

PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

March 26, 2015

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Greg Boschee, Arden Eide, Colleen Reese, Garry Jacobson, and Eric Jaeger present.

Also in attendance were Barb Knudson, Parshall Bay Manager; Kim Knudson with Parshall Bay; Lenny Eubanks, White Earth Bay Manager; Justin & Dawn Ritts, Traynor/Van Hook Park Managers; Tim Kolke & Nathan Busch with the Corps of Engineers.

Chairman Boschee called the meeting to order.

Moved by Comm. Jaeger, seconded by Comm. Jacobson, to validate and ratify all actions and motions of the Minutes of the January 22, 2015 meeting as corrected. Upon roll call, all present voted yes. Motion carried. These minutes are attached on bottom.

Moved by Comm. Eide, seconded by Comm. Jacobson, to nominate Greg Boschee as Chairman and Eric Jaeger as Vice-Chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

Barb Knudson presented the managers' report from Parshall Bay. Discussion was held on items for the Annual Management Plan submitted to the Army Corps of Engineers for Parshall Bay.

Moved by Comm. Eide, seconded by Comm. Reese, to authorize the Chairman of the Board to sign the cooperative agreement with the ND Game & Fish Department for 2015 cost share projects at Parshall Bay, Van Hook and Clearwater. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the bath house flooring that Game and Fish Department was covering for Parshall Bay. Barb Knudson suggested not utilizing the money for the floor and reapplying next year due to roof also giving out on the bathhouse.

Corrections were made to the camping fees as stated \$156 per week for electrical with water and sewer and \$132 per week for electrical with water.

Manager Knudson also updated the Board on the amount in checking account totaling \$467 belongs to her to cover the NSF checks if any.

Moved by Comm. Eide, seconded by Comm. Reese, to send a letter to the Corps of Engineers requesting approval of hay cutting by John Brendle on Corps land at Parshall Bay Recreational Area in exchange for services. Upon roll call, all present voted yes. Motion carried.

Comm. Jaeger would like the Board to consider putting in for the 16 budget to look into the land currently being hayed to be utilized for expansion of Parshall Bay camping.

Dawn and Justin Ritts presented the managers' report from Van Hook Recreational Area. Discussion was held on items for the Annual Management Plan submitted to the Army Corps of Engineers for Van Hook.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve transfers at Traynor/Van Hook Park as follows: Lot 14, Block 16 to Jodi & Dan Sweep and Lot 3, Block 6 to Robyn Lee. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the building permit for a new trailer on Lot 5, Block 2 for Douglas or Kathy Beard pending proper survey and rules met. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Reese, to approve building permit for a garage on Lot 4, Block 20 for Jerry Findlay. Upon roll call, all present voted yes. Motion carried.

Manager Ritts gave updates on the day use beach area will be able to maintain a portion due to the level of water.

Moved by Comm. Reese, seconded by Comm. Eide, to purchase a Case IH Farmall 40B with box blade and loader in the amount of \$17,650.00. Upon roll call. All present voted yes. Motion carried.

Discussion was held on the new revised total coli form rules for collecting water which will start on April 1, 2016.

Comm. Eide recommended to the Board that the North and West survey boundaries that have been taken should have pedestals installed so cannot be removed.

Comm. Eide also publicly thanked all yearly residents of Van Hook for taking turns patrolling the park.

Tim Kolke discussed the letter concerning the day use areas and updated the Board on what was needed with all the Annual Management Plans.

Lenny Eubanks with White Earth Bay gave updates on the park. Manager Eubanks stated he currently has 63 sites and still waiting to dig electrical to some of the sites.

Moved by Comm. Eide, seconded by Comm. Jacobson, permission to let Manager Eubanks dispose a storage container in the middle of the park that is falling down that is currently owned by the County. Upon roll call, all present voted yes. Motion carried.

Manager Eubanks told the Board that during the winter months a lot of vandalism occurred so is looking into becoming a yearly resident at the park.

Moved by Comm. Jaeger, seconded by Comm. Eide, to approve entering into a third party agreement with the Barstad & Louis LLC, Lenny Eubanks, owner, for a one year period retroactive to January 1, 2015 through December 31, 2015. Upon roll call, all present voted yes. Motion carried.

Mr. Kolke indicated the Corps will only approve a one year lease but to do a 10 year plan next year with the master plan.

Moved by Comm. Eide, seconded by Comm. Jacobson, to utilize the Game and Fish 25% match to maintain the dock for Clearwater Lake. Upon roll call, all present voted yes. Motion carried.

The Board adjourned at 11:15 A.M. to meet in regular session on Thursday, June 18, 2015 at 9:00 A.M.

Accepted and approved this 26nd day of March, 2015.

JANUARY 22, 2015

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Arden Eide, Colleen Reese, Garry Jacobson, and Eric Jaeger present. Commissioner Greg Boschee was absent.

Also in attendance were Barb Knudson, Parshall Bay Manager and Kim Knudson with Parshall Bay.

Chairman Eide called the meeting to order.

Moved by Comm. Jaeger, seconded by Comm. Reese, to approve the Minutes of the October 23, 2014 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Jacobson, to approve the Minutes of December 1, 2014 special meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Barb Knudson presented the managers' report from Parshall Bay. Discussion was held on items for the Annual Management Plan submitted to the Army Corps of Engineers for Parshall Bay.

Moved by Comm. Jaeger, seconded by Comm. Jacobson, to approve the Game & Fish for 2015 cost share project at Parshall Bay at a cost of \$16,000. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Jacobson, to approve adding 3 electrical sites subject to Corps approval. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Jaeger, to spend \$22,350 to update 8 electrical sites. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Jacobson, to approve 8 concrete picnic tables in the amount of \$5,000.00. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Jacobson, to approve up to \$6,000.00 to purchase trees for Parshall Bay with cost share also from the Conservation District. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jaeger, seconded by Comm. Reese to approve the purchase of a swing set in the amount of \$7,000.00. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jaeger, seconded by Comm. Jacobson, to approve the purchase of aluminum picnic tables in the amount of \$4,000.00. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Reese, to approve \$2,000.00 to be used to update camping sites to make them ADA compliant. Upon roll call, all present voted yes. Motion carried.

Manager Knudson also stated a need for 2 speed bumps at the cost of \$2,000.00 to be used by the main boat ramp. The Board advised to speak with the County Engineer, Jana Heberlie to see if County had any not being utilized.

Moved by Comm. Jacobson, seconded by Comm. Reese, to make 10% of Manager Knudson's camping fees from May 15 to September 15 to be included into the salary. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jaeger, seconded by Comm. Jacobson, to designate 2 camp sites as host sites at Parshall Bay. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the overnight camping and other rates for the 2015 year. The Board agreed that the nightly rates should go from \$24.00 to \$26.00 for electrical with water and sewer and the rate for electrical with water from \$20.00 to \$22.00. The weekly rates should go from \$120.00 to \$130.00 for electrical with water and sewer and electrical with water to go from \$100.00 to \$110.00.

Moved by Comm. Reese, seconded by Comm. Jacobson, to adopt the new rates. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Reese, to approve the Park Board Meeting dates set as June 18, March 26, and October 22, 2015. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Jacobson to approve the submission of all of the Annual Management Plans. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Reese, to approve the Game & Fish cost share request for Van Hook. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the dump stations. Comm. Jaeger stated that the Corps would be giving the parks more money for the dump station. Comm. Jaeger also suggested applying for a grant that would pay up to 75% towards the purchase of a pumper truck for park use.

Moved by Comm. Reese, seconded by Comm. Jacobson, to approve transfers at Traynor/Van Hook Park as follows: Lot 2, Block 16 to Darrel & Sylvia Fladeland and Lot 10A, Block 4 to Codie & Austin Miller. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the building permit of Traynor/ Van Hook Park. It was decided to table the permit for Douglas Beard Lot 5, Block 2, until a plat is received. The discussion on the permit for Jerry Findley Lot 2, Block 20, was also tabled.

Moved by Comm. Jacobson, seconded by Comm. Reese to approve Traynor/Van Hook Park be surveyed to the North of the pavement road and also the West side. Upon roll call, all present voted yes. Motion carried.

The Board discussed the possibility of purchasing land around Clear Lake Park. The Board agreed to have Comm. Jacobson pursue this issue to see what price landowners would want for the land surrounding Clear Lake Park.

The Board adjourned at 12:10 P.M. to meet in regular session on Thursday, March 26, 2015 at 9:00 A.M.

Accepted and approved this 18th day of June, 2015

Greg Boschee, Chairman
Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa
Mountrail County Auditor