

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in special session on Friday, December 30, 2022 at 8:15 A.M. via gotomeeting and Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Trudy Ruland, Wayne Olson and John DeGroot present. Also present was State’s Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. APPOINTMENT SCHEDULED

A. END OF YEAR BILLS

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the bills totaling \$696,668.53. Upon roll call, Ruland, Rice, DeGroot, Olson and Hollekim voted yes. Motion carried.

**APPROVED 12/30/2022 - PAYMENT 12/30/2022**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
105811	ABRAHAMSON/SANDRA GENERAL FUND	638.93 638.93
105812	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	4,591.29 3,307.92 641.69 641.68
105813	ARAMARK UNIFORM SERVICES GENERAL FUND	257.53 257.53
105814	ARMOR INTERACTIVE GENERAL FUND HUMAN SERVICE ZONE	31,338.42 8,654.41 22,684.01
105815	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	390.00 390.00
105816	BBH INSURANCE, INC GENERAL FUND	4,603.00 4,603.00
105817	BERT'S TRUCK EQUIPMENT OF MOORHEAD COUNTY ROAD & BRIDGE FUND	1,217.00 1,217.00
105818	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	3,570.00 3,570.00
105819	CDW GOVERNMENT GENERAL FUND	669.98 669.98
105820	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	3,296.75 416.00 361.50 2,519.25
105821	CITY OF STANLEY GENERAL FUND	986.25 986.25
105822	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	5.76 5.76
105823	CRUMMIE/KAITLYN HUMAN SERVICE ZONE	145.63 145.63
105824	EAPC ARCHITECTS ENGINEERS GENERAL FUND	5,615.24 5,615.24

105825	ENGET/WADE GENERAL FUND	137.50 137.50
105826	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	159.48 159.48
105827	FENSTER/KAYLA HUMAN SERVICE ZONE	714.38 714.38
105828	GAFFANEYS OF MINOT INC GENERAL FUND	46.45 46.45
105829	GUSTAFSONS SEPTIC SERVICE INC COUNTY ROAD & BRIDGE FUND	470.00 470.00
105830	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	67,541.65 67,541.65
105831	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	111.92 111.92
105832	HOMETOWN RADIO GROUP HUMAN SERVICE ZONE	3,952.08 3,952.08
105833	INFORMATION TECHNOLOGY DEPT GENERAL FUND	57.70 57.70
105834	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	456.10 456.10
105835	JOHNSON CONTROLS FIRE PROTECTION LP GENERAL FUND	9,427.21 9,427.21
105836	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE WEED CONTROL FUND	3,572.57 117.74 632.31 2,767.58 54.94
105837	KINNEY/SHELLY HUMAN SERVICE ZONE	348.60 348.60
105838	KRONOS SAASHR INC GENERAL FUND	643.45 643.45
105839	LEMER/COURTNEY HUMAN SERVICE ZONE	1.20 1.20
105840	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,210.00 1,210.00
105841	LOWE'S PRINTING INC COUNTY AGENT FUND	771.15 771.15
105842	LUTTRELL/JANETTE HUMAN SERVICE ZONE	22.40 22.40
105843	MAERTENS-BRENNY CONSTRUCTION C GENERAL FUND	380,859.68 380,859.68
105844	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	24,711.50 24,711.50
105845	MENARDS - MINOT GENERAL FUND	35.14 35.14
105846	MEYERS/MICHELLE HUMAN SERVICE ZONE	66.50 66.50

105847	MONTANA DAKOTA UTILITIES CO GENERAL FUND	16,743.86 16,743.86
105848	MOUNTRAIL BUILDERS, INC. COUNTY PARKS FUND	100,000.00 100,000.00
105849	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	82.48 82.48
105850	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,291.08 1,291.08
105851	ND ASSOCIATION OF COUNTIES GENERAL FUND	189.00 189.00
105852	ND TRUCK WASH COUNTY ROAD & BRIDGE FUND	368.00 368.00
105853	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	58.41 58.41
105854	O-DAY EQUIPMENT LLC COUNTY ROAD & BRIDGE FUND	78.18 78.18
105855	ODP BUSINESS SOLUTIONS LLC GENERAL FUND COUNTY AGENT FUND WEED CONTROL FUND	2,164.97 1,580.37 524.75 59.85
105856	OGDEN/CRYSTAL HUMAN SERVICE ZONE	115.50 115.50
105857	PINNACLE COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	796.58 315.90 480.68
105858	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	252.98 252.98
105859	PREBLE MEDICAL SERVICES INC HUMAN SERVICE ZONE	125.00 125.00
105860	QUADIENT FINANCE USA INC GENERAL FUND	234.97 234.97
105861	RODGERS/SHAYLA GENERAL FUND	80.56 80.56
105862	RUDOLPH ELECTRIC, LLC GENERAL FUND	322.11 322.11
105863	STANLEY AUTO & TRUCK GENERAL FUND COUNTY ROAD & BRIDGE FUND	721.34 356.57 364.77
105864	STANTEC CONSULTING SERVICES INC GENERAL FUND	688.00 688.00
105865	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	4,529.00 4,529.00
105866	STEINS INC GENERAL FUND	744.78 744.78
105867	SUMMIT FOOD SERVICE, LLC GENERAL FUND	5,856.30 5,856.30
105868	TOMLINSON/HEATHER	66.25

	COUNTY AGENT FUND	66.25
105869	VACHAL/LYNNETTE COUNTY AGENT FUND	379.00 379.00
105870	VERGARA/LORENA GENERAL FUND	5.31 5.31
105871	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND	338.98 42.07 296.91
105872	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
105873	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	226.45 226.45
105874	3D SPECIALTIES INC COUNTY ROAD & BRIDGE FUND	4,367.00 4,367.00
	<b>FINAL TOTAL</b>	<b>696,668.53</b>

#### B. TRANSFERS

Moved by Comm. Degroot, seconded by Comm. Olson, to approve the transfer from General County Buildings Capital Assets Fund to Capital Projects/Courthouse Dome Restoration Fund totaling \$156,000. Upon roll call, Ruland, Hollekim, DeGroot, Olson and Rice voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to un-table the transfer from General County Buildings Capital Assets Fund to Capital Projects/Memorial Building Restoration Fund totaling \$3,082,000. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the transfer from General County Buildings Capital Assets Fund to Capital Projects/Memorial Building Restoration Fund totaling \$3,082,000. Upon roll call, DeGroot, Hollekim, Ruland, Rice and Olson voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the transfer of the 2022 Insurance Premium from the Road & Bridge Fund totaling \$98,286, County Parks Fund totaling \$6,195 and Weed Control Fund totaling \$19,880 to the General Fund with a grand total of \$124,361. Upon roll call, Ruland, Rice, DeGroot, Olson and Hollekim voted yes. Motion carried.

#### C. AIRPORT AUTHORITY

Discussion was held on the airport contracts with Plaza, Stanley, Parshall and New Town City.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the contracts for the City of Stanley, City of Parshall, City of New Town for 4 years ending 12-31-26, subject to a possible change in apportionment of funds if paperwork is received from the City of Plaza. Upon roll call, Rice, Ruland, DeGroot, Hollekim and Olson voted yes. Motion carried.

#### D. STOPPAYMENT & REISSUE

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the stop payment and reissue of a check in the amount of \$705 for Kayla Fenster. Upon roll call, Ruland, Rice, DeGroot, Olson and Hollekim voted yes. Motion carried.

#### E. TYLER TECHNOLOGY

Chairman Ruland and Stephanie A. Pappa, Auditor gave an update on the Tyler Technology software progress. No decision was made for the 2022 year so if it is approved to move forward with the purchase of the new software program, an amendment will need to be done for the 2023 budget year.

### 3. ADJOURN

The Board adjourned at 8:40 A.M. to meet in regular session on Tuesday, January 3, 2023 at 9:00 A.M. Accepted and approved this 3<sup>rd</sup> day of January, 2023.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor