

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, December 7, 2021 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Wayne Olson, Trudy Ruland, and Daniel Uran present. Also present was State's Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Rice, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the minutes of the November 16, 2021 as corrected. Upon roll call, all present voted yes. Motion carried.

C. CALL FOR NOMINATIONS FOR 2022 CHAIRMAN

Moved by Comm. Olson, seconded by Comm. Uran, to nominate Trudy Ruland as Chairman. Motion by Uran, seconded by Rice, to cease nominations and cast a unanimous vote. Upon roll call, Hollekim, Uran, Ruland, Olson, and Rice voted yes. Motion carried.

D. CALL FOR NOMINATIONS FOR 2022 VICE CHAIRMAN

Moved by Comm. Uran, seconded by Comm. Hollekim, to nominate Wayne Olson as Vice-Chairman. Nominations ceased. Upon roll call, Rice, Hollekim, Uran, Ruland and Olson voted yes. Motion carried.

E. FEES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the November fees for the Clerk of Court, Sheriff Office and Overweight Fines. Upon roll call, Olson, Ruland, Rice, Uran and Hollekim voted yes. Motion carried.

F. AUDIT

Stephanie A. Pappa, Auditor presented the 2020 Audit findings from the State Auditor's Office.

G. PAYROLL

Moved by Comm. Olson, seconded by Comm. Rice, to approve the sick/vacation leave for appointed officials. Upon roll call, Ruland, Olson, Rice, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the banding/grading change for Heather Greenlee as a Deputy with the Auditor's Office for fulfilling all aspects of training moving from a B24 to C41 to the amount of \$5,751 per month/\$69,012 per year effective 1-1-2022. Upon roll call, Rice, Ruland, Hollekim, Uran and Olson voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Uran, to approve the regular full time Employee Classification for Kirk Mullineaux with the Sheriff's Office as a Dispatcher in the amount of \$3,712.50 per month/\$44,550 per year. Upon roll call, Olson, Ruland, Rice, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the regular full time Employee Classification for Tyler Davies with the County Buildings as a Facilities Technician in the amount of \$3,300 per month/\$39,600 per year. Upon roll call, Ruland, Olson, Uran, Hollekim and Rice voted yes. Motion carried.

H. BOARD APPOINTMENTS

Discussion was held on the appointments expiring on the Job Development Authority Board, Housing Authority, Human Service Zone, North Central Human Service Centers Advisory Council, Park Board, Planning & Zoning Board, Soils Board, Upper Missouri District Health Unit Board, and Weed Board. Discussion was also held on the Planning & Zoning Board with the vacant spot left open by Thomas Bieri. More discussion will be held at the next commissioner meeting once the Redistricting is complete.

I. SOUTH COMPLEX WALKING

Discussion was held on allowing public walking at the South Complex for physical therapy patients. Comm. Hollekim stated Heidi Nielsen had informed her that MCMC is not willing to transfer the insurance for liability purposes. The Board was in agreement if opened to the public for walking there could be liability issues and conflicts with other events.

Moved by Comm. Olson, seconded by Comm. Rice, to deny allowing public walking at the South Complex for physical therapy patients and all public walking due to conflicts, supervision and liability concerns. Upon roll call, all present voted yes. Motion carried.

J. VOTING LOCATIONS

Stephanie A. Pappa, Auditor discussed the Stanley City voting location. Auditor Pappa received a call from Tim Holte and Barb Reese concerning utilizing the Stanley High School commons area instead of the Stanley Elementary gym. Discussion was held on checking with Stanley City to see if the City Hall could be used.

K. BILLS

Moved by Comm. Rice, seconded by Comm. Olson, to approve the bills totaling \$393,819.62 and November payroll, checks #11294-11309, direct deposit #15200-15377 totaling \$991,731.12. Upon roll call, Olson, Hollekim, Rice, Uran, and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 12/7/2021 - PAYMENT 12/7/2021

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
102805	A&W TOWING & RECOVERY, INC. GENERAL FUND	500.00 500.00
102806	ADVANCED BUSINESS METHODS GENERAL FUND DOCUMENT PRESERVATION FUND	14,032.79 3,572.48 10,460.31
102807	ADVANCED DRUG TESTING INC HUMAN SERVICE ZONE	315.00 315.00
102808	AG SPRAY EQUIPMENT COUNTY ROAD & BRIDGE FUND	127.03 127.03
102809	ANDEAVOR FIELD SERVICES, LLC COUNTY ROAD & BRIDGE FUND	7,000.00 7,000.00
102810	ARAMARK UNIFORM SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	842.04 663.17 178.87
102811	ARMOR INTERACTIVE GENERAL FUND	389.27 389.27
102812	ASTROPHYSICS GENERAL FUND	2,182.00 2,182.00
102813	AXON ENTERPRISE, INC. GENERAL FUND	16,061.80 16,061.80
102814	BLUE CROSS BLUE SHIELD GENERAL FUND	113.60 113.60

102815	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	3,329.20 3,329.20
102816	BRAVERA BANK GENERAL FUND HUMAN SERVICE ZONE	2,098.77 135.00 1,963.77
102817	BRINK CONSTRUCTORS INC COUNTY ROAD & BRIDGE FUND	6,693.20 6,693.20
102818	CARSTENS/JILL M HUMAN SERVICE ZONE	45.00 45.00
102819	CDW GOVERNMENT GENERAL FUND	504.85 504.85
102820	CHARM-TEX, INC. GENERAL FUND	74.34 74.34
102821	CHECKERS, INC HUMAN SERVICE ZONE	175.00 175.00
102822	CIRCLE SANITATION INC GENERAL FUND COUNTY PARKS FUND	3,603.70 311.53 3,292.17
102823	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	792.59 771.34 21.25
102824	CLEARWATER DEPOT LLP COUNTY ROAD & BRIDGE FUND	3,397.50 3,397.50
102825	CRUMMIE/KAITLYN HUMAN SERVICE ZONE	724.64 724.64
102826	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	7,306.80 7,306.80
102827	DAKOTA BUSINESS SOLUTIONS GENERAL FUND	365.99 365.99
102828	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND COUNTY ROAD & BRIDGE FUND	267.04 207.04 60.00
102829	DEANS DISTRIBUTING COUNTY ROAD & BRIDGE FUND	271.36 271.36
102830	EAPC ARCHITECTS ENGINEERS GENERAL FUND	11,045.48 11,045.48
102831	EDWARDS/REBECCA HUMAN SERVICE ZONE	37.10 37.10
102832	EKNESS/KELLIE A GENERAL FUND HUMAN SERVICE ZONE	124.47 13.00 111.47
102833	ELECTRONICS COMMUNICATIONS INC GENERAL FUND	2,433.00 2,433.00
102834	ENERBASE GENERAL FUND COUNTY ROAD & BRIDGE FUND	11,947.81 728.56 11,219.25
102835	FARMERS UNION LUMBER CO	56.00

	COUNTY ROAD & BRIDGE FUND	56.00
102836	FENSTER/KAYLA GENERAL FUND HUMAN SERVICE ZONE	740.87 60.47 680.40
102837	FORT BERTHOLD RURAL WATER COUNTY ROAD & BRIDGE FUND	19,162.35 19,162.35
102838	GAFFANEYS OF MINOT INC GENERAL FUND	25.98 25.98
102839	GLOBAL SAFETY NETWORK, INC HUMAN SERVICE ZONE	74.00 74.00
102840	HENNESSY/JIM GENERAL FUND	15.02 15.02
102841	HERMANSON/NANCY HUMAN SERVICE ZONE	106.75 106.75
102842	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	144.45 144.45
102843	I.A.O. TRAINING GENERAL FUND	750.00 750.00
102844	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	55.00 55.00
102845	JACK MONUMENT GENERAL FUND	2,200.00 2,200.00
102846	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	63.37 52.97 10.40
102847	JPMORGAN CHASE BANK NA HUMAN SERVICE ZONE COUNTY AGENT FUND	1,909.63 880.82 1,028.81
102848	K SQUARED ELECTRIC INC COUNTY ROAD & BRIDGE FUND	409.00 409.00
102849	KINNEY/SHELLY HUMAN SERVICE ZONE	422.10 422.10
102850	KOHLER COMMUNICATIONS INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	415.00 312.00 103.00
102851	LA QUINTA INN & SUITES GENERAL FUND HUMAN SERVICE ZONE	259.20 86.40 172.80
102852	LANGHANS FUNERAL HOMES INC GENERAL FUND	1,175.00 1,175.00
102853	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	535.33 535.33
102854	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,870.00 1,870.00
102855	LORI A. MEIXELL GENERAL FUND	109.45 109.45
102856	LOWE'S PRINTING INC	154.60

	COUNTY ROAD & BRIDGE FUND	154.60
102857	MAINSTAY SUITES GENERAL FUND	172.80 172.80
102858	MATERIAL TESTING SERVICES, LLC GENERAL FUND	5,157.00 5,157.00
102859	MAURER/TROY GENERAL FUND	91.50 91.50
102860	MCKENZIE COUNTY FARMER HUMAN SERVICE ZONE	906.25 906.25
102861	MCKESSON MEDICAL-SURGICAL GENERAL FUND	90.34 90.34
102862	METROCOUNT (USA) INC COUNTY ROAD & BRIDGE FUND	465.00 465.00
102863	MIDSTATE TELEPHONE CO HUMAN SERVICE ZONE	104.97 104.97
102864	MILLS/JAMIE HUMAN SERVICE ZONE	535.92 535.92
102865	MONTANA DAKOTA UTILITIES CO GENERAL FUND	10,307.47 10,307.47
102866	MOUNTRAIL CO ROAD DEPART 152-93 UNORGANIZED TOWNSHIP 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	7,718.75 375.00 5,281.25 2,062.50
102867	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	220.00 220.00
102868	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	884.05 884.05
102869	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	31.99 31.99
102870	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,564.82 1,564.82
102871	ND ASSOCIATION OF COUNTIES GENERAL FUND	126.00 126.00
102872	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	4,814.08 4,814.08
102873	ND LTAP COUNTY ROAD & BRIDGE FUND	250.00 250.00
102874	NELSON/CAROL HUMAN SERVICE ZONE	98.25 98.25
102875	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	4,887.04 4,887.04
102876	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,002.94 2,002.94
102877	NORTH COUNTRY SPORTSWEAR INC GENERAL FUND	93.50 93.50
102878	NORTH PRAIRIE RURAL WATER DISTRICT	53.00

	COUNTY ROAD & BRIDGE FUND	53.00
102879	NORTHERN TESTING HUMAN SERVICE ZONE	292.00 292.00
102880	NORTHWEST YOUTH ASSESSMENT CENTER HUMAN SERVICE ZONE	903.00 903.00
102881	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	99,198.00 99,198.00
102882	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,319.86 754.41 565.45
102883	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	697.00 697.00
102884	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	130.00 130.00
102885	PETRO HUNT LLC COUNTY ROAD & BRIDGE FUND	14,000.00 14,000.00
102886	PINNACLE COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	19,302.20 18,415.38 886.82
102887	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	88.41 88.41
102888	POMP'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND	565.20 565.20
102889	PRAIRIE FORD, INC. GENERAL FUND	175.96 175.96
102890	PREBLE MEDICAL SERVICES INC HUMAN SERVICE ZONE	800.00 800.00
102891	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	5,058.07 5,058.07
102892	QUADIENT FINANCE USA INC GENERAL FUND	1,827.22 1,827.22
102893	QUADIENT LEASING GENERAL FUND	210.42 210.42
102894	QUALITY MAT COMPANY COUNTY ROAD & BRIDGE FUND	1,152.00 1,152.00
102895	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	6,197.94 6,197.94
102896	RYAN GMC COUNTY ROAD & BRIDGE FUND	5,064.44 5,064.44
102897	SAFARI FUELS #103 GENERAL FUND	854.46 854.46
102898	SATERMO TRUSTWORTHY HARDWARE COUNTY ROAD & BRIDGE FUND	8.17 8.17
102899	SAVAGE WATER SOLUTIONS COUNTY ROAD & BRIDGE FUND	4,000.00 4,000.00
102900	SHARE CORPORATION	156.69

	GENERAL FUND	156.69
102901	SLEEP INN & SUITES GENERAL FUND	172.22 172.22
102902	SOURIS VALLEY READY MIX, LLC COUNTY ROAD & BRIDGE FUND	2,800.00 2,800.00
102903	STANLEY AUTO & TRUCK GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,022.92 8.49 1,014.43
102904	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	423.29 382.39 40.90
102905	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	952.22 952.22
102906	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,490.50 5,490.50
102907	STEINS INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,506.86 3,050.04 456.82
102908	SUMMIT FOOD SERVICE, LLC GENERAL FUND	7,819.34 7,819.34
102909	THOMAS Y PICKETT INC GENERAL FUND	26,950.00 26,950.00
102910	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND	837.72 49.99 787.73
102911	UNITED QUALITY COOPERATIVE GENERAL FUND	1,481.15 1,481.15
102912	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	1,600.87 153.23 302.83 1,113.04 31.77
102913	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	6,400.00 6,400.00
102914	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	1,052.76 1,052.76
102915	WEX BANK GENERAL FUND	3,227.63 3,227.63
102916	WHITAKER/HILLARY HUMAN SERVICE ZONE	50.96 50.96
	FINAL TOTAL	\$ 393,819.62

L. BOARD CONCERNS

Comm. Ruland discussed an email from Jodi Smith regarding the North Dakota Completion Act and will present the findings at a January commissioner meeting. Comm. Ruland also discussed the possibility of having the Food Pantry find a different location other than the Memorial Building if additional office space for County personnel is needed in the future rather than further extending proposed plans on the third floor of the Memorial Building. All Commissioners were in agreement as further renovations on the third floor would not be feasible.

3. APPOINTMENT SCHEDULED

9:13 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss certificate of deposits (CD'S) renewal; two CD's in the amount for \$100,000 each and one for \$248,103.82.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the two certificate of deposits in the amounts of \$100,000 and \$248,103.82 renewal with Bravera Bank for 18 months. Upon roll call, Rice, Ruland, Uran, Hollekim and Olson voted yes. Motion carried.

9:15 A.M.

Brad Ellis, Building Supervisor along with Chairman Ruland opened the bid for the Courthouse Dome Restoration.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the bid from General Roofing and Construction for the Courthouse Dome Restoration totaling \$184,946 and the windows totaling \$79,568 for a grand total of \$264,514 subject to completion by October 1st, 2022 with the stipulation of the stain glass remaining. Upon roll call, Uran, Rice, Olson, Ruland and Hollekim voted yes. Motion carried.

9:25 A.M.

Jason Roise, Chairman of the Weed Control Board met with the board to discuss amending the 2021 Weed Control budget. Chairman Roise stated they would like to purchase pesticides and a lift. Comm. Hollekim mentioned adjustments may need to be made to the 2022 Weed Control Budget as this amendment does affect the amount of cash reserves remaining that were used to figure the 2022 budget.

Moved by Comm. Olson, seconded by Comm. Rice, to approve amending the 2021 Weed Control budget line item for chemicals and a lift with an increase of \$115,000. Upon roll call, Uran, Hollekim, Ruland, Rice and Olson voted yes. Motion carried.

9:35 A.M.

Comm. Hollekim and Ruland, members of the Memorial Building Committee, discussed the preliminary plans and the cost estimate for the Memorial Building Renovation Project based on phasing over a four year period. Comm. Hollekim stated if the remodel is completed in different phases in order to avoid relocation of offices it will cost considerably more. Discussion was held on temporarily relocating the offices and moving forward with revised plans with an emphasis on completing renovations of County office space first to relocate personnel back to the Memorial Building once it is feasible. Comm. Uran suggested advertising for temporary office space to see what is available.

Moved by Comm. Rice, seconded by Comm. Uran, to advertise for rental of temporary office spaces for up to 22 employees beginning potentially April 1st for a period of up to two years. Upon roll call, all present voted yes. Motion carried.

9:45 A.M.

Lori Hanson, Tax Director met with the board to discuss the aerial photography contract with Eagleview Pictometry LLC. Discussion was held on how often the aerials will need to be done for budgeting purposes. Tax Director Hanson commented two flights of the County will be conducted over the six year contract and the County has the option of not moving forward with the second flight.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the Eagleview Pictometry Contract with 6 inch ortho and oblique imagery consisting of 2 flights totaling \$501,795 over the six year contract period with payment of \$83,652.50 per year. Upon roll call, Rice, Hollekim, Olson, Uran voted yes and Ruland voted no. Motion carried.

10:00 A.M.

Brad Ellis, Building Supervisor along with Brad Mann, H.A. Thompson & Sons met with the board to discuss and present upgrading of the heating/cooling for the original courthouse building. Comm. Hollekim was concerned this would need to be bid. Wade Enget, State's Attorney discussed N.D.C.C. 48-01.2-02.1 which would fall into protect the health, safety and welfare of the public. A detailed quote will be brought to the next commissioner meeting with different options of payments.

Moved by Comm. Olson, seconded by Comm. Uran, to approve a contract with H.A. Thompson to provide the engineering, design, recommendations and pricing for the upgrading of the heating/cooling in the Courthouse not to exceed \$7,500. Upon roll call, Uran, Ruland, Rice, Olson and Hollekim voted yes. Motion carried.

10:20 A.M.

Corey Bristol, Sheriff met with the board to discuss the quote for updating of the security cameras in the Courthouse and installing new cameras in the Plaza Shop, New Town Shop, R&B Shop, South Complex and Memorial Building.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Option 2 quote of RTC to install security cameras at the Courthouse, Plaza Shop, New Town Shop, South Complex and Memorial Building totaling \$43,597.15 including monitor costs from the County Building Fund. Upon roll call, Uran, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

10:30 A.M.

Nichole Degenstein, Human Resource Director met with the board to present the findings from the Human Resource Advisory Committee meeting.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the amended Policy 208 Travel to the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Discussion was held on creating a policy pertaining to donation of leave into a sick leave bank. The Commissioners are in favor of moving forward with drafting a proposed policy pertaining to donation of leave.

The Commissioners were in agreement to approve an hour lunch for all employees on the 21st of December.

10:50 A.M.

Brandi Larson, President of Stanley Park Recreation met with the board to discuss donations for the Stanley swimming pool project. Wade Enget, State's Attorney stated the county is not allowed to donate taxpayer dollars.

11:00 A.M.

Jana Hennessy, Engineer along with Mary Trahan, Accountant met to discuss Road & Bridge. Also present were Alan Tillinghast, George Olson, Austin Becker, Craig Mizera, Matthew Huettl, John Sauber and Justin Ahmann.

1. OLD HIGHWAY 2

Alan Tillinghast, resident of Blaisdell along with George Olson, McGahan Township resident presented a petition of approximately 250 people to pave Old Highway 2 from Blaisdell to Palermo. Comm. Ruland stated the decisions for paving are made with the road traffic study, conductivity for the traffic and elevator access. Comm. Hollekim stated she has become more in favor of paving this section of road due to fact there is now pavement from Blaisdell to Tagus as well as from Stanley to Palermo. Discussion was held on the funding used to pave Old Highway 2. It was mentioned State funding was used on the stretch from Stanley to Palermo. The Board would consider the request to pave Old Highway 2 from Blaisdell to Palermo during budget discussions in the 2022 year for the 2023 budget year.

2. 41ST ST NW/PROPOSAL FOR ENGINEERING SERVICES ACKERMAN-ESTVOLD

Engineer Hennessy discussed the 2 proposals for preliminary and construction engineering services for 41st St NW. The Phase 1 agreement would be for the approximate 1.4 mile stretch of 41st St NW from Highway 1804 west to the quarter line in Section 12, Township 152, Range 93 (East line of Riverview Estates Subdivision) and the Phase 1 & 2 agreement would extend west another .8 mile through the Bridgeview/Arrowhead/Riverview subdivisions. Austin Becker with Ackerman-Estvold discussed the cost breakdown of the 2 different phases. Discussion was held on the 2023 year for construction

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve signing the short form of agreement between owner and engineer for Professional Services with Ackerman-Estvold for Phase 1 & 2 for 41st St

NW subject to verification of project ending point. Upon roll call, Olson, Uran, Rice, Hollekim and Ruland voted yes. Motion carried.

3. CR 6/PROPOSAL FOR ENGINEERING SERVICES FROM HDR

Engineer Hennessy discussed the proposal for Engineering Services from HDR Engineering for CR6, 102nd Ave NW from the City of White Earth to the Mountrail/Williams County line. Matthew Huettl with HDR Engineering presented the proposal for preliminary engineering services.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the short form agreement between owner (County) and HDR Engineering, Inc. for Professional Services for CR6 Project #06(68)22-PE totaling \$208,451.10. Upon roll call, Olson, Uran, Hollekim, Rice and Ruland voted yes. Motion carried.

4. CR12/PROPOSAL FOR ENGINEERING SERVICES FROM SAUBER ENGINEERING

Moved by Comm. Olson, seconded by Comm. Rice, to approve and sign the short form agreement between owner (County) and engineer (Sauber Engineering) for professional services for project CR12 (CMC 3136) from CR 3 to Plaza totaling \$815,000. Upon roll call, Rice, Ruland, Olson, Uran and Hollekim voted yes. Motion carried.

5. CR11/PROJECT #SC-3137(061)

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the final construction billing to NDDOT and signing the final certification for local match for Blaisdell South Project #SC-3137(061) totaling \$4,814.08. Upon roll call, Hollekim, Uran, Rice, Ruland, and Olson voted yes. Motion carried.

6. CR19, PROJECT #19(89)19

Moved by Comm. Rice, seconded by Comm. Olson, to approve the cost share invoice with the City of New Town for Project #19(89)19 totaling \$139,167.82. Upon roll call, Rice, Ruland, Olson, Hollekim and Uran voted yes. Motion carried.

7. 96TH AVE NW, PROJECT #UO(96)19

Engineer Hennessy updated the board on the cost allocation for Project #UO(96)19 on 96th Ave NW. Discussion was held on project costs that exceeded commitments by the townships of Debing & Rat Lake as well as the cost share of project expenses for unorganized townships.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the project cost allocation with the Road & Bridge Fund covering \$72,782.36 for Debing Township, \$264,634.63 for Rat Lake Township, and \$296,566.08 for Unorganized Township 155 North, Range 94 West and to approve a transfer of \$889,698.26 from Unorganized Township 154 North, Range 94 West to the Road & Bridge Fund for 96th Ave NW, Project #UO(96)19. Upon roll call, Olson, Ruland, Uran, Hollekim, and Rice voted yes. Motion carried.

8. AFTEM SUBDIVISION/RIVERVIEW HOMEOWNERS

Engineer Hennessy discussed the Road Maintenance Agreement for the main north/south road referred to as Broken Arrow Road from the County Road through Bridgeview/Riverview Subdivision. Wade Enget, State's Attorney stated to lift the blade on the section of road in the NWNW of Section 13, Unorganized Township 152-93 that is not on the section line unless approval can be obtained from Jerry Aftem. State's Attorney Enget will contact Jerry Aftem to see if snow removal can be done on this section of road. Engineer Hennessy will bring back the agreement at the next commissioner meeting.

9. ANNUAL REVIEW OF ROAD & BRIDGE (R&B) PERMITS

Engineer Hennessy discussed the added verbiage of wetlands to all R&B permit forms.

Moved by Comm. Rice, seconded by Comm. Uran, to approve the R&B permit forms for crossing permits, approach permits, temporary use of right of way permits. Upon roll call, all present voted yes. Motion carried.

10. SIDE DUMP TRAILER QUOTES

Engineer Hennessy presented two quotes for the purchase of a side dump trailer.

Moved by Comm. Olson, seconded by Comm. Uran, to accept the quote from RDO for the purchase of a side dump trailer in the amount of \$63,000 less \$30,000 trade in value of a 2013 side dump as the quote from RDO was for a 2022 trailer. Upon roll call, Uran, Olson, Hollekim and Rice voted yes and Ruland voted no. Motion carried.

11. PLAZA SHOP-HEATING DISCUSSION

Discussion was held on the heating source for the Plaza Shop. Engineer Hennessy presented quotes for larger propane tanks as the current 1,000 gallon tank is not adequate.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve purchasing a 1000 gallon propane tank from Enerbase Propane totaling \$4,000. Upon roll call, Uran, Rice, Ruland, Olson and Hollekim voted yes. Motion carried.

12. #213 SUGGESTED TRANSFERS

Discussion was held on the actual purchase of machinery and the transfer to Capital Projects Fund. Auditor Pappa stated Peishan Merrick with the State Auditor’s Office recommended not utilizing the Capital Projects Fund for equipment. Accountant Trahan and Engineer Hennessy went through the remaining projects for the Road & Bridge to be transferred to 213 Capital Projects.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the transfer for PM2021, CR4, CR14, CR17 carryover in the amount of \$603,938.39, CR10 Belden Overlay in the amount of \$3,600,000 and CR 9 Phase II in the amount of \$17,969,840.20 for a total of \$22,173,778.59 from the Road & Bridge Fund to the Capital Projects Fund. Upon roll call, Ruland, Rice, Uran, Hollekim and Olson voted yes. Motion carried.

12:30 P.M.

Discussion was held on COVID-19 concerns. Present were Lexi Hill, Lori Hanson, Lynnette Vachal, Mary Trahan, Valerie Stammen, and Tiffany Thiessen.

4. ADJOURN

The Board adjourned at 2:45 P.M. to meet in regular session on Tuesday, December 21, 2021 at 9:00 A.M. Accepted and approved this 21st day of December, 2021.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor