PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

March 21, 2024

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Wayne Olson, Arden Eide, Jason Rice and John DeGroot present. Wade Enget, State’s Attorney was present.

Also in attendance were Morgan Olonia & Mallory Goff, Justin & Dawn Ritts, Jared & Kristin Iverson, John Anderson & Chris Schneider, Steve Littlefield & Wayne Johnson.

Chairman Jaeger called the meeting to order with the Pledge of Allegiance.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Eide, to approve the Minutes of the January 18, 2024 meeting. Upon roll call, all present voted yes. Motion carried.

Stephanie A. Pappa, Auditor reviewed the financials for the 2024 year.

John Anderson & Chris Schneider with Mountrail Builders were present with quotes for Construction Manager at Risk for the future building of the bath houses in Van Hook, White Earth Bay, Parshall and the shop at Clear Lake.

Moved by Comm. Olson, seconded by Comm. Rice to table the discussion for the Construction Manager at Risk until State’s Attorney Enget was present. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. DeGroot to un-table the discussion for the Construction Manager at Risk. Upon roll call, all present voted yes. Motion carried.

Wade Enget, State’s Attorney discussed the process thru the procurement policy of Mountrail Employee Handbook and per the N.D.C.C 48-01.2.

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve moving forward with the procurement for the Construction Manager at Risk for the building of Parshall, Van Hook and White Earth Bay Bathhouses according to N.D.C.C 48-01.2 with a special meeting being held on 8:15 a.m. on April 2nd which would be Comm. Rice, Comm. Jaeger, Comm. DeGroot and Comm. Eide as an alternate. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Eide, to approve signing the proposal for Construction Manager at Risk with Mountrail Builders for Clear Lake shop totaling $49,200. Upon roll call, Olson, Rice, Eide, DeGroot and Jaeger voted yes. Motion carried.

**CLEAR LAKE DISCUSSION:**

Comm. Rice updated the board on the contract with Circle Sanitation.

Moved by Comm. DeGroot , seconded by Comm. Eide, to approve the contract for Circle Sanitation for a 3 yd dumpster serviced bi-weekly at $102.25 per month starting May 15th thru September 15th. Upon roll call, Eide, Olson, Jaeger, Rice and DeGroot voted yes. Motion carried.

The Board reviewed four applicants for the Clear Lake Manager position.

Chairman Jaeger and Comm. Rice will be in contact with the applicants to schedule interviews. Discussion was held on the managers being on site and the salary falling within the budget and the option of offering a 10% commission of the camping fees collected.

**WHITE EARTH BAY DISCUSSION:**

Jared & Kristin Iverson, Manager of White Earth Bay gave an update on the park.

Corps of Engineers weren’t present.

**PARSHALL BAY DISCUSSION:**

Moved by Comm. Rice, seconded by Comm. Eide, to approve the cost share agreement with the G&F for the fish cleaning station upgrade. Upon roll call, Eide, Jaeger, Rice, DeGroot and Olson voted yes. Motion carried.

Mallory Goff and Morgan Olonia, Parshall Bay Managers gave an update on the park.

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve the purchase of doors for the vault toilets not to exceed $10,000. Upon roll call, Jaeger, DeGroot, Olson, Rice and Eide voted yes. Motion carried.

Corps of Engineers weren’t present.

**VAN HOOK PARK DISCUSSION:**

Discussion was also held on the rental process of the pavilion. Manager Dawn Ritts discussed that the Pavilion will be ran by the Managers of Van Hook dba Van Hook Resort and will be ran a lot like the rental policy of South Complex with no liquor allowed.

Wade Enget, State’s Attorney discussed the responsibility of the ownership of the Pavilion.

Moved by Comm. Eide, seconded by Comm. Rice, to approve the ownership from Van Hook Association of the main pavilion to the Mountrail County Park. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. DeGroot, to approve the transfers of Lot 8, Block 7 from John & Kathy Hebert to John Hebert & Lot 4, Block 8 from Michael Parsien to Michael & Paula Parsien. Upon roll call, all present voted yes. Motion carried.

Dawn & Justin Ritts Managers of Van Hook gave a park update.

Wayne Johnson representing Van Hook Association presented the board with quotes for the trees around the pavilion.

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve purchasing the trees from TC Nursery totaling $34,534 to be planted around the pavilion. Upon roll call, Jaeger, Rice, Olson, DeGroot and Eide voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. DeGroot, to allow the park managers to spend the total amount of $65,000 for the improvement listing for Van Hook. Upon roll call, Olson, DeGroot, Rice, Eide and Jaeger voted yes. Motion carried.

Corps of Engineers weren’t present.

**ONGOING DISCUSSION:**

No information for ongoing.

**ADJOURN:**

The Board adjourned at 11:55 A.M. to meet in regular session on Thursday, June 20, 2024 at 9:00 A.M at the Van Hook Pavilion.

Accepted and approved this 20th day of June, 2024.

Eric Jaeger

Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa

Mountrail County Auditor