

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, June 16, 2020 at 9:00 A.M. with GOTOMEETING with Commissioners Trudy Ruland, Joan Hollekim, Daniel Uran and Wayne Olson present and absent until 10:00 a.m. was Garry Jacobson. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Hollekim, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the minutes of the June 2, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Discussion was held on the expenses being paid out of the IT budget and the monies should be reimbursed through a transfer at year end for the funds of County Road & Bridge, Weed Control, and Human Service Zone Board. No definite action was taken by the Board at this time.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the bills totaling \$5,062,743.95. Upon roll call, Uran, Ruland, Olson, and Hollekim voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading.)

APPROVED 06/16/2020 - PAYMENT 06/16/2020

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
99087	A&W TOWING & RECOVERY, INC. GENERAL FUND	500.00 500.00
99088	ADVANCED BUSINESS METHODS GENERAL FUND	884.80 884.80
99089	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND	289.36 289.36
99090	ARMOR INTERACTIVE GENERAL FUND DOCUMENT PRESERVATION FUND	10,859.09 10,319.09 540.00
99091	BBH INSURANCE, INC GENERAL FUND	195.00 195.00
99092	BHG INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	154.80 107.40 47.40
99093	BLUE CROSS BLUE SHIELD GENERAL FUND	339.90 339.90
99094	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	393.26 393.26
99095	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	1,400.00 1,400.00
99096	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	890.24 846.34

	WEED CONTROL FUND	43.90
99097	CAWS NORTH DAKOTA GENERAL FUND	15,860.43 15,860.43
99098	CDW GOVERNMENT GENERAL FUND	929.76 929.76
99099	CENTRAL SPECIALTIES, INC. COUNTY ROAD & BRIDGE FUND	4,351,909.44 4,351,909.44
99100	CHARM-TEX, INC. GENERAL FUND	949.16 949.16
99101	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	52.00 52.00
99102	CITY OF POWERS LAKE COUNTY ROAD & BRIDGE FUND	303.03 303.03
99103	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,453.88 3,453.88
99104	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	60.00 60.00
99105	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	54,713.74 54,713.74
99106	DAKOTA DRUG CO GENERAL FUND	115.03 115.03
99107	DEANS DISTRIBUTING COUNTY ROAD & BRIDGE FUND	221.00 221.00
99108	DUSTBUSTERS, INC. COUNTY ROAD & BRIDGE FUND	282,311.60 282,311.60
99109	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	65,711.47 65,711.47
99110	FARMERS UNION LUMBER CO COUNTY ROAD & BRIDGE FUND	179.93 179.93
99111	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	10,308.91 3,119.83 7,189.08
99112	FRITEL/LARRY COUNTY PARKS FUND	297.32 297.32
99113	HAUGE/LORI L GENERAL FUND	416.80 416.80
99114	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	177,237.25 131,683.50 36,443.00 9,110.75
99115	HIGHLINE WATER LLC COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
99116	HOLIDAY CREDIT OFFICE GENERAL FUND	1,917.84 1,917.84
99117	JPMORGAN CHASE BANK NA GENERAL FUND	2,356.97 646.01

	COUNTY ROAD & BRIDGE FUND	790.68
	WEED CONTROL FUND	920.28
99118	KRONOS SAASHR INC GENERAL FUND	696.48 696.48
99119	LOMMEN/ORVIN GENERAL FUND	110.00 110.00
99120	MCKESSON MEDICAL-SURGICAL GENERAL FUND	57.97 57.97
99121	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	40.52 40.52
99122	MENARDS - MINOT GENERAL FUND COUNTY PARKS FUND	482.71 49.88 432.83
99123	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,696.25 3,512.48 113.95 38.15 31.67
99124	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00
99125	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	297.60 297.60
99126	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	84.00 84.00
99127	ND ASSOCIATION OF COUNTIES GENERAL FUND	945.00 945.00
99128	ND EMERGENCY MANAGEMENT ASSC GENERAL FUND	50.00 50.00
99129	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	10,188.55 10,188.55
99130	NORTH COUNTRY SPORTSWEAR INC WEED CONTROL FUND	816.00 816.00
99131	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	76.00 76.00
99132	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
99133	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	640.00 640.00
99134	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	1,114.52 895.95 39.99 52.34 126.24
99135	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	68.57 68.57
99136	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	130.00 130.00

99137	PINNACLE	6,057.92
	COUNTY ROAD & BRIDGE FUND	6,027.18
	WEED CONTROL FUND	30.74
99138	POMP'S TIRE SERVICE	527.95
	COUNTY ROAD & BRIDGE FUND	527.95
99139	PRAIRIE FORD, INC.	910.75
	GENERAL FUND	910.75
99140	PURITY OILFIELD SERVICES	2,000.00
	COUNTY ROAD & BRIDGE FUND	2,000.00
99141	QUADIENT FINANCE USA INC	700.00
	GENERAL FUND	700.00
99142	R & T WATER DISTRICT	82.94
	COUNTY PARKS FUND	82.94
99143	RDO EQUIPMENT CO	3,216.82
	COUNTY ROAD & BRIDGE FUND	3,216.82
99144	RESERVATION TELEPHONE	2,762.44
	GENERAL FUND	2,309.48
	COUNTY ROAD & BRIDGE FUND	116.02
	COUNTY PARKS FUND	336.94
99145	SAFARI FUELS #103	267.50
	GENERAL FUND	267.50
99146	SATERMO TRUSTWORTHY HARDWARE	57.98
	GENERAL FUND	57.98
99147	SAUBER ENGINEERING, INC	21,160.24
	COUNTY ROAD & BRIDGE FUND	21,160.24
99148	SCHOCK'S SAFE & LOCK INC	5.50
	GENERAL FUND	5.50
99149	SELECT ENERGY SERVICES	3,000.00
	COUNTY ROAD & BRIDGE FUND	3,000.00
99150	SHARE CORPORATION	459.22
	GENERAL FUND	459.22
99151	SOURIS RIVER TELECOMMUNICATIONS	170.10
	E 911 EMERGENCY/WIRELESS FUND	170.10
99152	SRF CONSULTING GROUP, INC	153.42
	GENERAL FUND	153.42
99153	STANLEY HARDWARE	927.32
	GENERAL FUND	527.36
	COUNTY ROAD & BRIDGE FUND	392.88
	WEED CONTROL FUND	7.08
99154	STANLEY PROFESSIONAL BUILDING	650.00
	VETERAN'S SERVICE OFFICER FUND	650.00
99155	STAPLES, INC. AND SUBSIDIARIES	76.51
	COUNTY ROAD & BRIDGE FUND	76.51
99156	STEINS INC	115.37
	COUNTY PARKS FUND	115.37
99157	SUMMIT FOOD SERVICE, LLC	6,335.81
	GENERAL FUND	6,335.81

99158	THE SIDWELL COMPANY GENERAL FUND	750.00 750.00
99159	THIESSEN/TYRELL GENERAL FUND	54.79 54.79
99160	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	163.80 163.80
99161	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	441.34 274.68 6.84 159.82
99162	UNITED AGRONOMY, LLC COUNTY PARKS FUND	209.60 209.60
99163	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY PARKS FUND	2,894.57 2,239.50 655.07
99164	US POSTAL SERVICE GENERAL FUND	296.00 296.00
99165	VACHAL/MELISSA GENERAL FUND	523.95 523.95
99166	VERIZON CONNECT NWF, INC. COUNTY ROAD & BRIDGE FUND	773.15 773.15
99167	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND	363.78 48.74 315.04
	FINAL TOTAL	5,062,743.95

D. FEES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the fees for the Records Office for February, March and April 2020 and the Clerk of Courts Office for May 2020. Upon roll call, Hollekim, Uran, Ruland and Olson voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the transfer for 2020 Workers Compensation Premium totaling \$41,772.38 from the County Road & Bridge Fund, Human Service Zone Fund, County Park Fund, and the Weed Control Fund to the General Fund. Upon roll call, Ruland, Hollekim, Uran, and Olson voted yes. Motion carried.

F. PAYROLL

Moved by Comm. Olson, seconded by Comm. Uran, to approve the Regular Full-time Employee agreement for Caleb Young with the Sheriff's Office as a dispatcher at a salary of \$3,712.50 per month/\$44,550 per year. Upon roll call, Olson, Hollekim, Ruland, and Uran voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Temporary Employee agreement for Kaedyn Hanson with the Road & Bridge at a salary of \$20.336 per hour not to exceed 40 hours per week/1400 hours per year from June 9 to November 30, 2020. Upon roll call, Hollekim, Uran, Ruland, and Olson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Temporary Employee agreement for Rebecca Jungemann with the Weed Control at a salary of \$20.337 per hour not to exceed 50 hours per week/1000 hours per year from May to September 2020. Upon roll call, Ruland, Uran, Olson and Hollekim voted yes. Motion carried.

G. COUNTY TOWNSHIP ROAD MILEAGE CERTIFICATION

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the Mountrail County Township Road Mileage Certification to the Office of State Treasurer totaling 1,314 miles. Upon roll call, Hollekim, Uran, Ruland, and Olson voted yes. Motion carried.

H. LIQUOR TRANSFER

Moved by Comm. Olson, seconded by Comm. Uran, to approve the beer and liquor transfer for Sneak Creek Saloon to the Blaisdell Rodeo Grounds for the dates of Saturday, June 27th 12 p.m. to 1 a.m., Sunday, June 28th 12 p.m. to Monday, June 29th until 1 a.m. Upon roll call, all present voted yes. Motion carried.

I. BOARD APPOINTMENTS

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve appointing Rebecca Goettle and Kelly Woessner to a three year term to the County Committee for Schools and Douglas Bratvold to the Mountrail County Housing Authority for the vacant position left by Warren Bratvold expiring December 31, 2021. Upon roll call, all present voted yes. Motion carried.

J. BOARD CONCERNS

Discussion was held on the Plaza Shop. Comm. Olson stated the lot has some drainage issues that will need to be looked at. State's Attorney Enget stated every two weeks on Wednesday a meeting will be held concerning the Plaza Shop Construction.

The Board expressed condolences to the family of Dr. Herbert Wilson and appreciation for all his dedication to the County.

State's Attorney discussed the Gerald Zurich vs Mountrail County lawsuit and Jason Vendsel who is representing Mountrail County via NDIRF. Discussion was also held on the Park Board Meeting on the White Earth Bay Park road and whether a special assessment district could be created for the roads within the park.

Human Resource Director Degenstein suggested having an interview committee for the P&Z Administrator. Chairman Ruland appointed herself along with Comm. Hollekim, P&Z Chairman, Charlie Sorenson and Director Degenstein for the interviewing committee.

3. APPOINTMENT SCHEDULED

9:45 A.M.

Nichole Degenstein, Human Resource Director gave an update on the findings of the Human Resource Advisory Committee meeting held on June 3rd, 2020. Discussion was held on the Planning and Zoning Administrator salary banding recommendation. Discussion was also held on the revised Mountrail County Employee Handbook Policy #511 Alcohol and Controlled Substance Workplace Policy.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the Planning and Zoning Administrator position as a C42 to the salary banding and grading scale as per the recommendation of the Human Resource Advisory Committee. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the revised Policy #511 Alcohol and Controlled Substance Workplace of the Mountrail County Employee Handbook as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Discussion was held on removing the Human Service Zone Employees from the County's salary banding and grading scale as Human Services falls under the State pay scale system.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve removing the Human Service Zone Employees from the County's salary banding and grading scale. Upon roll call, all present voted yes. Motion carried.

Discussion was also held on the payroll date being changed with no new recommendations. The payroll date will remain as is.

10:00 A.M.

Lori Hanson, Tax Director along with Rory Porth, Assessor met with the board to discuss and resume County

Equalization.

Chairman Ruland opened the 10:00 A.M. County Equalization Meeting.

Moved by Comm. Olson, seconded by Comm. Uran, to recess the County Board of Commissioners at 9:58 A.M. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to reconvene the County Board Equalization meeting. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the assessment of \$13,545,400 true and full value for the 2020 tax year for parcel #58-0058000 as recommended by Director Hanson. Upon roll call, Ruland, Hollekim, Uran and Olson voted yes. Motion carried.

Comm. Jacobson arrived at the meeting via phone call.

Discussion was held on the information received from the ND State Tax Department and the State Board of Equalization that any sales ratios under 90% will be increased to 93% and any sales ratios over 100% will be decreased to 97%. Discussion was held on the fairly valued and reassessments for Stanley and Parshall City, Van Hook Township, Liberty Township to leave as is.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the residential assessments with an increase of 5% to structure values excluding the cities of Parshall and Stanley, and Van Hook and Liberty Townships for the 2020 year as per the recommendation of Director Hanson as an adjustment is required by the State to meet tolerance levels and the State Board of Equalization will increase to 93% tolerance level which is a higher increase if the County does nothing. Upon roll call, Comm. Ruland, Olson, Jacobson, voted no and Uran and Hollekim voted yes. Motion failed.

Discussion was held on not staying in the tolerance level and how that will make the budget process very hard.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the commercial assessments coming in at approximately 90.5% tolerance level for 2020 year as per the recommendation of Director Hanson except for the industrial properties assessed by Thos Y Pickett assessments. Upon roll call, Hollekim, Uran, Olson, Ruland and Jacobson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the residential assessments coming in at approximately the 90.5% tolerance level and to exclude the cities of Parshall and Stanley and Van Hook and Liberty Townships for the 2020 year. Upon roll call, Ruland, Uran, Hollekim, Olson and Jacobson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the Abstract of Assessments, the Supplementary Abstract, the Abstract of Valuation of Certain Exempt Real Property, the State Game & Fish Abstract and the Board of University of School Lands Abstracts for the 2020 year as per the recommendation of Director Hanson. Upon roll call, Olson, Uran, Jacobson, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to close the County Board of Equalization meeting at 10:35 A.M. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to reconvene the Commissioner meeting. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge along with Mary Trahan, Road & Bridge Accountant. Also present via phone were Jason Strand, Engineer with AE2S and Cliff Tollefson with Van Hook Township.

1. MAYO/TREVOR CHRISTIANSON/HAUL ROUTE AGREEMENT

Also present was Trevor Christianson with Mayo Construction and stated that 57th St NW and 96th Ave NW will have dust control applied.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the haul route agreement allowing Mayo Construction to haul 105,500 by legal weight on 96th Ave NW and 57th St NW. Upon roll call, all present voted yes. Motion carried.

2. CR 17 & CR 5

Discussion was held on the striping warranty from the 2019 project that was done on CR 17 and CR 5 and

the damages to the pavement. Mayo Construction will be coming back to fix the damages. Also striping needs to be redone due to high truck traffic which is not covered under warranty.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve redoing the striping on the high truck traffic areas on CR 17 and CR 5 with Mayo Construction in the amount of \$33,500.78. Upon roll call, Hollekim, Uran, Ruland, Jacobson and Olson voted yes. Motion carried.

3. VAN HOOK DETOUR

Jason Strand with AE2S Engineering along with Cliff Tollefson discussed the Van Hook detour route. Comm. Ruland discussed the safety issues and the current condition of the pavement will not survive with the high truck traffic. Cliff Tollefson and Jason Strand stated it shouldn't be a huge concern for safety due to the traffic at 35 mph. Engineer Hennessy suggested entering into a haul route agreement to do an inspection before and after with damages being fixed if occurred. The contractor will be using approximately 400' of CR 15 (82nd Ave NW) to cross with loaded trucks, the rest of the CR 15 detour route will be traveled with unloaded trucks

Moved by Comm. Uran, seconded by Comm. Olson, to approve the request of AE2S for a haul route agreement to use the Van Hook Road CR 15 for a detour route subject to having a traffic safety plan in place and a letter of credit for \$125,000. Upon roll call, Hollekim, Ruland, Olson, Jacobson, and Uran voted yes. Motion carried.

4. 02(65)18; CR 2 Blaisdell to Tagus

Moved by Comm. Uran, seconded by Comm. Olson, to approve change order #3 to the contract with Bechtold Paving totaling \$214,255.67 for the installation of rolled concrete erosion control blanket on project 02(65)18 for CR 2 Blaisdell to Tagus. Upon roll call, Hollekim, Uran, Ruland, Jacobson and Olson voted yes. Motion carried.

5. TEMPORARY STORAGE LEASE AGREEMENT

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the temporary storage lease agreement with Marvin Pfenning. Upon roll call, all present voted yes. Motion carried.

6. COUNTY RESOLUTION-BLAISDELL SOUTH

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve and sign the County Resolution awarding low bid in the amount of \$2,581,620.75 to Mayo Construction Company for Blaisdell South project. Upon roll call, all present voted yes. Motion carried.

7. 36th & 37th SUBGRADE FAILURE UPDATE

Engineer Hennessy gave an update on the subgrade failure on 36th and 37th St NW.

8. PLOW TRUCK QUOTE

Moved by Comm. Olson, seconded by Comm. Uran, to approve the bid to purchase a plow truck from Bert's Truck Equipment and Nelson Leasing, Inc. in the amount of \$220,898. Upon roll call, Uran, Ruland, Olson, Jacobson and Hollekim voted yes. Motion carried.

9. 2020 FROST LAW REPORT

Engineer Hennessy gave an update on the Frost Law Activity report comparing 2017 to present.

10. MAY 2020 TOWNSHIP FINANCIAL REPORT

Engineer Hennessy gave an update on the Township Billing summary for May 2020.

11. PLAZA SHOP CONSTRUCTION

Engineer Hennessy gave an update on the Plaza County Road & Bridge Shop.

12. R & B SUBGRADE FAILURE REPAIRS/UPDATE

Engineer Hennessy gave an update on all the subgrade failures around the County roads.

13. SANISH HILL SAFETY UPDATE

Engineer Hennessy discussed the safety updates on the Sanish Hill in conjunction with NDDOT. The project has been postponed due to no signature on the Memorandum of Understanding with Three Affiliated Tribes. Comm. Uran will follow-up with the representative of MHA Nation regarding this matter.

14. MISCELLANEOUS

Discussion was held concerning the gravel pits and the last P&Z meeting. The gravel pits that the County is utilizing are not in compliance with the zoning ordinances. Comm. Hollekim stated would the compliance need to be followed up by the County Road & Bridge or the owners of the gravel pits. Further discussion will be held during the P&Z meeting.

11:30 A.M.

Wade Enget, State’s Attorney discussed the Mountrail County Employee Handbook Procurement Policy for Goods and Services. Also present were Traci Hysjulien, Nichole Degenstein, Lori Hanson, Melissa Vachal, Corey Bristol, Jana Hennessy, Desiree Sorenson, Lynnette Vachal, Karen Babbitt and Mary Trahan. Engineer Hennessy stated the Procurement Policy will affect their office and could cause losing low prices due to getting quotes or bids. The examples presented were discussed and the consensus was the bidding is too low with \$1,000 starting number. Comm. Hollekim stated she would like the starting number to be \$10,000 to \$50,000 with quotes and \$50,001 and higher to do a bid process. Comm. Uran stated he has lobbied to legislation to not have to bid on some of these items. Comm. Uran discussed the difference between a bid and a quote. If a bid is obtained you would need to go with the lower bid. Comm. Uran also stated if doing bid specifications then this is more on the employees learning how to do the specifications. Comm. Hollekim stated that the policy needs to be looked at because even though the dollar amounts are in the 2020 budgets it may change depending on revenues. Discussion was held on the bidding process with locals vs. non locals and the price differences.

Comm. Jacobson left at 12:24 p.m.

11:45 A.M.

Discussion was held with Department Heads concerning the COVID-19 and the plan and policy moving forward. Present for the discussion were Corey Bristol, Jana Hennessy, Mary Trahan, Traci Hysjulien, Nichole Degenstein, Karen Babbitt, Melissa Vachal, Lori Hanson, Desiree Sorenson, Laurie Johnson, Lisa Lapica, and Lynnette Vachal. State’s Attorney Enget provided the sign-up sheet of the visitors of the Courthouse during the COVID-19. Clerk of Court Hysjulien suggested that the court doesn’t want the hold-up signing and taking temperatures for the jury when a court case is taking place. Discussion was also held on the COVID-19 being at low risk and will continue to move forward with the same plan. Comm. Hollekim does think the offices need to discuss how to move forward with the people who are working remotely to have the option to work in the offices.

4. ADJOURN

The Board adjourned at 12:49 P.M. to meet in regular session on Tuesday, July 7, 2020 at 9:00 A.M. Accepted and approved this 7th day of July, 2020.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor