

Proceedings of the Mountrail County Commissioners

January 17, 2017

The Board met in regular session on Tuesday at 9:00 A.M. with Commissioners Trudy Ruland, Garry Jacobson, Daniel Uran and Gary Johnson present. Commissioner Arlo Borud was absent. Also present was States Attorney, Wade Enget and Rory Nelson, Energy Impact Coordinator with Governor Burgum's office.

Vice-Chairman Ruland called the meeting to order.

Moved by Comm. Uran, seconded by Comm. Jacobson to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Minutes of the January 3, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to approve the bills totaling \$1,795,933.03. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ www.co.mountrail.nd.us under the County Commissioner's heading.)

Moved by Comm. Uran, seconded by Comm. Johnson, to approve the December 2016 fees for the Clerk of Court and Recorder's Office. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Uran, to approve the transfer for the 2016 Insurance Premium totaling \$64,383.00 from County Road & Bridge, Social Welfare Fund, County Parks and Weed Control Fund to the General Fund. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to approve the Regular Full-Time Agreement for Cameron J. Harper-Beck for the Law Enforcement Center as a Correctional Officer totaling \$45,768 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Regular Full-Time Agreement for Linda Fixsal for the Law Enforcement Center as a Correctional Officer totaling \$45,768 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the Regular Full-Time Agreement for Rhonda Mueller-Mitchell for the Sheriff's Department as a Dispatcher totaling \$45,008 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to approve the Regular Full-time Agreement for Daniel Uran as a Commissioner for District #4 totaling \$28,008 per year. Upon roll call, all present voted yes except for Comm. Uran who abstained from voting. Motion carried

Moved by Comm. Johnson, seconded by Comm. Jacobson, to approve the Temporary Employee Agreement for Philip M. Petz for the Road Department totaling \$19.00 per hour from January 2, 2017 to March 31, 2017 and shall not exceed 40 hours per week and no more than 450 hours per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Jacobson, to approve the Temporary Employee Agreement for Nathan Stony for the Road Department totaling \$19.00 per hour from January 2, 2017 to March 31, 2017 and shall not exceed 40 hours per week and no more than 450 hours per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to approve the advertisement for the public hearing for February 21, 2017 at 9:40 a.m. for Terry Jones in concurrence with landowner Johnny David Kulczyk for a zoning request. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to table the 2017 North Dakota Weather Modification Association Renewal until the February 7th, 2017 meeting. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Jacobson, to appoint Dan Uran to the CRIB (911) board. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Uran, to change the regular scheduled March 7, 2017 Commissioner meeting to March 10th due to the NDACO County Officials Academy being held on March 7th in Bismarck. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the overtime hours for the Jail Administration Offices. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Jacobson, to order Sheriff Halvorson to stay in the office that was designed for the Sheriff in the new Justice Center. Upon roll call, all present voted yes except for Comm. Uran who voted no. Motion carried.

Traci Hysjulien, Clerk of Court, met with the Board to discuss an extension of probation for employee, Larisa Cooper.

Moved by Comm. Johnson, seconded by Comm. Uran, to extend 3 additional months for Larisa Cooper's probation. Upon roll call, all present voted yes. Motion carried.

Ron Aadnes, Nick Gustafson, Brian Hollinger and Wayne Johnson representing James Hill Township met with the board to thank and pay back the County the final check that was a loan from the 2013 Flood while waiting on the assistance from FEMA.

Wade Enget, State's Attorney updated the board on the Ceres Environmental Services, mediation and claim on the Palermo South Road. The County will not be participating in the mediation.

Shena Wold, Treasurer, met with the Board to present the Pledge of Assets Report.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Pledge of Securities of Liberty State Bank, American Bank Center, Cornerstone Bank, and Bremer Bank. Upon roll call, all present voted yes. Motion carried.

Lori Hanson, Tax Director, along with Rory Porth, Property Assessor, met with the Board to discuss abatement applications and the soil type implementation.

Tax Director Hanson presented 8 applications for abatements

Moved by Comm. Johnson, seconded by Comm. Uran, to approve the removal of the 2017 mobile home tax and to start assessing as real property on property number 34-9000400. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Jacobson, to approve homestead credit on property number 61-0056200. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Johnson, to approve removing the 2017 mobile home tax due to being destroyed and replaced with a newer mobile home on property number 47-9000700. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Uran, to approve the farm residence exemption on property number 21-0005600. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Johnson, to approve homestead credit on property number 61-0058000. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Jacobson, to approve homestead credit on property number 59-0017900. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Jacobson, to approve removing the 2017 mobile home tax due to removing off the property on property number 51-9001800. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to approve removing the 2017 mobile home tax due to removing off of the property on property number 20-9001100. Upon roll call, all present voted yes. Motion carried.

Director Hanson and Assessor Porth, presented to the board on soils type value implementation and discrepancy. Assessor Porth stated the discussion was for informational purposes only for planning. Discussion was held on where the baseline value price per acre should be sitting.

Moved by Comm. Jacobson, seconded by Comm. Uran, to go with the recommendation of Director Hanson to keep the baseline value price per acre at 92%. Upon roll call, all present voted yes. Motion carried.

Jana Heberlie, Road & Bridge Engineer, met with the Board to discuss issues with the Road and Bridge Department along with Mary Trahan, Administrative Assistant and Scott Duerre, Engineering Technician.

Engineer Heberlie presented a letter of support from Stanley School and Stave Township regarding Crowfoot Townships request to add an additional 3 miles to the 2017 Road Maintenance Contract. Currently 66th Ave NW from 75th St NW south to 72nd St NW is the 3 miles that needs to be maintained.

Moved by Comm. Johnson, seconded by Comm. Uran, to approve the additional 3 miles on 66th Ave NW to the 2017 Road Maintenance Contract. Upon roll call, all present voted yes. Motion carried.

Engineer Heberlie presented a request from Clearwater Township to approve an additional 2 miles on 70th St NW/Section 12 and 66th St NW/Section 36 to the 2017 Road Maintenance Contract.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the additional 2 miles on 70th St NW and 66th St NW to the 2017 Road Maintenance Contract. Upon roll call, all present voted yes. Motion carried.

APPROVED 01/17/2017 - PAYMENT 01/17/2017

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
90528	MOUNTRAIL COUNTY TREASURER PREPAID TAX FUND	1,303,719.47 1,303,719.47
90529	ADVANCED BUSINESS METHODS GENERAL FUND	378.33 378.33
90530	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	818.96 766.28 52.68
90531	AP MIDWEST LLC GENERAL FUND	1,129,407.61 1,129,407.61
90532	APCO INTERNATIONAL INC E 911 EMERGENCY/WIRELESS FUND	210.00 210.00
90533	AVI SYSTEMS, INC GENERAL FUND	30,688.96 30,688.96
90534	BBH INSURANCE, INC GENERAL FUND	1,629.00 1,629.00
90535	BLUE CROSS BLUE SHIELD GENERAL FUND	136.20 136.20
90536	BROSZ ENGINEERING, INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	54,327.50 287.50 54,040.00
90537	CARD SERVICES GENERAL FUND	681.51 681.51
90538	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	1,048.34 1,048.34
90539	CDW GOVERNMENT GENERAL FUND	1,168.66 1,168.66
90540	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
90541	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	73.50 73.50
90542	COMPUTER PROFESSIONALS GENERAL FUND	2,376.02 2,376.02
90543	DAKOTA FIRE EXTINGUISHERS, INC. COUNTY ROAD & BRIDGE FUND	186.13 186.13
90544	DUCKS UNLIMITED COUNTY ROAD & BRIDGE FUND	36,500.00 36,500.00
90545	ELECTRONICS COMMUNICATIONS INC GENERAL FUND	1,965.00 1,965.00
90546	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	12,529.46 69.68 12,459.78

90547	FASTENAL COMPANY COUNTY ROAD & BRIDGE FUND	147.30 147.30
90548	GOOSENECK IMPLEMENT GENERAL FUND	2,900.00 2,900.00
90549	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	8,016.57 8,016.57
90550	GRAY BROS CREAMERY GENERAL FUND	42.20 42.20
90551	H.A.THOMPSON & SONS INC GENERAL FUND	3,430.00 3,430.00
90552	HACTC GENERAL FUND	4.00 4.00
90553	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	2,220.03 2,220.03
90554	HENRICKSEN PSG GENERAL FUND	398,370.59 398,370.59
90555	HYSJULIEN/CAMMI GENERAL FUND	155.40 155.40
90556	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	3,898.54 2,157.67 1,740.87
90557	KLEIN MCCARTHY ARCHITECTS GENERAL FUND	49,930.44 49,930.44
90558	LARSON'S TIRE SERVICE GENERAL FUND	1,132.66 1,132.66
90560	LOCKUP USA PRODUCTIONS GENERAL FUND	472.50 472.50
90561	MARTENS WELDING INC COUNTY ROAD & BRIDGE FUND	1,500.00 1,500.00
90562	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,781.90 80.50 2,701.40
90563	MENARDS - MINOT COUNTY PARKS FUND	2,849.97 2,849.97
90564	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	2,309.77 2,006.19 211.66 52.08 39.84
90565	MINOT DAILY NEWS GENERAL FUND	231.40 231.40
90566	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	4,000.00 4,000.00
90567	MOUNTRAIL COUNTY PROMOTER GENERAL FUND	2,150.04 2,150.04
90568	MOUNTRAIL COUNTY VICTIM GENERAL FUND	5,479.65 5,479.65
90569	NAPA GENERAL FUND	96.40 12.70

	COUNTY ROAD & BRIDGE FUND	83.70
90570	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	8.73 8.73
90571	ND ASSOCIATION OF COUNTIES GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	2,877.51 34.00 2,843.51
90572	ND ASSOCIATION OF COUNTIES GENERAL FUND	126.00 126.00
90573	ND COUNTY RECORDERS ASSN GENERAL FUND	200.00 200.00
90574	ND STATE RADIO COMMUNICATIONS GENERAL FUND	360.00 360.00
90575	ND SURPLUS PROPERTY GENERAL FUND	200.00 200.00
90576	NDSU EXTENSION SERVICE GENERAL FUND	150.00 150.00
90577	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	1,353.70 1,353.70
90578	NORTH DAKOTA INSURANCE DEPT GENERAL FUND	540.00 540.00
90579	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
90580	O-DAY EQUIPMENT LLC COUNTY ROAD & BRIDGE FUND	132.30 132.30
90581	OFFICE DEPOT INC GENERAL FUND	4,376.58 4,376.58
90582	OTTER TAIL POWER CO COUNTY ROAD & BRIDGE FUND	357.31 357.31
90583	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	341.82 341.82
90584	PRAIRIE FORD, INC. GENERAL FUND	349.86 349.86
90585	PRAIRIE OUTFITTERS INC GENERAL FUND	24.00 24.00
90586	RACERS STORE 301 GENERAL FUND	517.11 517.11
90587	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,320.12 1,320.12
90588	REESE/COLLEEN GENERAL FUND	200.88 200.88
90589	RELIANCE TELEPHONE, INC GENERAL FUND	100.00 100.00
90590	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	753.46 641.21 98.30 13.95
90591	SHARE CORPORATION GENERAL FUND	448.27 448.27

90592	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
90593	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	376.37 274.42 101.95
90594	STEINS INC GENERAL FUND	745.32 745.32
90595	TAYLOR/COREY GENERAL FUND	909.00 909.00
90596	THE SIDWELL COMPANY GENERAL FUND	310.00 310.00
90597	UNIFORM CENTER GENERAL FUND	3,697.62 3,697.62
90598	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,794.35 1,380.69 2,413.66
90599	VOLK/GARRETT GENERAL FUND	43.20 43.20
90600	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
90601	ZEE SERVICE COMPANY COUNTY ROAD & BRIDGE FUND	131.25 131.25
	FINAL TOTAL	\$1,795,933.03

The Board adjourned at 11:45 A.M. to meet in regular session on Tuesday, February 7, 2017 at 9:00 A.M.

Accepted and approved this 7th day of February, 2017.

Trudy Ruland, Vice-Chairman
Mountrail County Commissioners

Stephanie A. Pappa
Mountrail County Auditor