

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, February 4, 2020 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley, ND with Commissioners Trudy Ruland, Joan Hollekim, Garry Jacobson, Daniel Uran and Wayne Olson present. Absent was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Jacobson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the minutes of the January 21, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the December 2019 fees for the Recorder’s Office and overweight fees. Upon roll call, Uran, Ruland, Olson, Jacobson, and Hollekim voted yes. Motion carried.

D. BILLS

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the bills totaling \$226,186.05 and January payroll, checks #10877-10895 and direct deposit #11636-11796 totaling \$1,035,576.89. Upon roll call, Olson, Jacobson, Hollekim, Uran and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading.)

**APPROVED 02/04/2020 - PAYMENT 02/04/2020**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
98215	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
98216	ACME TOOLS COUNTY ROAD & BRIDGE FUND	1,626.38 1,626.38
98217	ADVANCED BUSINESS METHODS GENERAL FUND	2,873.83 2,873.83
98218	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND	773.05 773.05
98219	AXON ENTERPRISE, INC. GENERAL FUND	2,385.60 2,385.60
98220	BABBIT/KAREN GENERAL FUND	16.99 16.99
98221	BHG INC GENERAL FUND	110.00 110.00
98222	BLUE CROSS BLUE SHIELD GENERAL FUND	118.00 118.00
98223	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	580.00 580.00

98224	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	771.78 593.28 178.50
98225	CITY OF STANLEY GENERAL FUND	512.88 512.88
98226	CRAFT ELECTRIC, INC. GENERAL FUND	2,121.00 2,121.00
98227	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	823.44 823.44
98228	FARMERS UNION LUMBER CO COUNTY ROAD & BRIDGE FUND	206.80 206.80
98229	FILTERBUY, INC. GENERAL FUND	2,752.08 2,752.08
98230	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	180.60 180.60
98231	GERDAU AMERISTEEL CORP COUNTY ROAD & BRIDGE FUND	254.00 254.00
98232	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	4,394.71 4,394.71
98233	H.A.THOMPSON & SONS INC GENERAL FUND	9,980.00 9,980.00
98234	HB SOUND & LIGHT INC GENERAL FUND	10,000.00 10,000.00
98235	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	33,413.92 33,413.92
98236	HOLIDAY CREDIT OFFICE GENERAL FUND	3,472.19 3,472.19
98237	HR COLLABORATIVE GENERAL FUND	400.00 400.00
98238	I.A.O. TRAINING GENERAL FUND	75.00 75.00
98239	INDIGO SIGNWORKS, INC GENERAL FUND	934.50 934.50
98240	JAEGER/ERIC GENERAL FUND	59.11 59.11
98241	JOB SERVICE OF NORTH DAKOTA GENERAL FUND	2,450.00 2,450.00
98243	KORY/HEIDI GENERAL FUND	102.35 102.35
98244	LEUPP/TAMRA GENERAL FUND	36.60 36.60
98245	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	1,591.33 1,591.33
98246	MARMON/DUANE GENERAL FUND	13.00 13.00
98247	MEIERS OIL INC GENERAL FUND	3,543.04 44.74

	COUNTY ROAD & BRIDGE FUND	3,498.30
98248	METROPOLITAN COMPUNDS INC GENERAL FUND	468.69 468.69
98249	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,767.15 3,564.25 120.56 44.44 37.90
98250	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	13,659.55 11,071.63 2,587.92
98251	MOUNTRAIL CO ROAD DEPART 150-92 UNORGANIZED TOWNSHIP 152-93 UNORGANIZED TOWNSHIP 153-93 UNORGANIZED TOWNSHIP 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	13,062.50 250.00 1,625.00 1,750.00 5,125.00 4,312.50
98252	MOUNTRAIL COUNTY 4-H COUNTY AGENT FUND	19.99 19.99
98253	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,831.42 400.00 337.55 1,093.87
98254	ND ASSOCIATION OF COUNTIES GENERAL FUND	35.00 35.00
98255	ND CLERKS ASSOCIATION GENERAL FUND	100.00 100.00
98256	ND COUNTY AUDITORS ASSN GENERAL FUND	250.00 250.00
98257	ND DEPT OF HUMAN SERVICES GENERAL FUND	2,845.02 2,845.02
98258	ND DEPT OF TRANSPORTATION WEED CONTROL FUND	20.00 20.00
98259	ND SHERIFFS & DEPUTIES ASSN GENERAL FUND	350.00 350.00
98260	NEOFUNDS BY NEOPOST GENERAL FUND	1,539.00 1,539.00
98261	NORTH COUNTRY SPORTSWEAR INC GENERAL FUND	77.52 77.52
98262	NORTH DAKOTA ONE CALL COUNTY ROAD & BRIDGE FUND	1.20 1.20
98263	NORTH DAKOTA TELEPHONE CO GENERAL FUND	152.00 152.00
98264	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	70.25 70.25
98265	NORTHERN PUMP & COMPRESSION, INC COUNTY ROAD & BRIDGE FUND	959.51 959.51
98266	OFFICE DEPOT INC GENERAL FUND COUNTY AGENT FUND	702.49 636.36 66.13

98267	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	1,521.00 1,521.00
98268	PAPPA/STEPHANIE GENERAL FUND	82.80 82.80
98269	PINNACLE COUNTY ROAD & BRIDGE FUND	23,827.90 23,827.90
98270	POMP'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND	902.33 902.33
98271	RAMADA BISMARCK HOTEL WEED CONTROL FUND	259.20 259.20
98272	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	8,302.62 8,302.62
98273	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
98274	RYAN CHEVROLET COUNTY ROAD & BRIDGE FUND	346.87 346.87
98275	RYAN GMC COUNTY ROAD & BRIDGE FUND	3,586.02 3,586.02
98276	SATERMO TRUSTWORTHY HARDWARE GENERAL FUND	123.93 123.93
98277	SAX MOTOR COMPANY GENERAL FUND	1,208.54 1,208.54
98278	SOURIS BASIN PLANNING COUNCIL GENERAL FUND	9,764.00 9,764.00
98280	SUMMIT FOOD SERVICE, LLC GENERAL FUND	3,946.97 3,946.97
98281	THOS Y. PICKETT & CO., INC GENERAL FUND	26,950.00 26,950.00
98282	TRUCK BODIES & EQUIP. INTERNATIONAL, INC. COUNTY ROAD & BRIDGE FUND	3,248.00 3,248.00
98283	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	1,038.64 123.81 882.93 31.90
98284	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
98285	WESTERN BUILDERS INC. WEED CONTROL FUND	244.90 244.90
98286	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	1,507.82 1,507.82
98287	WHITE EARTH BAY LLC COUNTY PARKS FUND	8,592.19 8,592.19
	<b>FINAL TOTAL</b>	<b>\$ 226,186.05</b>

## E. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Temporary Employee agreement for Debra Fladeland from Auditor's Office at a salary of \$23.04 per hour from February 4<sup>th</sup> to June 1<sup>st</sup>,

2020. Upon roll call, Jacobson, Uran, Ruland, Hollekim, and Olson voted yes. Motion carried.

F. TRANSFER

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the transfer from the General Fund to the Emergency Fund in the amount of \$100,000 to maintain the 10 mills as allowed by NDCC 57-15-28. Upon roll call, Ruland, Olson, Jacobson, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the transfer for Oil & Gas allocations totaling \$1,603,669.49 for current allocations from the General Fund to County Road & Bridge (70% of Oil & Gas Funds). Upon roll call, Hollekim, Uran, Olson, Jacobson and Ruland voted yes. Motion carried.

G. DESIGNATION OF 2020 POLLING PLACES

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the designation of the 2020 election polling places. Upon roll call, Uran, Ruland, Hollekim, Jacobson, and Olson voted yes. Motion carried.

H. INTEGRATED PAYABLES CONTRACT

Present were LaRae Helseth and Grant Wentz with Bremer Bank. Comm. Hollekim questioned why the deposit agreement referenced Minnesota law. Grant Wentz stated the deposit agreement and the charter is out of Minnesota due to main branch being in Minnesota.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve signing necessary documents with Bremer Bank to provide integrated payable services for Mountrail County. Upon roll call, Hollekim, Uran, Olson, Jacobson and Ruland all present voted yes. Motion carried.

I. TRAVEL

Discussion was held on same day travel as to whether it be handled through payroll vs warrant listing. More discussion will be held at the next meeting.

J. 2017 AUDIT

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the 2017 Mountrail County Audit with Eide Bailly. Upon roll call, all present voted yes. Motion carried.

K. BOARD CONCERNS

Comm. Hollekim discussed the new bylaws being proposed for the Souris Basin Planning Council, especially concerning the elimination of the majority of council being elected city and county officials. The meeting will be next week and Comm. Hollekim will express the concerns of the board at that meeting.

Comm. Hollekim stated Elmer Jesme meeting will be held on February 10th in Minot ND.

Discussion was held on the complaints with jake brakes along Highway 8. The board suggested contacting the companies who are utilizing the jake brakes.

Discussion was held on the census. The county is behind compared to other counties within the state as far as making residents aware of the importance of completing the 2020 Census.

Corey Bristol, Sheriff discussed an officer cannot get out of his lease in Williston so would like a decrease in his rent. More discussion will be held at the next commissioner meeting.

3. APPOINTMENT SCHEDULED

9:30 A.M.

Lori Hanson, Tax Director met with the board to discuss abatements and the Sidwell maintenance contract.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the abatement for parcel #56-0041900 for the 2018 tax year as recommended by Tax Director Hanson due to value being lowered. Upon roll call, Uran, Hollekim, Ruland, Olson and Jacobson voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the abatement for parcel #56-0041900 for the 2019 tax year as recommended by Tax Director Hanson due to value being lowered. Upon roll call, Ruland, Olson, Uran, Hollekim and Jacobson voted yes. Motion carried.

Director Hanson discussed an hourly rate for the Sidwell Annual Parcel Maintenance Contract in the amount of \$120.00 per hour.

9:45 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the benefit schedule.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the benefit package for the County as presented by Director Degenstein. Upon roll call, Olson, Hollekim, Jacobson, Uran and Ruland all voted yes. Motion carried.

10:00 A.M.

Aaron Skarsgard with the Mountrail County Weather Modification Authority Board met with the Board to discuss the Resolution for the creation of the County Weather Modification Authority. The resolution currently states in the event that Ward County or McKenzie County withdraws from the Weather Modification Program, Mountrail County's resolution would be declared null and void for the unexpired term of this resolution. Ward County is voting in the 2020 Primary Election. Aaron Skarsgard didn't feel that the clause should be in the resolution. More discussion will be held at the next meeting.

10:20 A.M.

Candice Grilley, Interim Zone Director met with the board to discuss contract raises of \$10.00 per hour for Bob Hayes Addiction Services and Orvin Lommen, Therapist. The board suggested to consult with State's Attorney Wade Enget concerning this matter.

10:30 A.M.

Jana Hennessy, Engineer along with Alexis Hill met to discuss Road & Bridge.

1. CR 11/BLAISDELL SOUTH

Engineer Hennessy discussed the alternatives for rehabilitation of CR 11 from US Highway 2 at Blaisdell, South 4 miles. Also present for the discussion were Jay Harstad, Dale Brown, Leonard Jones, Randy Nichols, Nathan Jung, Gary Swensrud, Kyle Bauer, and Roger Vesey.

John Sauber gave a few recommendations to do a sliver widening with a 9" overlay of hot mix asphalt or use a less costly alternative to remove the additional 4 inch asphalt, cement strengthen with 12 inches, place 3 inches of aggregate on the cement treated subgrade and place 5 inches of hot mix asphalt on the aggregate. Discussion was held on the Air Force funding the rest of CR 11 gravel road with a calcium sulfate mixture.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve move forward with the alternative to remove the additional 4 inch asphalt, cement strengthen with 12 inches, place 3 inches of aggregate on the cement treated sub grade and place 5 inches of hot mix asphalt on the aggregate for the Blaisdell Road CR11 Project. Upon roll call, Ruland, Hollekim, Uran, Olson and Jacobson voted yes. Motion carried.

2. 96<sup>TH</sup> AVE NW ROADWAY RECONSTRUCTION

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve signing the letter as revised to the US Army Corps of Engineers along with notifying our US delegation regarding the Wetland Jurisdiction Determination Request for 96<sup>th</sup> Ave NW Roadway Reconstruction Project. Upon roll call, all present voted yes. Motion carried

3. ROAD RIGHT OF WAY/NDDOT/E½ OF SECTION 36, TOWNSHIP 155 NORTH, RANGE 94 WEST

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the signing of the Road Right of Way Easement with the State of North Dakota acting by and through the Board of University and School Lands for parcels of land in the E ½ of Section 36, Township 155 North, Range 94 West for the 96th Ave NW Road Project. Upon roll call, all present voted yes. Motion carried.

4. BASIC DATA BOOK FOR 100<sup>TH</sup> AVE NW AND 76<sup>TH</sup> AVE NW

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve signing a Professional Services

Contract for Appraisal Services with RM Hoefs & Associates to provide an appraisal data book for 100<sup>th</sup> Ave NW and 76<sup>th</sup> Ave NW. Upon roll call, Hollekim, Uran, Ruland, Olson and Jacobson voted yes. Motion carried.

5. ROM-0300(134)

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve signing the extension of contract time for Strata Corporation for the ROM-0300(134) construction project with NDDOT and no additional cost to the County. Upon roll call, all present voted yes. Motion carried.

6. 2020 FROST LAW-SPRING LOAD RESTRICTIONS

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the 2020 Frost Law Spring Load Restrictions as presented by Engineer Hennessy. Upon roll call, all present voted yes. Motion carried.

7. 53<sup>RD</sup> APPROACH ISSUE

Engineer Hennessy discussed the approach issue on 53<sup>rd</sup> St NW at the Stammen residence. Engineer Hennessy recommended lowering the speed limit to 35 mph along with using signage for trucks entering or adding a turning lane.

The Board agreed to restrict the speed limit to 35 mph and adding trucks entering signs. Engineer Hennessy will look into a safety grant in the future.

8. ACCELLA ONLINE PERMITTING PROGRAM PRESENTATION

Alexis Hill presented the Accella Online Permitting Program for road permitting. The paper copies for permitting will disappear and everything will go online.

9. MISCELLANEOUS

Comm. Ruland discussed the Legacy Fund Earning Committee meeting being held on February 19th in Watford City. Engineer Hennessy discussed trying to find a senior student for summer internship and the 2020-2021 school year. Auditor Pappa also stated she would be interested hiring a student for extra help.

4. ADJOURN

The Board adjourned at 12:00 P.M. to meet in regular session on Tuesday, February 18, 2020 at 9:00 A.M. Accepted and approved this 18<sup>th</sup> day of February, 2020.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor