

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, June 20, 2023 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Trudy Ruland, Wayne Olson, Jason Rice and John DeGroot present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. DeGroot, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B MINUTES

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve the minutes of the June 6, 2023 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the May fees for the Clerk of Court, Corrections and Sheriff. Upon roll call, Ruland, Olson, Hollekim, DeGroot and Rice voted yes. Motion carried.

D. BUDGET

Eric Jaeger, Chairman of the Park Board along with Stephanie A. Pappa Auditor addressed the big projects for the 2024 budget process. The board gave direction on how to complete the budgets.

E. PAYROLL

Moved by Comm. Olson, seconded by Comm. Rice, to approve the salary increase for Ashley Fox with the Sheriff as a Deputy II for a promotion changing the banding/grading from a B24 to a B25 to the amount of \$5,505.42 per month/\$66,065 per year. Upon roll call, Ruland, Olson, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the temporary employee classification for Dayne Bruhn-Glaholt with the R&B as a seasonal Roadworker in the amount of \$22.284 per hour not to exceed 40 hours per week and no more than 1040 hours per year. Upon roll call, Rice, Ruland, Olson, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the salary increase for JB Barrera with the Sheriff as a Deputy II as a promotion changing the banding/grading from a B24 to a B25 to the amount of \$5,502.42 per month/\$66,065 per year. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the regular full-time employee classification for Jimmy Bolen with the Sheriff as a Deputy I in the amount of \$4,621.50 per month/\$55,350 per year. Upon roll call, Hollekim, Olson, Rice, DeGroot and Ruland voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the salary increase for Keith Harvey with the Sheriff as a Deputy I for completion of a satisfactory probationary period to the amount of \$5,125 per month/\$61,500 per year. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the salary increase for Raymond Grotte with the Building Maintenance as a Facilities Manager Assistant for completion of a satisfactory probation period and a promotion changing the banding/grading from a B21 to a B24 to the amount of \$5,547.50 per month/\$66,570 per year. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the regular full-time employee classification for Shelby Holte with Sheriff as a Deputy I in the amount of \$5,397.50 per month/\$64,770 per year. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve accepting the six-month probationary evaluation for Tammy Leupp as the Facilities Manager. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve the salary increase for Tammy Leupp with the County Building's Department as a Facilities Manager for completion of a satisfactory probation period to the amount of \$6,167.75 per month/\$74,013 per year. Upon roll call, Ruland, Hollekim, Olson, Rice and DeGroot voted yes. Motion carried.

F. RAFFLE PERMIT

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve a raffle permit for the White Earth Bay Development Corporation for a drawing to be held on September 2, 2023. Upon roll call, Olson, Hollekim, Ruland, DeGroot and Rice voted yes. Motion carried.

G. TRANSFERS

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the transfer for the 2023 Workers Compensation from R&B Fund totaling \$26,989.56; County Parks Fund \$950.50 and Weed Control Fund \$3,878.31 to the General Fund totaling \$31,818.37. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the transfer for a miscellaneous receipt correction from the Human Service Zone Fund to the General Indirect Cost Reimbursement Fund totaling \$102,604.72. Upon roll call, Olson, DeGroot, Ruland, Rice and Hollekim voted yes. Motion carried.

H. STOPPAYMENT & REISSUE OF CHECK

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the stop payment and reissue for lost check #103224 for Lindsey Ellvanger in the amount of \$71.00 and reissue check #102370 in the amount of \$13.00 that was previously issued a stop payment on 2-21-23 minutes. Upon roll call, Ruland, Rice, Hollekim, Olson and DeGroot voted yes. Motion carried.

I. VILLAGE CONTRACT

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve signing The Village Business Institute contract renewal. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

J. APPOINTMENT FOR BOARD

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the appointment of Trudy Ruland to the Human Resource Advisory Committee (HRAC) effective July 1, 2023. Upon roll call, all present voted yes. Motion carried.

K. MARKETABLE TITLE

Moved by Comm. Rice, seconded by Comm. Olson, to approve the Affidavit of Marketable Title for Block 4, Courthouse Addition to the City of Stanley. Upon roll call, Rice, Olson, Ruland, Hollekim and DeGroot voted yes. Motion carried.

L. REQUESTS FOR JULY 3RD AND JULY 4TH

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to allow holiday time off and approve closing the county offices on July 3rd, 2023. Upon roll call, Rice, Olson, Hollekim, Ruland and DeGroot voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to reschedule the July 4th Commissioner meeting to July 5th. Upon roll call, all present voted yes. Motion carried.

M. FOSTER CARE HOUSE LEASE

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the changes of the foster care lease as follows: 6) Use of Premises-This house was built to provide for individuals who will be foster care providers that are licensed by the State of North Dakota. It is understood that preference is to be given for the housing of child(ren) in foster care who are under the care, custody and control of the Mountrail-McKenzie Human Service Zone. If space is available after consideration of the preference stated above, then other foster child(ren) may

be placed in the home from within the State of North Dakota. Upon roll call, all present voted yes. Motion carried.

N. CLOSURE OF RECORDER OFFICE

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve closing of the Recorder’s & Planning and Zoning offices to allow the office staff to attend a funeral being held on Friday, June 23rd from 10 a.m. to 1 p.m. Upon roll call, all present voted yes. Motion carried.

O. CONTRACT

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the signing of the Geotechnical Services contract with Material Testing Services, LLC (MTS) for the County Courthouse shop totaling \$5,500. Upon roll call, DeGroot, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

P. BILLS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the bills totaling \$4,115,797.83. Upon roll call, Hollekim, Ruland, Olson, Rice and DeGroot voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 06/20/2023 - PAYMENT 06/20/2023

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
14854	NEW TOWN CITY	52.00
	COUNTY ROAD & BRIDGE FUND	52.00
14855	STATE TREASURER	6,419.00
	E 911 EMERGENCY/WIRELESS FUND	6,419.00
106857	ACKERMAN-ESTVOLD ENGINEERING & MANAGEMEN	10,650.18
	COUNTY ROAD & BRIDGE FUND	10,650.18
106858	ACME TOOLS	1,693.09
	COUNTY ROAD & BRIDGE FUND	1,551.12
	COUNTY PARKS FUND	141.97
106859	AMERICAN SOLUTIONS FOR BUSINESS	265.50
	GENERAL FUND	265.50
106860	ARAMARK UNIFORM SERVICES	244.18
	COUNTY ROAD & BRIDGE FUND	244.18
106861	ARMOR INTERACTIVE	8,204.12
	GENERAL FUND	7,664.12
	DOCUMENT PRESERVATION FUND	540.00
106862	ARMSTRONG SANITATION	256.30
	COUNTY PARKS FUND	256.30
106863	BEN SCOTT CUSTOM CONSTRUCTION	6,000.00
	COUNTY PARKS FUND	6,000.00
106864	BORDER PLAINS EQUIPMENT LLC.	1,169.55
	COUNTY PARKS FUND	1,169.55
106865	BSC STUDENT FINANCE	625.00
	GENERAL FUND	625.00
106866	CARD SERVICES	265.38
	GENERAL FUND	34.50
	COUNTY ROAD & BRIDGE FUND	210.93
	WEED CONTROL FUND	19.95
106867	CARSTENSEN CONTRACTING, INC.	7,000.00
	COUNTY ROAD & BRIDGE FUND	7,000.00

106868	CHARM-TEX, INC. GENERAL FUND	2,698.00 2,698.00
106869	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND	585.84 585.84
106870	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,920.00 3,920.00
106871	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	543.75 543.75
106872	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	98,816.46 84,816.46 14,000.00
106873	DAKOTA DRUG CO GENERAL FUND	99.70 99.70
106874	DAKOTA DUST-TEX, INC GENERAL FUND	269.30 269.30
106875	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND COUNTY ROAD & BRIDGE FUND	388.87 101.59 287.28
106876	EAPC ARCHITECTS ENGINEERS GENERAL FUND	5,693.45 5,693.45
106877	ENERBASE GENERAL FUND COUNTY ROAD & BRIDGE FUND	16,349.36 1,208.42 15,140.94
106878	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	760,100.48 760,100.48
106879	FARMERS UNION OIL CO-WILTON GENERAL FUND	47.24 47.24
106880	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	120.00 120.00
106881	GALLS-QUARTERMASTER GENERAL FUND	28.40 28.40
106882	GANGL'S FLOORING GENERAL FUND	587.50 587.50
106883	GRAPHICS, LETTERING & TRIM GENERAL FUND	641.00 641.00
106884	GRATECH COMPANY COUNTY ROAD & BRIDGE CAPITAL PROJECTS	633,822.98 633,822.98
106885	H.A.THOMPSON & SONS INC GENERAL FUND	386,210.00 386,210.00
106886	HAWTHORN SUITES BY WYNDHAM DICKINSON GENERAL FUND	193.16 193.16
106887	INFORMATION TECHNOLOGY DEPT GENERAL FUND	6,934.84 6,934.84
106888	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	2,150.00 2,150.00
106889	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	4,790.12 4,790.12

106890	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	83,093.79 83,093.79
106891	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE VETERAN'S SERVICE OFFICER FUND COUNTY AGENT FUND WEED CONTROL FUND	11,431.85 3,062.66 168.06 6,902.62 50.00 89.76 1,158.75
106892	KRONOS SAASHR INC GENERAL FUND	755.52 755.52
106893	LANGUAGE LINE SERVICES, INC E 911 EMERGENCY/WIRELESS FUND	11.76 11.76
106894	LAWSON PRODUCTS, INC COUNTY ROAD & BRIDGE FUND	55.35 55.35
106895	LOWE'S GARDEN CENTER & FLORAL GENERAL FUND	54.92 54.92
106896	MARTIN CONSTRUCTION INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,733,343.97 1,733,343.97
106897	MEDICAL SOLUTIONS INC GENERAL FUND	55.85 55.85
106898	MENARDS - MINOT COUNTY PARKS FUND	1,552.66 1,552.66
106899	MITCH'S WINDOW CLEANING GENERAL FUND	3,520.00 3,520.00
106900	MOTOROLA SOLUTIONS E 911 EMERGENCY/WIRELESS FUND	14,318.97 14,318.97
106901	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	600.00 600.00
106902	MOUNTRAIL COUNTY WEED CONTROL COUNTY PARKS FUND	117.75 117.75
106903	MOWBRAY & SON, INC GENERAL FUND	112,716.87 112,716.87
106904	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,693.62 1,693.62
106905	ND ASSOCIATION OF COUNTIES GENERAL FUND	189.00 189.00
106906	ND COUNTY RECORDERS ASSN GENERAL FUND	150.00 150.00
106907	NDCHCA GENERAL FUND	100.00 100.00
106908	NDDHS FISCAL ADMINISTRATION GENERAL FUND	881.73 881.73
106909	NDSU AG COMMUNICATION COUNTY AGENT FUND	37.50 37.50
106910	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	1,584.23 1,584.23

106911	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
106912	NOVA FIRE PROTECTION, INC. COUNTY ROAD & BRIDGE FUND	250.00 250.00
106913	ODP BUSINESS SOLUTIONS LLC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	546.48 339.53 50.08 106.78 50.09
106914	OTTER TAIL POWER COMPANY GENERAL FUND	507.72 507.72
106915	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	2,799.52 2,799.52
106916	PEACE OFFICER STANDARDS & TRAINING BOARD GENERAL FUND	150.00 150.00
106917	PINNACLE GENERAL FUND COUNTY ROAD & BRIDGE FUND	35,507.64 3,389.36 32,118.28
106918	PRAIRIE PAINTING GENERAL FUND	2,600.00 2,600.00
106919	PROCONTROLS MIDWEST GENERAL FUND	2,759.76 2,759.76
106920	QUADIENT FINANCE USA INC GENERAL FUND	1,407.23 1,407.23
106921	R & T WATER DISTRICT COUNTY PARKS FUND	83.37 83.37
106922	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,094.50 1,094.50
106923	RTC NETWORKS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND COUNTY AGENT FUND WEED CONTROL FUND	7,413.43 4,797.48 279.94 2,187.45 74.28 74.28
106924	SAFARI FUELS #103 GENERAL FUND	512.15 512.15
106925	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	85,700.59 85,700.59
106926	SERVPRO OF MINOT GENERAL FUND	4,216.29 4,216.29
106927	SIDWELL, HARRIS LOCAL GOVERNMENT GENERAL FUND	540.00 540.00
106928	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00
106929	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND	510.23 510.23
106930	STANLEY HARDWARE GENERAL FUND WEED CONTROL FUND	1,452.40 1,432.31 20.09

106931	STANLEY LUMBER & SUPPLY	754.94
	GENERAL FUND	670.60
	COUNTY ROAD & BRIDGE FUND	68.06
	COUNTY PARKS FUND	16.28
106932	STANLEY PROFESSIONAL BUILDING	650.00
	VETERAN'S SERVICE OFFICER FUND	650.00
106933	STAPLES, INC. AND SUBSIDIARIES	39.82
	COUNTY ROAD & BRIDGE FUND	39.82
106934	SUMMIT FOOD SERVICE, LLC	6,238.38
	GENERAL FUND	6,238.38
106935	THE MUFFLER SHOP & REPAIR	5,238.25
	COUNTY ROAD & BRIDGE FUND	5,238.25
106936	THOMSON REUTERS-WEST PUBLISHING CORP.	189.62
	GENERAL FUND	189.62
106937	TRACTOR SUPPLY COMPANY	267.30
	GENERAL FUND	89.98
	COUNTY ROAD & BRIDGE FUND	177.32
106938	TRAFFIC LOGIX CORPORATION	500.00
	COUNTY PARKS FUND	500.00
106939	TYLER TECHNOLOGIES, INC	998.55
	GENERAL FUND	998.55
106940	ULINE	624.53
	COUNTY ROAD & BRIDGE FUND	624.53
106941	UNITED AGRONOMY	543.48
	COUNTY PARKS FUND	543.48
106942	UNITED QUALITY COOPERATIVE	5,226.18
	GENERAL FUND	2,553.78
	COUNTY PARKS FUND	2,672.40
106943	VERIZON WIRELESS	1,443.68
	GENERAL FUND	88.93
	COUNTY ROAD & BRIDGE FUND	297.71
	E 911 EMERGENCY/WIRELESS FUND	1,057.04
106944	WALLWORK TRUCK CENTER	143.04
	COUNTY ROAD & BRIDGE FUND	143.04
106945	WESTLIE TRUCK CENTER	10,491.66
	COUNTY ROAD & BRIDGE FUND	10,491.66
	GRAND TOTAL	\$ 4,115,797.83

Q. BOARD CONCERNS

A thank you card was received from the Berthold Ambulance for the donation of a heart monitor.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve a recognition plaque for Gary Weisenberger and Roger Hovda for their dedicated service on the Planning & Zoning Board. Upon roll call, Rice, Ruland, Hollekim, DeGroot and Olson voted yes. Motion carried.

R. FINANCIALS

Stephanie A. Pappa, Auditor reviewed the financials for the 2023 year.

3. APPOINTMENT SCHEDULED

9:10 A.M.

Karen Davies, Deputy Treasurer met with the board to discuss a renewal of a certificate of deposit (CD) of \$248,103.82 for the General Fund.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve a renewal of certificate of deposit (CD) for 6 months with Bravera Bank in the amount of \$248,103.82. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

9:15 A.M

Briselda Hernandez and Kristin Jaeger with the Job Development Association Board (JDA) discussed the 2024 budget and updating the strategic plan. Briselda Hernandez discussed the grant options and the USDA is offering a grant for meat and poultry processors industry and the Destination Development Grant Program through the ND Department of Commerce Tourism Division for future tourism advertising.

9:30 A.M.

Lori Hanson, Tax Director discussed the abatements on parcel #29-9000300 for 2021 & 2022 years, parcel #46-9003400 for 2022 & 2023 years and parcel #46-9003500 for 2022 & 2023 years.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the abatement on parcel #46-9003400 for the 2022 year due to mobile home being removed as per the recommendation of Tax Director Hanson. Upon roll call, Ruland, Hollekim, DeGroot, Olson and Rice voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the abatement on parcel #46-9003400 for the 2023 year due to mobile home being removed as per the recommendation of Tax Director Hanson. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the abatement on parcel #46-9003500 for the 2022 year due to mobile home being removed as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Olson, Ruland, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the abatement on parcel #46-9003500 for the 2023 year due to mobile home being removed as per the recommendation of Tax Director Hanson. Upon roll call, Hollekim, Rice, Olson, Ruland and DeGroot voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the abatement on parcel #29-9000300 for the 2021 year due to mobile home being removed as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Ruland, Hollekim, DeGroot and Olson voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the abatement on parcel #29-9000300 for the 2022 year due to mobile home being removed as per the recommendation of Tax Director Hanson. Upon roll call, Hollekim, DeGroot, Olson, Ruland and Rice voted yes. Motion carried.

9:40 A.M.

Lori Hanson, Tax Director along with Rory Porth and Kim Savage, Assessors met with the board to discuss and resume County Equalization.

Chairman Ruland opened the 9:40 A.M. County Equalization Meeting.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve recessing the commissioner meeting and reconvening the County Equalization meeting. Upon roll call, all present voted yes. Motion carried.

Director Hanson presented the County Property Assessments for the 2023 assessment year.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the city equalization and organized township equalization adjustments for the following Parcels: #56-0061715 to increase true and full totaling \$219,000; #23-0015601 remove ag land value of \$700 and increase true and full totaling \$296,900; #38-0002101 remove ag land value of \$1,300 and increase true and full totaling \$224,600 and #38-0003900 remove ag land value of \$300 and increase true and full totaling \$145,500. Upon roll call, DeGroot, Ruland, Rice, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the increase of the industrial properties for the following parcels: #45-0010800 increase true and full to \$24,497,900, #45-0009510 increase true and full value to \$1,965,600 and #41-0005210 increase true and full value to \$513,200 as assessed by Thos Y. Pickett. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the Abstract of Assessments, the Supplementary Abstract, the Abstract of Valuation of Certain Exempt Real Property, the State Game & Fish Abstract and the Board of University of School Lands Abstracts for the 2023 year as per the recommendation of Director Hanson. Upon roll call, Olson, Rice, Ruland, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to adjourn the County Board of Equalization meeting at 9:55 A.M. and to reconvene the Commissioner meeting. Upon roll call, all present voted yes. Motion carried.

10:00 A.M.

Nichole Degenstein, Human Resource Director along with Lynnette Vachal, Extension Agent discussed the difference in pay between NDSU and the banding/grading implemented within the county. Human Resource Director Degenstein stated that the difference between NDSU salary and the county would be right around \$20,000 a year difference.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the temporary employee classification agreement for Lynnette Vachal with the County Agent as an Adult Advocate at a banding/grading of D61 step 7 in the amount of \$40.61 per hour not to exceed 514 hours per year effective 6/20/2023. Upon roll call, Rice, Olson, Hollekim, Ruland and DeGroot voted yes. Motion carried.

Human Resource Director Degenstein discussed the option of receiving a quote from the ND Public Health Insurance Trust (NDPHIT) for health insurance coverage. The consensus of the Commissioners was to recommend Human Resource Director Degenstein to supply a quote.

10:15 A.M.

Jackie Rudolph, BBH Insurance Agent discussed the county renewal for 2023-2024 insurance year.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve increasing the auto deductible to \$500 and increase the liability limit to \$10 million for the 2023-2024 insurance year. Upon roll call, Ruland, Olson, Hollekim, DeGroot and Rice voted yes. Motion carried.

10:25 A.M.

Laurie Johnson, Correctional Administrator discussed the jail rate increase and the out of state travel for seminars.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the jail rate increase to \$80 a day effective January 1, 2024. Upon roll call, Olson, Rice, DeGroot, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve out of state travel for three Correction employees to attend the Minnesota Regional Summit on July 12-14th. Upon roll call, Rice, Ruland, DeGroot, Olson and Hollekim voted yes. Motion carried.

10:30 A.M.

Jana Hennessy Engineer met to discuss Road & Bridge.

1. 40TH ST NW-DUST CONTROL DISCUSSION WITH RESIDENTS

Discussion was held on letter received for dust control on 40th St NW. Present for the hearing was Jerome Jarski. Jerome Jarski would like dust control to be applied to 40th St NW and supplied supporting letters from James Koenig, Joe Wheeling, Mark Iverson, Richard Danks and vocal approval by Mike Salter.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve applying dust control on 40th St NW in Unorganized Township 152-93 from the westerly property line of Richard Danks' residence east to 90th Ave NW. Upon roll call, Rice, Ruland, DeGroot, Olson and Hollekim voted yes. Motion carried.

2. ACCESS LOAD MOVE AGREEMENT/HESS NORTH DAKOTA PIPELINES LLC

Rochelle Williamson with Hess discussed the moving of a compressor on CR 7. Riley Jensen, Project Lead with Hess, discussed the route. A cash bond will be needed if the load exceeds the super load of 290,000 lbs. gross which will be known by August as it is dependent on the truck availability. The consensus of the Commissioners is to allow the travel on CR 7 as long as the rules are followed.

3. SIKES TOWNSHIP-CULVERT ASSISTANCE PROGRAM

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve paying the final pay application totaling \$17,899.95 for the Sikes Township Culvert Assistance Program. Upon roll call, Rice, Olson, Hollekim, Ruland and DeGroot voted yes. Motion carried.

4. CR17 PAVEMENT DAMAGES

Engineer Hennessy discussed the damages on the East Loop Road CR 17 caused by ASWSC LLC DBA Hamlin Water. The damages were fixed with a bill of \$14,700 sent to Hamlin Water.

5. CR 9 PHASE II-UPDATE

Engineer Hennessy gave an update on CR 9 Phase II Project from ND 1804 to the White Earth Bay. Discussion was held on possibly doing a change order to do paving instead of gravel.

6. VAN HOOK-UPDATE ON CHIP SEAL

Engineer Hennessy discussed the possibility of doing a change order to chip seal the Van Hook Park Road. The cost estimate is \$45,545.72 to chip seal through the park.

7. RAILROAD CROSSING

Engineer Hennessy discussed the letter received from Jim Styron, Planning/Asset Management Division for NDDOT on the 66th St NW railroad crossing. The safety bars will be funded with Federal funding and will be installed in 2025 year.

4. ADJOURN

The Board adjourned at 12:04 P.M. to meet in special on Monday, June 26, 2023 at 9:00 A.M. Accepted and approved this 5th day of July, 2023.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor