

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, March 2, 2021 at 9:00 A.M. with GOTOMEETING with Commissioners Joan Hollekim, Jason Rice Wayne Olson and Trudy Ruland in person, and Daniel Uran present via GOTOMEETING. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Olson, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Rice, to approve the minutes of the February 16, 2021 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the minutes of the February 19, 2021 special meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the fees for January 2021 for the Clerk of Court and February 2021 Overweight Fines. Upon roll call, Olson, Ruland, Rice, Hollekim, and Uran voted yes. Motion carried.

D. PAYROLL

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Regular Full-time Employee Classification Agreement for Katie Jackson as a Deputy Clerk of Court with the Clerk of Courts Office in the amount of \$3,595.50 per month/\$43,146 per year. Upon roll call, Hollekim, Rice, Ruland, Uran and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Regular Full-time Employee Classification Agreement for Shayla Rodgers as a Deputy with the Sheriff's Office in the amount of \$4,275 per month/\$51,300 per year. Upon roll call, Ruland, Hollekim, Rice, Olson and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the salary increase for a banding/grading change and promotion for Heather Lee to Chief Deputy I of Clerk of Court to the amount of \$5,244.08 per month/\$62,929 per year effective April 1, 2021. Upon roll call, Rice, Uran, Olson, Hollekim and Ruland voted yes. Motion carried.

Discussion was held on the 12 hours of COVID-19 leave taken. Nichole Degenstein, Human Resource Director stated the employee didn't utilize the 80 hours of sick leave for reasons related to COVID-19.

Moved by Comm. Uran, seconded by Comm. Hollekim, to allow the 12 hours of COVID-19 sick leave and that no deductions be made to the employee's regular sick leave balance. Upon roll call, Uran, Rice, Olson, Ruland and Hollekim voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Olson, seconded by Comm. Rice, to approve the transfer for the Oil & Gas allocation totaling \$1,200,817.18 for current allocations from the General Fund to the County Road & Bridge Fund (70% of Oil & Gas Funds). Upon roll call, Rice, Hollekim, Uran, Ruland and Olson voted yes. Motion carried.

F. BURN BAN

Corey Bristol, Sheriff discussed the 2021 Burn Ban for Mountrail County.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing and adopting the 2021 Fire Disaster Declaration and Automatic Burn Ban Proclamation subject to Corey Bristol/DES having authorization to approve a controlled burn. Upon roll call, all present voted yes. Motion carried.

G. LEGISLATIVE BILLS

Discussion was held on the crossover bills.

H. BILLS

Moved by Comm. Olson, seconded by Comm. Rice, to approve the bills totaling \$157,494.71 and February payroll, checks #11139-11155, direct deposit #13736-13893 totaling \$1,038,515.43. Upon roll call, Uran, Olson, Rice, Hollekim, and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 03/02/2021 - PAYMENT 03/02/2021

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
100849	A&W TOWING & RECOVERY, INC. GENERAL FUND	300.00 300.00
100850	ADVANCED BUSINESS METHODS GENERAL FUND	1,385.33 1,385.33
100851	ADVANCED BUSINESS METHODS GENERAL FUND	2,553.92 2,553.92
100852	AMERICAN BANK CENTER GENERAL FUND HUMAN SERVICE ZONE	3,013.00 41.89 2,971.11
100853	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	1,073.00 1,073.00
100854	BHG INC HUMAN SERVICE ZONE	80.00 80.00
100855	BLUE TARP FINANCIAL, INC. COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	7,048.78 6,981.32 67.46
100856	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	3,790.00 3,790.00
100857	BONNELL INDUSTRIES INC COUNTY ROAD & BRIDGE FUND	3,512.76 3,512.76
100858	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	1,196.92 1,196.92
100859	CARSTENS/JILL M HUMAN SERVICE ZONE	38.80 38.80
100860	CHARM-TEX, INC. GENERAL FUND	184.90 184.90
100861	CHECKERS, INC HUMAN SERVICE ZONE	195.00 195.00
100862	CIRCLE SANITATION INC GENERAL FUND	256.03 256.03
100863	CITY OF ROSS COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00

100864	CUPS DRUG TESTING & OCCUPATIONAL HEALTH HUMAN SERVICE ZONE	615.00 615.00
100865	DENNIS/MARY GENERAL FUND	75.00 75.00
100866	DEPT OF CORRECTIONS & REHAB GENERAL FUND	50.00 50.00
100867	DIRTY DIESEL REPAIR LLC GENERAL FUND	1,100.00 1,100.00
100868	DOMBEN/ANDY GENERAL FUND	21.29 21.29
100869	EKNESS/KELLIE A HUMAN SERVICE ZONE	56.00 56.00
100870	FAO-USAED OMAHA DISTRICT COUNTY PARKS FUND	1,500.00 1,500.00
100871	FARDEN CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	9,880.00 9,880.00
100872	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	204.72 204.72
100873	FENSTER/KAYLA HUMAN SERVICE ZONE	669.27 669.27
100874	G&P COMMERCIAL SALES WEED CONTROL FUND	376.90 376.90
100875	GAFFANEYS OF MINOT INC GENERAL FUND	282.11 282.11
100876	GALLS-QUARTERMASTER GENERAL FUND	164.58 164.58
100877	GRAPHICS, LETTERING & TRIM COUNTY ROAD & BRIDGE FUND	907.00 907.00
100878	HANSON/KELLY COUNTY ROAD & BRIDGE FUND	370.00 370.00
100879	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	24,353.44 24,353.44
100880	HERMANSON/NANCY HUMAN SERVICE ZONE	133.70 133.70
100881	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	259.98 259.98
100882	IDEMIA IDENTITY & SECURITY USA LLC GENERAL FUND	5,580.00 5,580.00
100883	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	60.00 60.00
100884	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	742.91 642.57 100.34
100885	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE	1,282.11 515.50 766.61

100886	KINNEY/SHELLY HUMAN SERVICE ZONE	85.75 85.75
100887	KOHLER COMMUNICATIONS INC COUNTY ROAD & BRIDGE FUND	253.00 253.00
100888	LARSON'S TIRE SERVICE GENERAL FUND	46.60 46.60
100889	LEES/KAITLYN HUMAN SERVICE ZONE	448.56 448.56
100890	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	267.25 267.25
100891	LOCKREM/DAWN HUMAN SERVICE ZONE	169.61 169.61
100892	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,045.00 1,045.00
100893	LONIER/RACHEL HUMAN SERVICE ZONE	185.68 185.68
100894	MCKENZIE COUNTY FARMER HUMAN SERVICE ZONE	261.00 261.00
100895	MEIERS OIL INC GENERAL FUND	232.58 232.58
100896	MENARDS - MINOT GENERAL FUND	114.66 114.66
100897	METROCOUNT (USA) INC COUNTY ROAD & BRIDGE FUND	1,377.00 1,377.00
100898	MILLS/JAMIE HUMAN SERVICE ZONE	132.16 132.16
100899	MINOT AUTO SUPPLY-INDUSTRIAL BEARING COUNTY ROAD & BRIDGE FUND	95.00 95.00
100900	MONTANA DAKOTA UTILITIES CO GENERAL FUND	12,498.84 12,498.84
100901	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	158.75 158.75
100902	MOUNTRAIL COUNTY TOWNSHIP OFFICERS ASSOC 150-92 UNORGANIZED TOWNSHIP 150-93 UNORGANIZED TOWNSHIP 152-93 UNORGANIZED TOWNSHIP 153-93 UNORGANIZED TOWNSHIP 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	750.00 125.00 125.00 125.00 125.00 125.00 125.00
100903	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	31.57 31.57
100904	ND ASSOCIATION OF COUNTIES GENERAL FUND	189.00 189.00
100905	ND911 ASSOCIATION E 911 EMERGENCY/WIRELESS FUND	25.00 25.00
100906	NELSON/CAROL HUMAN SERVICE ZONE	179.72 179.72

100907	NELSON/ELMER HUMAN SERVICE ZONE	98.00 98.00
100908	NEW TOWN NEWS GENERAL FUND	40.00 40.00
100909	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	1,536.47 1,536.47
100910	NORTH DAKOTA TELEPHONE CO GENERAL FUND	124.15 124.15
100911	NORTHERN TESTING HUMAN SERVICE ZONE	175.00 175.00
100912	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	665.95 548.98 38.99 38.99 38.99
100913	OGDEN/CRYSTAL HUMAN SERVICE ZONE	126.35 126.35
100914	PINNACLE COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	1,442.98 861.85 581.13
100915	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	35.98 35.98
100916	PRAIRIE FORD, INC. GENERAL FUND	78.77 78.77
100917	PREBLE MEDICAL SERVICES INC HUMAN SERVICE ZONE	1,680.00 1,680.00
100918	QUADIENT FINANCE USA INC GENERAL FUND	380.72 380.72
100919	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	6,970.65 6,970.65
100920	REGENCY HUMAN SERVICE ZONE	375.00 375.00
100921	ROBY/MELISSA HUMAN SERVICE ZONE	56.35 56.35
100922	SPRINGANS FURNITURE HUMAN SERVICE ZONE	468.00 468.00
100923	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,178.84 1,169.46 9.38
100924	STANLEY HARDWARE GENERAL FUND HUMAN SERVICE ZONE	51.40 4.99 46.41
100925	STAPLES, INC. AND SUBSIDIARIES GENERAL FUND WEED CONTROL FUND	56.01 29.39 26.62
100926	SUMMIT FOOD SERVICE, LLC GENERAL FUND	2,667.11 2,667.11
100927	SUNRISE YOUTH BUREAU	769.59

	HUMAN SERVICE ZONE	769.59
100928	THOS Y. PICKETT & CO., INC GENERAL FUND	26,950.00 26,950.00
100929	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,576.85 95.43 1,194.83 286.59
100930	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	1,122.64 31.11 1,060.42 31.11
100931	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
100932	WEST DAKOTA WATER, LLC COUNTY ROAD & BRIDGE FUND	3,000.00 3,000.00
100933	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	9,350.42 9,350.42
100934	ZEE SERVICE COMPANY COUNTY ROAD & BRIDGE FUND	458.30 458.30
	FINAL TOTAL	\$ 157,494.71

I. MISCELLANEOUS

Discussion was held on the having a building committee for the Memorial Building renovation project. Recommendation is to have Comm. Hollekim and possibly one more board member on this committee.

3. APPOINTMENT SCHEDULED

9:05 A.M.

Chairman Ruland discussed the pending litigation between CSI and Mountrail County. The item will be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code section(s) 44-04-19.1. The topic or purpose of this executive session is to discuss the response to the complaint filed by CSI against Mountrail County, and for a discussion as to the timelines and procedure regarding the pending litigation.

Moved by Comm. Olson, seconded by Comm. Hollekim, to enter into an executive session rather than in an open meeting. Upon roll call, Ruland, Rice, Olson, Hollekim and Uran voted yes. Motion carried.

The executive session began at 9:05 a.m. and was attended by Joan Hollekim, Trudy Ruland, Jason Rice, Dan Uran, Wayne Olson, Wade G. Enget, Brian Schmidt and Stephanie A. Pappa.

The executive session adjourned at 9:26 a.m.

9:15 A.M.

Lori Hanson, Tax Director met with the board to discuss abatement hearing on parcel #61-0094137. Discussion was held on the City of Stanley recommendation to keep the value of land at \$19,200 and lower the building value to the \$156,800 from \$181,100 for a total true and full value of \$176,000.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the abatement on parcel #61-0094137 for the 2020 year as recommended by Tax Director Hanson and in concurrence with the City of Stanley. Upon roll call, Ruland, Rice, Olson, Uran, and Hollekim voted yes. Motion carried.

9:25 A.M.

Aaron Skarsgard with the Weather Modification Board discussed the 2021 projected cost for the Weather Modification with a 5% increase.

9:35 A.M.

Candice Grilley, Mountrail McKenzie Human Service Zone Manager, gave an update on the fostercare home. Discussion was held on the interested fostercare parents having support dogs. If damages would occur the cost would come from the General Fund. Wade Enget, State's Attorney stated due to the fostercare parents not being employees of the County the housing allowance would not be reportable to the IRS by the County.

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve allowing support animals in the fostercare home. Upon roll call, all present voted yes. Motion carried.

10:13 A.M.

Wade Enget, States Attorney met with the board to discuss the emergency temporary short term position allowed by the Board. State's Attorney Enget stated that Valarie Stammen is willing to take the position. State's Attorney Enget is requesting an increase from the hourly pay of \$21.42 as previously approved to the hourly rate of \$24.70 along with PERS (retirement) compensation. State's Attorney Enget explained that Valerie Stammen is already working part-time in the Road & Bridge Department at the hourly rate of \$24.70.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve hiring Valarie Stammen for the emergency temporary short term position in the States Attorney Office in the amount of \$24.70 per hour including additional PERS. Upon roll call, Hollekim, Uran, Ruland, Rice and Olson voted yes. Motion carried.

State's Attorney Enget requested advertising for a full-time administrative assistant at a B22 band/grade due to one of his employees retiring in May. State's Attorney Enget commented this position along with having the temporary short term position may require a budget amendment for the 2021 budget year.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the advertising for a full-time administrative assistance at a B22 band/grade for the State's Attorney office. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge. Also present were John Sauber Jr. and Dustin Roise.

1. MARCH BID LETTING

Engineer Hennessy discussed the March bid openings results for culverts, cutting edges, loading and hauling of gravel, crushing and stockpiling of aggregate, sub grade repairs and applications of dust control products.

Moved by Comm. Olson, seconded by Comm. Rice, to approve and award the Road & Bridge March bids for all qualified bidders for projects to be awarded based on lowest price and availability first, all subject to Road & Bridge department needs. Upon roll call, Olson, Uran, Rice, Ruland and Hollekim voted yes. Motion carried.

2. 2021 TOWNSHIP ROAD DUST CONTROL ASSISTANCE

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the 2021 Request and Agreement for Township Roads Dust Control Assistance Projects in the amount of \$457 per 1/8 mile. Upon roll call, Olson, Rice, Ruland, Hollekim and Uran voted yes. Motion carried.

3. CR 4 #04(74)19

Engineer Hennessy discussed the bid tabulations for CR 4, Project #04(74)19. Wade Enget, State's Attorney discussed the ND Attorney General's Opinion from 2002-F-04 stating a public entity has discretion to determine the "lowest responsible bidder". Qualifications of bidders: To be considered as the "lowest responsible bidder", the Owner will consider each bidder and their subcontractor(s) based upon past experience, financial condition, past work completed by the bidder/subcontractor for the Owner, and any pertinent attributes relating to completion of the project within the time frame and budget listed herein. The Commissioners discussed the prior work experience with CSI with the Manitou Road CR7, Tagus Spur CR 1, Plaza North & South Road CR1 & CR12 and 101st Ave CR 9 projects. Each of these prior projects had/have issues and the county is currently in litigation with CR 9 with CSI.

John Sauber Jr., Sauber Engineering discussed the next lowest bidder, Gratech Company LLC, and the ability to get the job done. A letter was received from Gratech addressing concerns and listing subcontractors that will be used for the project.

Moved by Comm. Rice, seconded by Comm. Uran, to approve and award the bid to the lowest responsible bidder, Gratech Company LLC for CR 4, Project number 04(74)19 in the amount of \$13,550,957.28 based on past working experiences with Central Specialties Inc. Upon roll call, Olson, Uran, Rice, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve Amendment #1 to the Preliminary & Construction Engineering Services Agreement with Sauber Engineering for CR 4, Project 04(74)19 in the amount of \$505,000. Upon roll call, Uran, Rice, Ruland, Hollekim and Olson voted yes. Motion carried.

4. COTTONWOOD LAKE BRIDGE PROJECT BRO-0031(056)

John Sauber with Sauber Engineering discussed the different alternatives for the Cottonwood Lake Bridge Project BRO-0031(056), Bridge No. 31-114-08 in Section 8, Township 156, Range 92. Also present was Dustin Roise with Cottonwood Township Board.

Alternative 1: Do nothing. Leave the existing bridge in place. The structure condition will continue to deteriorate over time until a point where safety concerns will require the bridge to be closed. There likely will be an annual inspection cost of \$10,000.00 which would probably be cost shared with NDDOT, 20% County funds, 80% bridge funds from NDDOT.

Alternative 2: Structure Removal. Proceed to develop a project to remove the existing bridge and close the road (no replacement structure). The project would be eligible to have 80% of the cost provided by NDDOT with the remaining 20% provided by the County. Estimated project construction cost for this alternative is \$100,000.00. Detour length around Cottonwood Lake is 6.5 miles. Option 2-1: Include as part of the Alternative 2 project, the replacement of Bridge No. 31-112-07, which is a 25 foot long bridge located on a minimum maintenance section of 90th Ave. NW, 1 mile west and 2 miles north of the Cottonwood Lake bridge. This small bridge is arguably the bridge in the poorest condition in the County after the Cottonwood Lake Bridge. This bridge also contains an alert code 2 from inspection. This bridge could be replaced with culverts at an estimated construction cost of \$110,000.00. The estimated construction cost for Alternative 2 plus Option 2-1 is \$210,000.00

Alternative 3: Structure Replacement. Proceed to develop a project to replace the existing bridge. The project would be eligible to have 80% of cost provided by NDDOT with the remaining 20% provided by the County. The replacement structure options could range from a culvert to a bridge. A culvert would be adequate to act as an “equalization structure” between the east and west portions of Cottonwood Lake. However, a culvert installation poses the most environmental challenges since it requires the most work in the water and would likely require right of way from the State. A new bridge could be constructed to span across the existing opening with limited work in the water. Estimated project construction cost for this alternative ranges from \$370,000.00 for a culvert to \$1,100,000.00 for a bridge. The estimated construction costs provided in the alternatives discussion above do not include engineering costs, right of way costs and costs pertaining to wetland mitigation or other environmental related costs.

The advantages: Alternative 1: No project cost: Alternative 2: Removes 2 poor bridges from the county system, and replaces 1 of them and Alternative 3: 88 1/2 Ave NW remains open.

The disadvantages: Alternative 1: Cost of annual underwater bridge inspection (\$10,000 per year) and eventual bridge closure: Alternative 2: permanent closure of 88 ½ Ave NW and Alternative 3: cost and environmental impacts.

John Sauber, Jr. with Sauber Engineering recommends Alternative 2 including Option 2-1. Dustin Roise, Cottonwood Township Board Officer stated 88½ Ave NW in Section 8 is a minimum maintenance road and is well traveled especially during the summer. The Township wants to keep this road open. Dustin Roise also discussed the bridge on 90th Ave NW and requested the bridge be equivalent to the same size due to problems with flooding in prior years.

Moved by Comm. Olson, seconded by Comm. Rice, to approve moving forward with the preliminary engineering to evaluate both bridges in Cottonwood Township using Alternative 3 including Option 2-1 in Alternative 2 for the Cottonwood Lake Bridge Project BRO-0031(056). Upon roll call, Hollekim, Olson, Uran, Ruland and Rice all present voted yes. Motion carried.

5. PLAZA SHOP

Discussion was held on replacing the ship ladder with a 45 degree stair, providing an additional walk door into the welding bay and providing and installing seven, 50 foot cord reels for the new Plaza Shop. Comm. Olson discussed the ship ladder and he doesn't think it should be the County's responsibility to replace the ladder.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the change orders for adding a 45 degree stair, providing an additional walk door into the welding bay and providing and installing seven, 50 foot cord reels in the Plaza shop in the amount totaling \$21,964. Upon roll call, Hollekim, Uran, Olson, Rice and Ruland voted yes. Motion carried.

7. SIGN TRUCK

Engineer Hennessy presented a proposal for a new sign truck. The bid is a State competitive bid made available to political subdivisions through cooperative purchasing.

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve purchasing the new sign truck without the body from Nelson Leasing, Inc totaling \$85,022. Upon roll call, Olson, Uran, Ruland, Rice and Hollekim voted yes. Motion carried.

11:30 A.M.

Karen Babbitt, Building Supervisor met with the board to open and discuss the Courthouse basement remodel bids. One bid was received and opened from Dittbrenner Woodworking LLC. Also present were Pat Dittbrenner, Lori Hanson, Tax Director and Corey Bristol, Sheriff. Pat Dittbrenner discussed the difference in cost for all supplies which is increasing and the timeline for the project. The rest of the bids for the windows and electrical would need to be completed. Lori Hanson, Tax Director stated she has not seen all the bids for the electrical. Karen Babbitt stated she just received the bid from K Squared Electric. Pat Dittbrenner also presented a demo quote for the remaining metal pipe, HVAC and electrical. A new quote will be presented at the next Commissioner meeting from Dittbrenner Woodworking LLC with an hourly cost plus material not to exceed amount instead of a total cost.

Building Supervisor Babbitt along with Gloria Larsgaard with EAPC presented the findings on the Memorial Building. Tim Gustafson, Structural Engineer discussed the structural report for the Memorial Building. Jamie Dukleth, Mechanical Designer discussed the mechanical report for the Memorial Building. Leonard Schaff, Electrical Engineer discussed the electrical report for the Memorial Building. Comm. Hollekim expressed that she would like to see the Memorial Building renovated due to the historical and sentimental value. Comm. Uran questioned the longevity of the building. EAPC stated with renovations and maintenance it should last another 100 years. All Commissioners were in agreement to renovate and keep the Memorial Building.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve moving forward with EAPC to draw up plans for renovation of the Memorial Building and develop a building committee. Upon roll call, Hollekim, Ruland, Olson, Rice and Uran voted yes. Motion carried.

12:30 P.M.

Discussion was held with Departments Heads concerning COVID-19 issues. Present for the discussion were Mary Trahan, Nichole Degenstein, Corey Bristol, Jana Hennessy, Traci Hysjulien, Karen Babbitt, Melissa Vachal, Lori Hanson, Candice Grilley, Laurie Johnson, Lisa Lapica, Lynnette Vachal, Valerie Stammen, Tiffany Thiessen, Mary Dennis, Heather Tomlinson, and Linda Wienbar. No new updates were provided.

12:45 P.M.

Stephanie A. Pappa, Auditor presented the board with the 2018 & 2019 audits. Also present were Joshua Gallion, Heath Erickson, and Alex Bakken all with the ND State Auditor's Office along with Charlie Sorenson. Heath Erickson, ND State Auditor Office discussed the process of the audit and the steps moving forward. Comm. Hollekim expressed the Board of Commissioners were disappointment with the manner the audit was released to the press and how the process was handled by the State Auditors.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the 2018 & 2019 audits with the ND State Auditors Department. Upon roll call, Hollekim, Uran, Olson, Rice, and Ruland voted yes. Motion carried.

The Commissioners reviewed a draft article regarding clarification of the County's cash reserves.

Moved by Comm. Olson, seconded by Comm. Rice, to approve publishing the article from the Commissioners clarifying the cash reserves of Mountrail County. Upon roll call, all present voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 2:44 P.M. to meet in regular session on Tuesday, March 16, 2021 at 9:00 A.M. Accepted and approved this 16th day of March, 2021.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor