

Proceedings of the Mountrail County Commissioners

November 21, 2017

The Board met in regular session on Tuesday at 9:00 A.M. with Commissioners Trudy Ruland, Wayne Olson, Garry Jacobson, and Daniel Uran present. Commissioner Arlo Borud was absent. Also present was States Attorney Wade Enget.

Vice-Chairman Ruland called the meeting to order.

Moved by Comm. Jacobson, seconded by Comm. Olson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Minutes of November 7, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the bills totaling \$1,050,551.83. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a temporary basis on the Mountrail County Website @ www.co.mountrail.nd.us under the County Commissioner's heading.)

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the October 2017 fees for the Clerk of Court, Sheriff Office, and Recorder Office. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the 2018 Membership application for Vision West ND and the membership dues of \$1,500. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Regular Full-time Agreement for Azereth Herrera from the Jail Facility as a Correctional Officer totaling \$45,768 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the salary increase for Anthony Rosas from the Jail Facility totaling \$4,443.00 per month starting November 1, 2017 for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the salary increase for Shelby Davis from the Jail Facility totaling \$4,443.00 per month starting November 1, 2017 for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the salary increase for Kory Good from the Jail Facility totaling \$4,443.00 per month starting November 1, 2017 for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the salary increase for Alex Harrington from the Jail Facility totaling \$4,443.00 per month starting November 1, 2017 for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Residential Lease for Nick Rintamaki from the Jail Facility for the Stanley Townhome #8A in the amount of \$933.00 per month. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the road crossing permit 584 from River Water LLC. on 101st Ave NW, located in Section 31 in Township 155 North, Range 94 west (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the road crossing permit 585 from River Water LLC on 54th St NW, located in Section 32 in Township 155 North, Range 94 West (Unorganized Township) and in Section 5 in Township 154 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the road crossing permit 586 from River Water LLC on 100th Ave NW, located in Sections 5 & 4 in Township 154 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the road crossing permit 587 from River Water LLC on 54th St NW, located in Section 4 & in Township 154 North, Range 94 West

(Unorganized Township) and Section 33 in Township 155 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the road crossing permit 588 from River Water LLC on 96th Ave NW, located in Sections 13 & 18 in Township 154 North, Range 94 & 93 West (Unorganized & Rat Lake Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the road crossing permit 590 from Andeavor Field Services, LLC on 89th Ave NW, CR 19, located in Sections 29 & 30 in Township 152 North, Range 92 West (Osborn Township) to bore for gas. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the road crossing permit 591 from Andeavor Field Services, LLC on 90th Ave NW, located in Sections 30 & 25 in Township 152 North, Range 92 & 93 West (Unorganized & Osborn Township) to bore for gas. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the road crossing permit 592 from Andeavor Field Services, LLC on 88th Ave NW, CR 17, located in Sections 28 & 29 in Township 152 North, Range 92 & 92 West (Osborn Township) to bore for gas. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve signing of the 2018 County Federal Aid Program. Upon roll call, all present voted yes. Motion carried.

Wade Enget, State's Attorney, discussed the Ceres Arbitration and a meeting will be held next week with the Road and Bridge and the State's Attorney.

Trudy Ruland discussed NDSU meeting it was discussed that NDSU has a 14% decrease or cut in operating budgets. NDSU and the County currently cost share 50% Salary and the State is 50% salary and fringe benefits; while the County pays 100% of operating expenses and computer equipment is cost shared. The proposed policy is the State pays 60% of total compensation and the County pays 40% of total compensation.

Teresa Captain, Deputy Tax Director, met with the Board to discuss an abatement.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the abatement to reduce the value on parcel number 18-0006700 due to an error on part of the Tax Equalization Office. Upon roll call, all present voted yes. Motion carried.

Present for the hearing is as follows: David Clouse, Connie Clouse, Darren Joe Myrick, Tom Giltner, Jeff McDougald, Cammi Hysjulien, Brandon Fretheim, and James S. Johnson.

Vice Chairman Ruland opened the 10:00 A.M. Sale of Lands forfeited to the County for non-payment of taxes.

Moved by Comm. Olson, seconded by Comm. Jacobson, to open the bidding of the Sale of Lands forfeited to the County. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, accept high bids for the purchase of county-owned property as follows: \$20,000.00 received from Carl Holm for the purchase of Lot 6, Block 11, Original Townsite, New Town City; \$7,500.00 received from Darren Joe Myrick for the purchase of N ½ Lot 14, Block 11, Original Townsite, Parshall City; \$8,000.00 received from Brandon Fretheim for the purchase of Lot 10, Block 24, Wilson's 2nd Addition, Stanley City; \$40,000.00 received from Thomas Giltner for the purchase of Lot 1, Holsinger Estates, Section 13, Township 152 North, Range 92 West (Osborne Township). Upon roll call, all present voted yes. Motion carried.

Wade Enget, State's Attorney and Shena Wold, Treasurer, met with the Board to discuss an orphan mineral letter from Hess Corporation.

The letter was received from Crowley/Fleck Attorneys concerning Minor A. Thompson Trust where the Court vacated the trust and the moneys paid to the County is now declared void. So the request is to have the County would be able to keep the amount of \$25,000 as a reasonable fee and the remainder be paid to Hess.

Moved by Comm. Olson, seconded by Comm. Jacobson, to accept paying back Hess with the remainder balance after the \$25,000 was kept by the County. Upon roll call, all present voted yes. Motion carried.

Discussion on extra duties and extra compensation. Discussion on overtime and flex time concerning the extra duties and the compensation.

Mary Trahan, Administrative Assistant, met with the Board to discuss issues with the Road & Bridge Department.

Assistant Trahan discussed the Annual Township Road Maintenance Agreement for the 2018 season.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Annual Township Road Maintenance Agreements for the 2018 season. Upon roll call, all present voted yes. Motion carried.

Assistant Trahan presented the proposals from Sauber Engineering and Brosz Engineering for CR 1 and Tagus and segment of Old Highway 2 from Tagus to Ward County line. The Board requested both to attend the next meeting due to the two different proposals being such a sizable difference.

Assistant Trahan gave an update on the Special Road Funds project that both White Earth Bay Park Road and the Clear Water Recreational Roads were both denied.

Assistant Trahan discussed the claim vouchers for the Westlie Truck Center for Western Star Semi-Tractor was not delivered on time per the bid specs and the Border Plains Equipment LLC for Case IH Maxuum Tractors but the Road wants to get the check made so it's within the 2017 fiscal year. The Road and Bridge will hold the check in the safe until all equipment is delivered.

Assistant Trahan discussed the NACE 2018 Conference which is in Wisconsin Dells and wanted to discuss attending the conference for the Road Engineer.

Moved by Comm. Uran, seconded by Comm. Olson, to deny the request of the Engineer to attend the Conference in Wisconsin due to budget concerns. Upon roll call, all present voted yes. Motion carried.

Craig Mizera and Dan Vander Vorste with HDR were present to give an update with 101st Ave NW project.

Kelly Hanson and James Moen with the Weed Board discussed the Weed Control Building finishes.

Kelly Hanson gave a proposal for the finishes on the Weed Control Building. The bid total is \$39,875.97 from both Horricks Construction and A&J Plumbing and Heating.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve both bids for the completion work on the Weed Control Shop in the amount not exceeding \$45,000. Upon roll call, all present voted yes. Motion carried.

APPROVED 11/21/2017-PAYMENT 11/21/2017

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
92559	A&W TOWING & RECOVERY, INC. GENERAL FUND	200.00 200.00
92560	ANDEAVOR FIELD SERVICES, LLC COUNTY ROAD & BRIDGE FUND	14,000.00 14,000.00
92561	BAKKEN BUSINESS CENTER COUNTY ROAD & BRIDGE FUND	20.66 20.66
92562	BHG INC GENERAL FUND	324.00 324.00
92563	BLUE CROSS BLUE SHIELD GENERAL FUND	250.70 250.70
92564	BLUE TARP FINANCIAL, INC. WEED CONTROL FUND	1,536.88 1,536.88

92565	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	9.03 9.03
92566	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	292.46 292.46
92567	CARD SERVICES GENERAL FUND	208.80 208.80
92568	CBM MANAGED SERVICES GENERAL FUND	4,420.40 4,420.40
92569	CDW GOVERNMENT GENERAL FUND COUNTY AGENT FUND	2,579.99 1,143.64 1,436.35
92570	CHARM-TEX, INC. GENERAL FUND	286.50 286.50
92571	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
92572	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
92573	COMFORT SUITES GENERAL FUND	167.40 167.40
92574	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	37,745.09 37,745.09
92575	DAKOTA DRUG CO GENERAL FUND	316.20 316.20
92576	DAKOTALAND AUTOGLASS, INC COUNTY AGENT FUND	225.00 225.00
92577	FARDEN CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	79,513.35 79,513.35
92578	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	6,588.48 1,538.26 5,050.22
92579	FASTENAL COMPANY COUNTY ROAD & BRIDGE FUND	148.42 148.42
92580	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	7,171.00 7,171.00
92581	GREAT PLAINS TOWERS, INC. CO. HAZARDOUS CHEMICAL ACCOUNT FUND	6,970.00 6,970.00
92582	H.A.THOMPSON & SONS INC GENERAL FUND	753.25 753.25
92583	IAAO LOCKBOX GENERAL FUND	210.00 210.00
92584	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,991.41 2,319.00 3,672.41
92585	INTERSTATE ENGINEERING COUNTY ROAD & BRIDGE FUND	4,402.00 4,402.00
92586	IWORQ SYSTEMS COUNTY ROAD & BRIDGE FUND	4,150.00 4,150.00
92587	JACOBSON/GARRY	183.35

	GENERAL FUND	183.35
92588	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	1,575.00 1,575.00
92589	LAPICA/JOANNE COUNTY ROAD & BRIDGE FUND	39,756.68 39,756.68
92590	LAPICA/KEVIN COUNTY ROAD & BRIDGE FUND	39,756.68 39,756.68
92591	LARSON'S TIRE SERVICE GENERAL FUND	50.16 50.16
92592	LITTLE FALLS MACHINE, INC. COUNTY ROAD & BRIDGE FUND	41.13 41.13
92593	LOENBRO PIPELINE LLC COUNTY ROAD & BRIDGE FUND	14,000.00 14,000.00
92594	LONGMUIR/DONALD GENERAL FUND	270.02 270.02
92595	LOWE'S GARDEN CENTER & FLORAL GENERAL FUND	160.73 160.73
92596	MAC'S, INC WEED CONTROL FUND	1,155.00 1,155.00
92597	MCLEAN COUNTY GENERAL FUND	111.60 111.60
92598	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,652.70 232.50 1,420.20
92599	MIDSTATE TELEPHONE CO GENERAL FUND	3,140.44 3,140.44
92600	MINOT RESTAURANT SUPPLY CO GENERAL FUND	41.20 41.20
92601	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00
92602	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	498.00 498.00
92603	MOUNTRAIL COUNTY 4-H COUNTY AGENT FUND	64.49 64.49
92604	NAPA GENERAL FUND COUNTY ROAD & BRIDGE FUND	4,061.29 51.17 4,010.12
92605	ND ASSN OF COUNTY ENGINEERS COUNTY ROAD & BRIDGE FUND	150.00 150.00
92606	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	2,047.92 2,047.92
92607	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	286,131.06 286,131.06
92608	ND DEPT OF TRUST LANDS ORPHAN MINERAL TRUST FUND	6,477.91 6,477.91
92609	ND LTAP COUNTY ROAD & BRIDGE FUND	200.00 200.00

92610	NEOPOST USA INC GENERAL FUND	666.06 666.06
92611	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	143.70 143.70
92612	NORMONT EQUIPMENT CO. COUNTY ROAD & BRIDGE FUND	390.88 390.88
92613	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	936.51 936.51
92614	NORTH DAKOTA TRUCK & CHAIN COUNTY ROAD & BRIDGE FUND	1,472.64 1,472.64
92615	O'REILLY AUTO PARTS GENERAL FUND	22.98 22.98
92616	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	1,364.62 598.08 518.17 226.11 22.26
92617	OHNSTAD TWICHELL, P.C. GENERAL FUND	12,594.49 12,594.49
92618	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	554.00 554.00
92619	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	25.64 25.64
92620	PRAETORIAN DIGITAL GENERAL FUND	1,444.00 1,444.00
92621	PRAIRIE FORD, INC. GENERAL FUND	56.66 56.66
92622	PRINGLE & HERIGSTAD, PC GENERAL FUND	117.00 117.00
92623	QUALITY INN GENERAL FUND	167.40 167.40
92624	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	421,439.20 421,439.20
92625	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
92626	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,180.47 1,061.37 101.92 17.18
92627	SAUBER ENGINEERING, INC FARM TO MARKET ROADS FUND	2,034.24 2,034.24
92628	SELECT ENERGY SERVICES COUNTY ROAD & BRIDGE FUND	3,000.00 3,000.00
92629	SIMON/KENNEDI GENERAL FUND	716.36 716.36
92630	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
92631	STANLEY HARDWARE GENERAL FUND	232.51 192.10

	COUNTY ROAD & BRIDGE FUND	40.41
92632	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	87.19 87.19
92633	STEINKE/JORDAN GENERAL FUND	915.38 915.38
92634	STEINS INC GENERAL FUND	1,264.62 1,264.62
92635	THE SIDWELL COMPANY GENERAL FUND	3,417.20 3,417.20
92636	UNDERGROUND VAULTS & STORAGE INC DOCUMENT PRESERVATION FUND	344.50 344.50
92637	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,198.30 3,374.01 695.94 128.35
92638	VACHAL/LYNETTE COUNTY AGENT FUND	769.80 769.80
92639	VACHAL/MELISSA GENERAL FUND	189.96 189.96
92640	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND COUNTY AGENT FUND WEED CONTROL FUND	1,851.54 64.06 539.37 1,116.67 67.39 64.05
92641	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
92642	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	4,454.92 4,454.92
92643	3D SPECIALTIES INC GENERAL FUND	174.08 174.08
	FINAL TOTAL	\$1,050,551.83

The Board adjourned at 1:00 P.M. to meet in regular session on Monday, December 4, 2017 at 9:00 A.M.

Accepted and approved this 4th day of December, 2017.

Trudy Ruland, Vice-Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor