

Proceedings of the Mountrail County Commissioners

March 21, 2017

The Board met in regular session on Tuesday at 9:00 A.M. with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson, Daniel Uran and Gary Johnson present. Also present was States Attorney, Wade Enget.

Chairman Borud called the meeting to order.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Minutes of the March 10, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the bills totaling \$390,007.58. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ www.co.mountrail.nd.us under the County Commissioner's heading.)

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the January and February 2017 fees for the Recorder's Office and the February 2017 fees for the Clerk of Courts. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the transfer to correct check #90766 from the General Fund to the Weather Modification Fund totaling \$1,800. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to write a letter to the Governor in order to help expedite the jail inspection. Upon roll call, all present voted yes. Motion carried.

Comm. Johnson arrived at 9:20 A.M.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Regular Full-Time Agreement for Kory Good for the Law Enforcement Center as a Correctional Officer totaling \$45,760 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Regular Full-Time Agreement for Shelby Davis for the Law Enforcement Center as a Correctional Officer totaling \$45,760 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Regular Full-Time Agreement for Larissa Cooper for the Law Enforcement Center as a Correctional Officer totaling \$45,760 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the Regular Full-Time Agreement for Ryan Blechner for the Road & Bridge Department as a Road Worker totaling \$47,000 per year. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the letter from Basin Electric Power Cooperative letter regarding the planting of trees in Mountrail County. The Board requested the letter be forwarded to the Park Board and Cities.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve adding the cell phone policy to the Employee Handbook that states individuals driving County vehicles are prohibited from texting while operating the equipment and are strongly encouraged to pull off to the side of the road and safely stop before placing or accepting a phone call. Upon roll call, all present voted yes. Motion carried.

Carron Day with Stantec met with the Board to give an update on the Fort Berthold Hazardous Mitigation Plan.

Lori Hanson, Tax Director, met with the Board to discuss abatements.

Tax Director Hanson presented the abatement for CMG Construction on property number 05-0008501. Tax Director Hanson stated CMG Construction has requested the 2016 be removed because the lease is no longer active. Tax Director Hanson stated the lease expires August 30, 2017 and the pit has been seeded and sprayed. Tax Director recommends the abatement be denied because improvements were completed after the property had been assessed.

Moved by Comm. Jacobson, seconded by Comm. Uran, to deny the abatement filed by CMG Construction to remove the 2016 taxes on property number 05-0008501. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve 60% Homestead Credit on property number 45-0014032. Upon roll call, all present voted yes. Motion carried.

Tax Director Hanson stated the Paradigm Crude Terminal at Phillips 66 was not centrally assessed and there be a \$1,000 increase to the Thos. Y. Pickett & Company, Inc. contract.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the increase to the Thos. Y. Pickett & Company, Inc. contract to centrally assess the Paradigm Crude Terminal. Upon roll call, all present voted yes. Motion carried.

Jim Hennessy, Ag Agent, met with the Board to discuss the new weed control building. Also present were Ryan Anderson and Dennis Deutsch with Ackerman-Estvold.

Ag Agent Hennessy stated the keys were finally turned over but there a few things on the punch list that need to be completed. Engineer Anderson detailed the items on the punch list. Discussion was held on liquidated damages. The Weed Board agreed to liquidated damaged in the amount of \$6,200 from the contractor DLC.

Shena Wold, Treasurer, met with the Board to discuss the renewal of a CD in the amount of 5 million.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the CD renewal at American Bank Center for 12 months at a rate of 1.31%. Upon roll call, all present voted yes. Motion carried.

Treasurer Wold presented a letter concerning a check that was accepted by Planning & Zoning as instructed by States Attorney Enget in lieu of a letter of credit. Comm. Ruland stated the original motion from the Planning & Zoning Board stated a letter of credit was required and should be left as is.

Treasurer Wold stated the employee rental deposit should be in an interest bearing account and the Board agreed the interest should be earned starting on the move in date.

Jana Heberlie, Road & Bridge Engineer, met with the Board to discuss issues with the Road and Bridge Department along with Scott Duerre, Engineering Tech.

Engineer Heberlie presented the bid opening results from the March 10, 2017 Commissioner Meeting. Engineer Heberlie stated all bids were accepted.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the 2017 dust control assistance rate at \$426.00 per 1/8 mile which is equivalent to 50% of the chemical cost. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the Lapica Pit Mining/Stock-Piling Agreement.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the Lapica agreement is renewed for 3 years and the County will be liable for actual gravel crushed. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to reconsider the previous motion. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the Lapica agreement to be renewed for one year and to retain the rights to mine and stock-pile 30,000 tons of material. Upon roll call, all present voted yes. Motion carried.

Engineer Heberlie stated the frost law will go into effect on March 22, 2017 at 7:00 A.M.

Discussion was held on the personnel matter with a Plaza shop supervisor.

Moved by Comm. Johnson, to make Monte Dyke a Road Worker II. No Second on the motion, motion was not considered.

Comm. Johnson stated as the representative of District 1, he was not informed and there were no complaints about the employee before the termination. Comm. Uran stated the issues were a supervisor responsibility and not a board concern.

Kelly Woessner of Parshall met with the Board to discuss tax assessments around Parshall. Tax Director Hanson stated the Property Assessor’s office still needs to catch up with assessing after taking over the townships. Tax Director Hanson suggested going to the legislation to get all farm housing added to the tax rolls.

Further discussion will be held concerning options of having farm exemptions fill out an affidavit, worksheet or supplying 3 years of tax statements to the Tax Assessor’s office.

APPROVED 3/21/2017 - PAYMENT 3/21/2017

<u>Warrant#</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
90897	AMERICA'S BEST VALUE INN & SUITES GENERAL FUND	149.40 149.40
90898	AMERICAN BANK CENTER GENERAL FUND	319.97 319.97
90899	ASC CONSTRUCTION EQUIPMENT USA, INC COUNTY ROAD & BRIDGE FUND	779.40 779.40
90900	AVI SYSTEMS, INC GENERAL FUND	8,642.61 8,642.61
90901	BANK OF NORTH DAKOTA GENERAL FUND	92,775.75 92,775.75
90902	BBH INSURANCE, INC GENERAL FUND	97.00 97.00
90903	BEARDMORE'S AUTOMOTIVE COUNTY ROAD & BRIDGE FUND	140.23 140.23
90904	BHG INC COUNTY ROAD & BRIDGE FUND	211.50 211.50
90905	BLUE CROSS BLUE SHIELD GENERAL FUND	136.20 136.20
90906	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	27,602.50 27,602.50
90907	CARD SERVICES GENERAL FUND	189.94 189.94
90908	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	905.36 905.36
90909	CDW GOVERNMENT GENERAL FUND	927.59 927.59
90910	CHARM-TEX, INC. GENERAL FUND	253.56 253.56
90911	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
90912	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
90913	COMFORT SUITES GENERAL FUND	245.70 245.70
90914	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	935.18 172.88 500.93 261.37
90915	DEANS BULK SERVICE, INC	223.60

	COUNTY ROAD & BRIDGE FUND	223.60
90916	FARMERS UNION OIL CO - WILTON GENERAL FUND	51.72 51.72
90917	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	6,425.87 128.26 6,297.61
90918	FASTENAL COMPANY COUNTY ROAD & BRIDGE FUND	11.04 11.04
90919	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	204.90 204.90
90920	FORGET-ME-NOT FLOWER SHOP GENERAL FUND	46.00 46.00
90921	GRAND FORKS COUNTY GENERAL FUND	600.00 600.00
90922	GRAND HOTEL GENERAL FUND	81.90 81.90
90923	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	2,634.03 2,634.03
90924	GREAT PLAINS DIRECTORY SERVICE COUNTY ROAD & BRIDGE FUND	200.00 200.00
90925	GREENLEE/SAMANTHA GENERAL FUND	68.24 68.24
90926	HACTC GENERAL FUND	3.34 3.34
90927	HARPER-BECK/CAMERON GENERAL FUND	35.00 35.00
90928	HYSJULIEN/CAMMI GENERAL FUND	1,000.00 1,000.00
90929	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	153,971.49 2,539.60 151,431.89
90930	JOHN DEERE FINANCIAL GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,773.20 2,032.72 1,740.48
90931	K SQUARED ELECTRIC INC GENERAL FUND	1,693.42 1,693.42
90932	KLEIN MCCARTHY ARCHITECTS GENERAL FUND	11,181.05 11,181.05
90933	KOHLER COMMUNICATIONS INC GENERAL FUND	30.80 30.80
90934	KRONOS INC GENERAL FUND	446.92 446.92
90935	LAKE REGION LAW ENFORCEMENT CENTER GENERAL FUND	1,950.00 1,950.00
90936	LANGHANS FUNERAL HOMES INC GENERAL FUND	595.00 595.00
90937	LOWE'S PRINTING INC GENERAL FUND	229.70 229.70

90938	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	7,958.25 765.07 7,193.18
90939	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	4,304.48 4,056.00 164.68 44.58 39.22
90940	MINOT RESTAURANT SUPPLY CO GENERAL FUND	13.12 13.12
90941	NAPA COUNTY ROAD & BRIDGE FUND	392.11 392.11
90942	ND ASSOCIATION OF COUNTIES GENERAL FUND	140.00 140.00
90943	ND ASSOCIATION OF COUNTIES GENERAL FUND	63.00 63.00
90944	ND STATE RADIO COMMUNICATIONS GENERAL FUND	20.00 20.00
90945	ND STATES ATTORNEYS ASSN GENERAL FUND	450.00 450.00
90946	ND TRUCK WASH GENERAL FUND	30.00 30.00
90947	NDCCAA GENERAL FUND	100.00 100.00
90948	NDTOA GENERAL FUND	750.00 750.00
90949	NEOFUNDS BY NEOPOST GENERAL FUND	764.40 764.40
90950	NEOPOST USA INC GENERAL FUND	589.92 589.92
90951	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	1,823.00 1,823.00
90952	NORMONT EQUIPMENT CO. COUNTY ROAD & BRIDGE FUND	454.82 454.82
90953	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	31.60 31.60
90954	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
90955	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	212.52 212.52
90956	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,847.02 2,762.33 84.69
90957	OFFICE OF THE STATE AUDITOR GENERAL FUND	165.00 165.00
90958	PINNACLE COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	4,017.69 17.69 4,000.00

90959	PRAIRIE FORD, INC. GENERAL FUND	78.39 78.39
90960	RACERS STORE 301 GENERAL FUND	49.97 49.97
90961	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	5,762.94 5,649.17 99.82 13.95
90962	RYAN CHEVROLET COUNTY ROAD & BRIDGE FUND	549.51 549.51
90963	SOURIS BASIN PLANNING COUNCIL GENERAL FUND	384.13 384.13
90964	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
90965	SOUTHWEST MULTI-COUNTY CORRECTION CENTER GENERAL FUND	100.00 100.00
90966	SPRINGANS FURNITURE GENERAL FUND	269.00 269.00
90967	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	897.11 610.16 286.95
90968	STANLEY VOLUNTEER FIRE DEPT CO. HAZARDOUS CHEMICAL ACCOUNT FUND	8,455.00 8,455.00
90969	STAPLES, INC. AND SUBSIDIARIES GENERAL FUND	24.20 24.20
90970	STEINS INC GENERAL FUND	568.85 568.85
90971	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	392.06 392.06
90972	TIOGA RURAL FIRE DEPT COUNTY ROAD & BRIDGE FUND	2,522.36 2,522.36
90973	UNIFORM CENTER GENERAL FUND	810.92 810.92
90974	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,387.07 2,084.24 1,302.83
90975	US POSTAL SERVICE GENERAL FUND	70.00 70.00
90976	VACHAL/MELISSA GENERAL FUND	883.26 883.26
90977	VANGUARD APPRAISALS, INC GENERAL FUND	275.00 275.00
90978	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND COUNTY AGENT FUND WEED CONTROL FUND	1,291.05 58.63 1,107.16 66.63 58.63
90979	WARD COUNTY AUDITOR GENERAL FUND COUNTY LIBRARY-BOOKMOBILE FUND	3,350.00 150.00 3,200.00

90980	WESTLIE TRUCK CENTER	14,559.12
	COUNTY ROAD & BRIDGE FUND	14,559.12

FINAL TOTAL **\$390,007.58**

The Board adjourned at 12:26 P.M. to meet in regular session on Tuesday, April 4, 2017 at 9:00 A.M.

Accepted and approved this 4th day of April, 2017.

Arlo Borud, Chairman
Mountrail County Commissioners

Stephanie A. Pappa
Mountrail County Auditor