PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

March 21, 2019

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Wayne Olson, Arden Eide, Garry Jacobson and Daniel Uran.

Also in attendance were Nathan Busche and Amanda Young with the Corps of Engineers; Barb and Kim Knudson; Dawn & Justin Ritts; Jay Harstad; Charles Demakis and Justin Scarborough.

Chairman Jaeger called the meeting to order.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the agenda as is. Upon roll call, all present voted yes. Motion carried

Moved by Comm. Eide, seconded by Comm. Uran, to approve the Minutes of the January 17, 2019 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the Minutes of the March 8, 2019 special meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Stephanie A. Pappa, Auditor gave a financial review for the 2019 year with an updated revenue predictions.

Corey Bristol, Sheriff/DES Coordinator met with the board to discuss the sirens at Van Hook/Traynor and the cost to the County Park will be the electrical hookup. Discussion on the Brendle’s Bay. Manager Barb Knudson believes Liberty Township paid for the siren. Sheriff Bristol will look into the Brendle Bay Siren.

Moved by Comm. Eide, seconded by Comm. Uran, to approve moving forward and pay for the electrical for the sirens project for Parshall, Van Hook and possibly White Earth Bay. Upon roll call, all present voted yes. Motion carried.

Discussion on Parshall Bay and the Game and Fish Cost Share Agreements. The North Dakota Game & Fish agreed to purchase and install a boom vault toilet & a new Barracuda table and grinder unit.

Moved by Comm. Olson, seconded by Comm. Eide, to approve signing the Game & Fish cost share agreement for Parshall Bay in the amount of $9,000. Upon roll call, all present voted yes. Motion carried.

Discussion on park employee salaries for Barb & Kim Knudson, Jamie Clemenson and Corleen Haugeberg. Wayne Walters approached Manager Knudson and wanted compensation for the work being done. Comm. Uran stated to hire the help as needed.

Moved by Comm. Uran, seconded by Comm. Eide, to approve the Management to hire the summer help as needed. Upon roll call, all present voted yes. Motion carried.

Manager Knudson gave a managers report and did state the pickup would need to be repaired. The Commission suggested looking into the Sheriff pickups that were traded in at Prairie Ford.

Discussion on the job classification for the new manager job at Parshall Bay.

Moved by Comm. Eide, seconded by Comm. Uran, to approve the advertisement for a month for the new manager job classification for the 2020 season. Upon roll call, all present voted yes. Motion carried.

Nathan Busche, Corp of Engineers stated everything was received for the Annual Management Plan.

Discussion on White Earth Bay and the Game and Fish Cost Share Agreements. The North Dakota Game & Fish agreed to help with the clean up and placement of ¾ to 1” crushed gravel in the turnaround and staging area of the public use facilities.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve and sign the Game and Fish cost share agreement for White Earth Bay in the amount of $2,400. Upon roll call, all present voted yes. Motion carried.

Discussion on the monies spent from Manager Scarborough for some of the items that was done. Comm. Jaeger stated the reimbursements should be the gravel on the roads and the baffle replacement at the fish cleaning station.

Manager Scarborough gave a managers report and is trying to finish up projects that were needed last year. Manager Scarborough also stated ice fisherman have rooted some of the roads around the park. Manager Scarborough stated that the White Earth Bay Development Association wants to become more financial responsible in the future instead of having the burden on the County Parks.

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Moved by Comm. Eide, seconded by Comm. Olson, to approve the reimbursement of $5,700 to Justin Scarborough for improvements. Upon roll call, all present voted yes. Motion carried.

Discussion on the Hess Agreement and Mountrail County for the playground equipment.

Discussion on the Third Party Lessee agreement between Mountrail County and Justin Scarborough.

Moved by Comm. Eide, seconded by Comm. Uran, to approve signing a one year Third Party Lessee agreement with Justin Scarborough. Upon roll call, all present voted yes. Motion carried.

Jay Harstad, discussed the continuing lease questions on the permanent structures. Jay Harstad stated the lease should be changed and updated on what is going on currently at the park. Manager Dawn Ritts stated in a management perspective the building permits have been approved and believes the lease and rules need to match. Comm. Uran and Comm. Eide will go forward with working with State’s Attorney Wade Enget to have some presentations in the October meeting.

Michael Gunsch along with Travis Johnson with Houston Engineering had a phone conversation concerning the breakwater repair in Van Hook Park. The 404 permit with the Corp would be completed sometime next week. Discussion was held on the new estimated cost at $366,189.60 compared to the $312,000 prior estimated cost. Nathan Busche, Corp of Engineers wanted to know a more detailed timeline due to nesting of the birds, impact on the public, and the rise of the water.

Moved by Comm. Eide, seconded by Comm. Uran, to approve Houston Engineering to move forward with advertisements for bidding the breakwater project. Upon roll call, all present voted yes. Motion carried.

Discussion on Traynor/Van Hook Park and the Game and Fish Cost Share Agreements. The North Dakota Game & Fish agreed to help with the construction of a new fish cleaning station which includes, septic, drain field, slab, shelter and purchase and installation of new Barracuda table/grinder unit along with the rebuild of the break water.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve and sign the Game and Fish Cost share agreements for Traynor/Van Hook in the amount of $187,500. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve transfer at Traynor/Van Hook Park with Lot 10, Block 03 to Sonya Owan. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Olson, to approve the building permit for a mobile home with a porch and deck on Lot P1, Block 10 and mobile home with mudroom and deck on Lot 3, Block 21. Upon roll call, all present voted yes. Motion carried.

Discussion from Manager Dawn Ritts with Van Hook/Traynor Park gave updates on the park. Discussion on the West Fish Cleaning Station and the North Dakota Game & Fish getting a better quote with Mountrail Builders. The North Dakota Game & Fish may have forgot some of the components so Mountrail Builders may come in higher than the original quote given to North Dakota Game & Fish. The new estimated cost went up a little to $96,750.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve going forward with Mountrail Builders with the Fish Cleaning Station. Upon roll call, all present voted yes. Motion carried.

No one was present from Clear Lake.

The Board adjourned at 12:30 P.M. to meet in special session on Thursday, May 2, 2019 at 8:30 A.M.

Accepted and approved this 20th day of June, 2019.

Eric Jaeger

Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa

Mountrail County Auditor