

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, August 4, 2020 at 9:00 A.M. with GOTOMEETING with Commissioners Joan Hollekim, Garry Jacobson and Wayne Olson present, Daniel Uran was absent. Also present was States Attorney, Wade Enget. Commissioner. Trudy Ruland arrived via telephone at 9:45 a.m. Vice-Chair maintained the Chair.

Vice-Chairman Olson called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the minutes of the July 21, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the bills totaling \$757,755.11 and July payroll, checks #10999-11015, direct deposit #12604-12777 totaling \$1,077,197.89. Upon roll call, Hollekim, Jacobson, and Olson voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading.)

APPROVED 08/04/2020 - PAYMENT 08/04/2020

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
99383	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
99384	ADVANCED BUSINESS METHODS GENERAL FUND	3,929.24 3,929.24
99385	ALGER TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,024.19 2,024.19
99386	AMERICAN BANK CENTER GENERAL FUND HUMAN SERVICE ZONE	808.86 143.32 665.54
99387	ARMOR INTERACTIVE HUMAN SERVICE ZONE	9,842.07 9,842.07
99388	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	454.00 454.00
99389	BBH INSURANCE, INC GENERAL FUND	120.00 120.00
99390	BERT'S TRUCK EQUIPMENT OF MOORHEAD COUNTY ROAD & BRIDGE FUND	81.25 81.25
99391	BICKER TOWNSHIP COUNTY ROAD & BRIDGE FUND	19,276.44 19,276.44
99392	BIG BEND TOWNSHIP COUNTY ROAD & BRIDGE FUND	12,294.53 12,294.53
99393	BOB HAYES ADDICTION SERVICES	4,293.20

	HUMAN SERVICE ZONE	4,293.20
99394	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	1,574.79 1,574.79
99395	BROCK WHITE COMPANY LLC COUNTY ROAD & BRIDGE FUND	9,772.90 9,772.90
99396	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	9,237.50 9,237.50
99397	C&D WATER SERVICES HUMAN SERVICE ZONE	51.00 51.00
99398	CDW GOVERNMENT GENERAL FUND	403.32 403.32
99399	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,120.04 394.53 218.50 3,507.01
99400	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	3,010.28 2,721.46 288.82
99401	CLERK OF SUPERIOR COURT GENERAL FUND	39.50 39.50
99402	COMFORT SUITES HUMAN SERVICE ZONE	86.40 86.40
99403	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	4.85 4.85
99404	COTTONWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	200.71 200.71
99405	CRANE CREEK TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,066.56 4,066.56
99406	D & L CONSTRUCTION, INC COUNTY PARKS FUND 155-94 UNORGANIZED TOWNSHIP	18,377.13 3,498.27 14,878.86
99407	DEBING TOWNSHIP COUNTY ROAD & BRIDGE FUND	9,653.37 9,653.37
99408	DIRTY DIESEL REPAIR GENERAL FUND	250.00 250.00
99409	DOMBEN/ANDY GENERAL FUND	11.00 11.00
99410	EYES BY DESIGN HUMAN SERVICE ZONE	197.00 197.00
99411	FARMERS UNION LUMBER CO GENERAL FUND	26.05 26.05
99412	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	293.23 293.23
99413	FEDEX GENERAL FUND	17.90 17.90
99414	FENSTER/KAYLA	656.07

	HUMAN SERVICE ZONE	656.07
99415	FERTILE TOWNSHIP COUNTY ROAD & BRIDGE FUND	9,662.94 9,662.94
99416	FRITEL/KAREN COUNTY PARKS FUND	64.49 64.49
99417	GRAPHICS, LETTERING & TRIM GENERAL FUND	545.00 545.00
99418	GRILLEY/CANDICE HUMAN SERVICE ZONE	98.00 98.00
99419	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	263,349.44 197,678.12 52,537.06 13,134.26
99420	HERC-U-LIFT, INC. COUNTY ROAD & BRIDGE FUND	889.89 889.89
99421	HERMANSON/NANCY HUMAN SERVICE ZONE	172.55 172.55
99422	HOLIDAY CREDIT OFFICE GENERAL FUND	2,491.01 2,491.01
99423	HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,793.33 5,793.33
99424	IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,805.35 1,805.35
99425	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	145.70 145.70
99426	JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND	101.84 101.84
99427	JOB SERVICE OF NORTH DAKOTA GENERAL FUND	11,984.69 11,984.69
99428	JOHN DEERE FINANCIAL GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,381.46 149.29 55.67 1,176.50
99429	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE	958.75 471.95 486.80
99430	KINNEY/SHELLY HUMAN SERVICE ZONE	24.50 24.50
99431	KNIFE RIVER TOWNSHIP COUNTY ROAD & BRIDGE FUND	40,745.71 40,745.71
99432	KOHLER COMMUNICATIONS INC GENERAL FUND	1,508.15 1,508.15
99433	LEES/KAITLYN HUMAN SERVICE ZONE	552.57 552.57
99434	LEGAL SERVICES OF ND GENERAL FUND	15,713.93 15,713.93

99435	LIBERTY TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,182.90 10,182.90
99436	LOCKREM/DAWN HUMAN SERVICE ZONE	138.60 138.60
99437	LOENBRO PIPELINE LLC COUNTY ROAD & BRIDGE FUND	42,000.00 42,000.00
99438	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,100.00 1,100.00
99439	LONIER/RACHEL HUMAN SERVICE ZONE	14.78 14.78
99440	LOSTWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	24.81 24.81
99441	MANITOU TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,517.97 2,517.97
99442	MCALMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,026.23 2,026.23
99443	MCGAHAN TOWNSHIP COUNTY ROAD & BRIDGE FUND	961.89 961.89
99444	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,965.00 145.00 2,820.00
99445	MENARDS - MINOT COUNTY PARKS FUND	77.77 77.77
99446	MILLS/JAMIE HUMAN SERVICE ZONE	385.82 385.82
99447	MINIMED DISTRIBUTION CORP HUMAN SERVICE ZONE	620.00 620.00
99448	MONTANA DAKOTA UTILITIES CO GENERAL FUND	8,417.22 8,417.22
99449	MOUNTRAIL CO ROAD DEPART 152-93 UNORGANIZED TOWNSHIP 153-93 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	45,353.84 19,835.75 11,464.23 14,053.86
99450	MOUNTRAIL COUNTY PROMOTER GENERAL FUND	8,699.72 8,699.72
99451	MOUNTRAIL TOWNSHIP COUNTY ROAD & BRIDGE FUND	263.80 263.80
99452	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	13,269.62 60.00 203.28 13,006.34
99453	MYRTLE TOWNSHIP COUNTY ROAD & BRIDGE FUND	17,416.94 17,416.94
99454	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	54.36 54.36
99455	ND DEPT OF HUMAN SERVICES HUMAN SERVICE ZONE	426.68 426.68

99456	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	864.29 864.29
99457	ND ENVELOPE COMPANY GENERAL FUND	1,165.54 1,165.54
99458	ND NEWSPAPER ASSOCIATION GENERAL FUND	47.31 47.31
99459	ND STATE GAME & FISH DEPT COUNTY PARKS FUND	1,018.14 1,018.14
99460	NELSON/ELMER HUMAN SERVICE ZONE	14.35 14.35
99461	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	450.84 450.84
99462	NORTH COUNTRY SPORTSWEAR INC COUNTY ROAD & BRIDGE FUND	2,585.00 2,585.00
99463	NORTH DAKOTA ONE CALL COUNTY ROAD & BRIDGE FUND	22.80 22.80
99464	NORTH DAKOTA STATE SEED DEPT GENERAL FUND	18.00 18.00
99465	NORTH DAKOTA TELEPHONE CO GENERAL FUND	315.20 315.20
99466	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	76.00 76.00
99467	NORTHERN PUMP & COMPRESSION, INC COUNTY ROAD & BRIDGE FUND	932.85 932.85
99468	NORTHERN TESTING HUMAN SERVICE ZONE	153.00 153.00
99469	NORTHWEST TIRE INC WEED CONTROL FUND	4,164.34 4,164.34
99470	NORTHWEST YOUTH ASSESSMENT CENTER HUMAN SERVICE ZONE	855.00 855.00
99471	NOVA FIRE PROTECTION, INC. GENERAL FUND	490.00 490.00
99472	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	13,824.00 13,824.00
99473	OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	26.75 26.75
99474	OFFICE DEPOT INC GENERAL FUND WEED CONTROL FUND	1,039.43 880.53 158.90
99475	OPPORTUNITY FOUNDATION GENERAL FUND	350.00 350.00
99476	OSBORN TOWNSHIP COUNTY ROAD & BRIDGE FUND	15,029.25 15,029.25
99477	OSTDAHL/JOANN GENERAL FUND	19.57 11.00

	HUMAN SERVICE ZONE	8.57
99478	PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND	206.74 206.74
99479	PARSHALL TOWNSHIP COUNTY ROAD & BRIDGE FUND	257.90 257.90
99480	PINNACLE HUMAN SERVICE ZONE	108.50 108.50
99481	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	25.98 25.98
99482	POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	358.41 358.41
99483	PRAIRIE FORD, INC. GENERAL FUND	812.56 812.56
99484	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	356.48 356.48
99485	PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,051.83 2,051.83
99486	QUADIENT FINANCE USA INC GENERAL FUND	1,081.98 1,081.98
99487	RAT LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	8,763.11 8,763.11
99488	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	2,438.54 2,438.54
99489	REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	10.52 10.52
99490	RM HOEFS & ASSOC, INC COUNTY ROAD & BRIDGE FUND	7,816.05 7,816.05
99491	ROBY/MELISSA HUMAN SERVICE ZONE	68.25 68.25
99492	ROSS TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,107.27 1,107.27
99493	RUDOLPH ELECTRIC, LLC E 911 EMERGENCY/WIRELESS FUND	8,573.50 8,573.50
99494	SAUNDERS CONTRACTING LLC COUNTY PARKS FUND	225.68 225.68
99495	SCHOCK'S SAFE & LOCK INC HUMAN SERVICE ZONE E 911 EMERGENCY/WIRELESS FUND	927.90 14.00 913.90
99496	SHELL CREEK SLIP & RENTALS INC COUNTY PARKS FUND	2,200.00 2,200.00
99497	SHELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	168.46 168.46
99498	SIDONIA TOWNSHIP COUNTY ROAD & BRIDGE FUND	375.31 375.31
99499	SIKES TOWNSHIP	2,137.17

	COUNTY ROAD & BRIDGE FUND	2,137.17
99500	SORKNESS TOWNSHIP COUNTY ROAD & BRIDGE FUND	971.55 971.55
99501	STANLEY AUTO & TRUCK GENERAL FUND COUNTY ROAD & BRIDGE FUND	117.08 9.38 107.70
99502	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	352.48 352.48
99503	STEINS INC COUNTY PARKS FUND	128.66 128.66
99504	SUMMIT FOOD SERVICE, LLC GENERAL FUND	6,078.46 6,078.46
99505	THOS Y. PICKETT & CO., INC GENERAL FUND	20,000.00 20,000.00
99506	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND WEED CONTROL FUND	598.47 16.99 140.14 202.87 238.47
99507	VAN HOOK TOWNSHIP COUNTY ROAD & BRIDGE FUND	506.09 506.09
99508	VERIZON WIRELESS E 911 EMERGENCY/WIRELESS FUND	46.38 46.38
99509	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
99510	WEST CHATHAM WARNING DEVICES INC GENERAL FUND	1,049.79 1,049.79
99511	WESTERN DAKOTA ENERGY ASSOCIATION GENERAL FUND COUNTY ROAD & BRIDGE FUND	6,000.00 4,000.00 2,000.00
99512	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	885.68 885.68
99513	WHITE EARTH TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,956.04 3,956.04
99514	DUCKS UNLIMITED, INC. COUNTY ROAD & BRIDGE FUND	115,020.00 115,020.00
	FINAL TOTAL	\$ 872,775.11

D. FEES

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the fees for the Sheriff Office for June 2020 and July 2020 overweight fines. Upon roll call, Olson, Hollekim, and Jacobson voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the transfer for Oil & Gas totaling \$357,312.14 for current allocations from the General Fund to County Road & Bridge (70% of Oil & Gas Funds). Upon roll call, Hollekim, Olson, and Jacobson voted yes. Motion carried.

F. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the performance evaluation for Tax Director, Lori Hanson. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve increasing the salary for Randy Watson with the Road & Bridge for promotion to Road Worker II to the amount of \$4,642.75 per month/\$55,713 per year. Upon roll call, Hollekim, Jacobson and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve advertising for a part-time clerk in the Auditor's Office. Upon roll call, all present voted yes. Motion carried.

G. CENSUS

Discussion was held on the census and some suggestions on how to get the word out there to fill out the census.

H. BOARD CONCERNS

Comm. Hollekim stated a letter of concern may have to be drafted at the next commissioner meeting if there continues to be a lack of construction progress on State Highway 2.

3. APPOINTMENT SCHEDULED

9:20 A.M.

Corey Bristol, Sheriff met with the board to discuss the purchase to upgrade equipment for the Statewide Interoperable Radio Network (SIRN). Sheriff Bristol stated the quotes do not include the connectivity charges.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the purchase of the Sheriff's department mobile and portable radios in the amount of \$160,723.50 to be expended out of the Sheriff Budget. Upon roll call, Hollekim, Jacobson and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the purchase of the dispatch base radios in the amount of \$222,212.00 with \$99,276.50 to be expended out of the Sheriff's Budget and \$122,935.50 out of Disaster Emergency Services Budget. Upon roll call, Jacobson, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the purchase of the mobile radios for ambulance and fire districts in the amount of \$263,377.20 to be expended out of Disaster Emergency Services Budget. Upon roll call, Olson, Hollekim and Jacobson voted yes. Motion carried.

9:30 A.M.

Lori Hanson, Tax Director met with the board for the abatement hearing on parcel #58-0020500 for a decrease in value for the 2018 year. Tax Director Hanson recommended approving the abatement in concurrence with the City of Parshall recommendation of reducing the value.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the abatement on parcel #58-0020500 for 2018 year as recommended by Tax Director Hanson. Upon roll call, Jacobson, Olson and Hollekim voted yes. Motion carried.

9:32 A.M.

Lori Hanson, Tax Director met with the board for the abatement hearing on parcel #58-0020500 for a decrease in value for the 2019 year. Tax Director Hanson recommended approving the abatement in concurrence with the City of Parshall recommendation of reducing the value.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the abatement on parcel #58-0020500 for 2019 year as recommended by Tax Director Hanson. Upon roll call, Jacobson, Olson and Hollekim voted yes. Motion carried.

Tax Director Hanson stated her office will be attending the ND Association of Assessing Officers and ND State Board of Equalization via telephone conference.

9:35 A.M.

Karen Davies, Deputy Treasurer met with the board to discuss the stoppayment and reissue of warrants.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the stoppayments and reissue of warrants #95529 in the amount of \$178.00, #93633 in the amount of \$28.78, #97838 in the amount of \$140.00 and send the unclaimed amount of \$427.13 to the State of North Dakota for cancellation of warrant checks in accordance with NDCC 11-25-05. Upon roll call, Jacobson, Hollekim, and Olson voted yes. Motion carried.

Stop Payment Only – No Reissuance

Check # / Date Issued	Payee	Amount
11642 / 8-31-18	Equinor Energy	\$10.00
11645 / 8-31-18	Paul Hastings LLP	\$6.00
11698 / 10-15-18	Hagen Family Farm LLLP	\$42.41
11744 / 12-31-18	Steve Niemitalo	\$7.51
11779 / 1-11-19	George Isakson	\$5.49
11781 / 1-11-19	Betty/William Rambur	\$101.82
11898 / 4-1-19	Tamra Decker	\$29.86
11909 / 4-15-19	Jarret Baker	\$24.78
11920 / 4-24-19	Oasis Petroleum	\$170.00
12019 / 10-25-19	Hess Corp	\$20.00
12054 / 12-23-19	Joe Reum	\$9.26
		Total: \$427.13

9:45 A.M.

Shana Forster with NDSU North Central Research Extension Center is requesting help in funding a new research center for the seed conditioning facilities for the NCREC in Ward County. Also present were Troy Coons, Keith Deutsch and Jim Hennessy all in support of the project funding. Wade Enget, State’s Attorney stated the prior donations requested by Williams County for there Reseach Extension Center had been done through the Job Development Association. The donations attributed from Williams County is from being a home rule charter county. Shana Forster stated that Ward County and Renville County is through a grant process. Comm. Hollekim and Ruland were in agreement that it should be consistent and funds be requested with the Job Development Association. The Job Development Authority is meeting tomorrow so this will be added to the agenda.

Moved by Comm. Hollekim, seconded by Comm. Olson who relinquished his Vice-Chair, to send a letter of support for funding to the Job Development Authority Board for the NCREC project. Upon roll call, all present voted yes, Comm. Jacobson voted no. Motion carried.

10:00 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the Human Resource Advisory Committee recommendation on the Mountrail County Employee Handbook policy change #110 Hiring Process and Procedures. Discussion was held on the red circle employees who are at the limit for the banding and grading salary chart and in the future this will be handled by each special circumstance.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve changing of the regular dates for the meetings of the Human Resource Advisory Committee from June and December to July and December. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the suggested changes to the Mountrail County Employee Handbook policy #110 Hiring Process and Procedures as presented by Director Degenstein and as recommended by the Human Resource Advisory Committee. Upon roll call, all present voted yes. Motion carried.

Director Degenstein also discussed the recommendation of the hiring board concerning the P&Z Administrator vacant position. The hiring board recommended advertising the P&Z Administrator position for two weeks. Comm. Hollekim believes the other applicant was a qualified applicant for the position and should have been offered the job. Melissa Vachal, Recorder is interested in taking the duties of the P&Z Administrator but would like the ability to hire an assistant. Recorder Vachal would be the P&Z Administrator and is willing to hire on her own. Wade Enget, State’s Attorney will look into the century code on the process to move forward with the reorganization of the P&Z Department into the Recorder’s Office.

Director Degenstein also discussed the Vision Zero Outreach Coordinator position in partnership with

the NDDOT Traffic Safety Division which is ready for advertising. Ryan Gellner with the State Vision Zero Outreach program is stating it might not fit into the salary banding procedure for the County. This employee will not be considered under the Mountrail County salary banding and grading procedures due to it being funded by a grant.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve advertising for the Vision Zero Outreach Coordinator position. Upon roll call, all present voted yes. Motion carried.

10:20 A.M.

Melissa Vachal, Recorder met with the Board to discuss the vault upgrades on the air conditioners. Recorder Vachal stated the heating and cooling unit for the vault would be expended out of the Document Preservation fund.

Moved by Comm. Hollekim, seconded by Comm. Ruland, to approve the amount of \$4,875.00 for an air conditioning and heater unit in the vault to be expended out of the Document Preservation Fund per NDCC 11-18-22. Upon roll call, Ruland, Hollekim, Olson and Jacobson voted yes. Motion carried.

10:35 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge.

1. HESS-PROPOSED IMPROVEMENTS ON 57th ½

Paul Franklin with KLJ Engineering along with Randy Baxter with Hess Senior Land Negotiator presented a county road design standard for improvements on 57 ½ St NW in Sections 13 and 14 in Unorganized Township 155-94. Also present were Jerry Neset and Dennis Rehak landowners located on 57 ½ St NW. Dennis Rehak is a little concerned about the maintenance and the heavy oil traffic on the other roads. Comm. Ruland discussed whether we would need a road haul agreement. It was also discussed that this road would be treated like any other county road if closures are needed due to rain events etc. KLJ would be willing to develop and maintain the cost for the plats to build the road.

Moved by Comm. Hollekim, seconded by Comm. Ruland, to approve cooperating with Hess to improve approximately 4500 feet of unorganized township road to county standards in Section 13 and 14 in Unorganized 155-94 with the understanding the road will remain under County's jurisdiction and that the county will be paying the row easements at the same cost as 96th Ave NW. Upon roll call, all present voted yes. Motion carried.

2. CR 11 (BLAISDELL SOUTH)

Engineer Hennessy discussed the letter received from John Sauber with Sauber Engineering concerning the drainage issues and a few new approaches on CR 11 Blaisdell South road. A quote was supplied by Gratech Company LLC for the improvements needed for the drainage issues and a new approach. Dallas Moore is wanting to reroute and redirect the drainage to the south ditch. Comm. Ruland stated this would need approval from the Water District Board to redirect the natural flow of the water drainage. Comm. Ruland and States Attorney Enget stated this could jeopardize the integrity of the road. Les Heller would like three new approaches. The Commissioners questioned Engineer Hennessy how this is done when someone is wanting an approach. Engineer Hennessy stated they get an approach permit and once approved they install the approach themselves. Due to the project being an overlay instead of a reconstruction the board all agreed to have the landowner do the approaches.

3. 96TH AVE NW-404 PERMIT

Jeff Ebsch with Brosz Engineering discussed the Corps of Engineers permit and the 1.62 wetland exchange cost to Ducks Unlimited.

Moved by Comm. Hollekim, seconded by Comm. Ruland, to approve payment to Ducks Unlimited in the amount of \$115,020 for 1.62 of wetland acres as the 96th Ave NW Project cannot move forward without the purchase of wetland credits and grant funding is jeopardized. Upon roll call, Hollekim, Olson, Ruland voted yes and Comm. Jacobson voted no. Motion carried.

Comm. Ruland is not in favor of going forward with the Ducks Unlimited but realizes this road needs to move forward and the grant is being jeopardized.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve signing the revised notice to proceed with Farden Construction on 96th Ave NW. Upon roll call, all present voted yes. Motion carried.

Discussion on the request for reimbursement received from Fred Sorenson, Michael & Lauri Hynek,

Lee Meiers, and Michael Sorenson on the temporary construction easements and the possible damages to the crops. Engineer Hennessy stated this is the risk they take when utilizing the temporary easements for planting crops. Engineer Hennessy stated this has never been reimbursed before on any other road projects. Wade Enget, State’s Attorney recommended to the board to consider paying in order to keep good relations. The board would like to wait to see if the crops get taken off before considering the request.

4. MISCELLANEOUS

Engineer Hennessy gave updates on the construction projects around the county. Discussion was held with Engineer Hennessy on the fuel bids or quotes. Comm. Ruland received a call from United Quality that the fuel is being purchased outside of the county. Both Comm. Ruland and Comm. Hollekim would like in county purchase for fuel as long as we have vendors within the County. All Commissioners are in consensus of keeping it local for fuel purchase. Engineer Hennessy will bring the policy back concerning the fuel bids or quotes.

11:35 A.M.

Discussion was held with Departments Heads concerning COVID-19 issues. Present for the discussion were Corey Bristol, Jana Hennessy, Mary Trahan, Traci Hysjulien, Nichole Degenstein, Karen Babbitt, Melissa Vachal, Lori Hanson, Desiree Sorenson, Laurie Johnson, Lisa Lapica, Lynnette Vachal, Valerie Stammen, Tiffany Thiessen, Renee Grinolds, and Lexi Hill. State’s Attorney Enget stated there will be added traffic in the Courthouse as a week-long trial along with the court day is scheduled for the week of August 24th. Desiree Sorenson, Mountrail McKenzie Human Services Zonal Director stated most of the employees are back at work that are not considered state workers. The employees with the Mountrail McKenzie Human Service Zonal Board is monitored and controlled by the State. Traci Hysjulien, Clerk of Court stated a positive test with a Judicial Employee was confirmed in Ward County but they plan on moving forward with the court trials.

12:00 P.M.

Stephanie A. Pappa, Auditor went through the 2021 budgets for the County.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the Preliminary County 2021 budget totaling \$100,145,258.00. Upon roll call, Hollekim, Ruland, Olson, and Jacobson all voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 12:50 P.M. to meet in regular session on Tuesday, August 18, 2020 at 9:00 A.M. Accepted and approved this 18th day of August, 2020.

Trudy Ruland, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor