

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, October 16, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson, Daniel Uran and Wayne Olson were present.

Chairman Borud called the meeting to order.

2. APPOINTMENTS

9:30 A.M.

Chairman Borud opened the 9:30 A.M. hearing to receive comments on Tax Deed Appraisal of land taken by the County, October 2, 2018 under Tax Deed Action. No one from the public appeared.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the appraisal values and set the tax deed sale for November 20, 2018 at 10:00 A.M. Upon roll call, all present voted yes. Motion carried.

9:45 A.M.

Lynnette Vachal, Extension Agent met with the board to discuss a grant received from Dakota Access Pipeline which needs to be utilized for Stem Activity.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve a greenery to be utilized at the Community/Fair Building. Upon roll call, all present voted yes. Motion carried.

10:00 A.M.

Jim Hennessy, Weed Control Supervisor met with the board to discuss noxious weeds around the County. The companies not dealing with the weeds are the following companies: Burlington Northern, ND Holdings 1 LLC, and Soo Line Railroad Co.

Moved by Comm. Olson, seconded by Comm. Uran, to approve going forward with spraying the weeds and putting on special assessments on these properties. Upon roll call, all present voted yes. Motion carried.

10:15 A.M.

Nick Rintamaki, Supervisor Correctional Officer met with the board to discuss the townhouse rental and with utilizing it for the third year which means its increasing to 25% of salary per year. Would like a more affordable rent instead of increasing per year.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve a cap of \$1,000 to the lease for employees only. Upon roll call, all present voted yes. Motion carried.

Comm. Borud left at 10:20 A.M.

10:30 A.M.

Jana Hennessy, Engineer along with Mary Trahan, Administrative Assistant met with the board to discuss road and bridge. Also present was Eric Sunberg.

Engineer Hennessy met with the board to discuss an approach permit application on CR 15 (Van Hook Road). Braun Intertec did testing on CR 15 for heavy loads and only 5 years left on pavement at 6 ton/65,000. Slawson built a lease road to utilize instead of CR 15. A turn lane is needed on highway 23 but NDDOT is stating it will take 1 to 6 years to finish the turn lane. Slawson would be able to put in a turning lane at the company's own expense.

Eric Sunberg with Slawson Company met with the Board to discuss an approach permit application on CR 15 (Van Hook Road). Currently utilizing 83rd Ave NW and coming onto Highway 23 is where the turn lanes are needed. So would like to utilize a portion of CR 15 which would cross the railroad and then utilize the 38th St NW township lease road and come off on Highway 8 instead. Comm. Ruland believes this is a safety hazard because it is a recreation highway. Comm. Uran thinks all entities need to communicate and try to get this resolved. Engineer Hennessy will invite the NDDOT along with Slawson for the upcoming meeting.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the signing of the annual maintenance certification for County Federal Aid Projects. Upon roll call, all present voted yes. Motion carried.

Discussion on Carstensen Contracting and the refund requesting the \$126,000 for the approach permits that weren't built. The \$6,000 will be held with the County due to the work completed by the Road and Bridge Department prior to all approaches being built.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the permit refund for a temporary approach permits that weren't built in the amount of \$120,000.00 to Carstensen Contracting. Upon roll call, all present voted yes. Motion carried.

Discussion on pavement testing results from Braun Intertec. The worse life span of the pavement road is CR 5.

Discussion on the access road to the New Town Shop. The frontage road isn't being taken care of by the township so is requesting maintenance supplied to the County. Comm. Uran suggested contacting the township to see what they would like done before overstepping the authority of the township board.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the salary increase for Julian Degenstein from the Road & Bridge in the amount of \$54,840 per year for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the salary increase for Kenneth Trail from the Road & Bridge in the amount of \$54,840 per year for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Discussion on the NDDOT meeting held during the NDACO conference and the information on the rail and highway crossing concerns.

Discussion on 41st St NW which is located in Osborn Township and a blowout within a mile needs to be fixed. The jurisdiction is within the City of New Town Planning and Zoning and a gravel company is utilizing the road so will check into a haul route agreement with the City of New Town.

Discussion on CR 11 and will wait until next year to pave and currently cold patch the holes before the winter.

Plaza Supervisor is vacant so advertising for that position.

**BUSINESS**

**A. AGENDA**

Moved by Comm. Olson, seconded by Comm. Jacobson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

**B. MINUTES**

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the Minutes of October 2, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

**C. BILLS**

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the bills totaling \$517,570.53. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioners heading.)

**APPROVED 10/16/2018 - PAYMENT 10/16/2018**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
94831	ADVANCED BUSINESS METHODS GENERAL FUND	529.49 529.49
94832	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	642.83 521.40 121.43
94833	ARC GENERAL FUND	92.61 92.61
94834	AVI SYSTEMS, INC GENERAL FUND	2,238.00 2,238.00
94835	BBH INSURANCE, INC GENERAL FUND	175.00 175.00
94836	BHG INC COUNTY ROAD & BRIDGE FUND	90.00 90.00

94837	BLUE CROSS BLUE SHIELD GENERAL FUND	158.50 158.50
94838	BLUE TARP FINANCIAL, INC. COUNTY ROAD & BRIDGE FUND	584.47 584.47
94839	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	659.19 565.32 93.87
94841	CAWS NORTH DAKOTA GENERAL FUND	14,903.36 14,903.36
94842	CBM MANAGED SERVICES GENERAL FUND	2,186.93 2,186.93
94843	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
94844	CITY OF STANLEY WEED CONTROL FUND	35.90 35.90
94845	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	2,453.88 2,453.88
94846	COUNTY OF BURLEIGH GENERAL FUND	75.00 75.00
94847	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	60.00 60.00
94848	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	19,884.12 19,884.12
94849	DAKOTA DRUG CO GENERAL FUND	214.33 214.33
94850	DEANS BULK SERVICE, INC COUNTY ROAD & BRIDGE FUND	572.70 572.70
94851	DEGENSTEIN/NICHOLE GENERAL FUND	151.97 151.97
94852	ELECTION SYSTEMS & SOFTWARE INC GENERAL FUND	37.80 37.80
94853	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	74,286.74 74,286.74

94854	EVERSPRING INN & SUITES-BISMARCK GENERAL FUND	83.70 83.70
94855	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	7,159.40 208.86 6,950.54
94856	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	8,258.04 8,258.04
94857	GEMPLER'S WEED CONTROL FUND	135.00 135.00
94858	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	96,177.06 96,177.06
94859	H.A.THOMPSON & SONS INC GENERAL FUND	9,690.00 9,690.00
94860	HALVORSON/KENNETH GENERAL FUND	186.13 186.13
94861	HENNESSY/JANA COUNTY ROAD & BRIDGE FUND	20.00 20.00
94862	HURTEAU/CHARLES GENERAL FUND	54.50 54.50
94863	IAAO LOCKBOX GENERAL FUND	210.00 210.00
94864	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,966.59 2,316.14 3,650.45
94865	JOHN DEERE FINANCIAL WEED CONTROL FUND	116.64 116.64
94866	JOHNSON AUTO BODY INC GENERAL FUND	151.58 151.58
94867	JOHNSON CONTROLS FIRE PROTECTION LP GENERAL FUND	384.00 384.00
94868	JONES/LEONARD GENERAL FUND	1,000.00 1,000.00
94869	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND	300.00 150.00 150.00

94870	KNUDSON/BARBARA COUNTY PARKS FUND	11,968.70 11,968.70
94871	KOHLER COMMUNICATIONS INC GENERAL FUND	105.00 105.00
94872	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	372.88 372.88
94873	LOWE'S PRINTING INC GENERAL FUND COUNTY AGENT FUND	402.95 248.85 154.10
94874	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	4,129.10 453.00 3,676.10
94875	MENARDS - MINOT COUNTY PARKS FUND	35.10 35.10
94876	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,655.11 3,425.85 131.18 49.25 48.83
94877	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00
94878	MOUNTRAIL COUNTY VICTIM GENERAL FUND	4,800.00 4,800.00
94879	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	235.52 235.52
94880	NAPA GENERAL FUND COUNTY ROAD & BRIDGE FUND	581.66 126.48 455.18
94881	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	2,266.94 2,266.94
94882	ND DEPT OF HEALTH-MICROBIOLOGY GENERAL FUND	10.00 10.00
94883	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	11.50 11.50
94884	ND SECRETARY OF STATE	3,001.40

	GENERAL FUND	3,001.40
94885	ND STATE RADIO COMMUNICATIONS GENERAL FUND	720.00 720.00
94886	ND TRUCK WASH COUNTY ROAD & BRIDGE FUND	129.00 129.00
94887	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	407.20 407.20
94888	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	7,709.86 7,709.86
94889	NORMONT EQUIPMENT CO. COUNTY ROAD & BRIDGE FUND	11,880.00 11,880.00
94890	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	1,258.40 1,258.40
94891	NORTH COUNTRY SPORTSWEAR INC GENERAL FUND	351.80 351.80
94892	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
94893	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	3,121.56 3,121.56
94894	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,108.34 916.08 192.26
94895	OHNSTAD TWICHELL, P.C. GENERAL FUND	18,377.02 18,377.02
94896	ORTLOFF WATER DEPOT COUNTY ROAD & BRIDGE FUND	474.00 474.00
94897	OTIS ELEVATOR COMPANY GENERAL FUND	1,350.00 1,350.00
94898	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	1,131.50 1,131.50
94899	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	65.00 65.00
94900	PINNACLE GENERAL FUND	18,460.57 4,939.21

	COUNTY ROAD & BRIDGE FUND	2,810.98
	WEED CONTROL FUND	10,710.38
94901	PORTH/THOMAS GENERAL FUND	1,303.33 1,303.33
94902	PRIA GENERAL FUND	60.00 60.00
94903	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	4,247.37 4,247.37
94904	RECORD KEEPERS, LLC GENERAL FUND	32.00 32.00
94905	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,372.87 1,192.70 116.53 63.64
94906	RHI SUPPLY REFIGERATION-HEATING, INC. GENERAL FUND	622.64 622.64
94907	RYAN CHEVROLET GENERAL FUND COUNTY ROAD & BRIDGE FUND	223.93 52.03 171.90
94908	SAFARI FUELS #103 GENERAL FUND	641.56 641.56
94909	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	11,185.17 7,334.59 3,850.58
94910	SCHOCK'S SAFE & LOCK INC GENERAL FUND	709.35 709.35
94911	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
94912	SPRINGANS FURNITURE GENERAL FUND	36.00 36.00
94913	STANLEY HARDWARE GENERAL FUND	315.38 315.38
94914	STAPLES CREDIT PLAN GENERAL FUND	31.98 31.98
94915	STATE TREASURER	7,949.00



	E 911 EMERGENCY/WIRELESS FUND	7,949.00
94916	STEINS INC GENERAL FUND	1,634.40 1,634.40
94917	THE SIDWELL COMPANY GENERAL FUND	3,873.75 3,873.75
94918	THOMAS LAW FIRM GENERAL FUND	225.00 225.00
94919	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	140.14 140.14
94920	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,792.31 16.26 1,776.05
94921	TRUENORTH STEEL COUNTY ROAD & BRIDGE FUND	6,751.68 6,751.68
94922	ULINE WEED CONTROL FUND	880.47 880.47
94923	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,131.51 3,505.02 449.20 177.29
94924	VERIZON WIRELESS GENERAL FUND	40.01 40.01
94925	VOLK/GARRETT GENERAL FUND	33.79 33.79
94926	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	109.72 109.72
94927	SVEEN/SHADOE SOCIAL WELFARE FUND	206.98 206.98
94928	CARSTENSEN CONTRACTING, INC. COUNTY ROAD & BRIDGE FUND	120,000.00 120,000.00
	<b>FINAL TOTAL</b>	<b>\$ 523,570.53</b>

## D. FEES

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the September 2018 fees for the Clerk of Court Office. Upon roll call, all present voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the transfer from the General Fund to the County Road & Bridge Fund totaling \$1,002,113.34 for Uniform Permits from July 1, 2018 to September 30, 2018. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the transfer from the General Fund to the County Road & Bridge Fund totaling \$45,972.50 for overweight fines from July 1, 2018 to September 30, 2018. Upon roll call, all present voted yes. Motion carried.

F. MISCELLANEOUS

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the raffle permit from Bailey and Ryan Johnson for December 1, 2018. Upon roll call, all present voted yes. Motion carried.

The board reviewed the sign option for the front of the Courthouse.

G. CONTRACT

Moved by Comm. Ruland, seconded by Comm. Uran, to approve and sign the 2 year contract for hosting the IBM server with CPT (Counties Providing Technology). Upon roll call, all present voted yes. Motion carried.

H. ONGOING BUSINESS

No updates.

4. ADJOURN

The Board adjourned at 12:05 P.M. to meet in regular session on Friday, November 2, 2018 at 9:00 A.M.

Accepted and approved this 2nd day of November, 2018.

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Arlo Borud, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor