

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, April 6, 2021 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Wayne Olson, Trudy Ruland, and Daniel Uran present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Rice, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Rice, to approve the minutes of the March 16, 2021 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the special minutes of the March 30, 2021 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the fees for February 2021 for the Recorder and Planning & Zoning and fees for March 2021 for the Recorders Office and Overweight Fines. Upon roll call, Uran, Olson, Ruland, Rice, and Hollekim voted yes. Motion carried.

D. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the salary increase for a successful completion of the probationary period for Cade Moore with the Road & Bridge to the amount of \$4,125 per month/\$49,500 per year. Upon roll call, Rice, Uran, Olson, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the temporary Employee Classification for Candy Cline with the Road & Bridge as a seasonal Road Worker in the amount of \$20.336 per hour from March 15 to November 30<sup>th</sup>, 2021. Upon roll call, Hollekim, Uran, Rice, Olson and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the salary increase for a promotion to Senior Correctional Officer for Chelsey Columbus with the Mountrail County Corrections to the amount of \$4,991.92 per month/\$59,303 per year. Upon roll call, Ruland, Rice, Uran, Hollekim and Olson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the salary increase for a successful completion of the probationary period for Jay Jackson with the Road & Bridge to the amount of \$4,465 per month/\$53,580 per year. Upon roll call, Rice, Ruland, Hollekim, Uran, and Olson voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the regular full-time Employee Classification for Kristoffer Bingen with the Mountrail County Corrections in the amount of \$4,551.73 per month/\$54,621 per year. Upon roll call, Olson, Uran, Hollekim, Rice and Ruland voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the salary increase for a successful completion of the probationary period for Linda Wienbar with Planning & Zoning to the amount of \$3,995 per month/\$47,940 per year. Upon roll call, Uran, Rice, Ruland, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the temporary Employee Classification for Michael Trail with the Road & Bridge as a seasonal Road Worker in the amount of \$20.336 per hour from March 22 to November 30<sup>th</sup>, 2021. Upon roll call, Rice, Ruland, Hollekim, Olson and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the regular part time Employee Classification for Rigoberto Vergara with the Mountrail County Corrections in the amount of \$21.418 per hour not to exceed 35 hours per week or 1820 hours per year. Upon roll call, Hollekim, Ruland, Olson, Rice, and Uran voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the salary increase for a promotion to Senior Correctional Officer for Troy Maurer with the Mountrail County Corrections to the amount of \$4,991.92 per month/\$59,303 per year. Upon roll call, Ruland, Rice, Olson, Hollekim and Uran voted yes. Motion carried.

E. STOPPAYMENT

Moved by Comm. Olson, seconded by Comm. Rice, to approve a stop payment on check #12377 and reissue a duplicate check to Jacob Nelson in the amount of \$1,088.87. Upon roll call, Uran, Olson, Ruland, Hollekim and Rice voted yes. Motion carried.

F. RESIDENTIAL LEASE

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the residential lease for Ashley Fox for the New Town Rental House in the amount of \$668.25 per month. Upon roll call, Ruland, Hollekim, Rice, Olson and Uran voted yes. Motion carried.

G. TRANSFER

Discussion was held on the transfer for Oil & Gas to the County Road & Bridge Fund, further discussion will be held at the next commissioner meeting.

Moved by Comm. Hollekim, seconded by Comm. Uran, to table until the next meeting the transfer for Oil & Gas allocations totaling \$1,302,630.74 for current allocations from the General Fund to County Road & Bridge (70% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

H. LEGISLATIVE BILLS

Discussion was held on the election bills and SB 2065.

I. BILLS

Discussion was held on the Human Service Zone vehicles vs. personal mileage on vehicles.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the bills totaling \$311,377.67 and March payroll, checks #11155-11174 and direct deposit #13897-14050 totaling \$1,036,064.82. Upon roll call, Uran, Hollekim, Olson, Rice, and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 04/06/2021 - PAYMENT 04/06/2021**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
101028	A&W TOWING & RECOVERY, INC. GENERAL FUND	500.00 500.00
101029	ACME TOOLS COUNTY ROAD & BRIDGE FUND	28,007.42 28,007.42
101030	ADVANCED BUSINESS METHODS GENERAL FUND	2,685.26 2,685.26
101031	ALL CHARGED UP LLC GENERAL FUND	1,890.00 1,890.00
101032	AMERICAN BANK CENTER GENERAL FUND HUMAN SERVICE ZONE	2,778.48 90.00 2,688.48

101033	ANOVA FAMILY HEALTH CENTER HUMAN SERVICE ZONE	19.80 19.80
101034	ARAMARK GENERAL FUND	289.36 289.36
101035	ARMOR INTERACTIVE GENERAL FUND	8,386.81 8,386.81
101036	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	2,345.00 2,345.00
101037	BERT'S TRUCK EQUIPMENT OF MOORHEAD COUNTY ROAD & BRIDGE FUND	285.34 285.34
101038	BLUE CROSS BLUE SHIELD COBRA GENERAL FUND	113.60 113.60
101039	BLUE TARP FINANCIAL, INC. COUNTY ROAD & BRIDGE FUND	211.96 211.96
101040	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	3,200.00 3,200.00
101041	CAWS NORTH DAKOTA GENERAL FUND	26,623.05 26,623.05
101042	CDW GOVERNMENT GENERAL FUND	105.86 105.86
101043	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	296.03 256.03 40.00
101044	CITY OF STANLEY GENERAL FUND HUMAN SERVICE ZONE	935.41 850.51 84.90
101045	CLERK OF DISTRICT COURT CLERK OF COURT TRUST FUND	6,247.64 6,247.64
101046	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	21.09 21.09
101047	CUPS DRUG TESTING & OCCUPATIONAL HEALTH HUMAN SERVICE ZONE	575.00 575.00
101048	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	96.46 96.46
101049	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	470.00 470.00
101050	DEANS DISTRIBUTING COUNTY ROAD & BRIDGE FUND	214.62 214.62
101051	DENNIS/MARY HUMAN SERVICE ZONE	65.20 65.20
101052	DIRTY DIESEL REPAIR LLC GENERAL FUND	250.00 250.00
101053	EAPC ARCHITECTS ENGINEERS GENERAL FUND	10,316.53 10,316.53
101054	ENGET/WADE GENERAL FUND	316.25 316.25

101055	FARGO GLASS & PAINT CO E 911 EMERGENCY/WIRELESS FUND	1,997.00 1,997.00
101056	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	307.34 307.34
101057	FEDEX GENERAL FUND	40.21 40.21
101058	FENSTER/KAYLA HUMAN SERVICE ZONE	390.63 390.63
101059	G&P COMMERCIAL SALES WEED CONTROL FUND	322.20 322.20
101060	GAEBE/MARILYN GENERAL FUND	595.00 595.00
101061	GAFFANEYS OF MINOT INC GENERAL FUND	357.85 357.85
101062	GEMPLER'S COUNTY ROAD & BRIDGE FUND	303.95 303.95
101063	GRAPHICS, LETTERING & TRIM GENERAL FUND	190.00 190.00
101064	HARRISON/SADIE M HUMAN SERVICE ZONE	53.29 53.29
101065	HB SOUND & LIGHT INC GENERAL FUND	2,000.00 2,000.00
101066	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	62,016.50 62,016.50
101067	HERMANSON/NANCY HUMAN SERVICE ZONE	385.14 385.14
101068	HOLIDAY CREDIT OFFICE GENERAL FUND	3,296.84 3,296.84
101069	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	344.34 344.34
101070	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	55.00 55.00
101071	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	129.96 129.96
101072	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE	746.37 27.48 718.89
101073	KINNEY/SHELLY HUMAN SERVICE ZONE	185.50 185.50
101074	KOHLER COMMUNICATIONS INC GENERAL FUND	1,180.00 1,180.00
101075	LARSON'S TIRE SERVICE GENERAL FUND	56.32 56.32
101076	LEES/KAITLYN HUMAN SERVICE ZONE	263.20 263.20
101077	LIGHT HOUSE TRADES, INC.	172.54

	COUNTY ROAD & BRIDGE FUND	172.54
101078	LOCKREM/DAWN HUMAN SERVICE ZONE	196.77 196.77
101079	LOMMEN/ORVIN GENERAL FUND HUMAN SERVICE ZONE	1,815.00 220.00 1,595.00
101080	LONIER/RACHEL HUMAN SERVICE ZONE	125.49 125.49
101081	MCKENZIE COUNTY FARMER HUMAN SERVICE ZONE	174.00 174.00
101082	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	11,127.50 11,127.50
101083	MENARDS - MINOT GENERAL FUND	7.47 7.47
101084	MIDSTATE TELEPHONE CO HUMAN SERVICE ZONE	159.94 159.94
101085	MILLS/JAMIE HUMAN SERVICE ZONE	115.92 115.92
101086	MONTANA DAKOTA UTILITIES CO GENERAL FUND	14,589.31 14,589.31
101087	MOUNTAIN PLAINS YOUTH SERVICE HUMAN SERVICE ZONE	4,290.00 4,290.00
101088	MOUNTRAIL COMMUNITY FOOD PANTRY HUMAN SERVICE ZONE	474.00 474.00
101089	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	46.80 46.80
101090	MOUNTRAIL WILLIAMS ELECTRIC COOP COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE COUNTY PARKS FUND	1,790.13 385.67 216.92 1,187.54
101091	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	76.33 76.33
101092	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,917.57 1,917.57
101093	ND ASSOCIATION OF COUNTIES GENERAL FUND	126.00 126.00
101094	NDCCAA GENERAL FUND	100.00 100.00
101095	NDPA GENERAL FUND	55.00 55.00
101096	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	173.71 173.71
101097	NELSON/CAROL HUMAN SERVICE ZONE	75.89 75.89
101098	NELSON/ELMER HUMAN SERVICE ZONE	3.36 3.36

101099	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	777.64 777.64
101100	NORTH DAKOTA CHAPTER OF APCO E 911 EMERGENCY/WIRELESS FUND	360.00 360.00
101101	NORTH DAKOTA TELEPHONE CO GENERAL FUND	150.95 150.95
101102	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	124.00 124.00
101103	NORTHERN TESTING HUMAN SERVICE ZONE	300.00 300.00
101104	NORTHWEST YOUTH ASSESSMENT CENTER HUMAN SERVICE ZONE	1,461.00 1,461.00
101105	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND	13.98 13.98
101106	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	570.07 268.10 206.23 84.36 11.38
101107	OGDEN/CRYSTAL HUMAN SERVICE ZONE	90.30 90.30
101108	OLSON/WAYNE GENERAL FUND	92.56 92.56
101109	OUTBACK AUTOBODY INC COUNTY ROAD & BRIDGE FUND	8,831.29 8,831.29
101110	PELLA WINDOW & DOOR GENERAL FUND	10,360.86 10,360.86
101111	PINNACLE HUMAN SERVICE ZONE	1,454.59 1,454.59
101112	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	586.88 586.88
101113	POMP'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND	22.00 22.00
101114	PRINGLE & HERIGSTAD, PC GENERAL FUND	130.00 130.00
101115	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	955.29 955.29
101116	PROFESSIONAL DEVELOPMENT ACADEMY LLC COUNTY ROAD & BRIDGE FUND	1,695.00 1,695.00
101117	QUADIENT FINANCE USA INC GENERAL FUND	551.02 551.02
101118	QUADIENT LEASING GENERAL FUND	180.57 180.57
101119	QUADIENT, INC GENERAL FUND	126.00 126.00
101120	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	11,095.60 11,095.60

101121	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
101122	REGENCY HUMAN SERVICE ZONE	375.00 375.00
101123	RICE/JASON GENERAL FUND	179.76 179.76
101124	RM HOEFS & ASSOC, INC COUNTY ROAD & BRIDGE FUND	5,416.00 5,416.00
101125	ROBY/MELISSA HUMAN SERVICE ZONE	36.40 36.40
101126	RULAND/TRUDY GENERAL FUND	355.96 355.96
101127	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00
101128	SPRINGANS FURNITURE COUNTY ROAD & BRIDGE FUND	9,375.00 9,375.00
101129	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND	6,249.65 6,249.65
101130	STANLEY COMMERCIAL CLUB GENERAL FUND	1,000.00 1,000.00
101131	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE WEED CONTROL FUND	1,587.17 1,332.83 200.38 19.98 33.98
101132	STAPLES BUSINESS CREDIT COUNTY ROAD & BRIDGE FUND	19.10 19.10
101133	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	92.75 92.75
101134	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,594.50 5,594.50
101135	STEINS INC GENERAL FUND	756.00 756.00
101136	SUMMIT FOOD SERVICE, LLC GENERAL FUND	5,213.41 5,213.41
101137	THOMPSON-LARSON FUNERAL HOME HUMAN SERVICE ZONE	3,000.00 3,000.00
101138	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	364.00 364.00
101139	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	866.94 74.97 748.98 42.99
101140	TUCKER/JESSICA A HUMAN SERVICE ZONE	108.64 108.64
101141	VANGUARD APPRAISALS, INC GENERAL FUND	10,800.00 10,800.00

101142	VERIZON WIRELESS	1,169.75
	GENERAL FUND	78.20
	E 911 EMERGENCY/WIRELESS FUND	1,060.44
	WEED CONTROL FUND	31.11
101143	WARD COUNTY AUDITOR	8,628.50
	GENERAL FUND	5,428.50
	COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00
	 <b>FINAL TOTAL</b>	 <b>\$ 311,377.67</b>

J. BOARD CONCERNS

Comm. Hollekim stated when Memorial Building is renovated the plans should include office space for the Veterans’ Service Office for relocation in the future when needed.

K. CONTRACT

Discussion was held on the Addendum to Contract for Dittbrenner Woodworking, LLC for the Courthouse basement remodel.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Addendum to Contract with Dittbrenner Woodworking presented by State’s Attorney Enget with completion date as of September 1, 2021. Upon roll call, Uran, Ruland, Hollekim, Olson and Rice voted yes. Motion carried.

L. ABATEMENT DISCUSSION

Wade Enget, State’s Attorney updated the board regarding an abatement from Paradigm Midstream, LLC which is centrally assessed with the State of ND.

3. APPOINTMENT SCHEDULED

9:01 A.M.

Corey Bristol, Sheriff discussed donating the old emergency radios to the Glenburn Fire Station.

Moved by Comm. Uran, seconded by Comm. Olson, to approve donating the used emergency radios to Glenburn Fire Station. Upon roll call, Olson, Rice, Hollekim, Ruland and Uran voted yes. Motion carried.

9:05 A.M.

Chairman Ruland discussed the pending litigation between CSI and Mountrail County. The item will be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code section(s) 44-04-19.1. The topic or purpose of this executive session is to discuss existing litigation on 101<sup>st</sup> Ave NW and/or new litigation on 74<sup>th</sup> Ave NW CR4.

Moved by Comm. Uran, seconded by Comm. Olson, to enter into an executive session rather than in an open meeting. Upon roll call, Rice, Ruland, Hollekim, Uran and Olson voted yes. Motion carried.

The executive session began at 9:05 a.m. and was attended by Joan Hollekim, Trudy Ruland, Jason Rice, Dan Uran, Wayne Olson, Wade G. Enget, Brian Schmidt and Stephanie A. Pappa.

The executive session adjourned at 9:34 a.m.

Brian Schmidt, Attorney spoke concerning the litigation on 101<sup>st</sup> Ave NW.

Moved by Comm. Uran, seconded by Comm. Rice, to approve signing the Mutual Release of All Claims with Central Specialties Inc. in the amount of \$230,000 for the Mountrail County Route 9 Reconstruction Project (101<sup>st</sup> Ave NW). Upon roll call, Hollekim, Ruland, Rice, Olson and Uran voted yes. Motion carried.

9:15 A.M.

Kim Savage, Deputy Tax Assessor met with the board to discuss four abatements on parcels #45-9200400, #58-1204500, #58-1204501 & #14-9000500.



Moved by Comm. Olson, seconded by Comm. Uran, to approve the abatement on parcel #45-9200400 for the 2021 year as recommended by Deputy Tax Assessor Savage. Upon roll call, Rice, Ruland, Uran, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the abatement on parcel #58-1204500 for the 2021 year as recommended by Deputy Tax Assessor Savage. Upon roll call, Olson, Ruland, Rice, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the abatement on parcel #58-1204501 for the 2021 year as recommended by Deputy Tax Assessor Savage. Upon roll call, Uran, Rice, Hollekim, Olson and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the abatement on parcel #14-9000500 for the 2021 year as recommended by Deputy Tax Assessor Savage. Upon roll call, Rice, Ruland, Hollekim, Olson and Uran voted yes. Motion carried.

9:20 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss a certificate of deposit (CD) renewal in the amount of \$5,000,000 and a trust land letter.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the 5 million dollar CD renewal with American Bank Center for 12 months. Upon roll call, Rice, Ruland, Uran, Hollekim and Olson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the letter be sent to the BIA regarding the trust land request for parcel #58-0064500. Upon roll call, Olson, Ruland, Rice, Hollekim and Uran voted yes. Motion carried.

9:25 A.M.

Wade Enget, State's Attorney spoke concerning the notice of increase for real estate assessment for the Plaza shop, parcel #59-0028355.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve a letter be written to Plaza City requesting a property tax exemption for the Plaza Shop, Parcel #59-0028355 as per NDCC 48-02.1-12, with Wade Enget and Wayne Olson representing the County at the equalization meeting for the real estate assessment on this parcel. Upon roll call, Hollekim, Rice, Olson, Uran and Ruland voted yes. Motion carried.

9:35 A.M.

Jana Hennessy, Engineer and Mary Trahan, Road & Bridge Accountant met to discuss Road & Bridge.

#### 1. 76TH AVE NW

Engineer Hennessy discussed the proposal for geotechnical exploration for CR 3, 76th Ave NW.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the Material Testing Services, LLC proposal in the amount of \$35,840 for geotechnical exploration for CR 3, 76th Ave NW. Upon roll call, Olson, Uran, Rice, Ruland and Hollekim voted yes. Motion carried.

John Sauber Jr., Sauber Engineering discussed the update of the right of way progress on CR 3, 76th Ave NW.

Moved by Comm. Rice, seconded by Comm. Uran, to approve moving forward with the right of way offers for relocation of structures and well damages as presented for the CR 3, 76th Ave NW Project. Upon roll call, Hollekim, Ruland, Olson, Rice and Uran voted yes. Motion carried.

Engineer Sauber discussed the issues with Christiansons' with the cutting of the hills on CR 3, 76th Ave NW. If a change in the design modifications is approved by the Board, approximately 16,000 CY of borrow would be needed for material and the estimated cost would be \$80,000 for this design change. More discussion will be held at the next Commissioner meeting.

#### 2. CR 4 RECONSTRUCTION/PROJECT NO. 04(74)19

Discussion was held on waiting until next Commissioner meeting for further discussion on signing the contracts for CR 4 reconstruction, Project No. 04(74)19 due to litigation with Central Specialties Inc. State's Attorney Enget stated the bid allows 60 days to sign the contract from the bid opening date of February 18, 2020. John Sauber, Sauber Engineering would write a letter to Gratech, Inc. informing them a notice to proceed was not approved and that they are not permitted to begin work on the CR 4 Project.

3. SAFETY PROJECT HLC-3115(057)/HIGH FRICTION SURFACE TREATMENT ON SANISH HILL

Moved by Comm. Olson, seconded by Comm. Uran, to approve and sign the County Federal Aid Contract and County Federal Aid Contract Bond for safety project HLC-3115(057). Upon roll call, Hollekim, Olson, Ruland, Uran and Rice voted yes. Motion carried.

4. PM 2021, CHIP SEAL PROJECT NO SC3100(021), PCN 23127

Engineer Hennessy discussed the letter regarding the COVID relief funds from NDDOT.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the County's share of COVID Relief Allocation funds in the amount of \$135,795.45 be allocated to PM 2021 chip seal project SC3100(021) PCN 23127 which includes CR 14, CR 17, CR 5. Upon roll call, Ruland, Hollekim, Rice, Uran and Olson voted yes. Motion carried. In addition, Engineer Hennessy would check to see if there are any other paved roads that are in need of chip seal in the 2021 year and report findings to the Board for their consideration.

5. CR 9 (100TH AVE NW) PHASE II

Engineer Hennessy will work with the State's Attorney on the contract from MWEC and make sure all terms are within this contract before signing the relocation agreement. Engineer Hennessy discussed the RM Hoefs and Associates basic data book for right of way prices.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the right of way prices of \$1,600 per acre for crop land, \$1,000 per acre for pasture, \$125 per acre for temporary easement and \$1.75 per square foot for residential land for the CR 9, 100th Ave NW Phase II Project. Upon roll call, Uran, Rice, Ruland, Olson and Hollekim voted yes. Motion carried.

6. PLAZA SHOP

Moved by Comm. Olson, seconded by Comm. Rice, to approve signing the North Prairie Regional Water District water application for the Plaza Shop. Upon roll call, all present voted yes. Motion carried.

Engineer Hennessy discussed the walk through inspection of the Plaza Shop.

7. R&B BUDGET DISCUSSION/CAPITAL PROJECT FUND

Mary Trahan, Road & Bridge Accountant, discussed the R&B budget and creating the capital construction fund. Accountant Trahan suggested that only construction costs be expended from this proposed new fund and that engineering and right of way costs remain in the County Road & Bridge Fund. Accountant Trahan went through the road projects from prior years and current budget year and the projects that are active vs inactive.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve setting up a Road & Bridge Capital Construction Fund #213 for the 2021 budget year. Upon roll call, Ruland, Rice, Olson, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve transferring \$5,428,345.53 from the Road & Bridge Fund to the R&B Capital Construction Fund for construction costs for the CR19, 89th Ave NW Project. Upon roll call, Olson, Ruland, Uran, Hollekim and Rice voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Rice, to approve transferring \$14,906,053.01 from the Road & Bridge Fund to the R&B Capital Construction Fund for construction costs for the CR4, 74th St NW Project. Upon roll call, Ruland, Olson, Hollekim, Rice and Uran voted yes. Motion carried.

11:00 A.M.

Laurie Johnson, Jail Administrator met with the board to discuss a vehicle quote.

Moved by Comm. Uran, seconded by Comm. Rice, to approve purchasing a 2021 Ford Interceptor Utility SUV from Nelson Auto Center through the procurement of the ND State Office of Management and State bidding process totaling \$35,562.87 less a trade in allowance of \$11,500. Upon roll call, Ruland, Uran, Hollekim, Rice, and Olson voted yes. Motion carried.

11:05 A.M.

Discussion was held with Departments Heads concerning COVID-19 issues. Present for the discussion were Mary Trahan, Nichole Degenstein, Jana Hennessy, Karen Babbitt, Melissa Vachal, Lori Hanson, Candice Grilley, Laurie Johnson, Lisa Lapica, Lynnette Vachal, Valerie Stammen, Tiffany Thiessen, Mary Dennis, Heather Tomlinson, and Linda Wienbar. No new updates were provided.

Discussion was held on the 80 hours of COVID-19 leave taken. Nichole Degenstein, Human Resource Director stated the employee has not previously utilized the 80 hours of sick leave for reasons related to COVID-19.

Moved by Comm. Uran, seconded by Comm. Rice, to allow the 80 hours of COVID-19 sick leave and that no deductions be made to the employee’s regular sick leave balance. Upon roll call, Ruland, Rice, Olson, Uran and Hollekim voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 12:56 P.M. to meet in regular session on Tuesday, April 20, 2021 at 9:00 A.M. Accepted and approved this 20<sup>th</sup> day of April, 2021.

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Trudy Ruland, Chairman  
Mountrail County Commissioner

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Stephanie A. Pappa  
Mountrail County Auditor