL FUND	618.44 58.48 559.96
98923	TUCKER/JESSICA A HUMAN SERVICE ZONE	54.05 54.05

98924	VAN HOOK TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,819.08 4,819.08
98925	VERIZON WIRELESS GENERAL FUND	45.70 45.70
98926	WARD COUNTY AUDITOR GENERAL FUND COUNTY LIBRARY-BOOKMOBILE FUND	5,009.50 1,809.50 3,200.00
98927	WARNE CHEMICAL & EQUIP CO WEED CONTROL FUND	456.70 456.70
98928	WHITE EARTH TOWNSHIP COUNTY ROAD & BRIDGE FUND	23,154.79 23,154.79
98929	WOODS/THOMAS GENERAL FUND	256.50 256.50
	FINAL TOTAL	\$424,952.07

D. FEES

Moved by Comm. Uran, seconded by Comm. Olson, to approve March 2020 fees for the Sheriff's office and the overweight fines. Upon roll call, Ruland, Olson, Hollekim, Uran and Jacobson voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the transfer for Oil & Gas allocations totaling \$1,555,217.19 for current allocations from the General Fund to County Road & Bridge (70% of Oil & Gas Funds). Upon roll call, Hollekim, Uran, Olson, Jacobson and Ruland voted yes. Motion carried.

F. AGREEMENT

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the signing of the Funding Agreement for the Clerk of District Court Services with the North Dakota Supreme Court for the period July 1, 2021 through June 30, 2023. Upon roll call, Hollekim, Ruland, Uran, Olson and Jacobson voted yes. Motion carried.

Discussion was held on a letter received from the United States Department of Interior, Bureau of Land Management (BLM), to enter into an agreement to become a cooperator with BLM in preparation of the ND Resource Management Plan and associated environmental impact statement. This matter will be discussed further at the next Commissioner meeting.

G. BOARD CONCERNS

Comm. Ruland stated the security meeting will be looked at with the Sheriff's Office ahead of time before bringing all involved in the meeting. Comm. Jacobson wanted to give a thank you to Corey Bristol for all his help hooking up the tablet for all the meetings.

3. APPOINTMENT SCHEDULED

9:30 A.M.

Lori Hanson, Tax Director met with the board for the abatement hearing on parcel #21-0007905 for a decrease in value for 2019 year. Tax Director Hanson recommended approving the abatement due to an error in the office.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the abatement on parcel #21-0007905 for 2019 year as recommended by Tax Director Hanson. Upon roll call, Ruland, Olson, Jacobson, Hollekim and Uran voted yes. Motion carried.

9:32 A.M.

Lori Hanson, Tax Director met with the board for the abatement hearing on parcel #21-0007905 for a decrease in value for 2018 year. Tax Director Hanson recommended approving the abatement due to an

error in the office.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the abatement on parcel #21-0007905 for 2018 year as recommended by Tax Director Hanson. Upon roll call, Hollekim, Ruland, Olson, Jacobson and Uran voted yes. Motion carried.

9:35 A.M.

Eric Jaeger, Park Board Chairman met with the board to give an update on the parks. Chairman Jaeger stated the County parks are open for day use only; the Park Board will meeting on May 15th to discuss COVID issues. The State Park will open on May 9th with camping sites every other spots and Corps of Engineers will not open until June 1st. Chairman Jaeger stated park managers are looking into disinfectant spraying within the parks for the playground equipment. Chairman Jaeger asked for any recommendations. Comm. Hollekim suggested to partake at 10:05 a.m. with the COVID-19 discussion.

9:45 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss the CD's up for renewal. The CD's coming up for renewal are \$75,000, \$150,000, \$200,000, \$75,000, \$100,000, \$213,297.18 and \$13,205.21.

Moved by Comm. Hollekim, seconded by Comm. Uran, to renew all 7 CD's due to expire in May 2020 in the amounts of \$75,000, \$150,000, \$200,000, \$75,000, \$100,000, \$213,297.18 and \$13,205.21 at American Bank Center for a 12 month period. Upon roll call, Jacobson, Ruland, Uran, Hollekim and Olson voted yes. Motion carried.

9:50 A.M.

Karen Babbitt, Building Supervisor met with the board to present a quote for light bulb replacement and a quote to replace light fixtures and light bulbs for the South Complex. Comm. Hollekim stated this is the reason why the County needs a purchasing policy for the sealed bids/proposals because the two quotes are two different projects and cannot be compared. Comm. Hollekim suggested project specifications be drafted to give local electricians the opportunity to do a sealed quote. The recommendation was to have Supervisor Babbitt to advertise for bids in the paper. Comm. Uran suggested waiting on this project with the declining revenue. Comm. Hollekim agreed but suggested Supervisor Babbitt move forward with a set of specifications to have ready in case funding became available to move forward with the lighting project. The Board would need to decide what the project would consist of. Supervisor Babbitt would further research whether the lights are low voltage and if it is possible just to replace the light bulbs.

Discussion was held on the Memorial Building tuck pointing quote which exceeded the \$150,000 threshold for bidding. Building Supervisor will get a bidding advertisement ready for the tuck pointing.

10:00 A.M.

Nichole Degenstein, Human Resource Director, met with the Board to discuss the payroll concern regarding overpayments and potentially changing the payroll date(s). Director Degenstein updated the board on the findings from the Department Head meeting. The Department Heads want to stay with once a month and possibly move it to 1st of the month. Director Degenstein stated the easiest date for the transition would be changing on March 1, 2021. Director Degenstein will present proposed policy changes concerning payroll dates at the October meeting.

10:05 A.M.

Discussion was held with Departments Heads concerning the COVID-19 and the plan and policy moving forward. Present for the discussion were Corey Bristol, Jana Hennessy, Traci Hysjulien, Nichole Degenstein, Karen Babbitt, Melissa Vachal, Lori Hanson, Desirae Sorenson, Jessica Niemitalo, Mary Dennis and Laurie Johnson. Discussion was held on the questions from department heads on the reopening process. Comm. Ruland ran through the concerns. Comm. Hollekim stated that any questions pertaining to leave during the COVID-19 should be discussed with the Human Resource Director as new policies have been implemented and any items pertaining to quarantines will be regulated by the Department of Health. Comm. Uran stated should wait a few more weeks to open to

see what happens. Comm. Olson stated he agrees with Comm. Uran on waiting. Comm. Hollekim felt the reopening should be implemented in phases with the first phase of having some employees working out of each office. Comm. Jacobson thinks it should be taken as a slow process. Lori Hanson, Tax Director believes that the staggered shifts is not necessary. Tax Director Hanson was wondering if they should be riding in the same vehicle. Comm. Hollekim thinks the driving should be in two different vehicles or wearing a mask to meet guidelines. Comm. Uran felt employees working within the same office should be able to ride in a vehicle together. Corey Bristol, Sheriff stated everyone has been working in his office and is willing to work with the staff if they want to meet people in the lobby. Desiree Sorenson, Human Service Zone Director stated most of the staff is working from home but when needed they do have contact with clients. Lynnette Vachal, Extension Agent spoke concerning the NDSU recommendations; there is no face to face until May 15th and NDSU is looking to update that information at the end of this week. Wade Enget, State’s Attorney stated everyone has been working in his office and will continue to do so. State’s Attorney Enget felt the County needs to move forward with a plan to open the County buildings to the public. Comm. Hollekim stated the difference between the State vs the County employees is the State has a lot more employees compared to the County. Comm. Ruland stated Phase I of the transitioning should continue and at least one personnel in each office. Jail Administrator Johnson mentioned the video visitation room in the lobby could be made available for employees to use when meeting with the public.

Moved by Comm. Hollekim, seconded by Comm. Olson, to extend the limited restriction access to the public for all county buildings until May 13, 2020 and offices move forward with phase I which includes at least one person in each office. Upon roll call, Olson, Ruland, Hollekim voted yes and Jacobson and Uran voted no. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to hold a special meeting concerning the COVID-19 on May 12th at 8:00 a.m. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge. Also present via phone were Jeff Ebsch with Brosz Engineering and Tim Gray with Plaza Township

1. 96th AVE NW

Engineer Hennessy discussed the update on the appeal process for the Jurisdictional Determination with the Corps of Engineers along with Jeff Ebsch, Brosz Engineering. Engineer Ebsch stated the appeal was withdrawn so the new information submitted on April 8, 2020 could be considered by the Corps. Engineer Ebsch stated it appears the decision by the Corps will remain and if an appeal is made the 60 day period to complete the Jurisdictional Determination would start all over. Engineer Ebsch gave two alternatives: 1) Continue to proceed with the new Jurisdictional Determination issued and submit the permit application or 2) do the additional topographic survey to west with a new Jurisdictional Determination issued and submit a permit application. Engineer Ebsch mentioned he did not feel the outcome would be any different if an appeal is submitted. Discussion was also held on the options for the wetland mitigation with either mitigating within the right of way, the possibility of establishing a new wetland or using Ducks Unlimited credits. Comm. Ruland stated she is not in favor of paying for land for Ducks Unlimited credits due to the high cost and taking out productive land for the agricultural industry. Comm. Hollekim mentioned the County may have some mitigated banked acres. Engineer Hennessy felt these acres are for US Fish & Wildlife but would look into matter to make sure.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the alternative 1 process to continue with the new Wetland Jurisdiction Determination with the Corps of Engineers for 96th Ave NW Project and look into mitigating in the right of way or establishing a new bank. Upon roll call, Hollekim, Uran, Jacobson, Olson and Ruland all present voted yes. Motion carried.

2. 2020 FROST LAW

Engineer Hennessy met to discuss and re-evaluate the spring load restrictions. Engineer Hennessy stated there are a lot of blowouts on all roads. Engineer Hennessy suggested the frost law restrictions stay put until May 19th.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve leaving the spring load restrictions in place through May 19th, 2020. Upon roll call, all present voted yes. Motion carried.

3. NDDOT

Engineer Hennessy discussed the contracts with NDDOT on CR 21 and Blaisdell South.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the Construction and Maintenance Agreement, Memorandum of Understand Agreement and the Tribal Employee Rights

Ordinance Requirement (TERO) with NDDOT on CR 21 Safety Project HLC-3115(057). Upon roll call, Hollekim, Uran, Ruland, Jacobson and Olson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve signing the Construction and Maintenance Agreement with NDDOT on Blaisdell South Project SC-3137(061). Upon roll call, Olson, Uran, Ruland, Hollekim and Jacobson voted yes. Motion carried.

4. MOUNTRAIL COUNTY CROSSING PROJECTS

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the 10% local match with NDDOT on the installing of new panels on the Railroad project 3143-001 and 4037-024 realignment on 83rd Ave NW. Upon roll call, Hollekim, Uran, Olson, Ruland and Jacobson voted yes. Motion carried.

5. TOWNSHIPS

Engineer Hennessy presented a request for culvert repair in Plaza Township due to the County accidentally ripping it out with a maintainer. Tim Gray was present and stated thinks it was just the weight of the equipment and would like to do a cost share.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve allowing Engineer Hennessy to move forward with fixing the culvert on 36th St NW. Upon roll call, Ruland, Uran, Hollekim, Jacobson, and Olson voted yes. Motion carried.

Engineer Hennessy presented a request for Maintenance agreement for Parshall Township.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve entering into Agreement Parshall Township for Road Maintenance with the understanding that maintaining the roads will be done when it fits into the County Road & Bridge schedule due to late submittal. Upon roll call, Ruland, Olson, Jacobson, Uran and Hollekim voted yes. Motion carried.

6. CWA SECTION 401 SAFETY ON HIGHWAY 37

Engineer Hennessy discussed the public notice announcement from United States Environmental Protection Agency Region 8 for road improvement project on Highway 37 to add shoulder width, road resurfacing, regrading and in slope flattening along driveways and approaches.

11:30 A.M.

Wade Enget, State's Attorney along with Stephanie A. Pappa, Administrator and Heidi Kory Assistant Planning and Zoning Administrator discussed the Planning and Zoning in Van Hook. State's Attorney Enget discussed the feedback on the Administrator and Assistant on the rules and ordinances in Van Hook. States Attorney Enget stated the Administrators are just following the rules and regulations.

Stephanie A. Pappa, Planning and Zoning Administrator discussed resigning from the P&Z Administrator duties and recommending Heidi Kory take the position. Administrator Pappa stated she was elected by the taxpayers as an Auditor not the P&Z Administrator and she feels that the Administrator duties are interfering with her duties as Auditor. Administrator Pappa stated the Auditor's Office would be willing to be backup for Heidi Kory when absent or when needed but it will be a separate office. State's Attorney Enget stated more discussion would take place during the 2021 budget. Comm. Hollekim stated that the budgets would need to be separated. Administrator Pappa stated the Planning and Zoning budget was never combined with the Auditors office.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the resignation of Planning and Zoning Administrator, Stephanie A. Pappa effective May 31, 2020. Upon roll call, Olson, Jacobson, Uran, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve appointing Heidi Kory as the Interim Administrator effective June 1, 2020. Upon roll call, Jacobson, Uran, Hollekim, Ruland and Olson voted yes. Motion carried.

Joselyn Nielsen, a Van Hook Park lot holder felt the education and the information that was provided she thought was vague when the Mountrail County Planning and Zoning took over. State's Attorney Enget discussed the covenants of property purchased and mentioned the planning and zoning side also has to be followed with it being the lot holders' responsibilities. Joselyn Nielsen stated the County doesn't provide a lot of the normal services. Comm. Hollekim stated services are supplied to the parks per the budgets every year.

4. ADJOURN

The Board adjourned at 12:28 P.M. to meet in special session on Tuesday, May 12, 2020 at 8:00 A.M. Accepted and approved this 19th day of May, 2020.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor