

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, August 7, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Arlo Borud, Daniel Uran, Garry Jacobson, Trudy Ruland and Wayne Olson were present. Also present was States Attorney Wade Enget and Meghan Bratvold with Hess.

Chairman Borud called the meeting to order.

2. APPOINTMENTS

9:45 A.M.

Nathan Sem, Planning and Zoning Administrator met with the board to discuss HC course training held in Williston.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the attendance of the HC training being held in Williston. Upon roll call, all present voted yes. Motion carried.

Discussion on the Comprehensive plan rewriting was held with the help of Planning and Zoning Administrator from McKenzie County and will be sending a thank you card for taking the time to help make the changes.

10:00 A.M.

Garrett Volk, IT Director met with the board to discuss the options of having CPS or CPUI host the server for the computer software program with the Treasurer, Tax Director and Auditors Office. The server currently needs to be updated before March 2019.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the hosting for the IBM server with CPUI for a 2 year contract \$12,000 per year for hosting and support is \$27,602 per year. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Teresa Captain, Deputy Tax Assessor met with the board to discuss an abatement. Deputy Captain stated the abatement is concerning parcel number 60-0020302 which is owned by the City of Ross and should be exempt of any taxes.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the abatement for parcel number 60-0020302 and prorate the taxes from June 22, 2017. Upon roll call, all present voted yes. Motion carried.

10:35 A.M.

Rory Porth, Assistant Tax Assessor along with Mike Hynek, Chairman of the Soils Board Member met with the board to discuss and update on the soils project. Chairman Hynek stated looking for a recommendation to approve the ag value method that has been received and gone over. Chairman Hynek stated the soils board committee approved unanimously.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the ag value method on the soils to be applied to the 2019 year. Upon roll call, all present voted yes. Motion carried.

11:00 A.M.

Jana Hennessy, Engineer along with Mary Trahan, Administrative Assistant met with the board to discuss road and bridge issues. Also present was Zach Gaaskjolen with Brosz Engineering.

Discussion on Slawson and the Van Hook Road, CR 15. Slawson is requesting turning lanes on Highway 23 but the project is a ways out with NDDOT and the turning lanes would be at Slawsons expense. Slawson is requesting to utilize a small portion of CR 15 to cross the railroad tracks to gain access to the township road. The board is in favor of having Slawson build turning lanes on Highway 23 and will not approve access on CR 15.

Moved by Comm. Ruland, seconded by Comm. Uran, to disapprove Slawson to access a small portion of CR 15. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the signing of the contract and contract bond for Dakota Fence Company for the Safety project. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the purchase of one gravel trailer from RDO Equipment with a trade of one 2008 R Way trailer. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the final pay estimate for CR 1 to Mayo Construction. Upon roll call, all present voted yes. Motion carried.

Discussion on the encroachments in the right of way in White Earth Bay. Discussion of getting the road lined up so its centered all along the White Earth Bay cottage sites. Engineer Hennessy stated in order to do it correctly to hire an engineer company to get all surveying done on the entire road once the funding arrives.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve sending the letter to Gerald Zurich with the issues of the White Earth Bay road and a letter to Verna Fretheim to remove the obstruction of dirt in the ROW. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve advertising in the paper to mow the road ditches by October 1, 2018. Upon roll call, all present voted yes. Motion carried.

Discussion on the Plaza Shop and Engineer Hennessy stated wanted more help with a general contractor in order to get the Plaza shop plans in the works. Engineer Hennessy and States' Attorney Enget will get together for a proposal for the next commissioner meeting.

Comm. Olson stated concerns with the speed thru the City of Plaza and would like a speed bump which isn't allowed with the contract currently in place with NDDOT. So will look into a miles per hour electronic speed sign to be placed within the City of Plaza.

Update with the Truck Reliever Bypass Meeting with NDDOT along with Jana Hennessy, Scott and Comm. Borud on taking over the truck reliever bypass North of the City of Stanley. NDDOT will decide internally and get back to the County.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve rebidding CR 2 (Old Highway 2) Blaisdell to Tagus for paving. Upon roll call, all present voted yes except for Comm. Ruland who voted no. Motion carried.

3. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Jacobson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the Minutes of July 17, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the bills totaling \$869,009.59 and July payroll, checks #10565-10584 and direct deposit #8262-8422 totaling \$957,505.54. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioners heading.)

APPROVED 08/07/2018 - PAYMENT 08/07/2018

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
94280	AMERICAN BANK CENTER	1,032.20
	SOCIAL WELFARE FUND	1,032.20
94281	ANDEAVOR FIELD SERVICES, LLC	84,000.00
	COUNTY ROAD & BRIDGE FUND	84,000.00
94282	ANDERSON/NIELS	689.21
	SOCIAL WELFARE FUND	689.21

94283	BEARDMORE'S AUTOMOTIVE GENERAL FUND	120.90 120.90
94284	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	2,664.00 2,664.00
94285	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	668.70 668.70
94286	BRAD'S HARDWARE HANK COUNTY PARKS FUND	108.88 108.88
94287	BROCK WHITE COMPANY LLC COUNTY ROAD & BRIDGE FUND	983.50 983.50
94288	BURLINGTON ELECTRIC, INC COUNTY PARKS FUND	1,247.30 1,247.30
94289	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	285.75 285.75
94290	CBM MANAGED SERVICES GENERAL FUND	4,966.10 4,966.10
94291	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,382.90 370.00 149.50 3,863.40
94292	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	1,618.55 1,428.99 189.56
94293	COMFORT INN DICKINSON GENERAL FUND	79.00 79.00
94294	COMFORT SUITES GENERAL FUND SOCIAL WELFARE FUND	167.40 83.70 83.70
94295	CPS TECHNOLOGY SOLUTIONS GENERAL FUND	1,764.00 1,764.00
94296	CRAFT/KATHY SOCIAL WELFARE FUND	21.00 21.00
94297	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	68,682.84 68,682.84
94298	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND	100.46 100.46
94299	DEANS BULK SERVICE, INC COUNTY ROAD & BRIDGE FUND	282.10 282.10
94300	DENNIS/MARY SOCIAL WELFARE FUND	100.32 100.32
94301	DOMBEN/ANDY SOCIAL WELFARE FUND	24.36 24.36
94302	DOUBLETREE WEST FARGO, ND GENERAL FUND	251.10 251.10
94303	DUERRE/SCOTT COUNTY ROAD & BRIDGE FUND	96.12 96.12
94304	ELECTION SYSTEMS & SOFTWARE INC GENERAL FUND	3,455.73 3,455.73

94305	ELLVANGER/LINDSEY SOCIAL WELFARE FUND	94.50 94.50
94306	ENVIRONMENTAL SYSTEMS RESEARCH GENERAL FUND	400.00 400.00
94307	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	82,240.46 82,240.46
94308	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	88.00 88.00
94309	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	26,370.00 26,370.00
94310	GILBERTSON/HEATHER SOCIAL WELFARE FUND	21.00 21.00
94311	GRINOLDS/RENEE SOCIAL WELFARE FUND	63.70 63.70
94312	HANSON/LORI GENERAL FUND	202.40 202.40
94313	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	12,532.36 12,532.36
94314	HOLIDAY CREDIT OFFICE GENERAL FUND	4,130.27 4,130.27
94315	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	104.50 104.50
94316	JOB SERVICE OF NORTH DAKOTA GENERAL FUND	40.55 40.55
94317	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	231.45 13.72 217.73
94318	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	43,038.20 43,038.20
94319	JUMA/SAMMY COUNTY PARKS FUND	500.00 500.00
94320	KINNEY/SHELLY SOCIAL WELFARE FUND	247.31 247.31
94321	KLIMPEL/RUSSELL COUNTY ROAD & BRIDGE FUND	190.66 190.66
94322	KOHLER COMMUNICATIONS INC COUNTY ROAD & BRIDGE FUND	56.00 56.00
94323	KRONOS INC GENERAL FUND	532.86 532.86
94324	LABORATORY CORP OF AMERICA, HOLDINGS SOCIAL WELFARE FUND	29.75 29.75
94325	LEES/KAITLYN SOCIAL WELFARE FUND	503.65 503.65
94326	LINDLEY/MELANIE SOCIAL WELFARE FUND	310.15 310.15
94327	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,485.00 1,485.00

94328	LOWE'S PRINTING INC GENERAL FUND COUNTY AGENT FUND	360.15 165.35 194.80
94329	LUTTRELL/JANETTE SOCIAL WELFARE FUND	371.10 371.10
94330	MAGHAKIAN/TINA SOCIAL WELFARE FUND	100.00 100.00
94331	MAYO CONSTRUCTION COMPANY, INC COUNTY ROAD & BRIDGE FUND	360,732.26 360,732.26
94332	MEDICAL GEAR OUTFITTERS,LLC COUNTY ROAD & BRIDGE FUND	239.98 239.98
94333	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	4,702.25 1,130.00 3,572.25
94334	MENARDS - MINOT GENERAL FUND	297.82 297.82
94335	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND COUNTY AGENT FUND WEED CONTROL FUND	549.68 159.85 130.40 159.04 51.72 48.67
94336	MILLS/JAMIE SOCIAL WELFARE FUND	138.13 138.13
94337	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	9,932.72 8,353.34 1,579.38
94338	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	1,295.00 1,295.00
94339	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	11,650.03 51.07 115.17 11,483.79
94340	MUNGER/KATERINA SOCIAL WELFARE FUND	10.50 10.50
94341	NATIONAL CURRICULUM & TRAINING INSTITUTE COUNTY AGENT FUND	625.00 625.00
94342	ND ASSOC OF ASSESSING OFFICES GENERAL FUND	420.00 420.00
94343	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	2,260.31 2,260.31
94344	ND ASSOCIATION OF COUNTIES GENERAL FUND	123.00 123.00
94345	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	43,370.27 43,370.27
94346	NDSU - EXTENSION OFFICE COUNTY AGENT FUND	1,164.34 1,164.34
94347	NELSON/ELMER SOCIAL WELFARE FUND	171.50 171.50
94348	NEOFUNDS BY NEOPOST	3,760.66

	GENERAL FUND	3,760.66
94349	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	160.80 160.80
94350	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,003.61 2,003.61
94351	NORTH COUNTRY SPORTSWEAR INC WEED CONTROL FUND	862.82 862.82
94352	NORTH DAKOTA ONE CALL COUNTY ROAD & BRIDGE FUND	9.60 9.60
94353	NORTH DAKOTA TELEPHONE CO SOCIAL WELFARE FUND	117.40 117.40
94354	NORTHERN TESTING SOCIAL WELFARE FUND	285.00 285.00
94355	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	2,062.14 2,062.14
94356	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	14,901.50 14,901.50
94357	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND WEED CONTROL FUND	3,667.41 2,346.20 953.37 310.15 57.69
94358	OGDEN/CRYSTAL SOCIAL WELFARE FUND	116.44 116.44
94359	OSTDAHL/JOANN SOCIAL WELFARE FUND	40.55 40.55
94360	PAULSON/JANINNE SOCIAL WELFARE FUND	49.00 49.00
94361	PINNACLE COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND WEED CONTROL FUND	20,004.11 17,727.67 1,276.44 1,000.00
94362	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	99.16 99.16
94363	PORTH/THOMAS GENERAL FUND	1,246.94 1,246.94
94364	PRAIRIE FORD, INC. GENERAL FUND SOCIAL WELFARE FUND	817.21 756.83 60.38
94365	PRINGLE & HERIGSTAD, PC GENERAL FUND	169.00 169.00
94366	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	178.04 28.04 150.00
94367	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	9,165.84 9,165.84
94368	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	596.78 204.05 392.73

94369	RINTAMAKI/NICK GENERAL FUND	166.26 166.26
94370	ROHDE/COLLEEN SOCIAL WELFARE FUND	10.50 10.50
94371	RYAN CHEVROLET COUNTY ROAD & BRIDGE FUND	3,610.18 3,610.18
94372	SCHOCK'S SAFE & LOCK INC SOCIAL WELFARE FUND	3.00 3.00
94373	SHARE CORPORATION GENERAL FUND	274.66 274.66
94374	SHELL CREEK SLIP & RENTALS INC COUNTY PARKS FUND	2,205.00 2,205.00
94375	STANLEY HARDWARE SOCIAL WELFARE FUND	5.96 5.96
94376	STEINS INC GENERAL FUND	789.18 789.18
94377	STREICHER'S GENERAL FUND	204.99 204.99
94378	SVEEN/SHADOE SOCIAL WELFARE FUND	307.65 307.65
94379	TRICORNE AUDIO, INC. GENERAL FUND	3,186.33 3,186.33
94380	TRINSPIN, INC. SOCIAL WELFARE FUND	3,617.10 3,617.10
94381	UNITED QUALITY COOPERATIVE GENERAL FUND	1,000.00 1,000.00
94382	VACHAL/LYNETTE COUNTY AGENT FUND	282.31 282.31
94383	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND COUNTY AGENT FUND WEED CONTROL FUND	1,558.19 191.89 396.21 814.44 67.29 88.36
94384	VOLK/GARRETT GENERAL FUND	40.33 40.33
94385	WALK-N-ROLL COUNTY ROAD & BRIDGE FUND	417.71 417.71
94386	WEST DAKOTA WATER, LLC COUNTY ROAD & BRIDGE FUND	200.00 200.00
94387	WOLD/MARIE E 911 EMERGENCY/WIRELESS FUND	300.00 300.00
94388	WOLD/SHENA GENERAL FUND	268.66 268.66
94389	YODER ELECTRIC COUNTY PARKS FUND	528.34 528.34
	FINAL TOTAL	\$869,009.59

D. FEES

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the June 2018 fees for the Recorder’s Office and July 2018 fees for the Sheriff’s Office. Upon roll call, all present voted yes. Motion carried. (A complete list of fees is posted @ www.co.mountrail.nd.us under the County Commissioners heading.)

E. TRANSFERS

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the transfer for Oil and Gas allocations totaling \$1,931,556.02 for current allocations from General Fund to the County Road and Bridge Fund (70% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

Discussion on meeting held in Watford City for the future oil and gas formula.

F. PAYROLL

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Regular Full-time Employee Agreement for Stephen Babbit for the Road and Bridge Department totaling \$47,000 per year effective August 1, 2018. Upon roll call, all present voted yes. Motion carried. .

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Regular Part-time Employee Agreement for Lisa Danks for the Social Service Department totaling \$22.00 per hour. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Temporary Employee Agreement for Rachel Lonier for the Social Service Department totaling \$18.58 per hour from July 13, 2018 to December 31, 2018. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Temporary Employee Agreement for Joann Ostdahl for the Social Service Department totaling \$21.00 per hour from July 13, 2018 to December 31, 2018. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the salary increase for Malinda Gunderson from the Recorder’s Office totaling \$4,377.92 per month for completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the salary increase for Claudia Quintero from the Recorder’s Office totaling \$4,138.25 per month for completion of probationary period. Upon roll call, all present voted yes. Motion carried.

G. MISCELLANEOUS

Discussion on 2019 budgets.

H. ONGOING BUSINESS

State’s Attorney gave an update on the Ceres Arbitration.

4. ADJOURN

The Board adjourned at 12:35 P.M. to meet in special session on Wednesday, August 15, 2018 at 9:00 A.M.

Accepted and approved this 15th day of August, 2018

Arlo Borud, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor