

Proceedings of the Mountrail County Commissioners

August 1, 2017

The Board met in regular session on Wednesday at 9:00 A.M. with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson, Wayne Olson, and Daniel Uran present. Also present was States Attorney Wade Enget, Donald Longmuir, Scott Rudolph and Ryan Gjellstad from Border Plains Equipment, Gary Weisenberger from Gooseneck Implement, and Fred Berry, Tom McCoy, and Stan Bisceglia from Fairmount Santrol.

Chairman Borud called the meeting to order.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Minutes of July 18, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the bills totaling \$289,663.76 and July payroll, checks #10368-10383 and direct deposit #6486-6642 totaling \$910,445.57. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a temporary basis on the Mountrail County Website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner's heading.)

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the May and June 2017 fees for the Recorders Office and the June 2017 overweight fines. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the transfer for Oil & Gas allocations totaling \$1,116,625.64 for current allocations from the General Fund to the County Road & Bridge Fund (70% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the transfer from the County Parks Fund to the General Fund totaling \$3,000.00 from the lot rents for park policing as per the 2017 budget. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 491 from Mountrail-Williams Electric Cooperative on 74<sup>th</sup> St NW, CR 4, located in Sections 21 & 28 in Township 158 North, Range 93 West (Powers Lake Township) to bore for electrical. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 492 from Buckhorn SWD Solutions LLC on 52<sup>nd</sup> St NW located in Sections 9 & 16 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing permit 493 from Buckhorn SWD Solutions LLC on 54<sup>th</sup> St NW, Old Scenic Hwy, located in Section 4 in Township 154 North, Range 94 West (Unorganized Township) and in Section 33 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 494 from Northwest Communications Cooperative on 71<sup>st</sup> St NW, CR 9, located in Sections 3 & 10 in Township 157 North, Range 94 West (White Earth Township) to bore for fiber optic cable. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 495 from Buckhorn SWD Solutions LLC on the section line of Sections 23 & 22 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 496 from Buckhorn SWD Solutions LLC on the section line of Sections 22 & 27 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 497 from Buckhorn SWD Solutions LLC on the section line of Sections 4 & 9 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 498 from Buckhorn SWD Solutions LLC on the section line of Sections 16 & 21 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 499 from Buckhorn SWD Solutions LLC on the section line of Sections 21 & 22 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 500 from Buckhorn SWD Solutions LLC on the section line of Sections 22 & 21 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Road Crossing Permit 501 from Buckhorn SWD Solutions LLC on the section line of Sections 22 & 23 in Township 154 North, Range 94 West (Unorganized Township) to bore for production water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the salary increase for Rhonda Mueller-Mitchell from the Sheriff's Department totaling \$4,443.00 per month effective August 1, 2017 for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the salary increase for Nick Rintamaki from the Correctional Center totaling \$4,443.00 per month for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the salary increase for Medallia Creek from the Correctional Center totaling \$4,443.00 per month for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the salary increase for Donald Bingen from the Correctional Center totaling \$4,443.00 per month for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the salary increase for Troy Miller from the Correctional Center totaling \$4,443.00 per month for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the residential lease for Brandon Maloney in the amount of \$1,227.50 per month for the New Town house. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the Stop Payment Agreement for Racers Store Management in the amount of \$141.97. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the Mountrail County Drought Emergency Declaration and orders the activation and utilization of the Mountrail County Emergency plan, its procedures, attachments and appendices, to monitor the situation, develop and maintain a damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by department and agencies of local government power to limit the impact of this drought emergency upon the citizens of Mountrail County. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the appointment of Wayne Olson to the Job Development Authority Board for an unexpired term ending December 31, 2018. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the appointment of Wayne Olson to the Park Board for an unexpired term ending December 31, 2018. Upon roll call, all present voted yes. Motion carried.

Karen Babbitt, Head Custodian, met with the Board to discuss issues with the newly constructed Justice Center. Head Custodian Babbitt stated the power went out and several panels and outlets needed to be reset. Discussion was held on when the power went out and the generator lag time issues. Head Custodian Babbitt also stated the battery backups for the card readers were not ordered by Garrett Volk, IT Administrator. The Board requested Head Custodian Babbitt contact MDU, Wheeler Contracting Inc., IT Administrator Volk, and

Adolfson and Peterson Construction to be present at the August 15, 2017 Commissioner Meeting to further discuss the issue.

Shawna McFarland, Social Services Director, informed the Board that some job duties will be shifted in order to cover for a recently vacated secretary position. Director McFarland requested that overtime be paid for the rest of the year instead of accumulating flex time.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve overtime for Social Services with the proper documentation due to new state funding. Upon roll call, all present voted yes. Motion carried.

Laurie Johnson, Jail Administrator, met with the Board to give an update on the Correctional Center.

Jana Heberlie, Road & Bridge Engineer, met with the Board to discuss Road & Bridge Department issues along with Scott Duerre, Engineering Tech.

Engineer Heberlie presented the bid results from the July 27, 2017 bid opening for 1 new 2017 semi-truck and 2 new 2017 front wheel assist tractors.

Moved by Comm. Jacobson, seconded by Comm. Uran, to accept the lowest bid from Westlie Truck Center for 1 new 2017 Western Star semi-truck with 1 trade in for a purchase price of \$113,002.00. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the lowest bid from Border Plains Equipment for 2 new 2017 front-wheel assist tractors with 1 trade in for a purchase price of \$154,000.00. Upon roll call, all present voted yes. Motion carried.

Engineer Heberlie informed the Board that Fairmount Santrol would like to discuss lifting the road restrictions on the Manitou road, CR 7, during frost law. Tom McCoy from Fairmount Santrol requested the road be tested by Braun Intertec to determine if the road can handle more weight. Engineer Heberlie stated the road was built to withstand a restriction of by legal weight/105,500 lbs. max and the frost law restrictions are 7 ton/105,500 lbs. max. Engineer Heberlie recommended to not change the current load restrictions and the Board agreed.

Engineer Heberlie gave updates on the White Earth Valley, Parshall Bay, and Old Hwy 2 road projects.

Engineer Heberlie informed the Board that Governor Bergum signed House Bill 1320 which allows counties to advertise a change in posted road restrictions for conditions of inclement weather.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve, sign and send a letter to all operators about the House Bill 1320 update. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the request made by Hess Corporation to haul overweight on the White Earth Bay road.

Moved by Comm. Ruland, seconded by Comm. Olson, to offer Nathan Sem the DES/P&Z position based on the recommendation of the interview committee with a starting salary of \$48,000 per year. Upon roll call, all present voted yes. Motion carried.

The Board reviewed 2018 budget requests.

**APPROVED 08/01/2017-PAYMENT 08/01/2017**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
91761	AMERICAN BANK CENTER SOCIAL WELFARE FUND	359.23 359.23
91762	ANDERSON/NIELS SOCIAL WELFARE FUND	1,206.86 1,206.86
91763	BBH INSURANCE, INC GENERAL FUND	844.00 844.00
91764	BENTLEY SYSTEMS, INC COUNTY ROAD & BRIDGE FUND	4,316.00 4,316.00

91765	BHG INC SOCIAL WELFARE FUND	69.00 69.00
91766	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	5,818.00 5,818.00
91767	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	50,167.50 50,167.50
91768	BUTLER MACHINERY CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,439.77 2,342.13 97.64
91769	CARQUEST OF STANLEY WEED CONTROL FUND	209.92 209.92
91770	CASH-WA DISTRIBUTING GENERAL FUND	79.26 79.26
91771	CBM MANAGED SERVICES GENERAL FUND	2,952.40 2,952.40
91772	CDW GOVERNMENT GENERAL FUND CO. HAZARDOUS CHEMICAL ACCOUNT FUND	3,430.08 2,916.29 513.79
91773	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,044.50 327.00 106.50 3,611.00
91774	CITY OF MINOT LANDFILL COUNTY ROAD & BRIDGE FUND	58.20 58.20
91775	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
91776	CITY OF STANLEY GENERAL FUND	1,196.37 1,196.37
91777	COMFORT SUITES SOCIAL WELFARE FUND	163.80 163.80
91778	CRAFT/KATHY SOCIAL WELFARE FUND	72.10 72.10
91779	DAKOTA FIRE EXTINGUISHERS, INC. SOCIAL WELFARE FUND	347.85 347.85
91780	DEANS BULK SERVICE, INC COUNTY ROAD & BRIDGE FUND	374.55 374.55
91781	DOMBEN/ANDY SOCIAL WELFARE FUND	59.93 59.93
91782	ELLVANGER/LINDSEY SOCIAL WELFARE FUND	49.00 49.00
91783	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	66,408.39 66,408.39
91784	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	88.00 88.00
91785	FORGET-ME-NOT FLOWER SHOP GENERAL FUND	50.00 50.00
91786	FRITEL/LARRY COUNTY PARKS FUND	290.49 290.49

91787	GILBERTSON/HEATHER SOCIAL WELFARE FUND	45.28 45.28
91788	GUSTAFSONS SEPTIC SERVICE INC COUNTY PARKS FUND	120.00 120.00
91789	HARTSOCH/MARCIA SOCIAL WELFARE FUND	45.50 45.50
91790	HOLIDAY CREDIT OFFICE GENERAL FUND	3,877.15 3,877.15
91791	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	125.10 125.10
91792	J.A.M.S. WELDING SERVICE, LLC COUNTY PARKS FUND	600.00 600.00
91793	JAMAR TECHNOLOGIES, INC COUNTY ROAD & BRIDGE FUND	1,596.00 1,596.00
91794	JOB SERVICE OF NORTH DAKOTA GENERAL FUND	334.87 334.87
91795	JOHN DEERE FINANCIAL GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	200.88 55.14 54.38 91.36
91796	JOHNSON AUTO BODY INC GENERAL FUND	633.57 633.57
91797	KINNEY/SHELLY SOCIAL WELFARE FUND	98.00 98.00
91798	KLEIN MCCARTHY ARCHITECTS GENERAL FUND	4,801.51 4,801.51
91799	KOHLER COMMUNICATIONS INC COUNTY ROAD & BRIDGE FUND	310.00 310.00
91800	LEES/KAITLYN SOCIAL WELFARE FUND	1.40 1.40
91801	LINDLEY/MELANIE SOCIAL WELFARE FUND	169.33 169.33
91802	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,080.00 1,080.00
91803	LUTTRELL/JANETTE SOCIAL WELFARE FUND	32.90 32.90
91804	LYCOX ENTERPRISES, INC COUNTY ROAD & BRIDGE FUND	42,525.00 42,525.00
91805	MAGHAKIAN/TINA SOCIAL WELFARE FUND	93.10 93.10
91806	MARMON/LOU GENERAL FUND	5.00 5.00
91807	MCFARLAND/SHAWNA SOCIAL WELFARE FUND	289.15 289.15
91808	MCKENZIE/CHEYENNE GENERAL FUND	1,000.00 1,000.00
91809	MEIERS OIL INC	9,990.10

	GENERAL FUND	875.00
	COUNTY ROAD & BRIDGE FUND	9,115.10
91810	MENARDS - MINOT COUNTY PARKS FUND	336.16 336.16
91811	MIDSTATE TELEPHONE CO SOCIAL WELFARE FUND	187.15 187.15
91812	MILLS/JAMIE SOCIAL WELFARE FUND	18.25 18.25
91813	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	9,149.35 7,660.06 1,489.29
91814	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	9,688.88 35.09 323.00 9,330.79
91815	ND ASSOCIATION OF COUNTIES GENERAL FUND	388.00 388.00
91816	NELSON/ELMER SOCIAL WELFARE FUND	42.00 42.00
91817	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	530.40 530.40
91818	NORTHERN TESTING SOCIAL WELFARE FUND	380.00 380.00
91819	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	9,451.65 9,451.65
91820	NOVA FIRE PROTECTION, INC. GENERAL FUND	225.00 225.00
91821	O-DAY EQUIPMENT LLC COUNTY ROAD & BRIDGE FUND	261.10 261.10
91822	OFFICE DEPOT INC GENERAL FUND SOCIAL WELFARE FUND COUNTY AGENT FUND	2,578.27 2,128.49 358.94 90.84
91823	OGDEN/CRYSTAL SOCIAL WELFARE FUND	144.96 144.96
91824	OSTDAHL/JOANN SOCIAL WELFARE FUND	80.50 80.50
91825	PAULSON/JANINNE SOCIAL WELFARE FUND	21.00 21.00
91826	PINNACLE SOCIAL WELFARE FUND	579.77 579.77
91827	PITNER/HEIDI B. GENERAL FUND	230.00 230.00
91828	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	192.59 192.59
91829	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	539.52 539.52
91830	RACERS STORE 301 GENERAL FUND	135.91 135.91

91831	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	207.18 207.18
91832	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	578.03 204.05 373.98
91833	RUDOLPH ELECTRIC COUNTY PARKS FUND	5,480.00 5,480.00
91834	STANLEY HARDWARE SOCIAL WELFARE FUND	14.99 14.99
91835	STEINS INC GENERAL FUND COUNTY PARKS FUND	1,471.25 1,088.00 383.25
91836	SVEEN/SHADOE SOCIAL WELFARE FUND	17.99 17.99
91837	SWENSON/JESSICA SOCIAL WELFARE FUND	165.46 165.46
91838	TONY'S TRANSFER COUNTY ROAD & BRIDGE FUND	55.00 55.00
91839	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,320.12 3,398.42 310.55 611.15
91840	VAN WINKLE/ROBERT GENERAL FUND	750.20 750.20
91841	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND COUNTY AGENT FUND WEED CONTROL FUND	1,140.14 99.21 914.50 67.24 59.19
91842	WESTERN DAKOTA ENERGY ASSOCIATION GENERAL FUND COUNTY ROAD & BRIDGE FUND	6,000.00 4,000.00 2,000.00
91843	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	28.28 28.28
91844	WM. D. SCEPANIAC, INC COUNTY ROAD & BRIDGE FUND	21,155.62 21,155.62
	<b>FINAL TOTAL</b>	<b>\$289,663.76</b>

The Board adjourned at 3:05 P.M. to meet in regular session on Tuesday, August 15, 2017 at 9:00 A.M.

Accepted and approved this 15<sup>th</sup> day of August, 2017.

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Arlo Borud, Chairman  
Mountrail County Commissioner

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Stephanie A. Pappa  
Mountrail County Auditor