

## Proceedings of the Mountrail County Commissioners

## 1. OPENING &amp; ROLL CALL

The Board met in regular session on Tuesday, February 6, 2024 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Trudy Ruland, Wayne Olson, Jason Rice and John DeGroot present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

## 2. BUSINESS

## A. AGENDA

Moved by Comm. Olson, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

## B MINUTES

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the minutes of the January 16, 2024 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Hollekim, to reconsider the motion made on January 16, 2024 meeting minutes as "Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the appointments to the Job Development Authority Board (JDA) for Kirk Johnson (City of Stanley Representative) with an unexpired term ending 12-31-2025 and Kendra Evensvold (Township Representative) with an unexpired term ending 12-31-2026. Upon roll call, Olson, DeGroot, Hollekim, Ruland and Rice voted yes. Motion carried." Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the appointment to the Job Development Authority Board (JDA) for Tara Uran (Township Government Representative) to replace Kendra Evensvold with an unexpired term ending 12-31-2026. Upon roll call, all present voted yes. Motion carried.

## C. FEES

Moved by Comm. Rice, seconded by Comm. Olson, to approve the December fees for Corrections. Upon roll call, Ruland, Rice, Hollekim, DeGroot and Olson voted yes. Motion carried.

## D. PAYROLL

Moved by Comm. Hollekim, seconded by Comm Olson, to approve the salary increase form for Angela Gustafson with the Auditor's Office as a Payroll/Elections Clerk for a promotion with the banding/grading change to the amount of \$26.442 per hour/\$55,000 per year. Upon roll call, Olson, Hollekim, Rice, DeGroot and Ruland voted yes. Motion carried.

## E. TRANSFER

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the transfer for overweight permits from County Road & Bridge Fund to Unorganized Townships Funds for 155 North, Range 94 West \$830.53; 154 North, Range 94 West \$1,191.72; 153 North, Range 93 West \$1,972.53; 152 North, Range 93 West \$904.38; 150 North, Range 92 West \$1.31 for October 1<sup>st</sup> to December 31<sup>st</sup> totaling \$4,900.47. Upon roll call, Rice, Hollekim, Ruland, DeGroot and Olson voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the transfer for warrant #107150 that was paid out of the wrong account from DES/miscellaneous expense to Co Hazardous Chemical/miscellaneous expense totaling \$5,015.86. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

## F. MONITORING SYSTEM

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the request from the ND Water Resource Board to install a monitoring system at Clear Lake. Upon roll call, all present voted yes. Motion carried.

## G. GRANT

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the grant that was awarded to the Clerk of Court from the Court Facilities Improvement Advisory Committee in the amount of \$2,707.50. Upon roll call, Olson, DeGroot, Hollekim, Ruland and Rice voted yes. Motion carried.

H. APPOINTMENT

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the appointment to the Weather Modification Board for Tiffany Finstrom for an unexpired term ending 06-30-2029. Upon roll call, all present voted yes. Motion carried.

I. STOPPAYMENT

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the stop payment and reissue for Kaitlyn Crummie for lost Warrant #108232 in the amount of \$194.54. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the stop payment and reissue for United Quality for lost Warrant #108214 in the amount of \$1,869.92 pending paperwork. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

J. CHANGE ORDER

Moved by Comm. Rice, seconded by Comm. Olson, to approve signing the change order #G38 for the Memorial Building Renovations Project totaling \$12,694.86. Upon roll call, DeGroot, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

K. GENERATOR

Discussion was held on the possibility of reimbursing the City of White Earth for a generator that was purchased on January 15<sup>th</sup>, 2023 under the American Rescue Plan Act (ARPA) funds.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve reimbursing the City of White Earth for a generator totaling \$899.99 paid from the American Rescue Plan Act (ARPA) funds. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

L. 2023 BUDGET AMENDMENTS

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the 2023 budget amendments. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

M. BILLS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the bills totaling \$1,234,126.15 and January 7 through January 20 payroll, checks #17692-17709 and direct deposits #20038-20194 totaling \$572,889.08. Upon roll call, Hollekim, Ruland, DeGroot, Olson and Rice voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 02/06/2024 - PAYMENT 02/06/2024**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
108391	A&W TOWING & RECOVERY, INC. GENERAL FUND	275.00 275.00
108392	ACKERMAN-ESTVOLD ENGINEERING & MANAGEMEN COUNTY ROAD & BRIDGE FUND	30,136.25 30,136.25
108393	ACME TOOLS GENERAL FUND	369.95 369.95
108394	ADVANCED BUSINESS METHODS GENERAL FUND HUMAN SERVICE ZONE	3,326.94 290.95 3,035.99
108395	ALADDIN FOOD MANAGEMENT SERVICES, LLC GENERAL FUND	1,410.00 1,410.00

108396	ALGER TOWNSHIP COUNTY ROAD & BRIDGE FUND	947.70 947.70
108397	ALL CHARGED UP LLC GENERAL FUND	3,265.00 3,265.00
108398	AMERICAN ENGINEERING TESTING, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,932.00 1,932.00
108399	ARAMARK UNIFORM SERVICES GENERAL FUND	335.00 335.00
108400	ARMOR INTERACTIVE GENERAL FUND	1,854.36 1,854.36
108401	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	792.00 792.00
108402	BBH INSURANCE, INC GENERAL FUND HUMAN SERVICE ZONE	7,517.00 2,914.00 4,603.00
108403	BICKER TOWNSHIP COUNTY ROAD & BRIDGE FUND	8,523.15 8,523.15
108404	BIG BEND TOWNSHIP COUNTY ROAD & BRIDGE FUND	6,134.27 6,134.27
108405	BISMARCK HOTEL & CONFERENCE CENTER WEED CONTROL FUND	327.00 327.00
108406	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	4,548.00 4,548.00
108407	BRAD'S HARDWARE HANK GENERAL FUND	44.99 44.99
108408	BROOKBANK TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,781.80 2,781.80
108409	BURKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	675.14 675.14
108410	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	4,491.93 4,491.93
108411	CHARM-TEX, INC. GENERAL FUND	324.50 324.50
108412	CHEVROLET OF MANDAN GENERAL FUND	44,740.00 44,740.00
108413	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	786.00 421.75 364.25
108414	CITY OF STANLEY GENERAL FUND	1,035.16 1,035.16
108415	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND	509.30 509.30
108416	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	2.79 2.79
108417	COTTONWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	110.46 110.46

108418	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	4,035.00 4,035.00
108419	CRANE CREEK TOWNSHIP COUNTY ROAD & BRIDGE FUND	8,035.26 8,035.26
108420	CROWFOOT TOWNSHIP COUNTY ROAD & BRIDGE FUND	5.00 5.00
108421	CRUMMIE/KAITLYN HUMAN SERVICE ZONE	451.30 451.30
108422	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	1,300.00 1,300.00
108423	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	2,344.77 708.03 1,094.36 542.38
108424	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	2,715.09 2,715.09
108425	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	31.26 31.26
108426	DEBING TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,384.28 5,384.28
108427	EAPC ARCHITECTS ENGINEERS GENERAL CAPITAL PROJECTS	1,755.00 1,755.00
108428	ENERBASE GENERAL FUND COUNTY ROAD & BRIDGE FUND	11,276.64 544.94 10,731.70
108429	FENSTER/KAYLA HUMAN SERVICE ZONE	453.92 453.92
108430	FERTILE TOWNSHIP COUNTY ROAD & BRIDGE FUND	6,410.73 6,410.73
108431	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	240.00 240.00
108432	GAEBE/MARILYN GENERAL FUND	3,522.68 3,522.68
108433	GJELLSTAD, LLC GENERAL FUND	10,000.00 10,000.00
108434	GRATECH COMPANY COUNTY ROAD & BRIDGE CAPITAL PROJECTS	3,672.00 3,672.00
108435	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	27,046.32 27,046.32
108436	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS COUNTY ROAD & BRIDGE FUND	87,229.00 5,864.00 81,365.00
108437	HERMANSON/NANCY HUMAN SERVICE ZONE	150.15 150.15
108438	HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND	6,557.34 6,557.34
108439	IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND	9,169.54 9,169.54

108440	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	510.92 510.92
108441	JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND	299.09 299.09
108442	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE COUNTY AGENT FUND WEED CONTROL FUND	5,462.68 1,510.56 1,161.82 2,269.60 143.14 377.56
108443	KELLER PAVING & LANDSCAPING, INC. COUNTY ROAD & BRIDGE FUND	23,200.00 23,200.00
108444	KINNEY/SHELLY HUMAN SERVICE ZONE	222.80 222.80
108445	KNIFE RIVER TOWNSHIP COUNTY ROAD & BRIDGE FUND	6,704.69 6,704.69
108446	KRUKENBERG/KATIE HUMAN SERVICE ZONE	600.00 600.00
108447	LIBERTY TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,539.89 5,539.89
108448	LIGHT AND SIREN COUNTY ROAD & BRIDGE FUND	1,111.66 1,111.66
108449	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	301.66 301.66
108450	LOMMEN/ORVIN HUMAN SERVICE ZONE	605.00 605.00
108451	LOSTWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	29.53 29.53
108452	LOWE'S PRINTING INC HUMAN SERVICE ZONE	113.90 113.90
108453	LOWLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	2.02 2.02
108454	MANITOU TOWNSHIP COUNTY ROAD & BRIDGE FUND	14,016.87 14,016.87
108455	MARTIN CONSTRUCTION INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS	455,690.90 455,690.90
108456	MATT ROSS HARRIS GENERAL FUND	6,847.55 6,847.55
108457	MAYER ELECTRIC GENERAL CAPITAL PROJECTS	91,035.00 91,035.00
108458	MCALMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	2.57 2.57
108459	MCGAHAN TOWNSHIP COUNTY ROAD & BRIDGE FUND	2.83 2.83
108460	MCKENZIE COUNTY HEALTHCARE SYSTEMS, INC HUMAN SERVICE ZONE	357.00 357.00
108461	MEIERS OIL INC	59.91

	GENERAL FUND	59.91
108462	MENARDS - MINOT GENERAL FUND COUNTY ROAD & BRIDGE FUND	157.84 139.86 17.98
108463	MEYERS/MICHELLE HUMAN SERVICE ZONE	224.29 224.29
108464	MIKE'S PLUMBING & HEATING GENERAL FUND	160.00 160.00
108465	MILLS/JAMIE HUMAN SERVICE ZONE	426.41 426.41
108466	MINOT DAILY NEWS GENERAL FUND	273.00 273.00
108467	MINOT RESTAURANT SUPPLY CO GENERAL FUND	24.00 24.00
108468	MODEL TOWNSHIP COUNTY ROAD & BRIDGE FUND	2.81 2.81
108469	MONTANA DAKOTA UTILITIES CO GENERAL FUND	15,206.21 15,206.21
108470	MOUNTRAIL CO ROAD DEPART 150-92 UNORGANIZED TOWNSHIP 152-93 UNORGANIZED TOWNSHIP 153-93 UNORGANIZED TOWNSHIP 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	11,412.50 275.00 1,237.50 2,337.50 3,368.75 4,193.75
108471	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	800.00 800.00
108472	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE WEED CONTROL FUND	307.26 171.13 136.13
108473	MOUNTRAIL COUNTY RECORDER GENERAL FUND	52.00 52.00
108474	MOUNTRAIL COUNTY TREASURER PREPAID TAX FUND	580.00 580.00
108475	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY PARKS FUND	2,180.96 729.13 1,451.83
108476	MYRTLE TOWNSHIP COUNTY ROAD & BRIDGE FUND	12,688.96 12,688.96
108477	ND ASSOCIATION OF COUNTIES GENERAL FUND	3,660.30 3,660.30
108478	ND COUNTY AUDITORS ASSN GENERAL FUND	500.00 500.00
108479	ND COUNTY RECORDERS ASSN GENERAL FUND	200.00 200.00
108480	ND EMERGENCY MANAGEMENT ASSC GENERAL FUND	150.00 150.00
108481	NDCCAA GENERAL FUND	100.00 100.00

108482	NDSU - EXTENSION OFFICE COUNTY AGENT FUND	16,121.19 16,121.19
108483	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	359.73 359.73
108484	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	4,344.66 4,344.66
108485	NORTH DAKOTA WORKFORCE SAFETY & INS. GENERAL FUND	250.00 250.00
108486	NORTHSTAR STEEL INC GENERAL CAPITAL PROJECTS	62,352.00 62,352.00
108487	OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,472.82 10,472.82
108488	ODP BUSINESS SOLUTIONS LLC GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,574.77 3,348.03 226.74
108489	OGDEN/CRYSTAL HUMAN SERVICE ZONE	259.35 259.35
108490	OSBORN TOWNSHIP COUNTY ROAD & BRIDGE FUND	11,046.68 11,046.68
108491	PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND	746.49 746.49
108492	PARSHALL TOWNSHIP COUNTY ROAD & BRIDGE FUND	788.68 788.68
108493	PINNACLE COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	20,186.58 19,578.10 608.48
108494	PLAZA OK HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	32.96 5.99 26.97
108495	PLAZA TOWNSHIP COUNTY ROAD & BRIDGE FUND	42.77 42.77
108496	POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,986.58 1,986.58
108497	PRAIRIE FORD, INC. GENERAL FUND	1,200.76 1,200.76
108498	PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	14,859.43 14,859.43
108499	PURCHASE POWER GENERAL FUND	6,660.43 6,660.43
108500	QUADIENT, INC GENERAL FUND	126.00 126.00
108501	RAT LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,272.67 5,272.67
108502	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	2,558.54 2,558.54
108503	REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	22.38 22.38

108504	RICHLAND PUMP & SUPPLY COUNTY ROAD & BRIDGE FUND	7.83 7.83
108505	ROSS TOWNSHIP COUNTY ROAD & BRIDGE FUND	11,623.83 11,623.83
108506	RTC NETWORKS HUMAN SERVICE ZONE	525.09 525.09
108507	RUDOLPH ELECTRIC, LLC GENERAL FUND	7,242.05 7,242.05
108508	SHELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	144.37 144.37
108509	SIDONIA TOWNSHIP COUNTY ROAD & BRIDGE FUND	85.31 85.31
108510	SIGN SOLUTIONS USA LLC E 911 EMERGENCY/WIRELESS FUND	613.12 613.12
108511	SIKES TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,716.39 3,716.39
108512	SORENSEN/DESIREE J HUMAN SERVICE ZONE	118.00 118.00
108513	SORKNESS TOWNSHIP COUNTY ROAD & BRIDGE FUND	217.40 217.40
108514	SPECIALTY OUTDOOR EQUIPMENT COUNTY ROAD & BRIDGE FUND	142.03 142.03
108515	STANLEY AMBULANCE CO. HAZARDOUS CHEMICAL ACCOUNT FUND	5,350.19 5,350.19
108516	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,619.31 1,349.08 270.23
108517	STAPLES, INC. AND SUBSIDIARIES GENERAL FUND COUNTY ROAD & BRIDGE FUND	294.76 19.98 274.78
108518	STAVE TOWNSHIP COUNTY ROAD & BRIDGE FUND	1.71 1.71
108519	SUMMIT FOOD SERVICE, LLC GENERAL FUND	8,963.62 8,963.62
108520	THIESSEN/ALICIA HUMAN SERVICE ZONE	534.12 534.12
108521	THOMAS Y PICKETT INC GENERAL FUND	28,800.00 28,800.00
108522	TYLER TECHNOLOGIES, INC GENERAL FUND	105.00 105.00
108523	VAN HOOK TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,198.61 5,198.61
108524	VANZEE/AMBER HUMAN SERVICE ZONE	500.00 500.00
108525	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	1,605.01 189.22 298.72 1,059.25



	WEED CONTROL FUND	57.82
108526	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,360.00 3,360.00
108527	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	4,995.58 4,995.58
108528	WHITE EARTH TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,293.37 4,293.37
	<b>GRAND TOTAL</b>	<b>1,234,126.15</b>

K. BOARD CONCERNS

Discussion was held on the meeting minutes from January 16<sup>th</sup> meeting with the discussion concerning Department Heads being present at work when issues arrive. Comm. Ruland stated the conversation was not aimed at a specific Department Head it was for all Department Heads. Wade Enget, State’s Attorney stated due to the county being in the public sector we have to discuss the issues that arise in a public meeting.

3. APPOINTMENT SCHEDULED

9:15 A.M.

Lori Hanson, Tax Director met with the board to discuss abatements.

Moved by Comm. Hollekim, seconded by Rice, to approve the abatement on parcel #18-0001300 for the 2023 tax year due to qualifying for Homestead Credit as per the recommendation of Tax Director Hanson. Upon roll call, Hollekim, Olson, DeGroot, Ruland and Rice voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the abatement on parcel #61-0066200 for the 2023 tax year due to qualifying for Disabled Veterans Credit as per the recommendation of Tax Director Hanson. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the abatement on parcel #61-0079100 for the 2023 tax year due to qualifying for Homestead Credit as per the recommendation of Tax Director Hanson. Upon roll call, Hollekim, Olson, DeGroot, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the abatement on parcel #61-1101100 for the 2024 tax year due to house being destroyed by fire as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Olson, Ruland, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the abatement on parcel #46-9002902 for the 2024 tax year due to a duplicate assessment as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Olson, DeGroot, Hollekim and Ruland voted yes. Motion carried.

9:30 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss the renewal of certificate of deposits (CD’s) of two \$5 million.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the renewal of certificate of deposits (CD’s) of two \$5 million dollars for 12 months with Bravera Bank. Upon roll call, Ruland, Hollekim, DeGroot, Rice and Olson voted yes. Motion carried.

9:35 A.M.

Stephanie Everett, Administrator/CEO of Mountrail County Medical Center (MCMC) & Mountrail County Bethel Home (MCBH) met with the board to discuss the possibility of receiving county funding for a capital improvement project for the nursing home as allowed under Section 11-11-14 of the North Dakota Century Code. Also present for the discussion were Charles Repnow, Heath Hetzel, April Warren, Mike Sorenson, Ryan Gjellstad, Alyssa Fawn, Carly Mudderman, Janel Borud, Stacey Neset, Eugeniya Griffin, Donald Longmuir and Roger Gjellstad. Stephanie A. Pappa, Auditor stated Heath Erickson with the State Auditors office agreed with the century code 11-11-14(24) of donating funds to a health care facility but he stated to get clarification of the definition of Health Care Facility and if the Bethel Home falls into that category. Wade Enget, State’s Attorney due to having the conflict of interest reached out to Ward County State’s Attorney Rozanna Larson to give an opinion on the definition of Health Care Facility. Rozanna Larson, Ward County State’s Attorney stated “Therefore, it is my opinion that the Mountrail Bethel Homes’ capital improvement project to construct a new

nursing home, that will include “basic care” and “long term care” does fit with the meaning of “healthcare facility” in N.D.C.C §11-1-14(24). The board of county commission is within its authority to provide for donations to capital improvement projects. If legislature had wanted to limit or provide a different definition, it had the opportunity to do so.”

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve donating to the Mountrail Bethel Nursing Home & Hospital Services Expansion Project in the amount of \$15 million for the first year and \$10 million the second year (contingent of the possibility of elimination of property tax) as per the acceptance of bid per century code 11-11-14(24). Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

9:45 A.M.

Corey Bristol, Sheriff & Laurie Johnson, Jail Administrator met with the board to discuss the options of the PERS policy for Public Safety. More discussion will be held at the next commissioner meetings.

10:00 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

#### 1. 2024 FROST LAW

Moved by Comm. Olson, seconded by Comm. Rice, to approve the 2024 Frost Law/Spring Load Restrictions as recommended by Engineer Hennessy. Upon roll call, all present voted yes. Motion carried.

#### 2. 2024 MARCH BID LETTINGS

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve advertising the notice of bids for culverts, cutting edges, loading and hauling of gravel, crushing and stockpiling of aggregate, sub-grade repairs and application of dust control product. Upon roll call, all present voted yes. Motion carried.

#### 3. HDR

Matthew Huettl & Craig Mizera with HDR Engineering gave an update on CR 10 West real estate services amendment, CR 10 East construction management and administration contact and CR 9 Phase II.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the contract amendment for the Real Estate Services with HDR Engineering for CR 10 West & CR 11 (2 miles) totaling \$111,308.94 not to exceed \$1,465,782.76. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the contract proposal for construction administration and engineer record services with HDR Engineering for CR 10 (53<sup>rd</sup> St NW) from CR11 (57<sup>th</sup> Ave NW) east to the Ward County Line totaling \$710,275. Upon roll call, Hollekim, Olson, DeGroot, Ruland and Rice voted yes. Motion carried.

Engineer Mizera with HDR informed the Board that an amendment for engineering services for the \$220,000 estimated cost as discussed in July of 2023 for the paving portion of the CR9 Project from ND 1804 to White Earth Bay will not be needed as the engineering costs fits into the original contract for the project.

Joel Shaffett a resident from White Earth discussed the road conditions and possibly getting a maintainer to fix some of the spots on the road.

#### 4. HAUL ROUTE AGREEMENT/CR 17

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the haul route agreement with BioUrja New Town Terminal, LLC, for the approximate ½ mile of CR 17, 88<sup>th</sup> Ave NW from Highway 23 to the BioUrja New Town Terminal with BioUrja providing a \$250,000 cash bond and signage directing vehicles to travel north from the New Town Terminal Facility. Upon roll call, DeGroot, Olson, Rice, Ruland and Hollekim voted yes. Motion carried.

#### 5. WDEA

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve a letter of support to the Western Dakota Energy Association for the Wise Roads station to present to the Oil & Gas Research Council. Upon roll call, Ruland, DeGroot, Hollekim, Rice and Olson voted yes. Motion carried.

6. CR 7 SPEED LIMIT-UPDATE

Engineer Hennessy discussed the CR 7 (Manitou North Road) reduced speed limit from US#2 north to the railroad tracks. It was mentioned that Terence Ortloff is against increasing the speed limit as there is cattle and a water depot along this stretch of road.

7. PLAZA SHOP-LEAKING ROOF

Engineer Hennessy discussed the issue of the roof leaking in the main part of the shop & welding shop. Shawn Voeller stated in an email that it could be a condensation build up.

8. BLADING PRACTICES

Engineer Hennessy discussed the blading practices with R&B.

9. MISCELLANEOUS

Discussion was held on a future housing development with the Tribe which is located in Osborn Township and Unorganized Township 152 North, Range 93 West located in section 13 of the SE¼SE¼ . Brian Horob brought up concerns of utilizing the road that was an easement with the Corps of Engineers.

Engineer Hennessy gave an update on 37<sup>th</sup> St NW.

4. ADJOURN

The Board adjourned at 11:58 A.M. to meet in regular session on Tuesday, February 20, 2024 at 9:00 A.M. Accepted and approved this 20<sup>th</sup> day of February, 2024.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor