

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, July 17, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Arlo Borud, Daniel Uran, Garry Jacobson, Trudy Ruland and Wayne Olson were present. Also present was States Attorney Wade Enget.

Chairman Borud called the meeting to order.

2. APPOINTMENTS

9:30 A.M.

Lori Hanson, Tax Assessor and Rory Porth, Assistant Tax Assessor met with the board to discuss the August State Board of Equalization and training. Would also like to get a plan in place to make a site visit for Morton County to check out the computer software program. Assessor Hanson stated no one would be in the office during August 14-16 for the Association Conference due to continuing education.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the closing of the Tax Directors Office during the days in August for continuing education at the ND Tax Directors Association Conference. Upon roll call, all present voted yes. Motion carried.

Rory Porth, Assistant Tax Assessor discussed the GIS program and what the County could improve and utilize with this program. Garrett Volk, IT Director and Nathan Sem, Planning and Zoning Administrator also attended and will be involved with improving the GIS program.

Discussion on the Annual International Conference on Assessment Administration for Assistant Tax Assessor to be able to attend the conference in Minneapolis, MN in September.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve Rory Porth, Assistant Tax Assessor to attend the IAAO Conference in Minneapolis, MN. Upon roll call, all present voted yes. Motion carried.

10:00 A.M.

Shena Wold, Treasurer, met with the board to present the Pledge of Securities.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Pledge of Securities of Liberty State Bank of Powers Lake, American Bank Center of Stanley, Cornerstone Bank of New Town, Bremer Bank of Minot and First International Bank & Trust of Minot. Upon roll call, all present voted yes. Motion carried.

Shena Wold, Treasurer discussed a different location for all offices to utilize the printers when working after hours. It was discussed to put the door back on the office in the Auditors office in order to have the Tax Directors and Treasurer’s office to be able to access the printers after hours. The printers may have to be moved to the old Tax Directors office if an employee is hired in the Auditor’s office.

10:15 A.M.

Laurie Johnson, Jail Administrator met with the board to discuss training and jail inspection. Training will be held at the end of September in Aurora, Colorado.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the travel for Laurie Johnson, Jail Administrator to Colorado for Training. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Scott Duerre, Engineering Tech met with the board to discuss road and bridge issues. Also present was Zach Gaaskjolen with Brosz Engineering.

Discussion on Old Highway 2 Blaisdell to Palermo Reclamation Project to increase the not to exceed for Construction Engineering fees.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the not to exceed to be increased by \$24,000 for Construction Engineering fees for Old Highway 2 from Ward County to Blaisdell. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the purchase of one Gravel Side dump trailer with trading in one 2008 Gravel Side dump for a total of \$27,500 with RDO Equipment Company. Upon roll call, all present voted yes. Motion carried.

Discussion on Parshall Bay Park Road and the Corp requesting an easement for one of the following entities: Liberty Township, Mountrail County or the Brendle’s Subdivision take over the development by the Brendle road connecting the curve. The park board will meet and discuss on October 18, 2018.

Discussion on employment issues.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the signing of the Resolution with NDDOT to approve the high bid to Strata Corporation on the In slope Repair Projects. Upon roll call, all present voted yes. Motion carried.

3. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Ruland, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Minutes of July 3, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Olson, seconded by Comm. Uran, to approve the bills totaling \$648,646.59. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioners heading.)

**APPROVED 07/17/2018 - PAYMENT 07/17/2018**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
94187	ADVANCED BUSINESS METHODS GENERAL FUND	593.20 593.20
94188	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	654.62 542.73 111.89
94189	ASC CONSTRUCTION EQUIPMENT USA, INC COUNTY ROAD & BRIDGE FUND	3,484.31 3,484.31
94190	BAKKEN BUSINESS CENTER GENERAL FUND	66.39 66.39
94191	BBH INSURANCE, INC GENERAL FUND	129,008.00 129,008.00
94192	BHG INC COUNTY ROAD & BRIDGE FUND	162.00 162.00
94193	BIWER/CHERLYN GENERAL FUND	190.35 190.35
94194	BLUE CROSS BLUE SHIELD GENERAL FUND	195.90 195.90
94195	BRAD'S HARDWARE HANK COUNTY PARKS FUND	381.28 381.28
94196	C & J DIESEL REPAIR COUNTY ROAD & BRIDGE FUND	611.63 611.63
94197	CARD SERVICES COUNTY ROAD & BRIDGE FUND	22.94 22.94
94198	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	801.96 801.96
94199	CBM MANAGED SERVICES GENERAL FUND	4,925.13 4,925.13

94200	CDW GOVERNMENT GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,032.36 1,230.96 801.40
94201	CHARM-TEX, INC. GENERAL FUND	533.90 533.90
94202	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
94203	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
94204	CITY OF STANLEY WEED CONTROL FUND	128.84 128.84
94205	COMPUTER PROFESSIONALS GENERAL FUND	2,453.88 2,453.88
94206	CPS TECHNOLOGY SOLUTIONS GENERAL FUND	1,764.00 1,764.00
94207	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	215.40 215.40
94208	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	40,197.47 40,197.47
94209	DAKOTA DRUG CO GENERAL FUND	428.90 428.90
94210	DALLMANN SERVICES COMPANY COUNTY ROAD & BRIDGE FUND	90,053.38 90,053.38
94211	DEGENSTEIN/NICHOLE GENERAL FUND	362.40 362.40
94212	ELECTION SYSTEMS & SOFTWARE INC GENERAL FUND	42.46 42.46
94213	ENGET/WADE GENERAL FUND	250.30 250.30
94214	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	93,684.34 93,684.34
94215	EVERSPRING INN & SUITES-BISMARCK GENERAL FUND	418.50 418.50
94216	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	7,587.83 133.05 7,454.78
94217	FRITEL/LARRY COUNTY PARKS FUND	3,167.89 3,167.89
94218	FULKERSON FUNERAL HOME GENERAL FUND	1,470.00 1,470.00
94219	H.A.THOMPSON & SONS INC GENERAL FUND	4,416.15 4,416.15
94220	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,969.98 2,315.35 3,654.63
94221	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	11,950.00 11,950.00

94222	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	33,434.87 33,434.87
94223	JOHNSON AUTO BODY INC GENERAL FUND	778.60 778.60
94224	K.LAZY.J FENCING AND BOBCAT SERVICES COUNTY ROAD & BRIDGE FUND	5,000.00 5,000.00
94225	LARSON'S TIRE SERVICE COUNTY PARKS FUND	35.49 35.49
94226	LEUPP/TAMRA GENERAL FUND	111.27 111.27
94227	LIGHT HOUSE TRADES, INC. GENERAL FUND	115.00 115.00
94228	LOWE'S GARDEN CENTER & FLORAL COUNTY PARKS FUND	119.96 119.96
94229	MATTHEW BENDER & CO INC GENERAL FUND	473.36 473.36
94230	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,973.65 1,622.15 2,351.50
94231	MENARDS - MINOT GENERAL FUND COUNTY PARKS FUND	372.29 24.97 347.32
94232	MIDSTATE TELEPHONE CO GENERAL FUND	3,218.37 3,218.37
94233	MINOT DAILY NEWS COUNTY ROAD & BRIDGE FUND	386.10 386.10
94234	MINOT RESTAURANT SUPPLY CO GENERAL FUND	32.12 32.12
94235	MONARCH PRODUCTS COMPANY COUNTY PARKS FUND	2,210.00 2,210.00
94236	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	1,000.00 1,000.00
94237	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	111.59 111.59
94238	NAPA COUNTY ROAD & BRIDGE FUND	750.12 750.12
94239	ND ASSOCIATION OF COUNTIES GENERAL FUND	189.00 189.00
94240	ND DEPARTMENT OF HEALTH COUNTY PARKS FUND	11.77 11.77
94241	ND EMERGENCY MANAGEMENT ASSC GENERAL FUND	90.00 90.00
94242	ND INSURANCE DEPART-STATE FIRE & TORNADO GENERAL FUND COUNTY ROAD & BRIDGE FUND	22,044.15 21,644.15 400.00
94243	ND STATE RADIO COMMUNICATIONS GENERAL FUND	720.00 720.00
94244	ND TRUCK WASH	75.00

	GENERAL FUND	30.00
	WEED CONTROL FUND	45.00
94245	NETWORKFLEET, INC. COUNTY ROAD & BRIDGE FUND	809.85 809.85
94246	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	535.43 535.43
94247	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	3,164.93 3,164.93
94248	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
94249	OFFICE DEPOT INC GENERAL FUND	711.59 711.59
94250	OHNSTAD TWICHELL, P.C. GENERAL FUND	23,109.47 23,109.47
94251	ORTLOFF WATER DEPOT COUNTY ROAD & BRIDGE FUND	180.00 180.00
94252	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	95.73 95.73
94253	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	65.00 65.00
94254	PINNACLE COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	23,555.82 23,452.39 103.43
94255	PRAIRIE FORD, INC. GENERAL FUND	1,948.21 1,948.21
94256	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,148.40 1,148.40
94257	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,412.18 1,192.70 100.94 118.54
94258	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	49,065.85 49,065.85
94259	SEM/NATE GENERAL FUND	10.17 10.17
94260	SONSHINE CAR WASH GENERAL FUND	12.50 12.50
94261	SOURIS BASIN PLANNING COUNCIL GENERAL FUND	75.00 75.00
94262	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
94263	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	988.01 282.72 605.93 99.36
94264	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	3,820.00 3,820.00
94265	STEINS INC GENERAL FUND	1,735.66 1,107.96

	COUNTY PARKS FUND	627.70
94266	STREICHER'S GENERAL FUND	69.98 69.98
94267	THE SAFARILAND GROUP GENERAL FUND	100.00 100.00
94268	THE SIDWELL COMPANY GENERAL FUND	19,778.75 19,778.75
94269	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	140.14 140.14
94270	TONY'S TRANSFER COUNTY ROAD & BRIDGE FUND	20.00 20.00
94271	TRAHAN/MARY COUNTY ROAD & BRIDGE FUND	18.26 18.26
94272	TRUENORTH STEEL COUNTY ROAD & BRIDGE FUND	23,551.12 23,551.12
94273	UNIFORM CENTER GENERAL FUND	79.98 79.98
94274	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	4,679.46 2,799.14 278.70 1,601.62
94275	VERIZON WIRELESS E 911 EMERGENCY/WIRELESS FUND	200.72 200.72
94276	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
94277	WARD COUNTY SHERIFF'S DEPT GENERAL FUND	22.00 22.00
94278	WARNE CHEMICAL & EQUIP CO WEED CONTROL FUND	194.02 194.02
94279	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	238.36 238.36
	<b>FINAL TOTAL</b>	<b>\$ 648,646.59</b>

D. FEES

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the June 2018 fees for Sheriff's Office and Clerk of Court and May 2018 fees for Recorders office. Upon roll call, all present voted yes. Motion carried. (A complete list of fees is posted @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioners heading.)

E. TRANSFERS

Moved by Comm. Uran, seconded by Comm. Olson, to approve the transfer from County Parks Fund to the General Fund totaling \$3,000 from the lot rents for park policing as per the 2018 budget. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the transfer from the General Fund to the County Road & Bridge Fund totaling \$1,826,723.65 for Uniform Permits from April 1<sup>st</sup> to June 31, 2018. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the transfer from the General Fund to the County Road & Bridge Fund totaling \$34,165.00 for overweight fines from April 1<sup>st</sup> to June 31, 2018. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the transfer for the 2018 Worker’s Compensation Premium totaling \$52,216.82 from the County Road & Bridge Fund, Social Welfare Fund, County Parks Fund and Weed Control Fund to the General Fund. Upon roll call, all present voted yes. Motion carried.

F. MISCELLANEOUS

Discussion on the Soils Meeting being held on July 18, 2018 from 8:30 to 12:00 p.m.

Discussion on the Social Service Director Position for advertising. Neils Anderson Interim Social Service Director stated the advertisement is out in the state website already and will advertise for the July 25th and August 1st in the local paper.

The board discussed a letter received from Interim Social Service Director Neils Anderson regarding longevity for Renee Grinolds. The state has a pay grade scale that each employee falls under. When Renee Grinolds was hired in 2014 she was told that longevity wouldn’t be paid out due to being part of her salary. Department of Human Services is stating that this should have been treated as a bonus rather than part of the employee’s pay scale.

Wade Enget, State’s Attorney stated a conversation was held with Bryan Quigley due to being the prior director at the time Renee Grinolds was hired. Bryan Quigley stated that the same person at the Department of Health had given them a different answer at the time Renee Grinolds was hired.

Moved by Comm. Uran, seconded by Comm. Ruland, to disapprove the request by Interim Neils Anderson for longevity pay to be paid from 2014-2017 for Renee Grinolds. Upon roll call, all present voted yes. Motion carried.

Discussion on the Temporary Use Water Pipeline Amendment was explained by State’s Attorney Enget.

State’s Attorney Enget discussed contracts with the City of New Town and City of Stanley for the Municipal Court Cases.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve signing the New Town City Court services contract for the transfer of Municipal Cases for Jury Trials. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve signing the Stanley City Court services contract for the transfer of Municipal Cases for Jury Trials with the confirmation of having the City of Stanley pay for the prosecuting costs and expenses for all cases. Upon roll call, all present voted yes. Motion carried.

Comm. Ruland gave an update on the future Oil and Gas Distribution comparison chart and formula.

4. ONGOING BUSINESS

State’s Attorney Enget gave an update on the Ceres Arbitration.

5. ADJOURN

The Board adjourned at 11:47 A.M. to meet in regular session on Tuesday, August 7, 2018 at 9:00 A.M.

Accepted and approved this 7th day of August, 2018

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Arlo Borud, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor