PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

September 19, 2024

 The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Wayne Olson, Arden Eide, Jason Rice present and John DeGroot absent. Wade Enget, State’s Attorney was present.

 Also in attendance were Mallory Goff, Morgan Olonia, Justin & Dawn Ritts, Jared & Kristin Iverson, Jay Harstad, Steve Nelson, Steve Littefield, Brian A Varloe, Eric Kelsey, Candice Asmundson, Wayne Johnson, Kelly Gustavson and John Sauber.

Chairman Jaeger called the meeting to order with the Pledge of Allegiance.

Moved by Comm. Rice, seconded by Comm. Eide, to approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Rice, to approve the Minutes of the June 20, 2024 meeting. Upon roll call, all present voted yes. Motion carried.

Stephanie A. Pappa, Auditor discussed the 2025 budget and supplied the 2024 financials to the board.

**CLEAR LAKE DISCUSSION:**

Steve Nelson, Manager of Clear Lake gave an update. Manager Nelson stated a lot of issues with breaking rules and having the Sheriff department more responsive.

The Board updated on the shop progress which is hoping to be built before winter.

Manager Nelson discussed the need for power to the water well, the installing of cameras, picnic tables and mower for the 2025 year.

Kelly Gustavson stated the managers did a fantastic job in the park.

**WHITE EARTH BAY DISCUSSION:**

Jared & Kristin Iverson, Manager of White Earth Bay gave an update on the park. Manager Iverson discussed the slips were installed and the gates were installed for ice fishing access and picnic shelter roofs updated.

Manager Iverson discussed the updating around the pavilion with trees etc. and adding an extension for the slips. White Earth Bay Corporation would like to install a pickle ball court and volleyball court.

Dale Fredrickson discussed lot 7 and installing rip rap due to the eroding bank in front of his cabin. Eric Kelsey, Corps of Engineers stated it needs to be approved before being installed.

Eric Kelsey, Corps of Engineers updated on the inspection.

**PARSHALL BAY DISCUSSION:**

Mallory Goff and Morgan Olonia, Parshall Bay Manager gave an update on the park. Discussion was held on the Parshall Fire Department pickups.

Discussion was held on the Shell Creek Slips & Rentals Concessionaire will not be renewed due to the Knudson no longer wanting to move forward. There are three options 1) do nothing and we still have the land, 2) continue to do the concessionaire for slips and rentals or 3) enter into a third-party concessionaire with someone else. The board were all in agreement to purchase from Shell Creek Slips & Rentals.

Moved by Comm. Eide, seconded by Comm. Rice, to approve buying the supplies and running Slips and Rentals with the managers of Parshall Bay and amend the 2024 budget not to exceed the $10,000. Upon roll call, Rice, Olson, Jaeger and Eide voted yes. Motion carried.

More discussion will be held on the reimbursement for the park managers.

Eric Kelsey, Corps of Engineers updated the board on the inspection.

**VAN HOOK PARK DISCUSSION:**

Curt Latendresse on Lot 7, Block 18 discussed the possibility of his neighbor’s shed and mobile home located from Lot 2, Block 18 to be moved due to them encroaching on his lot. Curt Landresse also discussed the sewage from the bathhouse leaking into his property. More discussion will be held in the upcoming park board meetings.

 The Building permits were supplied to the board.

 State’s Attorney Enget supplied the updated consent form for park board approval.

 More discussion will be held on the updating the consent form.

 Moved by Comm. Eide, seconded by Comm. Rice, to approve the consent form for Duane Thelen at Lot 7, Block 16 & Brian Wald at Lot 6, Block 16, to build a retaining wall and fence with the responsibility of diversion of water and mitigation in order to protect the adjacent lot holders. Upon roll call, Eide, Rice, Olson and Jaeger voted yes. Motion carried.

 Moved by Comm. Eide, seconded by Comm. Olson, to approve the transfers of Lot 9, Block 16 from Sheila Turner to Terry Turner Halverson and Lot 13, Block 17 from Richard Brewster to Dale & Deborah Brewster. Upon roll call, all present voted yes. Motion carried.

Dawn & Justin Ritts Managers of Van Hook gave a park update. Manager Ritts discussed the pavilion holding tank and the usage being so low that the water is getting bad. The water supply is from rural water and will look into further remedies.

John Sauber, Sauber Engineering provided the final replat for the Van Hook Park.

Moved by Comm. Eide, seconded by Comm. Rice, to approve the signing of the replat of the Van Hook Park. Upon roll call, Rice, Jaeger, Eide and Olson voted yes. Motion carried.

The Board thanked Marathon Oil for the contribution of $100,000 to be utilized for the Van Hook Park and Dawn Ritts for the continued support for the funding being raised within the park.

Eric Kelsey, Corps of Engineers updated the board on the inspection.

Curt Latendresse expressed his gratitude of the park board and the managers of Van Hook Park.

**ONGOING DISCUSSION:**

Discussion was held on the 2025 long term camping rates and the 2025 lot rents.

Moved by Comm. Eide, seconded by Comm. Rice, to approve the rates for long term camping fees for 2025 to stay the same as 2024. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Eide, to approve the rates for the lot rents to stay the same for the 2025 year. Upon roll call, Eide, Rice, Olson and Jaeger voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Eide, to approve the dates for the 2025 park board to be on the 3rd Thursday on January 16, 2025; March 20, 2025; June 19, 2025 and September 18, 2025. Upon roll call, all present voted yes. Motion carried.

**ADJOURN:**

The Board adjourned at 12:19 P.M. to meet in regular session on Thursday, January 16, 2025 at 9:00 A.M.

 Accepted and approved this 16th day of January, 2025.

Eric Jaeger

Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa

Mountrail County Auditor