

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, September 16, 2025 at 8:30 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Jason Rice, John DeGroot, and Joan Hollekim present. State's Attorney, Wade Enget and Commissioner Wayne Olson were absent.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. DeGroot, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B MINUTES

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the minutes of the September 2, 2025 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the August Fees for Sheriff & Clerk of Court. Upon roll call, Hollekim, Ruland, DeGroot, and Rice voted yes. Motion carried.

D. PAYROLL

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the appointed officials time off requests for August. Upon roll call, Rice, Hollekim, DeGroot and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the regular full time employee classification for Terra Grundvig with the Mountrail McKenzie Human Service Zone as a CPS Case Manager in the amount of \$36 per hour/\$74,880 per year. Upon roll call, Ruland, Hollekim, Rice and DeGroot voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the regular full time employee classification for Leighlue Woods with the Mountrail McKenzie Human Service Zone as a Direct Care Associate III in the amount of \$22 per hour/\$45,760 per year. Upon roll call, Ruland, Rice, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the temporary employee classification for Erika Littlefield with the Recorder as an intern in the amount of \$17.00 per hour not to exceed 40 hours per week/988 hours per year. Upon roll call, Hollekim, DeGroot, Ruland, and Rice voted yes. Motion carried.

E. MEMORIAL BUILDING SECURITY MANUAL

More discussion will be held on the Memorial Building Security Manual/Human Service Zone as provided by Corey Bristol, Sheriff.

F. COURTHOUSE SECURITY MANUAL

More discussion will be held on the Courthouse Security Manual as provided by Corey Bristol, Sheriff.

G. RESOURCE MANAGEMENT PLAN (RMP) FOR BUREAU OF LAND MANAGEMENT (BLM)

Moved by Comm. Rice, seconded by Comm. DeGroot to approve signing the US Department of Interior on the revised version of the RMP for BLM. Upon roll call, Rice, Hollekim, DeGroot and Ruland voted yes. Motion carried.

H. BILLS

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the bills totaling \$3,077,484.83 & August 17 through August 30 payroll, checks #20126-20133 and direct deposits #1-183 totaling \$612,659.35. Upon roll call, Ruland, DeGroot, Rice, and Hollekim voted yes. Motion carried. (A complete list of bills is posted on a

regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 09/16/2025 - PAYMENT 09/16/2025

<u>WARRANT #</u>	<u>VENDOR NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
	0 RECORD KEEPERS, LLC	GENERAL FUND	\$17.50
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$158.11
	0 GLOBAL SAFETY NETWORK, INC	GENERAL FUND	\$138.73
	0 GLOBAL SAFETY NETWORK, INC	GENERAL FUND	\$54.41
	0 GLOBAL SAFETY NETWORK, INC	GENERAL FUND	\$25.00
	0 GLOBAL SAFETY NETWORK, INC	GENERAL FUND	\$25.00
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$33.65
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$103.60
	0 THOMSON REUTERS-WEST PUBLISHING CORP.	GENERAL FUND	\$218.74
	0 INFORMATION TECHNOLOGY DEPT	GENERAL FUND	\$75.50
	0 INFORMATION TECHNOLOGY DEPT	GENERAL FUND	\$47.60
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$196.68
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$86.38
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$556.43
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$61.70
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$82.44
	0 ARMOR INTERACTIVE	GENERAL FUND	\$5,655.00
	0 ARMOR INTERACTIVE	GENERAL FUND	\$1,136.00
	0 ARMOR INTERACTIVE	GENERAL FUND	\$384.00
	0 ARMOR INTERACTIVE	GENERAL FUND	\$1,683.70
	0 ARMOR INTERACTIVE	GENERAL FUND	\$271.61
	0 ARMOR INTERACTIVE	GENERAL FUND	\$1,788.00
	0 ARMOR INTERACTIVE	GENERAL FUND	\$2,000.00
	0 ARMOR INTERACTIVE	GENERAL FUND	\$52.00
	0 ARMOR INTERACTIVE	GENERAL FUND	\$13.13
	0 ARMOR INTERACTIVE	GENERAL FUND	\$8,150.00
	0 INFORMATION TECHNOLOGY DEPT	GENERAL FUND	\$43.25
	0 INFORMATION TECHNOLOGY DEPT	GENERAL FUND	\$4,193.90
	0 TYLER TECHNOLOGIES, INC	GENERAL FUND	\$7,757.50
	0 TYLER TECHNOLOGIES, INC	GENERAL FUND	\$240.00
	0 TYLER TECHNOLOGIES, INC	GENERAL FUND	\$9,135.00
	0 TYLER TECHNOLOGIES, INC	GENERAL FUND	\$720.00
	0 TYLER TECHNOLOGIES, INC	GENERAL FUND	\$4,132.50
	0 TYLER TECHNOLOGIES, INC	GENERAL FUND	\$240.00
	0 TYLER TECHNOLOGIES, INC	GENERAL FUND	\$240.00
120895	COUNTIES PROVIDING TECHNOLOGY	GENERAL FUND	\$4,201.00
	0 ARMOR INTERACTIVE	GENERAL FUND	\$21.59
	0 ARMOR INTERACTIVE	GENERAL FUND	\$1,254.25
	0 ARMOR INTERACTIVE	GENERAL FUND	\$278.76
	0 ARMOR INTERACTIVE	GENERAL FUND	\$77.32
	0 ARMOR INTERACTIVE	GENERAL FUND	\$754.25
120918	OTTER TAIL POWER COMPANY	GENERAL FUND	\$37.74
120918	OTTER TAIL POWER COMPANY	GENERAL FUND	\$509.32
	0 VERIZON WIRELESS	GENERAL FUND	\$39.22
120925	RTC NETWORKS	GENERAL FUND	\$2,392.20
120925	RTC NETWORKS	GENERAL FUND	\$176.56
120925	RTC NETWORKS	GENERAL FUND	\$1,005.28
120925	RTC NETWORKS	GENERAL FUND	\$130.00
	0 STANLEY AUTO & TRUCK	GENERAL FUND	\$16.02
	0 AMAZON CAPITAL SERVICES	GENERAL FUND	\$2,006.54
	0 AMAZON CAPITAL SERVICES	GENERAL FUND	\$424.64
	0 PROCONTROLS MIDWEST	GENERAL FUND	\$300.00
120938	WHEELER CONSTRUCTION, INC.	GENERAL FUND	\$4,084.53
	0 DAKOTA DUST-TEX, INC	GENERAL FUND	\$143.20

0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$143.20
0	STANLEY HARDWARE	GENERAL FUND	\$136.08
0	STEINS INC	GENERAL FUND	\$221.51
0	VESTIS	GENERAL FUND	\$244.43
0	STANLEY HARDWARE	GENERAL FUND	\$353.46
0	STEINS INC	GENERAL FUND	\$77.90
0	VESTIS	GENERAL FUND	\$85.51
0	MENARDS - MINOT	GENERAL FUND	\$44.93
0	MENARDS - MINOT	GENERAL FUND	\$115.80
0	METROPOLITAN COMPUNDS INC	GENERAL FUND	\$1,645.89
0	STANLEY HARDWARE	GENERAL FUND	\$567.42
0	STEINS INC	GENERAL FUND	\$1,199.87
0	MEIERS OIL INC	GENERAL FUND	\$91.17
0	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$63.00
120930	SMITH PORSBORG LAW FIRM	GENERAL FUND	\$1,400.00
120911	MOUNTRAIL COUNTY PROMOTER	GENERAL FUND	\$1,145.90
120919	QUADIENT FINANCE USA INC	GENERAL FUND	\$700.00
120925	RTC NETWORKS	GENERAL FUND	\$147.24
0	INFORMATION TECHNOLOGY DEPT	GENERAL FUND	\$205.75
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$69.45
0	KOHLER COMMUNICATIONS INC	GENERAL FUND	\$2,003.95
0	ENERBASE	GENERAL FUND	\$402.59
0	ENERBASE	GENERAL FUND	\$380.51
0	PINNACLE	GENERAL FUND	\$3,254.13
0	PINNACLE	GENERAL FUND	-\$209.75
120927	RYAN CHEVROLET	GENERAL FUND	\$88.08
120934	UNITED QUALITY COOPERATIVE	GENERAL FUND	\$1,534.67
0	ABRAHAMSON, SANDRA L	GENERAL FUND	\$523.80
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$692.58
0	DAKOTA DRUG CO	GENERAL FUND	\$123.57
120898	FISCAL ADMIN-COUNTY JAIL CLAIMS ND	GENERAL FUND	\$33.25
120908	MCKESSON MEDICAL-SURGICAL	GENERAL FUND	\$150.87
120910	MOUNTRAIL COUNTY MEDICAL CENTER	GENERAL FUND	\$600.00
120917	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$787.11
120926	RX SERVICES, LLC	GENERAL FUND	\$127.47
120926	RX SERVICES, LLC	GENERAL FUND	\$54.53
120926	RX SERVICES, LLC	GENERAL FUND	\$67.36
120926	RX SERVICES, LLC	GENERAL FUND	\$15.28
120926	RX SERVICES, LLC	GENERAL FUND	\$83.94
120926	RX SERVICES, LLC	GENERAL FUND	\$28.25
120926	RX SERVICES, LLC	GENERAL FUND	\$31.39
120926	RX SERVICES, LLC	GENERAL FUND	\$28.25
0	SUMMIT FOOD SERVICE, LLC	GENERAL FUND	\$3,193.95
0	VERGARA, LORENA D	GENERAL FUND	\$33.24
120925	RTC NETWORKS	GENERAL FUND	\$395.34
0	PINNACLE	GENERAL FUND	\$165.88
0	RULAND, TRUDY	GENERAL FUND	\$56.00
0	SORENSEN, CHARLIE R	GENERAL FUND	\$28.00
0	TOMJACK, CAMERON	GENERAL FUND	\$51.10
0	VERIZON WIRELESS	GENERAL FUND	\$39.03
0	SRF CONSULTING GROUP, INC	GENERAL FUND	\$2,617.26
120911	MOUNTRAIL COUNTY PROMOTER	GENERAL FUND	\$621.90
120901	HDR ENGINEERING, INC	ROAD & BRIDGE FUND	\$5,513.25
120901	HDR ENGINEERING, INC	ROAD & BRIDGE FUND	\$2,887.50
120901	HDR ENGINEERING, INC	ROAD & BRIDGE FUND	\$94,081.05
120928	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$91,073.58
120928	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$115,754.87
120928	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$4,297.31
120928	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$15,805.90
120914	NDLTAP/UGPTI	ROAD & BRIDGE FUND	\$200.00
120916	NORTH PRAIRIE RURAL WATER DISTRICT	ROAD & BRIDGE FUND	\$61.00

120891	BICKER FARMS, LLLP	ROAD & BRIDGE FUND	\$1,270.00
120892	BIERI, THOMAS	ROAD & BRIDGE FUND	\$1,370.00
120892	BIERI, THOMAS	ROAD & BRIDGE FUND	\$138.00
120893	BROWN/DALE	ROAD & BRIDGE FUND	\$39.00
120900	HANSON, BYRON L.	ROAD & BRIDGE FUND	\$2,640.00
120900	HANSON, BYRON L.	ROAD & BRIDGE FUND	\$1,104.00
120900	HANSON, BYRON L.	ROAD & BRIDGE FUND	\$618.00
120900	HANSON, BYRON L.	ROAD & BRIDGE FUND	\$150.00
120903	JENSEN/PATRICIA	ROAD & BRIDGE FUND	\$1,270.00
120903	JENSEN/PATRICIA	ROAD & BRIDGE FUND	\$30.00
120905	LEE, MYRON E	ROAD & BRIDGE FUND	\$2,510.00
120912	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	ROAD & BRIDGE FUND	\$7,290.72
120920	REID, ELLEN M.	ROAD & BRIDGE FUND	\$1,610.00
120920	REID, ELLEN M.	ROAD & BRIDGE FUND	\$30.00
120921	REID, SCOTT	ROAD & BRIDGE FUND	\$2,220.00
120921	REID, SCOTT	ROAD & BRIDGE FUND	\$102.00
120921	REID, SCOTT	ROAD & BRIDGE FUND	\$204.00
120922	RICE, BRIAN	ROAD & BRIDGE FUND	\$3,780.00
120923	RICE, KEITH W.	ROAD & BRIDGE FUND	\$5,220.00
120923	RICE, KEITH W.	ROAD & BRIDGE FUND	\$11,670.00
120924	RICE, TREVOR	ROAD & BRIDGE FUND	\$10,260.00
120929	SKAAR, BRIAN	ROAD & BRIDGE FUND	\$7,670.00
120932	TORGERSON, CURTIS	ROAD & BRIDGE FUND	\$15,420.00
0	ACME TOOLS	ROAD & BRIDGE FUND	\$531.86
0	ENERBASE	ROAD & BRIDGE FUND	\$111.33
0	ENERBASE	ROAD & BRIDGE FUND	\$8,621.27
0	ENERBASE	ROAD & BRIDGE FUND	\$1,576.43
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$599.85
0	ACME TOOLS	ROAD & BRIDGE FUND	\$67.96
0	BUTLER MACHINERY CO	ROAD & BRIDGE FUND	\$39.58
0	BUTLER MACHINERY CO	ROAD & BRIDGE FUND	\$225.00
0	ENERBASE	ROAD & BRIDGE FUND	\$67.00
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$72.36
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$319.10
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$1,857.88
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$9.52
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$52.45
0	O'REILLY AUTO PARTS	ROAD & BRIDGE FUND	\$87.35
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$75.00
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$61.82
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$313.89
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$5.32
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$10.99
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$19.44
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$111.96
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$54.94
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$74.95
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$39.99
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$26.97
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$22.24
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$299.40
120894	CNH INDUSTRIAL ACCOUNTS	ROAD & BRIDGE FUND	\$2,370.03
120894	CNH INDUSTRIAL ACCOUNTS	ROAD & BRIDGE FUND	\$1,921.45
120906	LIGHT AND SIREN	ROAD & BRIDGE FUND	\$2,222.88
120906	LIGHT AND SIREN	ROAD & BRIDGE FUND	\$572.57
120913	NAPA AUTO PARTS_2539	ROAD & BRIDGE FUND	\$7.99
120913	NAPA AUTO PARTS_2539	ROAD & BRIDGE FUND	\$54.00
120937	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$196.81
120937	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$72.30
120937	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$6,026.52
120937	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$1,377.60

0	ENERBASE	ROAD & BRIDGE FUND	\$44.95
0	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE FUND	\$374,015.25
120890	ASPHALT SURFACE TECHNOLOGIES, CORP	ROAD & BRIDGE FUND	\$493,001.10
0	CENTRAL SPECIALTIES, INC.	ROAD & BRIDGE FUND	\$1,356,473.37
120904	KNIFE RIVER MATERIALS	ROAD & BRIDGE FUND	\$189,485.82
120897	ENVIROTECH SERVICES, INC	ROAD & BRIDGE FUND	\$5,670.00
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$99.88
120931	SOURIS VALLEY READY MIX, LLC	ROAD & BRIDGE FUND	\$1,200.00
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$89.94
0	K SQUARED ELECTRIC INC	ROAD & BRIDGE FUND	\$3,277.74
120896	CREATIVE CONCRETE	ROAD & BRIDGE FUND	\$91,850.00
120931	SOURIS VALLEY READY MIX, LLC	ROAD & BRIDGE FUND	\$4,050.00
120931	SOURIS VALLEY READY MIX, LLC	ROAD & BRIDGE FUND	\$450.00
120935	VERIZON CONNECT NWF, INC.	ROAD & BRIDGE FUND	\$720.23
0	EIDE, ARDEN L	COUNTY PARK FUND	\$42.00
0	JAEGER, ERIC P	COUNTY PARK FUND	\$56.00
0	MEIERS OIL INC	COUNTY PARK FUND	\$195.03
0	STANLEY HARDWARE	COUNTY PARK FUND	\$169.99
120902	JENKINS/HEATHER	COUNTY PARK FUND	\$125.00
120902	JENKINS/HEATHER	COUNTY PARK FUND	\$1,000.00
0	CULLIGAN WATER CONDITIONING	COUNTY PARK FUND	\$39.00
0	CULLIGAN WATER CONDITIONING	COUNTY PARK FUND	\$91.00
0	CULLIGAN WATER CONDITIONING	COUNTY PARK FUND	\$36.00
0	CULLIGAN WATER CONDITIONING	COUNTY PARK FUND	\$16.00
0	CULLIGAN WATER CONDITIONING	COUNTY PARK FUND	\$60.00
0	MENARDS - MINOT	COUNTY PARK FUND	\$78.51
120907	LOWE'S PRINTING INC	COUNTY PARK FUND	\$462.15
120907	LOWE'S PRINTING INC	COUNTY PARK FUND	\$26.00
120909	MINOT AUTO SUPPLY-INDUSTRIAL BEARING	COUNTY PARK FUND	\$298.43
120933	UNITED AGRONOMY, LLC	COUNTY PARK FUND	\$296.35
120934	UNITED QUALITY COOPERATIVE	COUNTY PARK FUND	\$557.00
0	MENARDS - MINOT	COUNTY PARK FUND	\$1,250.10
120934	UNITED QUALITY COOPERATIVE	COUNTY PARK FUND	\$100.08
0	R & T WATER DISTRICT	COUNTY PARK FUND	\$100.97
120925	RTC NETWORKS	COUNTY PARK FUND	\$30.00
120925	RTC NETWORKS	COUNTY PARK FUND	\$170.21
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$1,150.00
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$575.00
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$1,725.00
120925	RTC NETWORKS	COUNTY PARK FUND	\$11.95
120925	RTC NETWORKS	COUNTY PARK FUND	\$325.00
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$1,150.00
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$1,150.00
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$575.00
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$575.00
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$1,150.00
120899	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$1,725.00
0	ARMOR INTERACTIVE	DOC. PRES. FUND	\$540.00
120915	NORTH DAKOTA CHAPTER OF APCO	E-911 FUND	\$1,080.00
0	VERIZON WIRELESS	E-911 FUND	\$1,383.85
0	INFORMATION TECHNOLOGY DEPT	E-911 FUND	\$670.00
0	INFORMATION TECHNOLOGY DEPT	E-911 FUND	\$2,793.80
0	STANLEY PROFESSIONAL BUILDING	VETERAN'S FUND	\$650.00
0	MEIERS OIL INC	WEED CONTROL FUND	\$404.87
0	GOOSENECK IMPLEMENT	WEED CONTROL FUND	\$107.00
0	STANLEY HARDWARE	WEED CONTROL FUND	\$55.56
120936	WARD COUNTY AUDITOR	COUNTY LIBRARY	\$3,360.00

GRAND TOTAL \$3,077,484.83

3. APPOINTMENTS SCHEDULED

8:30 A.M.

The Upper Missouri District Health Unit Budget hearing telephone conference for the 2026 budget was held in conjunction with Divide County, McKenzie County and Williams County Commissioners.

The 2026 Upper Missouri District Health Unit Budget was approved by the respective boards.

9:15 A.M.

Corey Bristol, Sheriff met with the board to discuss the 2026 Sheriff, Disaster Emergency Services (DES) & 2019 Flood budgets.

Sheriff Bristol also presented the quote from Reservation Telephone Cooperative (RTC) to upgrade the cameras at the South Complex and Courthouse. Also present were Laurie Johnson, Corrections and Tammy Leupp, Building Supervisor. Sheriff Bristol would meet with Correctional Administrator Johnson and Facilities Manager Leupp to discuss the camera project before the Board moves forward with a decision.

9:25 A.M.

Desiree Sorenson, Mountrail McKenzie Human Service Zone Director met with the board to discuss the 2026 budget. Director Sorenson also discussed usage of the county-owned foster care house. The Board asked Director Sorenson to provide a report on how often the foster care home is used to see if it is feasible to continue to maintain the house.

9:40 A.M.

Randi Schumaier, Human Resource Generalist met with the board to update on the Human Resource Advisory Committee (HRAC) recommendations from the September 2nd meeting.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the changes to the Employee Handbook Policy #513 Anti-Discrimination & Harassment and #515 Grievance Policy and Procedure, and to adopt new Policy #516 Name Clearing Hearing as recommended by Human Resource Generalist Schumaier. Upon roll call, DeGroot, Ruland, Rice, and Hollekim voted yes. Motion carried.

9:50 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer along with Mary Omar, R&B Accountant met to discuss Road & Bridge.

1. SANISH RIGHT OF WAY

Engineer Hennessy discussed the encroachment within the Sanish Right of Way.

2. SALT & SAND QUOTES

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the Salt & Sand quotes with Gravel Products and Sundre Sand and Gravel and to purchase using the lowest quote first based on availability. Upon roll call, DeGroot, Hollekim, Ruland and Rice voted yes. Motion carried.

3. ADVERTISE TO BID CR10 & CR11

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the advertising for bids on CR10 and CR11 consisting of approximately 9 miles of reconstruction and 21.9 miles of pavement on CR10/53rd St NW from CR11/67th Ave east approximately 7 miles to Ward County and CR11/67th Ave NW from 53rd St NW north approx. 6 miles to 59th St NW and the Phase II portion of CR10/51st St NW from 74th Ave NW east approx. 7 miles to 67th Ave and 67th Ave NW north approx. 2 miles to CR10/53rd St NW. Upon roll call, Hollekim, DeGroot, Ruland, and Rice voted yes. Motion carried.

4. CR11/MR DALE BROWN APPROACH

Engineer Hennessy discussed the Dale Brown approach on CR11.

5. 2026 BUDGET

Mary Omar, Accountant met with the board to discuss the 2026 budget.

10:40 A.M.

Chairman Ruland opened the 2026 Preliminary Budget Hearing for the County. Present were Quentin Stevick, Elaine Vachal, and Doug Kinnoin.

The Board reviewed the county budgets for 2026.

The Board recessed at 11:20 A.M. and reconvened at 12:00 P.M.

12:00 P.M.

Jim Hennessy, County Agent met to discuss the Vision West ND donation.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve donating \$1,000 to Vision West ND to assist with costs associated with the October 29, 2025, Natural Resource Stewardship Workshop. Upon roll call, Rice, Hollekim, DeGroot and Ruland voted yes. Motion carried.

4. PUBLIC COMMENT

No one had any comments.

5. ADJOURN

The Board adjourned at 12:07 P.M. to meet in regular session on Tuesday, October 7, 2025 at 9:00 A.M. Accepted and approved this 7th day of October, 2025.

Trudy Ruland, Chairman

Mountrail County Commissioner

Heather Greenlee

Mountrail County Deputy Auditor