

**BUILDING PERMIT – TRAYNOR/VAN HOOK PARK  
MOUNTRAIL COUNTY**

DATE: \_\_\_\_\_

PERMIT #: \_\_\_\_\_

LESSEE NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

TYPE OF CONSTRUCTION / DESCRIPTION OF PLANS: \_\_\_\_\_

SIZE OF BUILDING: \_\_\_\_\_

USE OF BUILDING: \_\_\_\_\_

ESTIMATED COST OF BUILDING: \_\_\_\_\_

YEAR OF BUILDING, IF NOT NEWLY CONSTRUCTED: \_\_\_\_\_

LOT # \_\_\_\_\_ BLOCK # \_\_\_\_\_ **911 ADDRESS** \_\_\_\_\_

- **Construction must commence within six months.**
- **All certificates shall expire one year from date of issuance.**
- **All structures and mobile homes are subject to county taxes.**
- **Notice must be posted in a conspicuous place near the construction site.**
- **Lessee shall not affix any permanent structures to the premises and shall comply with the provisions of the “Traynor/Van Hook Park Land Use Rules & Regulations”.**
- **Lessee is responsible for all damages incurred as a result of new construction on their lot. All roads, alleys and/or streets affected by new construction must be returned to pre-construction/original state immediately after damages occur.**
- **Mountrail County or its agent(s) and/or employee(s) will not locate pins. A boundary survey completed by a licensed/bonded professional surveyor must be included with this permit. Survey must be an official, stamped document.**

**Make check payable to: Mountrail County**

**FEE: \$150.00**

**PAID:** \_\_\_\_\_

**CHECK#** \_\_\_\_\_

**Return completed form to:**

JUSTIN & DAWN RITTS  
8235 37th St. NW VAN HOOK  
NEW TOWN ND 58763-8118  
701-627-3377

\_\_\_\_\_  
Lessee's Signature

\_\_\_\_\_  
Date

Check Deposit Date: \_\_\_\_\_

**DRAWING OF ALL STRUCTURES & IMPROVEMENTS ON LEASED LOT:**  
**(Include: new structure, dimensions of all buildings, label all structures. Print clearly.**  
**Draw neatly – use a ruler. Freehand/sloppy drawings will not be accepted.)**

Surveyed Lot Size – \_\_\_\_\_ ft. X \_\_\_\_\_ ft.

**Instructions: Circle any of the above items that apply and describe. Include drawing of location in space provided.**

1. Living Quarter (size & year) \_\_\_\_\_
2. Deck(s) (size) \_\_\_\_\_
3. Garage (size & year) \_\_\_\_\_
4. Storage Building(s) (size) \_\_\_\_\_
5. Well (year & depth) \_\_\_\_\_
6. Septic Tank (size & type) \_\_\_\_\_
7. Outhouse \_\_\_\_\_
8. Other & Size \_\_\_\_\_

**All structures or attachments can be no closer than 7.5 feet from the lot line unless the lot is located on an 80ft Boulevard – in these cases structures may be built up to the lot line adjacent to the 80ft Blvd. See Park Managers to determine if your blvd. is 80ft wide.**  
(For clarification see Section 4, Subsection E, Traynor/Van Hook Regulations)

**DRAWING OF NEW STRUCTURE(S) – Include distances from surveyed lot lines & length/width of structures. Print clearly. Draw neatly – use a ruler. Freehand/sloppy drawings will not be accepted.**

•	•	•	•	•	•	•	•	•	•	•	•	•
•	•	•	•	•	•	•	•	•	•	•	•	•
•	•	•	•	•	•	•	•	•	•	•	•	•
•	•	•	•	•	•	•	•	•	•	•	•	•
•	•	•	•	•	•	•	•	•	•	•	•	•
•	•	•	•	•	•	•	•	•	•	•	•	•
•	•	•	•	•	•	•	•	•	•	•	•	•
•	•	•	•	•	•	•	•	•	•	•	•	•

(Attach copy of floor plan, if available)

---

**PARK BOARD USE ONLY**

Action taken by the building officials:

This permit is issued on the express condition that the construction shall conform in all respects to the statements certified in the application for such permit and that all work shall be done in accordance with the *“Traynor/Van Hook Park Land Use Rules & Regulations”*.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**PERMIT REQUIRES SPECIAL PARK BOARD REVIEW**    YES    NO

**EXPLANATION:** \_\_\_\_\_

\_\_\_\_\_  
Signature of Building Official / Park Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Mountrail County Park Board Chairman/Member

\_\_\_\_\_  
Date