

PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

October 13, 2016

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Greg Boschee, Eric Jaeger, Arden Eide, Colleen Reese, and Garry Jacobson.

Also in attendance were Barb Knudson, Parshall Bay Manager; Kim Knudson with Parshall Bay; Dawn & Justin Ritts, Traynor/Van Hook Park Managers; Lenny Eubanks, White Earth Bay Manager; Wade Enget, States Attorney; Bob Anderson and Shawn Iwen, White Earth Bay Development Corp.; Jason Schnaible, Traynor/Van Hook Park lot holder; and Taryn Kjelstrup and Nathan Busche with the Army Corp of Engineers.

Chairman Boschee called the meeting to order.

Moved by Comm. Jaeger, seconded by Comm. Reese, to approve the Minutes of the June 23, 2016 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the Minutes of the August 4, 2016 special meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Barb Knudson presented the manager report for Parshall Bay. The total overnight camping sites were 116 and the camping revenue was about \$88,000. Manager Knudson reported that the Parshall Fire Department ice machine generated \$1,925 for Parshall Bay. Manager Knudson stated that the budget would need to be amended to add a concrete floor to the new garage. Manager Knudson requested additional help from mid-June to mid-July.

Kim Knudson of Parshall Bay stated the plans for the future camping sites are not ideal and it will look like a man camp.

Discussion was held on the Parshall Bay Road project. The project was delayed until summer due to high bids the County received. Nathan Busche with the Corp stated that the project is still under review by the archeologists.

Discussion was held repairing the east boat ramp at Parshall Bay.

Discussion was held on the building problems with the garage at Parshall Bay. A powerline and waterline were hit. The electrical will not be completed until the Corp approves the plans. The old building will need to be removed and Comm. Jacobson suggested having the Road & Bridge Department move the building to Clearlake. It was decided that the managers from Clearlake will need to look at the building and if they chose not to take it, Kim Knudson will have an option to purchase the building.

Jason Schnaible of Traynor/Van Hook Park met with the Board to request an extension to build a deck on a building permit on Lot 6, Block 18 that was submitted in 2010. Manager Dawn Ritts stated the permit does not meet the current building standards. The deck will not be 7 ½ feet from the lot line.

Moved by Comm. Reese, seconded by Comm. Jacobson, to deny the building permit extension on Lot 6, Block 10. Upon roll call, all present voted yes. Motion carried.

Dawn and Justin Ritts presented the Manager's report for Traynor/Van Hook Park. Manager Dawn Ritts stated trees were planted, weeds were sprayed, and gave updates on the road maintenance and rural water project. Discussion was held on the difficulty of licensing golf carts. Golf carts usually don't come with a title and need to be inspected in order to be titled. Manager Ritts stated there are no inspection places and Manager Ritts has contacted the NDDOT to find a solution.

Discussion was held on purchasing a bait machine from Dawn & Justin Ritts for Parshall Bay.

Manager Dawn Ritts suggested adding a beneficiary to the Traynor/Van Hook Park leases. States Attorney, Wade Enget, questioned how someone would be able to obtain a lease if there were beneficiaries and the lots are leased and can't be willed away. States Attorney Enget stated that when a lease holder died the lot needs to be transferred. The Board did agree to add email and phone numbers to the transfer agreements along with the County website and the park regulations.

Discussion was held on extra living quarters on lots. States Attorney Enget stated a draft will be presented at the January Park Board meeting.

Manager Dawn Ritts stated that there were 112 electrical and 40 non-electrical camping sites for the 2016 season.

Discussion was held on the how much rent to charge for lots.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the advertisement to replat a portion of 2nd Street East along the East boundary of Lots 1-4 of Block 1 at Traynor/Van Hook Park. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the following permits which expire on October 13, 2017: a new trailer house on Lot 11, Block 16 for Tom Ripplinger ; a new trailer house on Lot 7, Block 18 for Curt Latendresse; a new trailer house on Lot 2, Block 16 for Sylvia Fladeland; a new trailer house and deck on Lot 4, Block 17 for Brad & Jana Goebel; and a new trailer house on Lot 1, Block 14 for Lance Bentz.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the transfers at Traynor/Van Hook Park as follows: Lot 1, Block 14 to Lance & Debbie Bentz and Lot 10, Block 3 to Richard Halverson. Upon roll call, all present voted yes. Motion carried.

The Corps inspection of Traynor/Van Hook Park was reviewed.

Discussion was held on a possible protest of a well pad near the Traynor/Van Hook Park.

A letter from the Friends of Lake Sakakawea was presented. The letter is requesting the Industrial Commission to put the permit for Slawson Energy back on the table for consideration to move the well pad to a safer location further from a recreational site. States Attorney Enget stated the Park Board is opposed for all sites managed by the Mountrail County Park Board.

Lenny Eubanks presented the managers' report for White Earth Bay. Manager Eubanks stated there were issues with the fish cleaning station due to the high fishing activity and there were electrical issues with the grinder. Manager Eubanks stated the grinder will be changed to a 3 phase system, which the Corp will need to approve. Manager Eubanks stated 20 more electrical sites will be added. Manager Eubanks stated that one of the boat ramps is washing out and needs rip rap added to it. Bob Anderson stated that the White Earth Bay Association is willing to help the park and have plans to add playground equipment to the park. The Third Party Agreement was reviewed. Chairman Boschee stated there have been complaints about the park and the fish cleaning station, bathrooms and ramps need to be a priority and suggested that the bathrooms be cleaned on a daily basis.

Moved by Comm. Jacobson, seconded by Comm. Eide, to approve an offer in the amount of \$2,000 to the ND Game & Fish for the White Earth Bay garage. Moved upon roll call, all present voted yes. Motion carried.

The Ergo report was reviewed with the Corp and Manager Eubanks states that everything was now in compliance.

Discussion was held on the White Earth Bay road that is owned by the Corp. The Corp will not maintain the road.

Moved by Comm. Reese, seconded by Comm. Eide, to approve the easement request with the Corp for ½ mile on the White Earth Bay road. Upon roll call, all present voted yes. Motion carried.

Manager Eubanks requested permission to sell bait in the winter. The Third Party Lease Agreement states the concession will be operated from May 1 through Labor Day weekend. Taryn Kjelstrup with the Corp stated the agreement can be amended.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve amended Third Party Lease Agreement to allow for a year round lease. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the 2017 Park Board meeting dates as January 19, March 16, June 15, and October 19. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Reese, to approve States Attorney Enget to draft a letter in support of the Friend of Lake Sakakawea to address the safety issues. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the height requirement on buildings in the Traynor/Van Hook Park.

The Board adjourned at 1:30 P.M. to meet in regular session on Thursday, January 19, 2017 at 9:00 A.M.

Accepted and approved this 19th day of January, 2017.

Greg Boschee, Chairman
Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa
Mountrail County Auditor