**AGENDA**

**BOARD OF MOUNTRAIL COUNTY COMMISSIONERS**

**TUESDAY, SEPTEMBER 7, 2021 – 9:00 A.M.**

**GOTOMEETING**

September 7, 2021 Commissioner Meeting
Tue, Sep 7, 2021 9:00 AM - 3:00 PM (CDT)
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1. OPENING & ROLL CALL

2. APPOINTMENTS SCHEDULED:

* + 9:13 A.M. – LORI HANSON/TAX DIRECTOR-ABATEMENTS ON PARCEL #59-0024500 & 59-0024600
	+ 9:15 A.M. - COREY BRISTOL/SHERIFF-DISCUSS 2022 BUDGETS FOR SHERIFF, DES, CORONER, FLOODS, HOMELAND SECURITY
	+ 9:25 A.M. – LORI HANSON/TAX DIRECTOR-DISCUSS 2022 TAX DIRECTOR BUDGET
	+ 9:35 A.M. – JESSICA NIEMITALO/TREASURER-DISCUSS 2022 TREASURER BUDGET
	+ 9:45 A.M. – MELISSA VACHAL/RECORDER&P&Z ADMINSTRATOR-DISCUSS 2022 RECORDER, P&Z AND DOCUMENT PRESERVATION BUDGETS
	+ 9:55 A.M. – LAURIE JOHNSON/CORRECTIONAL ADMINISTRATOR-DISCUSS 2022 CORRECTIONS BUDGET
	+ 10:05 A.M. – BRAD ELLIS/BUILDING SUPERVISOR-DISCUSS 2022 BUILDING BUDGET
	+ 10:15 A.M. – LYNNETTE VACHAL/COUNTY EXTENSION AGENT-DISCUSS 2022 EXTENSION BUDGET
	+ 10:25 A.M. – JIM HENNESSY/COUNTY AGENT & WEED CONTROL-DISCUSS 2022 COUNTY AGENT & WEED CONTROL BUDGET
	+ 10:35 A.M. – MADISON RODGERS/CLERK OF COURT-DISCUSS 2022 CLERK OF COURT & DISTRICT COURT BUDGETS
	+ 10:45 A.M. – ERIC JAEGER/CHAIRMAN OF PARK BOARD-DISCUSS THE 2022 PARK BOARD BUDGET
	+ 10:55 A.M. – JANA HENNESSY/R&B ENGINEER-DISCUSS THE 2022 R&B BUDGET
	+ 11:05 A.M. – JANA HENNESSY/R&B ENGINEER-ROAD AGENDA
	+ 12:30 P.M. – DESIREE SORENSON/MOUNTRAIL MCKENZIE HUMAN SERVICE ZONE DIRECTOR-DISCUSS 2022 HUMAN SERVICE ZONE BUDGET
	+ 12:40 P.M. – BRIAN IBACH/ARMOR INTERACTIVE-DISCUSS 2022 IT BUDGET
	+ 12:50 P.M. – LISA LAPICA/VETERAN SERVICE OFFICER-DISCUSS 2022 VETERANS SERVICE BUDGET
	+ 1:00 P.M. – NICHOLE DEGENSTEIN/HUMAN RESOURCE DIRECTOR-DISCUSS 2022 HUMAN RESOURCE & WORKERS COMPENSATION BUDGETS
	+ 1:10 P.M. – NICHOLE DEGENSTEIN/HUMAN RESOURCE DIRECTOR-DISCUSS BANDING/GRADING CHANGES FROM HRAC. DISCUSS THE FOLLOWING EMPLOYEE POLICIES: HIRING PROCEDURES, ATTENDANCE & PUNCTUALITY & HOLIDAY
	+ 2:00 P.M. – STEPHANIE A PAPPA/AUDITOR-DISCUSS 2022 AUDITOR BUDGET ALSO THE MISCELLANEOUS BUDGETS
	+ 2:10 P.M. – WADE ENGET/STATES ATTORNEY-DISCUSS 2022 STATES ATTORNEY BUDGET

3. BUSINESS (AS PER ATTACHED)

4. ADJOURN

(POSTED 9/2/21)

BUSINESS TO CONDUCT – TUESDAY, SEPTEMBER 7, 2021

1. APPROVE AGENDA
2. MINUTES OF AUGUST 17, 2021

1. FEES-SHERIFF, CLERK OF COURT, P&Z, RECORDER
2. APPROVE THE SALARY INCREASE FOR A PROMOTION FOR ASHLEY FOX AS A DEPUTY TO THE AMOUNT OF $4,275 PER MONTH/$51,300 PER YEAR.
3. APPROVE THE REGULAR FULL TIME EMPLOYEE CLASSIFICATION FOR JASON HARRISON WITH THE FACILITIES FOR A CUSTODIAN IN THE AMOUNT OF $3,300 PER MONTH/$39,600 PER YEAR.
4. APPROVE THE SALARY INCREASE FOR A SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD FOR KATIE JACKSON TO THE AMOUNT OF $3,995 PER MONTH/$47,940 PER YEAR.
5. APPROVE THE SALARY INCREASE FOR A PROMOTION FOR MALINDA GUNDERSON AS A CHIEF DEPUTY 1 TO THE AMOUNT OF $5,040.75 PER MONTH/$60,489 PER YEAR.
6. APPROVE THE REGULAR PART TIME EMPLOYEE CLASSIFICATION FOR RANDI SCHUMAIER AS A HUMAN RESOURCES SPECIALIST TO A ¾ PT CLASSIFICATION SHALL NOT EXCEED 35 HOURS PER WEEK AND NO MORE THAN 1820 HOURS PER YEAR TO THE AMOUNT OF $26.017 (UNCHANGED HRLY RATE).
7. APPROVE THE SALARY INCREASE FOR AN INTERNAL HIRE/EXTERNAL APPLICATION PROCESS FOR RAVEN FALLIN AS A ROAD SUPERVISOR TO THE AMOUNT OF $5,266.66 PER MONTH/$63,200 PER YEAR.
8. APPROVE THE REGULAR FULL TIME EMPLOYEE CLASSIFICATION FOR SANTIAGO MARCIANI AS A DISPATCHER TO THE AMOUNT OF $3,712.50 PER MONTH/$44,550 PER YEAR.
9. APPROVE THE QUOTE FOR THE COURTHOUSE MONUMENT SIGN
10. APPROVE SIGNING THE SALARY AGREEMENT FOR ADDING P&Z ADMINISTRATION DUTIES TO THE ELECTED RECORDER
11. DISCUSSION ON 2022 BUDGETS
12. BILLS
13. BOARD CONCERNS

INFORMATION:

* ND PUBLIC EMPLOYEES RETIREMENT SYSTEM
* OIL & GAS APPROPRIATIONS

ONGOING BUSINESS:

* DOWNSTAIRS REMODEL PROJECT
* LAWSUIT FILED BY GERALD ZUNICH VS. MOUNTRAIL COUNTY
* COUNTY BUILDINGS SECURITY MANUAL MEETING AND DISCUSSION ON EMERGENCY EVACUATIONS FROM ALL BUILDINGS
* MEMORIAL BUILDING RENOVATIONS
* PLAZA SHOP COMMUNITY ROOM LEASE
* TOWNHOMES
* 2022 BUDGETS
* ELECTIONS FOR 2022
* OPEN HOUSE FOR PLAZA SHOP
* CENSUS/REDISTRICTING