PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

March 20, 2025

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Wayne Olson, Arden Eide, Jason Rice and John DeGroot present. Wade Enget, State’s Attorney was present.

Also in attendance were Justin & Dawn Ritts, Mark Zaun, Steve Nelson, Mallory Goff and Morgan Olonia.

Chairman Jaeger called the meeting to order with the Pledge of Allegiance.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Olson, to approve the Minutes of the January 16, 2025 meeting. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Eide, to approve the Minutes of the February 20, 2025 special meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Stephanie A. Pappa, Auditor reviewed the 2025 financials with the board.

**CLEAR LAKE DISCUSSION:**

Steve Nelson Manager of Clear Lake gave an update. Manager Nelson stated Mountrail Builders is hoping to start working on the shop once the ground thaws.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve paying Heather Jenkins for the storage of the equipment in the amount of $800. Upon roll call, Jaeger, Rice, Olson, Eide and DeGroot voted yes. Motion carried.

**VAN HOOK PARK DISCUSSION:**

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve the Van Hook Consent Form for placement of retaining wall, trees, signs, fence or driveway. Upon roll call, all present voted yes. Motion carried.

The building permits were supplied to the board.

Moved by Comm. Eide, seconded by Comm. Rice, to approve the transfers of Lot 7, Block 11 from Dennis Markwardt to Patricia Markwardt & Lot 5, Block 20 from Lynn & Marlene Grabow to Brent & Feliciti Borud. Upon roll call, all present voted yes. Motion carried.

Dawn & Justin Ritts Managers of Van Hook gave a park update. Manager Ritts stated that the pavilion requests are coming in but the events seem to be large. Manager Ritts stated what is allowed vs. what isn’t allowed for the capacity of building and types of events hosting. Manager Ritts discussed she would like approval from the Park Board before moving forward with the big events at the Pavilion. The Board stated that The Van Hook Resort is the Third-Party Lessee for the hosting of the pavilion so that in the end would be their decision and check with the Corps of Engineers to see what is acceptable.

No one was present with the Corps of Engineers.

**WHITE EARTH BAY DISCUSSION:**

Jared & Kristin Iverson, White Earth Bay Managers were not present. Chairman Jaeger stated the Seasonal Camping is approved with the Corps of Engineers and the drawing was completed this morning before the Park Board meeting.

No one was present with the Corps of Engineers.

**PARSHALL BAY DISCUSSION:**

Mallory Goff and Morgan Olonia, Parshall Bay Manager gave park updates. Discussion was held on the salaries for 2025 and the running of the slips with the employee agreement. Discussion was held on the two fire pickups and one would stay within Parshall Bay and the other pickup would either be utilized in Clear Lake or Van Hook. There will need to be flatbeds or dump beds attached to the two pickups. Mallory Goff will get quotes for two new mowers.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the summer help salaries as Corie Haugeberg at $21 per hour/Kim Knudson at $25 per hour/Verla Walter at $18 per hour/Wayne Walter at $17 per hour & Dori Hill at $17.50 per hour. Upon roll call, Eide, Rice, Olson and DeGroot voted yes and Jaeger voted no due to wanting to give more. Motion carried.

Moved by Comm. Jaeger, seconded by Comm. DeGroot, to amend a budget to approve the base salary increase for Mallory & Morgan to $40,000. Upon roll call, Rice, DeGroot, Jaeger, Eide and Olson voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve the amending of the agreement for Mallory & Morgan employee agreement to $40,000 and increasing the percentage 12% for taking care of the slips & storage. Upon roll call, DeGroot, Jaeger, Olson, Rice and Eide voted yes. Motion carried.

The Corps of Engineers was not present.

**ONGOING DISCUSSION:**

Moved by Comm. Eide, seconded by Comm. Rice, to reschedule the next park board meeting from June 19th meeting to June 12th. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve the signing of the Game & Fish cost share agreements with Van Hook and White Earth Bay. Upon roll call, Rice, Olson, DeGroot, Jaeger and Eide voted yes. Motion carried.

The Annual Concessionaire meeting with the Corps of Engineers will be held on April 2nd at 10 A.M. at the Camp of the Cross.

Chairman Jaeger stated he did reach out to the GT Architecture to get updated quotes for the electrical & plumbing plans more discussion will be held at the upcoming meetings.

**ADJOURN:**

The Board adjourned at 11:10 A.M. to meet in regular session on Thursday, June 12, 2025 at 9:00 A.M.

Accepted and approved this 12th day of June, 2025.

Eric Jaeger

Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa

Mountrail County Auditor