

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, March 3, 2020 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley, ND with Commissioners Trudy Ruland, Joan Hollekim, Daniel Uran, Garry Jacobson and Wayne Olson present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Uran, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the minutes of the February 18, 2020 meeting and the minutes of the February 24, 2020 special meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the bills totaling \$230,909.39 and February payroll, checks #10896-10915 and direct deposit #11797-11950 totaling \$1,026,883.20. Upon roll call, Olson, Hollekim, Uran, Jacobson and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading.)

**APPROVED 03/03/2020 - PAYMENT 03/03/2020**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
98421	A&W TOWING & RECOVERY, INC. GENERAL FUND	900.00 900.00
98422	ADVANCED BUSINESS METHODS GENERAL FUND	2,303.55 2,303.55
98423	ADVANCED DRUG TESTING INC HUMAN SERVICE ZONE	130.00 130.00
98424	AMERICAN BANK CENTER GENERAL FUND HUMAN SERVICE ZONE	1,147.65 142.67 1,004.98
98425	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	280.26 137.39 142.87
98426	ARMOR INTERACTIVE GENERAL FUND	27,019.42 27,019.42
98427	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	1,945.00 1,945.00
98428	BERT'S TRUCK EQUIPMENT OF MOORHEAD COUNTY ROAD & BRIDGE FUND	710.00 710.00
98429	BHG INC HUMAN SERVICE ZONE	168.25 168.25
98430	BLUE CROSS BLUE SHIELD GENERAL FUND	118.00 118.00
98431	BLUE SHIELD TACTICAL SYSTEMS LLC	700.00

	GENERAL FUND	700.00
98432	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	4,360.00 4,360.00
98433	BORDER PLAINS EQUIPMENT LLC. COUNTY ROAD & BRIDGE FUND	285.00 285.00
98434	BORDER STATES ELECTRIC SUPPLY COUNTY ROAD & BRIDGE FUND	125.00 125.00
98435	BRISTOL/COREY GENERAL FUND	79.69 79.69
98436	C&D WATER SERVICES HUMAN SERVICE ZONE	119.00 119.00
98437	CARSTENS/JILL M HUMAN SERVICE ZONE	65.20 65.20
98438	CDW GOVERNMENT GENERAL FUND	71.18 71.18
98439	CHECKERS, INC HUMAN SERVICE ZONE	335.00 335.00
98440	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	613.03 434.53 178.50
98441	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	644.65 623.08 21.57
98442	COLBY,O.D./DAVID P HUMAN SERVICE ZONE	20.00 20.00
98443	COMFORT INN BISMARCK HUMAN SERVICE ZONE	259.20 259.20
98444	COMFORT SUITES HUMAN SERVICE ZONE	172.80 172.80
98445	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	13.33 13.33
98446	CRAFT/KATHY HUMAN SERVICE ZONE	65.55 65.55
98447	DAKOTA BUSINESS SOLUTIONS GENERAL FUND	112.99 112.99
98448	DAKOTA FIRE EXTINGUISHERS, INC. COUNTY ROAD & BRIDGE FUND	394.99 394.99
98449	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	149.90 149.90
98450	DANKS/LISA HUMAN SERVICE ZONE	22.75 22.75
98451	DEANS DISTRIBUTING COUNTY ROAD & BRIDGE FUND	135.45 135.45
98452	DEGENSTEIN/NICHOLE GENERAL FUND	58.65 58.65
98453	DENNIS/MARY HUMAN SERVICE ZONE	23.10 23.10

98454	DTE, INC COUNTY ROAD & BRIDGE FUND	2,902.11 2,902.11
98455	EKNESS/KELLIE A HUMAN SERVICE ZONE	207.37 207.37
98456	ENGET/WADE GENERAL FUND	37.38 37.38
98457	FARMERS UNION LUMBER CO COUNTY ROAD & BRIDGE FUND	216.56 216.56
98458	FENSTER/KAYLA HUMAN SERVICE ZONE	547.40 547.40
98459	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	239.90 239.90
98460	FOSS/BONNIE J HUMAN SERVICE ZONE	45.00 45.00
98461	FRYHLING/PATRICIA HUMAN SERVICE ZONE	41.82 41.82
98462	GILBERTSON/HEATHER HUMAN SERVICE ZONE	22.40 22.40
98463	GOOSENECK IMPLEMENT WEED CONTROL FUND	34,000.00 34,000.00
98464	GRAPHICS, LETTERING & TRIM GENERAL FUND	490.00 490.00
98465	GRILLEY/CANDICE HUMAN SERVICE ZONE	137.90 137.90
98466	HANSON/LORI GENERAL FUND	200.25 200.25
98467	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	32,141.37 32,141.37
98468	HERMANSON/NANCY HUMAN SERVICE ZONE	90.65 90.65
98469	HOLIDAY CREDIT OFFICE GENERAL FUND	4,292.00 4,292.00
98470	HOLIDAY INN COUNTY ROAD & BRIDGE FUND	507.60 507.60
98471	HOLLEKIM/JOAN GENERAL FUND	253.00 253.00
98472	HUNTER FIREARMS LLC GENERAL FUND	556.14 556.14
98473	IDEMIA IDENTITY & SECURITY USA LLC GENERAL FUND	5,314.00 5,314.00
98474	INFORMATION SYSTEMS CORP GENERAL FUND	1,428.00 1,428.00
98475	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	119.50 119.50
98476	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	419.20 419.20
98477	JOHNSON/LAURIE	28.75

	GENERAL FUND	28.75
98478	KINNEY/SHELLY HUMAN SERVICE ZONE	106.40 106.40
98479	KOHLER COMMUNICATIONS INC GENERAL FUND	1,438.38 1,438.38
98480	KUSTOM SIGNALS, INC GENERAL FUND	191.06 191.06
98481	LEES/KAITLYN HUMAN SERVICE ZONE	574.42 574.42
98482	LEGAL SERVICES OF ND GENERAL FUND	10,460.74 10,460.74
98483	LEUPP/TAMRA GENERAL FUND	19.16 19.16
98484	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	107.51 107.51
98485	LOCKREM/DAWN HUMAN SERVICE ZONE	307.30 307.30
98486	LOMMEN/ORVIN HUMAN SERVICE ZONE	2,115.00 2,115.00
98487	LOWE'S PRINTING INC COUNTY AGENT FUND	196.80 196.80
98488	LUTTRELL/JANETTE HUMAN SERVICE ZONE	44.80 44.80
98489	MARMON/W. DEAN GENERAL FUND	30.00 30.00
98490	MCKENZIE COUNTY AUDITOR/TREASURER GENERAL FUND HUMAN SERVICE ZONE	396.34 94.48 301.86
98491	MCKENZIE COUNTY FARMER HUMAN SERVICE ZONE	302.26 302.26
98492	MCNUTT/SHARALYN HUMAN SERVICE ZONE	35.41 35.41
98493	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,372.21 112.16 2,260.05
98494	MEYERS/MICHELLE HUMAN SERVICE ZONE	78.20 78.20
98495	MILLS/JAMIE HUMAN SERVICE ZONE	713.00 713.00
98496	MONTANA DAKOTA UTILITIES CO GENERAL FUND	11,690.25 11,690.25
98497	MOUNTRAIL COUNTY JUDGING CLUB GENERAL FUND	230.46 230.46
98498	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	35.00 35.00
98499	MOUNTRAIL COUNTY RECORD HUMAN SERVICE ZONE	43.35 43.35

98500	MOUNTRAIL COUNTY TOWNSHIP OFFICERS ASSOC	750.00
	150-92 UNORGANIZED TOWNSHIP	125.00
	150-93 UNORGANIZED TOWNSHIP	125.00
	152-93 UNORGANIZED TOWNSHIP	125.00
	153-93 UNORGANIZED TOWNSHIP	125.00
	154-94 UNORGANIZED TOWNSHIP	125.00
	155-94 UNORGANIZED TOWNSHIP	125.00
98501	MOUNTRAIL WILLIAMS ELECTRIC COOP	2,023.20
	GENERAL FUND	383.36
	COUNTY ROAD & BRIDGE FUND	425.43
	COUNTY PARKS FUND	1,214.41
98502	ND ASSOCIATION OF COUNTIES	1,564.10
	E 911 EMERGENCY/WIRELESS FUND	1,564.10
98503	ND ASSOCIATION OF COUNTIES	649.00
	GENERAL FUND	649.00
98504	ND COUNTY TREASURERS ASSN	250.00
	GENERAL FUND	250.00
98505	ND DEPARTMENT OF HEALTH	26.48
	GENERAL FUND	26.48
98506	ND DEPT OF TRANSPORTATION	11.50
	COUNTY ROAD & BRIDGE FUND	11.50
98507	ND DEPT OF TRANSPORTATION	795.11
	COUNTY ROAD & BRIDGE FUND	795.11
98508	NDACSSD	50.00
	HUMAN SERVICE ZONE	50.00
98509	NDSU-DICKINSON RESEARCH CENTER	159.51
	GENERAL FUND	159.51
98510	NELSON/ELMER	98.40
	HUMAN SERVICE ZONE	98.40
98511	NEOFUNDS BY NEOPOST	1,500.00
	GENERAL FUND	1,500.00
98512	NEOPOST USA INC	210.42
	GENERAL FUND	210.42
98513	NEWMAN TRAFFIC SIGNS	663.83
	COUNTY ROAD & BRIDGE FUND	663.83
98514	NORTH AMERICAN TRAILER SALES, LTD	216.91
	COUNTY ROAD & BRIDGE FUND	216.91
98515	NORTH DAKOTA TELEPHONE CO	289.75
	HUMAN SERVICE ZONE	289.75
98516	NORTH PRAIRIE RURAL WATER DISTRICT	76.00
	COUNTY ROAD & BRIDGE FUND	76.00
98517	NORTHERN SAFETY TECHNOLOGY INC	132.22
	GENERAL FUND	132.22
98518	OGDEN/CRYSTAL	527.52
	HUMAN SERVICE ZONE	527.52
98519	OSTDAHL/JOANN	4.80
	HUMAN SERVICE ZONE	4.80
98520	PINNACLE	19,525.45
	COUNTY ROAD & BRIDGE FUND	19,525.45

98521	PORTH/THOMAS GENERAL FUND	189.75 189.75
98522	PROVIDENT, INC. HUMAN SERVICE ZONE	58.40 58.40
98523	QUALITY INN GENERAL FUND	172.80 172.80
98524	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	2,788.70 2,788.70
98525	RICHARDSON, TRAVIS GENERAL FUND	1,292.41 1,292.41
98526	ROBY/MELISSA HUMAN SERVICE ZONE	278.25 278.25
98527	SORENSEN/DESIREE J HUMAN SERVICE ZONE	545.90 545.90
98528	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
98529	SRF CONSULTING GROUP, INC GENERAL FUND	12,330.30 12,330.30
98530	STANLEY WELDING GENERAL FUND	558.46 558.46
98531	STAPLES, INC. AND SUBSIDIARIES GENERAL FUND COUNTY ROAD & BRIDGE FUND	193.26 38.99 154.27
98532	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,486.50 5,486.50
98533	SUMMIT FOOD SERVICE, LLC GENERAL FUND	6,077.65 6,077.65
98534	THE ROUNDUP-AG ROUNDUP HUMAN SERVICE ZONE	419.26 419.26
98535	THE SIDWELL COMPANY GENERAL FUND	3,070.00 3,070.00
98536	THIESSEN/TIFFANY GENERAL FUND	12.00 12.00
98537	THIRD WATCH COMMUNICATIONS L.L.C. GENERAL FUND	300.00 300.00
98538	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,381.69 97.40 1,284.29
98539	TUCKER/JESSICA A HUMAN SERVICE ZONE	128.80 128.80
98540	URAN/DAN GENERAL FUND	222.72 222.72
98541	VACHAL/LYNETTE COUNTY AGENT FUND	146.63 146.63
98542	VERIZON WIRELESS GENERAL FUND WEED CONTROL FUND	127.60 63.80 63.80
98543	WALK-N-ROLL	1,164.55

	COUNTY ROAD & BRIDGE FUND	1,164.55
98544	WARD COUNTY AUDITOR	3,200.00
	COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00
98545	WESTLIE TRUCK CENTER	1,794.52
	COUNTY ROAD & BRIDGE FUND	1,794.52
	<b>FINAL TOTAL</b>	<b>\$230,909.39</b>

D. PAYROLL

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve increasing the salary for Brent Nettleton from County Road and Bridge to the amount of \$4,291.66 per month/\$51,500 per year for successful completion of the probationary period. Upon roll call, Jacobson, Uran, Ruland, Hollekim, and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve increasing the salary for Kurt Myers from County Road and Bridge to the amount of \$4,487.50 per month/\$53,850 per year for successful completion of the probationary period. Upon roll call, Uran, Ruland, Hollekim, Olson, and Jacobson voted yes. Motion carried.

Discussion was held on the banding/grading change request for the Chief Correctional Officer position from a C-41 to C-45. Comm. Hollekim stated the recommendation from the Human Resource Advisory Committee is to deny.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to disapprove the banding/grading change request for the Chief Correctional Officer position as recommended by the Human Resources Advisory Committee. Upon roll call, all present voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the transfer totaling \$29,840.77 from the General Fund to Human Service Zone to correct a deposit error for the year of 2019. Upon roll call, Hollekim, Uran, Jacobson, Olson, and Ruland voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the transfer for Oil & Gas allocations totaling \$1,852,819.05 for current allocations from the General Fund to County Road & Bridge (70% of Oil & Gas Funds). Upon roll call, Hollekim, Uran, Olson, Jacobson and Ruland voted yes. Motion carried.

F. PROOF OF LOSS

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the Sworn Statement of Proof of Loss for the 2019 Courthouse flood. Upon roll call, Ruland, Hollekim, Jacobson, Uran, and Olson voted yes. Motion carried.

G. APPOINTMENT

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve appointing Thomas Nash to the Planning and Zoning Board for the New Town City vacancy. Upon roll call, all present voted yes. Motion carried.

H. BOARD CONCERNS

Discussion on the contract with the Mountrail County Council on Aging will be held at the next Commissioner meeting.

3. APPOINTMENT SCHEDULED

9:30 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the Mountrail County Employee Handbook policy changes to #409 Administrative Pay Corrections and #513 Harassment Policy. Director Degenstein stated Desiree Sorenson was hired as Director for the Mountrail McKenzie County Human Service Zone starting March 16th. The home base for meetings for Human Service Zone will continue to be held in the New Town Civic Center. It was mentioned the personnel at the New Town Civic Center have been very hospitable and accommodating.

Moved by Comm. Hollekim, seconded by Comm. Olson, to adopt the changes of Policy #409 Administrative Pay Corrections of the Mountrail County Employee Handbook as presented by Director Degenstein with addition to Paragraph 3 as follows: “once underpayments are identified, they will be corrected in the next regular paycheck unless this presents a burden to the employee (where there is a substantial amount owed). In that case, the County will attempt to pay the employee as soon as possible.” Upon roll call, Hollekim, Jacobson, Ruland, Olson and Uran voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to adopt the changes of Policy #513 Administrative Harassment Policy of the Mountrail County Employee Handbook as presented by Director Degenstein with the following changes: 3) If the Department Head is involved in the alleged harassment, the employee who feels he/she has been subject to harassment ~~should report~~ must submit written complaint of the incident directly to Mountrail County ~~State’s Attorney~~ Human Resources Director. 4) If the complaint involves the ~~State’s Attorney~~ Human Resources Director, employee must submit the written complaint of the incident directly to the Mountrail County Board of Commissioners. Upon roll call, Ruland, Hollekim, Jacobson, Uran, and Olson voted yes. Motion carried.

Discussion was held on the new proposed Policy #523 Dependents at Work of the Mountrail County Employee Handbook.

Moved by Comm. Uran, seconded by Comm. Hollekim, to adopt the new Policy #523 Dependents at Work of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, Jacobson, Ruland, Hollekim, Uran and Olson voted yes. Motion carried.

9:45 A.M.

Desiree Sorenson, Interim Co-Director Human Service Zone met with the board via phone for approval of trading a Ford Expedition for a new vehicle.

Moved by Comm. Uran, seconded by Comm. Olson, to accept the low quote of \$29,741 from Sax Motor for a 2020 Chevrolet Traverse including the trade allowance for the Ford Expedition. If such vehicle was no longer available, the Board had no objections of using the next lowest quote. Upon roll call, Olson, Hollekim, Uran, Ruland and Jacobson all voted yes. Motion carried.

10:00 A.M.

Lori Hanson, Tax Director met with the board to discuss the purchase of a new pickup. Also Tax Director Hanson requested the current pickup be transferred to the County Building Department. Two quotes were received from Westlie Motors and Prairie Ford; more discussion will be held at the next Commissioner meeting.

10:10 A.M.

Jim Hennessy, Mountrail County Agent and President of Vision West ND met with the board to request a sponsorship through Vision West ND for the Summit on Behavioral Health in Energy Country.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the sponsorship with Vision West for the Summit on Behavioral Health in the amount of \$5,000 from the Commissioner Contingency Fund. Upon roll call, Jacobson, Ruland, Hollekim, Uran and Olson voted yes. Motion carried.

10:20 A.M.

Carron Day, Senior Planner with Stantec along with Warren Bogert, Assistant Disaster Emergency Coordinator met with the board to give an update on a survey for the Hazard Mitigation Plan.

10:30 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge. Also present were Craig Mizera HDR Engineering; Jeff Ebsch with Brosz Engineering; Charlie Sorenson, Debing Township Supervisor;

1. 96<sup>TH</sup> AVE NW-404 PERMIT

Engineer Hennessy along with Jeff Ebsch with Brosz Engineering and Charlie Sorsenson, Debing Township discussed the options going forward with the 404 Permit with the Corp of Engineers on 96<sup>th</sup> Ave NW. The three options are as follows: 1) Accept the Jurisdictional Determination, prepare a 404 permit application/cultural, apply for Ducks Unlimited credit (or on-site mitigation/monitoring),



2) appeal the Jurisdictional Determination or 3) if new Federal Rule gets published, request they re-evaluate the site. Under the new rules, most or all of the wetlands would be non-jurisdictional.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve moving forward with option #2 to appeal the Jurisdictional Determination by the Corps of Engineers. Upon roll call, Olson, Jacobson, Ruland, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve to send a Notice to Proceed dependent on the Corps 404 Permit. Upon roll call, Uran, Ruland, Hollekim, Olson and Jacobson voted yes. Motion carried

2. CR 9 PHASE II-100<sup>TH</sup> AVE NW

Discussion was held on the different design option on CR 9 100<sup>th</sup> Ave NW Phase II from State Highway 1804 to the White Earth Cottage Site. The following design decisions would need to be made: 1) Roadway realignment options near Vachal Property, 2) 100<sup>th</sup> Ave NW and 54<sup>th</sup> St NW Intersection realignment, 3) 101<sup>st</sup> Ave NW and 54<sup>th</sup> St NW Intersection realignment, 4) Highway 1804 Spur Road Obliteration, and 5) Cottage Site typical section.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve going forward with alternative 2 for roadway realignment near Vachal property. Upon roll call, Hollekim, Ruland, Jacobson, Uran, and Olson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve going forward with alternative 1 for the 100th Ave NW and 54th St NW intersection realignment. Upon roll call, Ruland, Hollekim, Olson, Uran and Jacobson voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve going forward with alternative 1 for 101st Ave NW and 54th St NW intersection realignment. Upon roll call, Jacobson, Ruland, Hollekim, Uran and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve going forward with alternative 1 for Highway 1804 Spur Road obliteration. Upon roll call, Hollekim, Ruland, Jacobson, Olson and Uran voted yes. Motion carried.

Discussion was held on the Cottage site roadway and NDCC 11-28.2-01 for establishment of specials on the recreational area for curb and gutter options. More discussion will be held at the Park Meeting on the 19th of March.

Moved by Comm. Jacobson, seconded by Comm. Uran, to table to the call of the Chair concerning the Cottage Site Roadway. Upon roll call, all present voted yes. Motion carried.

3. CR 19-Project 19(89)19

Craig Mazera, HDR Engineering met to discuss the different design options on CR 19 from junction of State Highway 23 and 89<sup>th</sup> Ave NW, South 3 miles to 36<sup>th</sup> Ave NW. The following design options were presented: 1) Full roadway reconstruction with an estimated cost of \$4,100,000, 2) Pavement reconstruction with an estimated cost of \$3,100,000, or 3) Reconstruction with structural overlay at adjacent wetlands with an estimated cost of \$2,900,000. The hydraulic analysis performed indicated the ten mainline culverts needed to be replaced with larger culverts to meet requirements. Options 2 and 3 does not include culvert replacement and would not address drainage issues.

Moved by Comm. Uran, seconded by Comm. Olson, to approve moving forward with option #1 with the full roadway reconstruction for Project 19(89)19 on CR19. Upon roll call, Hollekim, Ruland, Jacobson, Uran and Olson voted yes. Motion carried.

4. MARCH BID LETTINGS

Engineer Hennessy discussed the March bid openings results for culverts, cutting edges, loading and hauling of gravel, crushing and stockpiling of aggregate, sub grade repairs, and applications of dust control products.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve and award the Road and Bridge March bids for all qualified bidders for projects to be awarded based on lowest price and availability first, all subject to Road and Bridge department needs. Upon roll call, Hollekim, Ruland, Olson, Uran and Jacobson voted yes. Motion carried.

5. 2020 TOWNSHIP ROAD DUST CONTROL ASSISTANCE

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the 2020 Request and

Agreement for Township Roads Dust Control Assistance Projects in the amount of \$465 per 1/8 mile. Upon roll call, Hollekim, Ruland, Uran, Jacobson and Olson voted yes. Motion carried. The Board agreed cities requesting dust control could use this same assistance program through the Road Department.

6. TIME OFF REQUEST

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the paid time off request for Gary Friesen for 3 days off in the middle of May. Upon roll call, Olson, Uran, Jacobson, Hollekim and Ruland voted yes. Motion carried.

7. MISCELLANEOUS

Engineer Hennessy discussed the frost law beginning March 4th and issues on CR 9 with an XTO rig needing to access the road to get out. Engineer Hennessy mentioned 76th Ave NW/CR3 will not be ready for construction this year.

4. ADJOURN

The Board adjourned at 12:30 P.M. to meet in regular session on Tuesday, March 17, 2020 at 9:00 A.M. Accepted and approved this 17<sup>th</sup> day of March, 2020.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor