

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, February 20, 2024 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Jason Rice and John DeGroot present and Joan Hollekim present via GoToMeeting. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the minutes of the February 6, 2024 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Olson, seconded by Comm. Rice, to approve the November fees for Planning & Zoning; December fees for Recorder and Planning & Zoning; and January fees for Clerk of Court, Corrections, and Sheriff. Upon roll call, Ruland, Rice, Hollekim, DeGroot and Olson voted yes. Motion carried.

D. TRANSFER

Moved by Comm. Rice, seconded by Comm. Olson, to approve the transfer for 2024 budget requests from the General fund to County Parks Fund in the amount of \$372,500; County Parks Building funds for Clear Lake Cold Storage Building in the amount of \$82,500; White Earth Bay Bathhouse in the amount of \$385,000; Parshall Bay Bathhouse in the amount of \$330,000; and Van Hook Bathhouse in the amount of \$330,000 totaling \$1,500,000. Upon roll call, Rice, Hollekim, Ruland, DeGroot and Olson voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the transfer for all entities for mill levy relief from the General Fund to Veterans Service in the amount of \$67,673; County Agent in the amount of \$177,675; Weed Control in the amount of \$412,706; County Library in the amount of \$36,513 & airports in the amount of \$207,590 totaling \$902,157. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

E. FOSTERCARE HOUSE

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the request from Sarah Brewer to move out of the Foster Care house by May 6th, 2024. Upon roll call, Olson, DeGroot, Ruland, Rice and Hollekim voted yes. Motion carried.

F. OPIOID

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the dismissal of Kroger from the litigation of Mountrail County. Upon roll call, Olson, DeGroot, Hollekim, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the current plan and elect to accept the settlement amounts of Walmart totaling \$2,896.28, Walgreens totaling \$1,874.63, CVS totaling \$962.52, Allergan totaling \$865.41, Teva Payment totaling \$782.12. Upon roll call, DeGroot, Olson, Ruland, Rice and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the current plan and elect to accept the outlined releases for Endo Bankruptcy. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

G. JDA MONIES

Discussion was held on the Job Development Authority (JDA) Board decision to approve the additional monies to be utilized for community projects in phases.

Moved by Comm. DeGroot, seconded by Comm. Ruland, to approve the monies to Job Development Authority (JDA) Board to be utilized for community projects in phases in the amount of \$10 million which will be invested into CD’s. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the monies to Job Development Authority (JDA) Board in the amount of \$2,855,417 to be used for grant and loan fund programs and operating expenses as presented in the JDA 2024 Budget. Upon roll call, Hollekim, DeGroot, Ruland, Rice and Olson voted yes. Motion carried.

H. BILLS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the bills totaling \$936,805.90 and January 21 through February 3 payroll, checks #17710-17726 and direct deposits #20194-20334 totaling \$540,316.35. Upon roll call, Olson, Hollekim, Ruland, DeGroot and Rice voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 02/20/2024 - PAYMENT 02/20/2024

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
108531	ACCURATE CONTROLS,INC. GENERAL FUND	42,504.28 42,504.28
108532	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	451.26 150.42 150.42 150.42
108533	ALL CHARGED UP LLC GENERAL FUND	375.00 375.00
108534	ARAMARK UNIFORM SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,060.10 732.15 327.95
108535	ARMOR INTERACTIVE GENERAL FUND	10,371.96 10,371.96
108536	ASWS LLC DBA HAMLIN WATER COUNTY ROAD & BRIDGE FUND	5,000.00 5,000.00
108537	BABBITT/STEPHEN COUNTY ROAD & BRIDGE FUND	59.00 59.00
108538	BBH INSURANCE, INC GENERAL FUND	153.00 153.00
108539	BERT'S TRUCK EQUIPMENT OF MOORHEAD COUNTY ROAD & BRIDGE FUND	2,200.00 2,200.00
108540	BULK INDUSTRIES, INC. GENERAL FUND	128.85 128.85
108541	CARD SERVICES GENERAL FUND	20.90 20.90
108542	CHARM-TEX, INC. GENERAL FUND	1,988.31 1,988.31
108543	CHEVROLET OF MANDAN GENERAL FUND	36,920.00 36,920.00
108544	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND	686.51 686.51

108545	COLE PAPER INC. GENERAL FUND	457.98 457.98
108546	DAKOTA DRUG CO GENERAL FUND	42.97 42.97
108547	DAKOTA DUST-TEX, INC GENERAL FUND	411.65 411.65
108548	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	1,207.48 1,207.48
108549	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	884.34 884.34
108550	DUERRE/SCOTT COUNTY ROAD & BRIDGE FUND	59.00 59.00
108551	DUSTBUSTERS, INC. COUNTY ROAD & BRIDGE FUND	10,905.10 10,905.10
108552	ENERBASE GENERAL FUND COUNTY ROAD & BRIDGE FUND	15,234.77 2,095.47 13,139.30
108553	FORCE AMERICA COUNTY ROAD & BRIDGE FUND	164.76 164.76
108554	FRIENDS OF LAKE SAKAKAWEA COUNTY PARKS FUND	300.00 300.00
108555	GALL'S LLC GENERAL FUND	64.96 64.96
108556	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	2,042.88 2,042.88
108557	H.A.THOMPSON & SONS INC GENERAL FUND	75.00 75.00
108558	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS COUNTY ROAD & BRIDGE FUND	80,376.00 6,296.00 74,080.00
108559	HENNESSY/JANA COUNTY ROAD & BRIDGE FUND	59.00 59.00
108560	HENNESSY/JIM GENERAL FUND	107.60 107.60
108561	HILL/ALEXIS COUNTY ROAD & BRIDGE FUND	59.00 59.00
108562	HOLIDAY INN FARGO COUNTY ROAD & BRIDGE FUND	770.40 770.40
108563	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	261.90 261.90
108564	IDEMIA IDENTITY & SECURITY USA LLC GENERAL FUND	6,460.00 6,460.00
108565	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	6,584.19 3,143.65 3,440.54
108566	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	50.16 50.16

108567	JOHNSON/LAURIE GENERAL FUND	137.98 137.98
108568	KRONOS SAASHR INC GENERAL FUND	711.73 711.73
108569	LANGUAGE LINE SERVICES, INC E 911 EMERGENCY/WIRELESS FUND	24.60 24.60
108570	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	253.75 253.75
108571	MAERTENS-BRENNY CONSTRUCTION COMPANY GENERAL CAPITAL PROJECTS	503,823.21 503,823.21
108572	MENARDS - MINOT GENERAL FUND	19.99 19.99
108573	METROPOLITAN COMPUNDS INC GENERAL FUND	556.20 556.20
108574	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	600.00 600.00
108575	MOUNTRAIL COUNTY PROMOTER WEED CONTROL FUND	275.67 275.67
108576	MOUNTRAIL WILLIAMS ELECTRIC COOP COUNTY ROAD & BRIDGE FUND	229.71 229.71
108577	MOWBRAY & SON, INC GENERAL CAPITAL PROJECTS	15,278.92 15,278.92
108578	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	12.68 12.68
108579	ND ASSN OF COUNTY ENGINEERS COUNTY ROAD & BRIDGE FUND	750.00 750.00
108580	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,873.51 1,873.51
108581	ND ASSOCIATION OF COUNTIES GENERAL FUND	126.00 126.00
108582	ND CLERKS ASSOCIATION GENERAL FUND	100.00 100.00
108583	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	1,505.55 1,505.55
108584	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	93.98 93.98
108585	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
108586	NORTHWEST TIRE INC WEED CONTROL FUND	4,299.75 4,299.75
108587	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	86.38 45.98 40.40
108588	ODP BUSINESS SOLUTIONS LLC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	537.57 367.79 36.91 132.87

108589	OTTER TAIL POWER COMPANY GENERAL FUND	870.11 870.11
108590	PINNACLE GENERAL FUND	5,721.73 5,721.73
108591	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	323.64 323.64
108592	PURCHASE POWER GENERAL FUND	2,011.78 2,011.78
108593	QUADIENT, INC GENERAL FUND	126.00 126.00
108594	R & T WATER DISTRICT COUNTY PARKS FUND	55.00 55.00
108595	RAPID FIRE PROTECTION GENERAL FUND	350.00 350.00
108596	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,800.00 1,800.00
108597	RECORD KEEPERS, LLC GENERAL FUND	17.50 17.50
108598	RTC NETWORKS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND COUNTY AGENT FUND WEED CONTROL FUND	5,169.61 4,469.75 168.95 395.95 67.48 67.48
108599	RUDOLPH ELECTRIC, LLC GENERAL FUND	644.40 644.40
108600	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	130,205.01 130,205.01
108601	SCHOCK'S SAFE & LOCK INC GENERAL FUND	23.25 23.25
108602	SIGN SOLUTIONS USA LLC E 911 EMERGENCY/WIRELESS FUND	2,957.82 2,957.82
108603	STANLEY AUTO & TRUCK GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	321.78 9.07 177.71 135.00
108604	STANLEY FIRE DEPARTMENT CO. HAZARDOUS CHEMICAL ACCOUNT FUND	3,032.00 3,032.00
108605	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	2,251.47 1,002.34 1,082.26 166.87
108606	STANLEY LUMBER & SUPPLY GENERAL FUND COUNTY ROAD & BRIDGE FUND	564.75 554.16 10.59
108607	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
108608	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	86.94 86.94

108609	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	6,418.00 6,418.00
108610	STEINS INC GENERAL FUND	4,356.43 4,356.43
108611	STREAMLINE WATER SERVICES COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
108612	SUMMIT FOOD SERVICE, LLC GENERAL FUND	2,665.75 2,665.75
108613	THE SIDWELL COMPANY GENERAL FUND	60.00 60.00
108614	THIESSEN/TYRELL COUNTY ROAD & BRIDGE FUND	59.00 59.00
108615	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	212.37 212.37
108616	UNIFORM CENTER GENERAL FUND	79.99 79.99
108617	UNITED QUALITY COOPERATIVE GENERAL FUND	2,268.84 2,268.84
108618	VERIZON WIRELESS COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	1,471.13 296.26 1,059.23 115.64
108619	WASTE MANAGEMENT COUNTY ROAD & BRIDGE FUND	86.00 86.00
108620	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	121.12 121.12
108621	WHITE EARTH CITY AMERICAN RESCUE PLAN FUND	899.99 899.99
GRAND TOTAL		936,805.90

I. BOARD CONCERNS

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the co-sponsoring of the meal for the Vision West meeting being held in November not to exceed \$1,500. Upon roll call, Rice, Olson, DeGroot, Hollekim and Ruland voted yes. Motion carried.

3. APPOINTMENT SCHEDULED

9:10 A.M.

Adam Bangen & Chris Rohde with the New Town Rural Fire District presented a quote for a rescue truck.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the purchase of a rescue truck for the New Town Rural Fire Department out of the Fire & Ambulance Fund totaling \$361,252. Upon roll call, Ruland, Rice, Olson, Hollekim voted yes and DeGroot abstained from the vote. Motion carried.

9:15 A.M.

Wade Enget, State’s Attorney met with the board to discuss the letter from the Supreme Court on the provisions of clerk of district court services.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve entering into a funding agreement for the 2025-2027 biennium to receive reimbursement for providing clerk services from the State of North Dakota Supreme Court. Upon roll call, Hollekim, Olson, DeGroot, Ruland and Rice voted yes. Motion carried.

9:25 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

1. SAUBER ENGINEERING

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the Engineering Amendment No 2 with Sauber Engineering for Bridge No. 31-106-25.0 Project BR10625 in Section 3 of Unorganized Township 154-94 to increase by \$12,000 not to exceed \$137,000. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve signing the Engineering Amendment No 2 with Sauber Engineering for CR 12 Project, Dairy Road to Plaza, Project No. 12(42)22 to increase by \$60,000 not to exceed \$935,000. Upon roll call, Hollekim, DeGroot, Ruland, Rice and Olson voted yes. Motion carried.

2. CR 3/PALERMO NORTH PROJECT

Engineer Hennessy along with John Sauber, Sauber Engineering updated the board on the right of way easements still pending for CR 3/Palermo North Project. Engineer Sauber gave some options to the board which include not doing the project, do the project in phases, proceed with condemnation to obtain the required easement to move forward with the entire project or modifying the design of the road project along sections of road where additional easement has not been acquired. The Commissioners were in concurrence to hold off on the project and to continue working to get the easements signed.

3. 36th ST NW

Engineer Hennessy discussed the right of way easement values for 36th St NW Project in the townships of Big Bend, Howie, Osborn and Unorganized 152-93.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the right of way acquisition for crop land to be valued at \$2,300 per acre/pasture land at \$1,000 per acre/temporary easements at \$300 per acre and fence compensation at \$4.50 per foot for 36th St NW subject to the approval of all townships involved in the project. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

4. NOTICE OF PUBLIC MEETING & NOTICE OF ENVIRONMENTAL ASSESSMENT FOR STANLEY MUNICIPAL AIRPORT

Engineer Hennessy discussed the notice of public meeting and environmental assessment for the Stanley Municipal Airport. Engineer Hennessy also discussed the request of the Stanley Municipal Airport Authority to purchase culverts from the County Road & Bridge Department. Further discussion will be held at the next commissioner meeting.

5. PLAZA SHOP-LEAKING ROOF

Engineer Hennessy gave an update on the issue of the roof leaking in the main part of the shop & welding shop. Shawn Voeller stated someone will arrive to inspect the damages but will try and remedy during the summer months.

6. QUALITY DIRTWORKS, LLC-BRO-00311(056) COTTONWOOD LAKE STRUCTURE REPLACEMENTS

Engineer Sauber discussed the issue from Quality Dirtworks, LLC which is in default and no longer in existence for project BRO-0031(056) Cottonwood Lake Structure Replacements.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve signing the release and assignment from the bonding company for Quality Dirtworks, LLC in the amount of \$346,790.38. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

7. MISCELLANEOUS

Comm. Rice discussed a bridge located by the rail road tracks located in Section 35, Township 157 North, Range 94 West (**White Earth Township**). Engineer Hennessy stated the Bridge is not in the NDDOT bridge inventory. Further discussion will be held at the next commissioner meeting.

Moved by Comm. Olson, seconded by Comm. DeGroot, to move legal weight to 7 ton/105,500 lbs. by legal weight during frost law on CR 1 from Highway 23 north to Plaza City for Agriculture purposes only. Upon roll call, Olson, Ruland, Rice, DeGroot and Hollekim voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 11:25 A.M. to meet in regular session on Tuesday, March 5, 2024 at 9:00 A.M. Accepted and approved this 5th day of March, 2024.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor