

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, July 7, 2020 at 9:00 A.M. with GOTOMEETING with Commissioners Trudy Ruland, Joan Hollekim, Daniel Uran, Garry Jacobson and Wayne Olson present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Jacobson, seconded by Comm. Olson, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Uran, seconded by Comm. Olson, to approve the minutes of the June 16, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the bills totaling \$721,590.35 and June payroll, checks #10975-10998, direct deposit #12416-12603 totaling \$1,110,135.81. Upon roll call, Jacobson, Uran, Ruland, Olson, and Hollekim voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading.)

**APPROVED 07/07/2020 - PAYMENT 07/07/2020**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
99168	A&W TOWING & RECOVERY, INC. GENERAL FUND	500.00 500.00
99169	ADVANCED BUSINESS METHODS GENERAL FUND	1,877.16 1,877.16
99170	AMERICAN BANK CENTER GENERAL FUND HUMAN SERVICE ZONE	1,105.79 333.77 772.02
99171	ARC GENERAL FUND	88.91 88.91
99172	ARMOR INTERACTIVE GENERAL FUND	1,338.60 1,338.60
99173	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	576.00 576.00
99174	BBH INSURANCE, INC GENERAL FUND	86.00 86.00
99175	BHG INC HUMAN SERVICE ZONE	76.00 76.00
99176	BISON MIDSTREAM LLC COUNTY ROAD & BRIDGE FUND	21,000.00 21,000.00
99177	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	4,140.00 4,140.00
99178	BRAD'S HARDWARE HANK COUNTY PARKS FUND	118.85 118.85

99179	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	11,105.00 11,105.00
99180	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	1,195.50 1,195.50
99181	C&D WATER SERVICES HUMAN SERVICE ZONE	34.00 34.00
99182	CARD SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	181.13 51.27 129.86
99183	CARQUEST OF STANLEY GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,093.75 30.33 884.88 178.54
99184	CDW GOVERNMENT GENERAL FUND	204.92 204.92
99185	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,334.27 394.53 218.50 3,721.24
99186	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	2,193.19 1,920.90 272.29
99187	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND 152-93 UNORGANIZED TOWNSHIP	131,345.23 105,658.05 10,993.25 14,693.93
99188	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND	45.98 45.98
99189	DEANS DISTRIBUTING COUNTY ROAD & BRIDGE FUND	241.80 241.80
99190	DIRTY DIESEL REPAIR GENERAL FUND	750.00 750.00
99191	DUSTBUSTERS, INC. COUNTY ROAD & BRIDGE FUND	130,774.48 130,774.48
99192	EKNESS/KELLIE A HUMAN SERVICE ZONE	124.69 124.69
99193	ELECTION SYSTEMS & SOFTWARE INC GENERAL FUND	9.50 9.50
99194	ENABLE BAKKEN CRUDE SERVICES LLC COUNTY ROAD & BRIDGE FUND	21,000.00 21,000.00
99195	ENGET/WADE GENERAL FUND	63.25 63.25
99196	FARDEN CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND 152-93 UNORGANIZED TOWNSHIP	54,480.00 41,744.00 12,736.00
99197	FARMERS UNION LUMBER CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	167.73 159.45 8.28

99198	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	198.52 198.52
99199	FENSTER/KAYLA HUMAN SERVICE ZONE	319.70 319.70
99200	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	750.00 750.00
99201	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	100.00 100.00
99202	FRITEL CONSTRUCTION, INC. COUNTY PARKS FUND	400.00 400.00
99203	GALLS-QUARTERMASTER GENERAL FUND	75.08 75.08
99204	GREAT PLAINS DIRECTORY SERVICE WEED CONTROL FUND	106.00 106.00
99205	GRILLEY/CANDICE HUMAN SERVICE ZONE	44.10 44.10
99206	HARRISON/SADIE M HUMAN SERVICE ZONE	589.90 589.90
99207	HERC-U-LIFT, INC. COUNTY ROAD & BRIDGE FUND	814.05 814.05
99208	HERMANSON/NANCY HUMAN SERVICE ZONE	53.20 53.20
99209	HIGHLINE WATER LLC COUNTY ROAD & BRIDGE FUND	4,600.00 4,600.00
99210	HOBART SALES & SERVICE COUNTY PARKS FUND	2,150.23 2,150.23
99211	HOLIDAY CREDIT OFFICE GENERAL FUND	2,307.96 2,307.96
99212	INFORMATION SYSTEMS CORP GENERAL FUND	9,860.00 9,860.00
99213	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	149.20 149.20
99214	JOHN DEERE FINANCIAL WEED CONTROL FUND	786.04 786.04
99215	JOHNSON/LAURIE GENERAL FUND	68.80 68.80
99216	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE	486.97 36.00 450.97
99217	LANGHANS FUNERAL HOMES INC GENERAL FUND HUMAN SERVICE ZONE	3,500.00 1,000.00 2,500.00
99218	LAPICA/LISA GENERAL FUND	40.00 40.00
99219	LAW ENFORCEMENT SYSTEMS, INC GENERAL FUND	158.00 158.00

99220	LEES/KAITLYN HUMAN SERVICE ZONE	261.62 261.62
99221	LEWIS OIL COMPANY, LLC COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
99222	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	490.00 490.00
99223	LOCKREM/DAWN HUMAN SERVICE ZONE	276.67 276.67
99224	LOMMEN/ORVIN HUMAN SERVICE ZONE	715.00 715.00
99225	LONIER/RACHEL HUMAN SERVICE ZONE	19.67 19.67
99226	LOWE'S PRINTING INC GENERAL FUND	20.00 20.00
99227	LYCOX ENTERPRISES, INC COUNTY ROAD & BRIDGE FUND	21,925.00 21,925.00
99229	MENARDS - MINOT COUNTY PARKS FUND	789.34 789.34
99230	MIDWEST RADIOLOGY HUMAN SERVICE ZONE	211.00 211.00
99231	MILLS/JAMIE HUMAN SERVICE ZONE	389.85 389.85
99232	MONTANA DAKOTA UTILITIES CO GENERAL FUND	7,955.16 7,955.16
99233	MOUNTRAIL CO ROAD DEPART 150-92 UNORGANIZED TOWNSHIP 152-93 UNORGANIZED TOWNSHIP 153-93 UNORGANIZED TOWNSHIP 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	58,821.82 12,321.82 13,020.00 930.00 26,970.00 5,580.00
99234	MOUNTRAIL COMMUNITY FOOD PANTRY HUMAN SERVICE ZONE	1,200.00 1,200.00
99235	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	200.00 200.00
99236	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	331.80 331.80
99237	MOUNTRAIL COUNTY 4-H COUNTY AGENT FUND	174.36 174.36
99238	MOUNTRAIL WILLIAMS ELECTRIC COOP COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	5,670.82 171.81 5,499.01
99239	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	456.41 456.41
99240	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	2,120.13 2,120.13
99241	ND ASSOCIATION OF COUNTIES	3,030.30

	GENERAL FUND	3,030.30
99242	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	4,471.98 4,471.98
99243	NDSU-DEPT 3110 COUNTY AGENT FUND	77.00 77.00
99244	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	938.04 938.04
99245	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	204.60 204.60
99246	NORTH DAKOTA TELEPHONE CO GENERAL FUND	185.20 185.20
99247	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	76.00 76.00
99248	NORTHERN SAFETY TECHNOLOGY INC GENERAL FUND	146.82 146.82
99249	NORTHERN TESTING HUMAN SERVICE ZONE	898.00 898.00
99250	NUVERRRA COUNTY ROAD & BRIDGE FUND	1,710.00 1,710.00
99251	OAKLAND/TENA HUMAN SERVICE ZONE	320.58 320.58
99252	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	1,903.38 1,789.93 62.99 50.46
99253	OTTER TAIL POWER CO COUNTY ROAD & BRIDGE FUND	13,000.00 13,000.00
99254	OVERHEAD DOOR COMPANY OF MINOT GENERAL FUND COUNTY ROAD & BRIDGE FUND	779.50 36.00 743.50
99255	PINNACLE HUMAN SERVICE ZONE	215.45 215.45
99256	PRAIRIE FORD, INC. GENERAL FUND	56.82 56.82
99257	PRIA GENERAL FUND	60.00 60.00
99258	PRINGLE & HERIGSTAD, PC GENERAL FUND	260.00 260.00
99259	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	3,637.91 3,637.91
99260	PURITY OILFIELD SERVICES COUNTY ROAD & BRIDGE FUND	2,000.00 2,000.00
99261	QUADIENT FINANCE USA INC GENERAL FUND	4,284.27 4,284.27
99262	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	4,450.72 4,450.72

99263	RESERVATION TELEPHONE GENERAL FUND	175.62 175.62
99264	RHI SUPPLY REFIGERATION-HEATING, INC. GENERAL FUND	148.12 148.12
99265	ROBY/MELISSA HUMAN SERVICE ZONE	95.55 95.55
99266	ROHDE/COLLEEN HUMAN SERVICE ZONE	74.95 74.95
99267	SAFARI FUELS #103 GENERAL FUND	339.35 339.35
99268	SAVAGE WATER SOLUTIONS COUNTY ROAD & BRIDGE FUND	7,600.00 7,600.00
99269	SEACHANGE PRINT INNOVATIONS GENERAL FUND	60.65 60.65
99270	SELECT ENERGY SERVICES COUNTY ROAD & BRIDGE FUND	5,000.00 5,000.00
99271	SORENSEN/DESIREE J HUMAN SERVICE ZONE	373.14 373.14
99272	SORENSEN/KIM GENERAL FUND	40.00 40.00
99273	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND	55.98 55.98
99274	STANLEY COMMERCIAL CLUB GENERAL FUND	1,600.00 1,600.00
99275	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE WEED CONTROL FUND	583.05 524.10 12.99 29.98 15.98
99276	STANLEY SCHOOL DIST #2 COUNTY AGENT FUND	41.00 41.00
99277	STAPLES, INC. AND SUBSIDIARIES GENERAL FUND COUNTY ROAD & BRIDGE FUND	121.22 70.38 50.84
99278	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	7,481.50 7,481.50
99279	STEINS INC GENERAL FUND COUNTY PARKS FUND	722.96 380.01 342.95
99280	SUMMIT COUNSELING SERVICES HUMAN SERVICE ZONE	200.00 200.00
99281	SUMMIT FOOD SERVICE, LLC GENERAL FUND	6,068.90 6,068.90
99282	THE SIDWELL COMPANY GENERAL FUND	1,952.50 1,952.50
99283	TOMLINSON/HEATHER	277.16

	COUNTY AGENT FUND	277.16
99284	TRACTOR SUPPLY COMPANY	662.90
	COUNTY ROAD & BRIDGE FUND	494.94
	COUNTY PARKS FUND	69.99
	WEED CONTROL FUND	97.97
99285	TRITECH SOFTWARE SYSTEMS LLC	68,206.31
	GENERAL FUND	39,185.40
	E 911 EMERGENCY/WIRELESS FUND	29,020.91
99286	TUCKER/JESSICA A	108.10
	HUMAN SERVICE ZONE	108.10
99287	UNITED QUALITY COOPERATIVE	27,797.55
	GENERAL FUND	2,169.95
	COUNTY ROAD & BRIDGE FUND	24,346.64
	COUNTY PARKS FUND	1,280.96
99288	VACHAL/LYNETTE	9.61
	COUNTY AGENT FUND	9.61
99289	VERIZON CONNECT NWF, INC.	760.93
	COUNTY ROAD & BRIDGE FUND	760.93
99290	VERIZON WIRELESS	1,279.64
	GENERAL FUND	141.95
	E 911 EMERGENCY/WIRELESS FUND	1,087.15
	WEED CONTROL FUND	50.54
99291	VISION WEST ND	5,000.00
	GENERAL FUND	5,000.00
99292	WARD COUNTY AUDITOR	3,200.00
	COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00
99293	WARNE CHEMICAL & EQUIP CO	340.17
	WEED CONTROL FUND	340.17
99294	WEBDC	15,000.00
	COUNTY PARKS FUND	15,000.00
99295	WEST CHATHAM WARNING DEVICES INC	774.95
	GENERAL FUND	774.95
99296	WESTLIE TRUCK CENTER	492.85
	COUNTY ROAD & BRIDGE FUND	492.85
	<b>FINAL TOTAL</b>	<b>\$ 721,590.35</b>

#### D. FEES

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the fees for the Records Office & Sheriff's Office for May 2020 and the Clerk of Courts Office for June 2020 and overweight fees. Upon roll call, Hollekim, Uran, Jacobson, Ruland and Olson voted yes. Motion carried.

#### E. TRANSFER

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the transfer for Oil & Gas totaling \$299,797.81 for current allocations from the General Fund to County Road & Bridge (70% of Oil & Gas Funds). Upon roll call, Ruland, Jacobson, Hollekim, Uran, and Olson voted yes. Motion carried.

#### F. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Temporary Employee agreement for Candy Cline with the Road & Bridge at a salary of \$20.336 per hour not to exceed 40 hours per week/1000 hours

per year from June 15 to November 30, 2020. Upon roll call, Hollekim, Uran, Ruland, Olson, and Jacobson voted yes. Motion carried.

#### G. BOARD APPOINTMENTS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve appointing Kristy Pennington to an unexpired term ending June 30, 2021 to the County Committee for Schools for the vacant position left by Dorothy Goodall. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve appointing Gail Raasakka to an unexpired term ending February 28, 2021 to the Stanley Rural Ambulance Service District Board. Upon roll call, all present voted yes. Motion carried.

Ken Rensch with Ambulance Resources LLC and Donald Giese with the Stanley Rural Ambulance Service District Board were present and stated appointments by the Board of Commissioners is in the Stanley Rural Ambulance bylaws which they are hoping to get changed.

#### H. STOPPAYMENT

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the stop payment and reissue of check to Kyle Hanson in the amount of \$250.00. Upon roll call, Jacobson, Ruland, Hollekim, Olson, and Uran voted yes. Motion carried.

#### I. INSURANCE RENEWAL

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the 2020 insurance renewal with BBH Insurance from June 29, 2020 to June 29, 2021. Upon roll call, Uran, Ruland, Jacobson, Hollekim and Olson voted yes. Motion carried.

#### J. BOARD CONCERNS

Comm. Hollekim discussed the kiosk with the Motor Vehicle Department. Corey Bristol, Sheriff discussed the RTC leased phones. A quote for new phone equipment will be presented at the next commissioner meeting.

### 3. APPOINTMENT SCHEDULED

9:30 A.M.

Nichole Degenstein, Human Resource Director discussed and gave the hiring committee's recommendation of hiring Heidi Kory as the P&Z Administrator. Discussion was held on the Mountrail County salary banding and scaling being a C42 and the 10% lower being \$56,880 up to \$63,200 per year. Comm. Uran suggested meeting in the middle due to Heidi Kory having experience.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve hiring Heidi Kory to the position of Planning and Zoning Administrator starting at a salary of \$60,000 per year effective July 1<sup>st</sup>, 2020. Upon roll call, Hollekim, Uran, Ruland, Jacobson, and Olson voted yes. Motion carried.

9:45 A.M.

Corey Bristol, Sheriff discussed the quotes for moving the dispatch office to a new office within the Sheriff's area. Sheriff Bristol stated there is a lot of confidential stuff that the correctional employees have access to. Sheriff Bristol supplied quotes for bullet proof glass from Fargo Glass and then two quotes for electrical work from Rudolph Electric and Wheeler Construction, Inc.

Discussion was held on the funds from budgets coming out of different accounts and how hard it is to give exact numbers when filling out the reports for the state.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the quotes in the amount of \$5,992 for Fargo Glass and \$10,590.80 for Rudolph Electric LLC coming out of the E911 budget. Upon roll call, Ruland, Jacobson, Hollekim, Olson and Uran voted yes. Motion carried.

Discussion was held on the Statewide Interoperable Radio Network (SIRN) new E911 radio systems. Sheriff Bristol stated enough should be budgeted between the E911 and DES funds. Sheriff Bristol stated the goal is to have everything purchased and coming out of this years' budget.

10:00 A.M.



Jana Hennessy, Engineer met to discuss Road & Bridge along with Mary Trahan, Road & Bridge Accountant.

1. MAYO/TREVOR CHRISTIANSON/HAUL ROUTE AGREEMENT

Trevor Christianson with Mayo Construction discussed utilizing 57<sup>th</sup> St NW to haul 105,500 lbs. by legal weight.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the haul route agreement allowing Mayo Construction to haul 105,500 lbs by legal weight on 57<sup>th</sup> St NW subject to specifying Unorganized Township 155-94 in the agreement and the letter of credit. Upon roll call, all present voted yes. Motion carried.

2. CR 11 BLAISDELL SOUTH

Moved by Comm. Olson, seconded by Comm. Uran, to approve signing the County Federal Aid Contract and County Federal Aid Contract Bond for CR 11 Blaisdell South with Mayo Construction. Upon roll call, Olson, Hollekim, Uran, Ruland, and Jacobson voted yes. Motion carried.

3. OLD HWY 2 TAGUS TO BLAISDELL PAVING-#02(65)18

Engineer Hennessy along with Steve Farden discussed the letter from John Sauber with Sauber Engineering concerning the liquidated damages on CR 2 Blaisdell to Tagus Project #02(65)18. The total amount that could be assessed to the contractor for the 2020 construction season is \$87,500.00. Liquidated damages were applied last year at \$70,000 and Steve Farden is asking to waive the liquidated damages for this year.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the speed limit to 55 mph and the weight limit to 105,500 lbs by legal weight on Old Hwy 2 from Ward County line east of Tagus to Blaisdell Project #02(65)18. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve waiving the 2020 liquidated damages to Bechtold Paving on CR 2 Blaisdell to Tagus Project #02(65)18 as per the recommendation of Engineer Hennessy. Upon roll call, Hollekim, Ruland, Olson, Jacobson, and Uran voted yes. Motion carried.

4. CR 9 101<sup>st</sup> AVE NW

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the speed limit to 55 mph and weight limit to 105,500 lbs. by legal weight on CR 9 101<sup>st</sup> Ave NW. Upon roll call, all present voted yes. Motion carried.

5. CR 9 100<sup>th</sup> AVE NW-WHITE EARTH COTTAGE SITE

Discussion was held with Craig Mizera with HDR Engineering concerning the White Earth Bay Cottage Site proposal designs. The following options: Option 1: 12 foot lanes with 2 foot shoulders; 6 foot wide ditch bottom; 3 foot deep ditch; Conceptual cost = \$960,000 Option 2: 12 foot lanes with curb and gutter; Conceptual cost = \$1,400,000\* Option 3: Resurfacing existing roadway; Conceptual cost = \$27,000.

Discussion was held on if there was enough room for option 1 and Engineer Mizera stated it would be a tight fit. The design option 3 would just be graveling with no replacement of culverts etc. Chairman Ruland stated this is a design option for a shovel ready project in the future.

Moved by Comm. Jacobson, with no second, to approve moving forward with design option 3 for CR 9, 100<sup>th</sup> Ave NW White Earth Cottage Site. Without a second, the motion will not be considered.

Moved by Comm. Olson, seconded by Comm. Uran, to approve moving forward with design option 1 for CR 9, 100<sup>th</sup> Ave NW White Earth Cottage Site. Upon roll call, Hollekim, Uran, Ruland, and Olson voted yes and Jacobson voted no. Motion carried.

Discussion was held on a special assessment district on this portion of the road for the White Earth Cottage Site. State's Attorney Enget stated this would be considered if White Earth Bay established a District.

6. WETLAND MITIGATION DISCUSSION/WETLAND BANKING

Craig Mizera with HDR Engineering along with Jill Rust and Tina Fricke discussed the Wetland Mitigation and Wetland Banking process. Jill Rust discussed the benefits and disadvantages of each mitigation process. The options are as follows: the on-site, wetland banking and/or in-lieu fee. Chairman Ruland stated that the Department of Agricultural is under discussion with the energy sector to be able to develop a mitigation bank. Comm. Hollekim asked whether we can have the Corps of Engineers and Ducks Unlimited banks together and use at the same time. Jill Rust stated that would be an option.

7. 40<sup>th</sup> ST NW-DUST CONTROL

Discussion was held that 40th St NW has always had dust control applied but Jerry Aftem requested not to put on due to health issues. Jerome Jarski is in favor of the dust control being applied.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve applying dust control on 40<sup>th</sup> St NW for those in favor of having it. Upon roll call, all present voted yes. Motion carried.

8. PLAZA SHOP

Discussion was held on the Ottertail Power Company Service Agreement for the Plaza Shop. State’s Attorney Enget stated the agreement would need to be signed in order to get power to the new Plaza Shop.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve signing the Electric Service Agreement and Revenue Guarantee with Ottertail Power Company for the site at Plaza Shop. Upon roll call, Uran, Ruland, Olson, Jacobson and Hollekim voted yes. Motion carried.

9. PLAZA PAVEMENT DAMAGES/REPAIRS

Engineer Hennessy gave an update on the damages that occurred due to the City of Plaza’s water main break. Discussion was held on who is in charge of getting the pavement fixed and who is paying for the repair on the pavement. No communication was taken by the City of Plaza for the repairs. Engineer Hennessy will bring this back at the next meeting.

Moved by Comm. Olson, seconded by Comm. Uran, to approve moving forward with getting the Plaza pavement fixed. Upon roll call, Olson, Uran, Jacobson, Hollekim and Ruland voted yes. Motion carried.

11:00 A.M.

Stephanie A. Pappa Auditor discussed the 2020 financials. Discussion was held by the Commissioners to cut the 2020 budgets. Comm. Hollekim stated the budgets and the oil revenue need to be adjusted for the current revenue.

11:20 A.M.

Wade Enget, State’s Attorney discussed the Mountrail County Employee Handbook Procurement Policy for Goods and Services. Also present were Traci Hysjulien, Nichole Degenstein, Lori Hanson, Melissa Vachal, Corey Bristol, Jana Hennessy, Desiree Sorenson, Lynnette Vachal, Karen Babbitt and Mary Trahan. Comm. Uran stated with the difficulty of any procurement policy is that the local bidders typically end up on the high end and we need to consider the cost of transportation of equipment to be repaired if it is a non-local procurement. More discussion will be held at the next Commissioner meeting.

11:30 A.M.

Discussion was held with Departments Heads concerning the COVID-19 and the plan and policy moving forward. Present for the discussion were Corey Bristol, Jana Hennessy, Mary Trahan, Traci Hysjulien, Nichole Degenstein, Karen Babbitt, Melissa Vachal, Lori Hanson, Desiree Sorenson, Laurie Johnson, Lisa Lapica, and Lynnette Vachal. Comm. Hollekim expressed her concerns on the employees working remotely from home. Auditor Pappa was asked to send an email to all Department Heads requesting who is still working remotely. This issue will be discussed at the next commissioner meeting.

4. ADJOURN

The Board adjourned at 12:03 P.M. to meet in special session on Monday, July 20, 2020 at 8:30 A.M. Accepted and approved this 21<sup>st</sup> day of July, 2020.

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Trudy Ruland, Chairman  
Mountrail County Commissioner

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Stephanie A. Pappa  
Mountrail County Auditor