

Proceedings of the Mountrail County Commissioners

March 09, 2018

The Board met in regular session on Friday at 9:00 A.M. with Commissioners Arlo Borud, Trudy Ruland, Wayne Olson, Garry Jacobson and Daniel Uran present.

Chairman Borud called the meeting to order.

Moved by Comm. Olson, seconded by Comm. Jacobson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Minutes of February 20, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the bills totaling \$561,947.77 and February payroll, checks 10480-10493 and direct deposit #7532-7667 totaling \$854,243.90. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ www.co.mountrail.nd.us under the County Commissioner's heading.)

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the transfer for Oil & Gas allocations totaling \$1,611,118.58 for current allocations from the General Fund to the County Road & Bridge Fund (70% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to un-table to the call of the chair the Road Crossing Permit 606 from River Water, LLC on 96th Ave NW located in Sections 7 and 12 in Township 154 North, Range 93 West (Rat Lake Township) and Township 154 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the Road Crossing Permit 606 from River Water, LLC on 96th Ave NW located in Sections 7 and 12 in Township 154 North, Range 93 West (Rat Lake Township) and Township 154 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to un-table to the call of the chair the Road Crossing Permit 607 from River Water, LLC on 102nd Ave NW located in Sections 31 and 36 in Township 154 North, Range 95 West (Unorganized Township) and Township 155 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the Road Crossing Permit 607 from River Water, LLC on 102nd Ave NW located in Sections 31 and 36 in Township 154 North, Range 95 West (Unorganized Township) and Township 155 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to un-table to the call of the chair the Road Crossing Permit 608 from River Water, LLC on 102nd Ave NW located in Sections 31 and 36 in Township 154 North, Range 95 West (Unorganized Township) and Township 155 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 608 from River Water, LLC on 102nd Ave NW located in Sections 31 and 36 in Township 154 North, Range 95 West (Unorganized Township) and Township 155 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 609 from EOG Resources Inc., on 51st St NW, CR 10 located in Sections 18 and 19 in Township 154 North, Range 90 West (Austin Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 610 from EOG Resources Inc., on 76th Ave NW, CR 3 located in Sections 5 and 4 in Township 151 North, Range 90 West (Fertile Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 611 from Andeavor Field Services LLC, on 82nd Ave NW, CR 15 located in Sections 28 and 29 in Township 152 North, Range 91 West (Van Hook Township) to bore for gas. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve waiving the rental fee for the South Complex building for the Stanley FFA for the annual banquet on April 10, 2018. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the signing of The Village Business Institute contract for the Mountrail County Social Services Department. Upon roll call, all present voted yes. Motion carried.

Discussion on the Salary Survey and Data Collection for all employees from the Arthur J. Gallagher & Co.

Moved by Comm. Ruland, seconded by Comm. Uran, to move forward with Arthur J Gallagher & Co on what the cost etc. would be. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve signing the release and covenant to not sue from Brosz Engineering, Inc. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the five member board of the reorganizational committee under ND Century Code 15.1-10-01 for Dorothy Goodall term ending 6-30-2021, Rebecca Goettle term ends 6-30-2020, Joan Hollekim term ends 6-30-2019, Greg Boschee term ending 6-30-2019 and Kelly Woessner term ends 6-30-2020. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve and sign going into a joint defense agreement with Interstate Engineering and with the County once the State's Attorney has reviewed and approved the paperwork. Upon roll call, all present voted yes.

Nichole Degenstein, Deputy Treasurer met with the Board to discuss the extra pay for special joint board meetings which would entail the Social Service Board, Planning and Zoning Board and County Park Board when held jointly with the Commissioner meetings.

Moved by Comm. Ruland, seconded by Comm. Uran, to not approve the extra pay for the joint special board meetings which include the boards of: the Social Service Board, Planning and Zoning Board and County Park Board due to the Commissioners supersedes any other board. Upon roll call, all present voted yes. Motion carried.

Traci Hysjulien, Clerk of Court met with the Board to discuss the State funding for the Clerk of Courts office. Traci Hysjulien stated the Case Load study hasn't been updated for a while and no money in the budget to do the study.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the letter be sent to the State of North Dakota Office of State Court Administrator to enter into a funding agreement for the 2019-2021 biennium to receive reimbursement for providing clerk services. Upon roll call, all present voted yes. Motion carried.

Clerk of Court Hysjulien stated that she was approached with an ATM machine being installed in the entry way of the Justice Center. Comm. Ruland questioned if this machine would be utilized and to have Clerk of Court Hysjulien check with the local banks.

Lori Hanson, Tax Director met with the board to discuss the hearing abatements.

Chairman Borud opened the 10:30 A.M. abatement hearing with Stanley Cablevision concerning parcel #61-0043200 on a lease for towers and equipment associated with cable vision that were taxable now the towers and equipment were removed so no longer should be taxable.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the abatement on parcel #61-0043200 for the 2017 tax year due to the equipment removal on the property. Upon roll call, all present voted yes. Motion carried.

Chairman Borud opened the 10:40 A.M. abatement hearing with Western Area Water Supply Authority concerning parcel #61-0051105 on 2017 taxes due to being a political subdivision of the State of North Dakota which is exempt from real estate taxes.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the abatement on parcel #61-0051105 for the 2017 tax year due to the political subdivision of the State of North Dakota for being tax exempt. Upon roll call, all present voted yes. Motion carried.

Comm. Borud gave an update on the Weather Modification Board meeting that he attended in Minot earlier.

Jana Hennessy, Road and Bridge Engineer met with the board to discuss road and bridge issues. Also present was Mary Trahan, Administrative Assistant, Garrett Houghton, Geologist with Gravel Products Inc., and Samuel Dyks with Triple Aggregate.

Engineer Hennessy discussed the March 1st bid openings results for culverts, cutting edges, loading and hauling of gravel, crushing and stockpiling of aggregate, sub grade repairs, and applications of dust control products.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve and award the Road and Bridge March 1st bids for all qualified bidders for projects to be awarded based on lowest price and availability first, all subject to Road and Bridge department needs. Upon roll call, all present voted yes. Motion carried.

Engineer Hennessy discussed Triple Aggregate LLC on haul route agreement concerning Highway 1804. Samuel Dyks with Triple Aggregate would like to utilize haul route agreements on 96th Ave NW or on 101st Ave NW. Engineer Hennessy stated that the 101st does have a bridge which is posted as 6 ton/30 ton gross year round.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the haul route agreement with Triple Aggregate LLC to utilize 96th Ave NW with 105,500 by legal weight for the duration of the NDDOT construction project on Highway 1804 with stipulations of having 35 mile per hour speed limit and dust control. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve advertising for the 2018 pavement maintenance and chip seal bids. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the balancing Change Order #2 for CR 21, Sanish Road. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Final Pay Application for CR 21, Sanish Road. Upon roll call, all present voted yes. Motion carried.

Engineer Hennessy discussed the update on the buy back for the Volvo Motor Graders and the letter that was sent to Ascendum Machinery, Inc. The letter received back from Ascendum Machinery stated they would honor the buyback option. Engineer Hennessy will send a letter requesting the buyback for the end of May.

Moved by Comm. Olson, seconded by Comm. Jacobson, to send the letter to Ascendum Machinery Inc. to buyback by May 31, 2018. Upon roll call, all present voted yes. Motion carried.

Engineer Hennessy gave an update on the Energy Infrastructure Funds.

Engineer Hennessy stated the Airforce is requesting help regarding the road improvement plan on CR 1 on 62nd Ave NW with MWEC for relocating the guideline wire which is located in the ROW in order for construction to continue.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the letter being sent to Mountrail Williams Electric Company to relocate the guide wire encroachment on CR 1 on 62nd Ave NW. Upon roll call, all present voted yes. Motion carried.

Kenneth Halvorson, Sheriff, met with the Board to discuss the advertising of the bids of four deputy vehicles. Sheriff Halvorson, stated the language within the bid advertisement it's stated the bidders have to be within 40 mile radius of Stanley.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the removal of the statement of 40 mile radius in the Sheriff's bids. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the advertising of bids for 4 new deputy vehicle bids with 5 trade ins and to include the advertisement in the Mountrail Promoter, Minot Daily News and Williston Herald . Upon roll call, all present voted yes. Motion carried

Stephanie A. Pappa, Auditor discussed with the Board on the metes and bounds platting for the First Lutheran Church in White Earth and all fees would be expended from the County Road and Bridge budget.

APPROVED 03/09/2018 - PAYMENT 03/09/2018

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
93246	ACME TOOLS	67.97
	COUNTY ROAD & BRIDGE FUND	67.97
93247	ADDCO OFFICE SYSTEMS	82.30
	GENERAL FUND	82.30
93248	ADVANCED BUSINESS METHODS	2,184.11
	GENERAL FUND	2,184.11

93249	AMERICAN BANK CENTER SOCIAL WELFARE FUND	628.18 628.18
93250	ANDERSON/JANET ELAINE MONSON COUNTY ROAD & BRIDGE FUND	642.27 642.27
93251	ANDERSON/NIELS SOCIAL WELFARE FUND	1,682.54 1,682.54
93252	AXON ENTERPRISE, INC. GENERAL FUND	650.00 650.00
93253	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	4,060.00 4,060.00
93254	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	9,900.00 9,900.00
93255	BROWN/JENNIFER L. COUNTY ROAD & BRIDGE FUND	1,423.45 1,423.45
93256	BROWN/JENNIFER L. COUNTY ROAD & BRIDGE FUND	159.17 159.17
93257	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	249.43 249.43
93258	CARD SERVICES GENERAL FUND	109.24 109.24
93259	CASH-WA DISTRIBUTING GENERAL FUND	66.45 66.45
93260	CBM MANAGED SERVICES GENERAL FUND	4,137.41 4,137.41
93261	CDW GOVERNMENT GENERAL FUND	180.34 180.34
93262	CENTRAL SPECIALTIES, INC. COUNTY ROAD & BRIDGE FUND	398,514.31 398,514.31
93263	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	519.50 370.00 149.50
93264	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	610.04 584.79 25.25
93265	CRAFT/KATHY SOCIAL WELFARE FUND	101.28 101.28
93266	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND WEED CONTROL FUND	774.39 456.57 317.82
93267	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	284.94 284.94
93268	DAY/GERALDINE H. COUNTY ROAD & BRIDGE FUND	642.27 642.27
93269	DEANS BULK SERVICE, INC COUNTY ROAD & BRIDGE FUND	797.88 797.88
93270	ELECTION SYSTEMS & SOFTWARE INC GENERAL FUND	28.45 28.45
93271	ELLVANGER/LINDSEY	157.50

	SOCIAL WELFARE FUND	157.50
93272	FARMERS UNION LUMBER CO COUNTY ROAD & BRIDGE FUND	53.90 53.90
93273	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	214.90 214.90
93274	FULKERSON FUNERAL HOME GENERAL FUND	450.00 450.00
93275	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	2,498.70 2,498.70
93276	GILBERTSON/HEATHER SOCIAL WELFARE FUND	10.50 10.50
93277	GRAPEVINE GENERAL FUND	54.00 54.00
93278	H.A.THOMPSON & SONS INC GENERAL FUND	249.21 249.21
93279	HOLIDAY CREDIT OFFICE GENERAL FUND	3,769.62 3,769.62
93280	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	119.80 119.80
93281	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	53.06 53.06
93282	JOHNSON/LAURIE GENERAL FUND	35.00 35.00
93283	JOYCE/DANIEL COUNTY ROAD & BRIDGE FUND	16,259.25 16,259.25
93284	KINNEY/SHELLY SOCIAL WELFARE FUND	246.27 246.27
93285	LANGHANS FUNERAL HOMES INC GENERAL FUND	675.00 675.00
93286	LARSON'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND	534.22 21.25 512.97
93287	LEES/KAITLYN SOCIAL WELFARE FUND	119.35 119.35
93288	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	212.68 212.68
93289	LINDLEY/MELANIE SOCIAL WELFARE FUND	180.60 180.60
93290	LLP/EDITH ANN COUNTY ROAD & BRIDGE FUND	1,444.75 1,444.75
93291	LLP/JOYCE FAMILY FARMS COUNTY ROAD & BRIDGE FUND	14,814.50 14,814.50
93292	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,485.00 1,485.00
93293	LUTTRELL/JANETTE SOCIAL WELFARE FUND	65.80 65.80
93294	MAGHAKIAN/TINA SOCIAL WELFARE FUND	111.23 111.23

93295	MARTINEZ/DELIA SOCIAL WELFARE FUND	17.50 17.50
93296	MCFARLAND/SHAWNA SOCIAL WELFARE FUND	299.70 299.70
93297	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	35,134.77 494.07 34,640.70
93298	MENARDS - MINOT GENERAL FUND	90.60 90.60
93299	MIDSTATE TELEPHONE CO GENERAL FUND SOCIAL WELFARE FUND	278.85 155.80 123.05
93300	MILLS/JAMIE SOCIAL WELFARE FUND	367.00 367.00
93301	MINOT COMMISSION ON AGING, INC. SOCIAL WELFARE FUND	160.00 160.00
93302	MONSON/RICHARD A. COUNTY ROAD & BRIDGE FUND	642.27 642.27
93303	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	12,232.06 10,048.61 2,183.45
93304	MOUNTRAIL COUNTY RECORD SOCIAL WELFARE FUND	36.00 36.00
93305	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,903.92 335.36 401.15 1,167.41
93306	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	64.91 64.91
93307	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	1,403.08 1,403.08
93308	ND SHERIFFS & DEPUTIES ASSN GENERAL FUND	50.00 50.00
93309	ND STATES ATTORNEYS ASSN GENERAL FUND	450.00 450.00
93310	NDACSSD SOCIAL WELFARE FUND	50.00 50.00
93311	NDEWA SOCIAL WELFARE FUND	90.00 90.00
93312	NELSON/ELMER SOCIAL WELFARE FUND	105.00 105.00
93313	NEOFUNDS BY NEOPOST GENERAL FUND	41.42 41.42
93314	NORTHERN TESTING SOCIAL WELFARE FUND	834.00 834.00
93315	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
93316	OFFICE DEPOT INC GENERAL FUND	2,150.46 1,733.56

	COUNTY ROAD & BRIDGE FUND	83.03
	SOCIAL WELFARE FUND	310.28
	COUNTY AGENT FUND	23.59
93317	OGDEN/CRYSTAL SOCIAL WELFARE FUND	357.82 357.82
93318	PAULSON/JANINNE SOCIAL WELFARE FUND	221.79 221.79
93319	PINNACLE SOCIAL WELFARE FUND	1,111.91 1,111.91
93320	PRAIRIE FORD, INC. GENERAL FUND SOCIAL WELFARE FUND	1,236.77 1,192.75 44.02
93321	RAIN FOR RENT COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
93322	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	287.81 287.81
93323	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	596.78 204.05 392.73
93324	RINTAMAKI/NICK GENERAL FUND	15.58 15.58
93325	STANLEY AMBULANCE CO. HAZARDOUS CHEMICAL ACCOUNT FUND	7,000.00 7,000.00
93326	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND	490.43 375.46 112.98 1.99
93327	STEINS INC GENERAL FUND	377.42 377.42
93328	STREICHER'S GENERAL FUND	116.00 116.00
93329	SVEEN/SHADOE SOCIAL WELFARE FUND	206.98 206.98
93330	SWENSON/JESSICA SOCIAL WELFARE FUND	147.09 147.09
93331	TELLEVIK/MARCUS JOHAN COUNTY ROAD & BRIDGE FUND	1,542.05 1,542.05
93332	THE SIDWELL COMPANY GENERAL FUND	10,950.00 10,950.00
93333	THOMAS/CAROLYN M. COUNTY ROAD & BRIDGE FUND	642.27 642.27
93334	TITUS/SAM SOCIAL WELFARE FUND	40.27 40.27
93335	TOMLINSON/HEATHER COUNTY AGENT FUND	73.98 73.98
93336	TRACTOR SUPPLY COMPANY COUNTY ROAD & BRIDGE FUND	440.17 440.17
93337	VANGUARD APPRAISALS, INC GENERAL FUND	275.00 275.00

93338	VERIZON WIRELESS GENERAL FUND	40.01 40.01
93339	VILLAGE FAMILY SERV CENTER GENERAL FUND	3,750.00 3,750.00
93340	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	524.62 524.62
93341	WINTER EQUIPMENT COUNTY ROAD & BRIDGE FUND	745.03 745.03
93342	ZUERCHER TECHNOLOGIES, LLC GENERAL FUND	916.69 916.69
	FINAL TOTAL	\$561,947.77

The Board adjourned at 12:15 P.M. to meet in regular session on Tuesday, March 20, 2018 at 9:00 A.M.

Accepted and approved this 20th day of March, 2018

Arlo Borud, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor