<u>Mountrail County Recorder</u>

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Melissa Vachal-Recorder 701-628-2945 melissay@co.mountrail.nd.us

Janice Taylor-Deputy

Malinda Gunderson –Clerk malindag@co.mountrail.nd.us

Christine Juma – Clerk christinej@co.mountrail.nd.us

****state wide changes**** EFFECTIVE JULY 1, 2017 NDCC 11-18-05.1a and NDCC 11-18-05.1.b

- \$20.00 for documents with one (1) to six (6) pages
- \$65.00 for documents with seven (7) to twenty five (25) pages
- \$3.00 per page for any additional page over 25
- **<u>RELATED DOCUMENT NUMBERS</u>** first 10 FREE than any additional related document numbers will be at a fee of \$3.00 per document number.
- <u>SECTIONS OF LAND</u> listed first 10 FREE and each additional section listed after 10 will be a fee of \$1.00 per section listed.

If the same section is listed more than once it will be counted every time it is listed.

- <u>A ONE INCH MARGIN</u> must still be provided on one side of each page or a \$10.00 margin fee will be assessed.
- <u>FONT SIZE</u> NDCC 11-18-051.a.(2) "The printed, written, or typed words must be considered legible by the recorder before the page will be accepted for <u>recording and, unless the form was issued by a government agency</u>, <u>must have a font size equal to or larger than ten point</u> <u>Calibri.</u>"

this is an example of 10 point Calibri

- <u>ALL DOCUMENTS MUST have a three (3) inch [7.62 centimeters] margin across the top</u> of the first page of each instrument for recording information.
 - The top 3 inches of ALL documents MUST be blank and free of any lines, return addresses, or ANYTHING else. If 3 inches are not available on the top of the first page, the recorder SHALL add a page to the end of the recording and charge accordingly, if necessary.
 - IF A DOCUMENT IS RECORDED IN MORE THAN 1 COUNTY AND THERE IS NOT A 3 INCH MARCH EACH COUNTY WILL ADD A PAGE!