

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, January 3, 2023 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Trudy Ruland, Wayne Olson and John DeGroot present. Also present was State’s Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the minutes of the December 20, 2022 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the special minutes of the December 30, 2022 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the sick/vacation leave for appointed officials from 11/13/2022 to 12/10/2022. Upon roll call, Rice, Ruland, Olson, DeGroot and Hollekim voted yes. Motion carried.

D. RAFFLE

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the raffle permit for Blaisdell Rodeo Club to be held on February 1, 2023. Upon roll call, Rice, Ruland, DeGroot, Olson and Hollekim voted yes. Motion carried.

E. AIRPORT RESOLUTION

The Airport Authorities will be invited to the next commissioner meeting to discuss the distribution percentages for the County Airport taxes.

F. BILLS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the bills totaling \$139,762.06 and December payroll, checks #17376-17399 and direct deposits #17358-17510 totaling \$1,054,562.97. Upon roll call, DeGroot, Hollekim, Olson, Rice and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 01/03/2023 - PAYMENT 01/03/2023

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
105876	FRIENDS OF LAKE SAKAKAWEA COUNTY PARKS FUND	300.00 300.00
105877	MOUNTRAIL COUNTY TREASURER GENERAL FUND	2,850.59 2,850.59
105878	NAT'L ASSOCIATION OF COUNTIES GENERAL FUND	450.00 450.00
105879	ND ASSOCIATION OF COUNTIES GENERAL FUND	3,375.00 3,375.00
105880	ND ASSOCIATION OF COUNTIES	128,737.47

	GENERAL FUND	
105881	ND COUNTY COMMISSIONERS ASSN GENERAL FUND	1,650.00 1,650.00
105882	ND EMERGENCY MANAGEMENT ASSC GENERAL FUND	150.00 150.00
105883	ND WEATHER MODIFICATION ASSN GENERAL FUND	1,800.00 1,800.00
105884	TYLER TECHNOLOGIES, INC VETERAN'S SERVICE OFFICER FUND	449.00 449.00
	FINAL TOTAL	139,762.06

G. BOARD CONCERNS

The Commissioners appraised the Human Resource Department for creating a monthly Employee newsletter.

3. APPOINTMENT SCHEDULED

9:30 A.M.

Lori Hanson, Tax Director and Rory Porth, Property Tax Assessor met with the board to discuss the 2023 agriculture land valuations. Tax Director Hanson stated the average agricultural value per acre for Mountrail County increased from \$487.34 in the 2022 year to \$512.36 for the 2023 year. Tax Director recommended to increase the agricultural land values by 4.9% to remain at a 92% threshold which is between the 90% to 100% tolerance level allowed by the State.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve increasing the 2023 agricultural land valuation by an approximate 4.9% to remain at a 92% threshold which is between the 90% to 100% tolerance level allowed by the State. Upon roll call, DeGroot, Hollekim, Rice, Ruland and Olson voted yes. Motion carried.

10:00 A.M.

Lori Hanson, Tax Director discussed the letter from the City of Stanley requesting the assistance of Hannah Collins until a new City Assessor is hired.

The Board was in consensus to allow Hannah Collins to work under a contract with the City of Stanley until they hire a new City Assessor upon signing a temporary agreement in the amount of \$1,500.

Chad Hysjulien and Lauren Frost, City of Stanley Council members and Allyn Sveen, City of Stanley Auditor discussed with the Commissioners the next steps with the following properties located in Stanley on tax deed; Lot 27, Replat of John Rian Addition Phase 1, Stanley City appraisal value of \$12,825; Lot 28, Replat of John Rian Addition Phase 1, Stanley City appraisal value of \$29,927; Lot 29, Replat of John Rian Addition Phase 1, Stanley City appraisal value of \$68,947; Lot 30, Replat of John Rian Addition Phase 1, Stanley City appraisal value of \$21,029; Lot 31, Replat of John Rian Addition Phase 1, Stanley City appraisal value of \$5,750; Lot 41, Replat of John Rian Addition Phase 1, Stanley City appraisal value of \$5,755 and Lot 42, Replat of John Rian Addition Phase 1, Stanley City appraisal value of \$6,689. Chad Hysjulien, City of Stanley Council Member stated the City doesn't want to be property owners. Chairman Ruland stated the County doesn't want to be property owners either. Board members expressed concerns that if the County would sell this property for \$1 it could possibly be bought back from the prior owners to be faced with the same reoccurring issues. Wade Enget explained laws under NDCC 57-28. The two options if the County retains possession of these properties would be to demolish or reappraise the properties. Councilman Hysjulien would bring this matter before the full City Council at their next meeting for further discussion. More discussion will be ongoing with the City of Stanley and the possibility of reappraising the properties.

10:30 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

1. CR 6 BNSF SURFACING PERMIT

Matthew Huettl, HDR Engineering discussed obtaining a surface permit and the requirement of purchasing the General Liability Railroad Protective Insurance for the railroad crossing at White Earth. The Contractor will apply

for this permit. Engineer Hennessy along with Craig Mizera and Matthew Huettl, HDR Engineers will meet with the Council members of White Earth to discuss the project.

2. MOU & TERO SPECIAL PROVISION FOR PM 2023 CHIP SEAL

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve signing the Memorandum of Understanding with Three Affiliated Tribes and Mountrail County for the PM2023 Chip seal project, specifically for CR 21 (West Loop Road), CR 15 (Van Hook Road) and CR1 (Plaza North/South) located within the Fort Berthold Indian Reservation. Upon roll call, Rice, Ruland, Olson, Hollekim and DeGroot voted yes. Motion carried.

3. PE PROPOSALS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the preliminary engineering with Sauber Engineering for Project CR 1 from the existing pavement North of Plaza north to US 2 (approx. 18 miles) totaling \$750,000. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve utilizing Ackerman Estvold for Project CR 9 in Bicker Township from CR4 to the Burke County line (approx. 4 miles) totaling \$284,680. Upon roll call, DeGroot, Olson, Hollekim, Ruland and Rice voted yes. Motion carried. A preliminary agreement will presented to the Board at their next meeting.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve signing the preliminary engineering with HDR Engineering for Project CR 11 from the existing pavement south of US#2 @ Blaisdell to CR10 (approx. 6 miles) totaling \$723,385.92. Upon roll call, Rice, Hollekim, Ruland, DeGroot and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve signing the preliminary engineering with HDR Engineering for Project CR 10 from the existing pavement east of Belden to the Ward County line including the 2 miles of CR11 that connects the two CR10 roadway segments (approx. 16 miles) totaling \$1,354,473.82. Upon roll call, Hollekim, Rice, Ruland, Olson and DeGroot voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the data book for acquiring permanent easements on residential parcels 47-0001400, 47-0000100 and 47-0000200 totaling \$26,900 for Gloria J. Hoff, Revocable Trust. Upon roll call, DeGroot, Olson, Hollekim, Rice and Ruland voted yes. Motion carried.

4. PLAZA SHOP ROOF/WATER ISSUES

Engineer Hennessy discussed the water leaks in the Plaza Shop and will follow up with an email to Shawn Voeller with ICS to remedy the leaks.

11:00 A.M.

Brad Mann with HA Thompson along with Tammy Leupp, Building Supervisor met with the board to update on HVAC system and all other County building projects.

Building Supervisor Leupp will contact Tech-America to do an inspection on the roof at the South Complex due to leaking problems.

4. ADJOURN

The Board adjourned at 11:43 A.M. to meet in special session on Thursday, January 12, 2023 at 8:15 A.M. Accepted and approved this 17th day of January, 2023.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor