

**AGENDA**  
**BOARD OF MOUNTRAIL COUNTY COMMISSIONERS**  
**TUESDAY, APRIL 5, 2022 – 9:00 A.M.**  
**GOTOMEETING**

April 5, 2022 Commissioner Meeting  
Tue, Apr 5, 2022 9:00 AM - 2:00 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/228874421>

**You can also dial in using your phone.**

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code:** 228-874-421

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1. OPENING & ROLL CALL
2. APPOINTMENTS SCHEDULED:
  - 9:05 A.M. – BRAD ELLIS/BUILDING SUPERVISOR-UPDATE ON BUILDINGS AND CLEANING COMPANY FOR THE COURTHOUSE
  - 9:15 A.M. – AARON SKARSGARD/WEATHER MODIFICATION-DISCUSSION ON DISTRICT 2 MEETING
  - 9:30 A.M. – GLORIA LARSGAARD/SENIOR ARCHITECT WITH EAPC-BID RESULTS FOR MEMORIAL BUILDING
  - 9:45 A.M. – LAURIE JOHNSON/JAIL ADMINISTRATOR & MELISSA VACHAL/P&Z ADMINISTRATOR-VEHICLE QUOTE
  - 9:50 A.M. – COREY BRISTOL/SHERIFF & NICHOLE DEGENSTEIN/HUMAN RESOURCE DIRECTOR-DISCUSSION ON SECURITY MANUAL, BURN BAN & VEHICLE QUOTES
  - 10:05 A.M. – RORY PORTH/DEPUTY ASSESSOR-DISCUSSION ON GIS WITH NDACO
  - 10:25 A.M. – JESSICA NIEMITALO/TREASURER-CD RENEWAL
  - 10:30 A.M. – BRIAN IBACH/ARMOR INTERACTIVE-DISCUSSION ON ARMOR CLOUD AND LAPTOPS
  - 10:40 A.M. – JANA HENNESSY/R&B ENGINEER-ROAD AGENDA
  - 11:30 A.M. – DESIREE SORENSON-MOUNTRAIL MCKENZIE HUMAN SERVICE ZONE DIRECTOR-DISCUSSION ON ZONE PLAN/GA POLICY & FORMS UPDATED
  - 12:00 P.M. – JANA HENNESSY/R&B ENGINEER-CONTINUED ROAD AGENDA IF NEEDED
3. BUSINESS (AS PER ATTACHED)
4. ADJOURN

(POSTED 3/31/22)

BUSINESS TO CONDUCT – TUESDAY, APRIL 5, 2022

1. APPROVE AGENDA
2. MINUTES OF MARCH 15, 2022
3. FEES-RECORDER, PLANNING & ZONING, SHERIFF & OVERWEIGHTS
4. APPROVE THE SALARY INCREASE FORM FOR JASON HARRISON WITH THE BUILDINGS CUSTODIAL FOR THE SATISFACTORY COMPLETION OF PROBATIONARY PERIOD TOTALING \$3,791.66 PER MONTH/\$45,500 PER YEAR
5. APPROVE THE SALARY INCREASE FORM FOR JONAS BYRE WITH THE R&B FOR THE SATISFACTORY COMPLETION OF PROBATIONARY PERIOD TOTALING \$4,333.33 PER MONTH/\$52,000 PER YEAR
6. APPROVE THE SALARY INCREASE FORM FOR MOESHA DIXON WITH THE SHERIFF OFFICE FOR THE SATISFACTORY COMPLETION OF PROBATIONARY PERIOD TOTALING \$4,250 PER MONTH/\$51,000 PER YEAR
7. APPROVE THE REGULAR FULL-TIME EMPLOYEE CLASSIFICATION FOR KASSIDY MARSCHNER AS A DISPATCHER IN THE AMOUNT OF \$3,825 PER MONTH/\$45,900 PER YEAR
8. APPROVE THE REGULAR FULL-TIME EMPLOYEE CLASSIFICATION FOR COURTNEY TWEETEN AS A R & B ADMINISTRATIVE ASSISTANT IN THE AMOUNT OF \$4,041.66 PER MONTH/\$48,500 PER YEAR
9. APPROVE THE SIX MONTH PERFORMANCE EVALUATION FOR BRAD ELLIS
10. APPROVE THE APPOINTED OFFICIALS VACATION AND SICK LEAVE
11. DISCUSSION ON CELEBRATING GOVERNMENT MONTH
12. APPOINT A REPRESENTATIVE TO ATTEND THE PARK BOARD MEETING ON APRIL 6<sup>TH</sup> AT 6:45 P.M
13. OIL & GAS INFORMATION
14. BILLS
15. BOARD CONCERNS

INFORMATION:

- STATE OF ND PUBLIC SERVICE LETTER CASE #PU-18-351
- STATE OF ND PUBLIC SERVICE LETTER CASE #PU-18-352

ONGOING BUSINESS:

- COVID-19 DISCUSSION
- COURTHOUSE RENOVATIONS
- COUNTY BUILDINGS SECURITY MANUAL MEETING AND DISCUSSION ON EMERGENCY EVACUATIONS FROM ALL BUILDINGS
- MEMORIAL BUILDING RENOVATIONS
- FIREFIGHTER UNITS
- PARKING/OVERFLOW AT COURTHOUSE