

PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

March 24, 2016

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Greg Boschee, Eric Jaeger, Arden Eide, Colleen Reese, and Garry Jacobson.

Also in attendance were Barb Knudson, Parshall Bay Manager; Kim Knudson with Parshall Bay; Dawn & Justin Ritts, Traynor/Van Hook Park Managers; Lenny Eubanks, White Earth Bay Manager, Tim Kolke & Nathan Busch with Corps of Engineers; John Sauber with Sauber Engineering Inc.; Wade Enget, States Attorney; Candice Asmundson, Brian Hollinger, Randy Nichols, Craig & Lona Hystad, Jay Harstad, Doug & Marla Niemitalo, Wayne & Daleen Johnson, George Kilmer, Ken Roark, Jason Barstad, David Miller, Scott Rudolph, & Charles Juma Van Hook lot holders, and Gwen Nelson & Tom Ripplinger with the Van Hook Association.

Chairman Boschee called the meeting to order.

Manager Eubanks requested a new fuel tank to be added to the Annual Management Plan. Manager Eubanks stated that there is no Cost Share Agreements for Game & Fish for White Earth Bay. Discussion was held on the Game & Fish garage. Manager Eubanks stated that no decision by Game & Fish has been made to sell it to the County. In the event that the County did purchase the garage, it would need to be added to the Third Party Agreement.

Chairman Boschee opened the meeting to lot holders at Traynor/Van Hook Park to speak. Wayne Johnson stepped forward to discuss the 7½ set back on both sides of the street and alleys. Wayne Johnson requested that the lot holders be allowed to go to the pin lines in the alleys. Chairman Boschee stated that this property was made for recreation to include campers and moveable trailers and not permanent structures. Manager Dawn Ritts suggested lot holders be allowed to build to the lot line on the boulevard and alley sides. States Attorney Wade Enget stated there is not supposed to be permanent structure in the park and variances are coming to the Park Board after the building has started. States Attorney Enget also stated that these are leased lots and the Corp can terminate the lease and the Corps has set rules that need to be followed. States Attorney Enget also stated that building to the lot lines is not allowed in the Cities and shouldn't be allowed in the Parks and because of all of the expansion the Park now needs to follow the rules. John Sauber from Sauber Engineering stated that most of the streets have been platted. Gwen Nelson of the Van Hook Association stated that she applied for a variance and was approved so does not believe it is fair for the people who plan on building in the future. States Attorney Enget and Engineer Sauber will review the park maps to see how many lots will be affected by the setback rule and will present it to the Park Board at a special meeting to be held at a later date.

Candice Asmundson stated on Lot 1, Block 10 has no access to that lot. States Attorney Enget and Engineer Sauber will look into this issue.

Discussion was held on the building permits for Traynor/Van Hook Park. Several of the building permits depend on the 7 ½ setback rules of the park.

Moved by Comm. Eide, seconded by Comm. Reese, to table the building permits for Craig & Lona Hystad on the W½ of Lot 7 & 8, Block 9; the building permit for Jodie & Dan Sweep on Lot 14, Block 16; and the building permit for John Hebert on Lot 8, Block 7. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the Minutes from January 28, 2016 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Dawn and Justin Ritts, managers gave an update on Traynor/Van Hook Park. The Annual Management Plans have already been sent in.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the Game & Fish Cost Share requests. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jaeger, to approve the transfers at Traynor/Van Hook Park as follows: Lot 3, Block 9 to Dale & Holly Estvold; Lot 6, Block 3 to David & Angela Wald; W½ of Lot 7 & 8, Block 9 to Craig & Lona Hystad. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the deck that was built on Lot 30, Block 19 without a building permit and the need for penalties in these situations.

Moved by Comm. Reese, seconded by Comm. Eide, to approve the building on Lot 30, Block 19 without a permit to be turned over to the States Attorney's office. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jaeger, to approve the building permit for Dale & Holly Estvold on Lot 3, Block 9. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the eviction notice sent to Lot 10, Block 3. Auditor Pappa stated the lot payment was sent in.

Moved by Comm. Reese, seconded by Comm. Eide, to accept the lot rent payment for Lot 10, Block 3 when the Auditor's Office received it. Upon roll call, all present voted yes. Motion carried.

Managers Dawn & Justin Ritts presented the Manager's Report for Traynor/Van Hook Park. They stated that the Section D and half of Section C will have electrical service upgrades, regular road work will continue through the season, work will be done to the day use beach, and a sponsored tree planting program will be implemented. Managers Ritts stated the docks are in and the store will be opening in mid-April also the campground will open approximately May 15 and summer reservations will begin on May 1.

Discussion was held on the rule of one residence per lot. Manager Ritts stated there is a residence and a camper with an attached deck on Lot 1, Block 20.

Moved by Comm. Eide, seconded by Comm. Reese, to approve sending a letter to the lot holders on Lot 1, Block 20, requesting the lot holders become compliant by June 15, 2016. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve banning Katherine Lafontaine from all Mountrail County Parks for a period of 2 years until September 4, 2018 and if there are any other incidents in the two years Katherine Lafontaine will be banned for life. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Eide, to approve the Third Party Lease Agreement with Dawn & Justin Ritts for 5 years ending December 31, 2021. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Eide, to accept the contract with Circle Sanitation with the amendment that Traynor/Van Hook and Parshall Bay Parks be contacted to determine the needs of each park. Upon roll call, all present voted yes. Motion carried.

Manager Knudson gave an update on the Annual Management Plan for Parshall Bay Park. Discussion was held on the road project set for Parshall Bay and Traynor/Van Hook Parks. Manager Knudson was instructed to contact Road Engineer Jana Heberlie for dust control in the Park.

Manager Knudson informed the Board that trees will be replaced in the park, new picnic tables will be ordered, and the swing set will be installed this summer. Kim Knudson of Parshall Bay stated the shed needs to be replaced with a garage and Kim Knudson was instructed by the Board to get bids and add to the next Annual Management Plan.

The Park Board decided to change the date of a meeting from October 27, 2016 to October 6, 2016.

Discussion was held on acquiring more land at Clear Lake.

The Board adjourned at 1:45 P.M. to meet in special session on Tuesday, April 21, 2016 at 1:00 P.M.

Accepted and approved this 23rd day of June, 2016.

Greg Boschee, Chairman
Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa
Mountrail County Auditor