PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

June 17, 2021

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Arden Eide, Jason Rice, Wayne Olson and Daniel Uran. Also present was Wade Enget, State’s Attorney.

Also in attendance were Mallory Goff & Morgan Olonia; Justin & Dawn Ritts; Justin Scarborough; Nathan Busche; Amanda Young, Melissa Vachal and Linda Wienbar.

Chairman Jaeger called the meeting to order.

Moved by Comm. Eide, seconded by Comm. Uran, to approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Rice, to approve the Minutes of the March 18, 2021 minutes as presented. Upon roll call, all present voted yes. Motion carried.

Stephanie A. Pappa, Auditor reviewed the 2021 Financials for the Park.

Discussion was held on the 5 year contract agreement reimbursement for the fish cleaning stations at White Earth, Parshall and Van Hook. On January 21st meeting it was requested to go with a one year contract. Chairman Jaeger gave an update on the response from Bob Frohlich with Game & Fish recommending the Park Board sign the 5 year contact. The one year agreement will stay in place.

Auditor Pappa discussed the 2022 budget deadline request being June 18th, 2021.

Discussion was held on the call received from the State Health Department concerning Clear Lake being a licensed campground. Stephanie A. Pappa, Auditor discussed the requirements in order to be compliant with the State Health Department to receive a license. Karen and Larry Fritel would prefer to not be involved with obtaining the license with the State Health Department due to being volunteers. Auditor Pappa will work with Fritels to get Clear Lake compliant and licensed.

Discussion was held on the email received from ND Game & Fish requesting the rip rap being replaced around the boat dock at Clear Lake.

Karen & Larry Fritel gave an update on Clear Lake. Karen Fritel and Joan Hollekim stated the grant from the ND Outdoor Heritage Fund was recommended to be approved in the amount of $25,370 for the grain bin gazebos and tree planting project. More funding will be requested for another gazebo since the funding from the grant is not enough.

A special meeting will be held after the grant funding is completed.

Tina Maghakian broke the rules by utilizing a motorbike so was evicted from the seasonal camping site. A prorated reimbursement will be given back to Tina Maghakian. Discussion was held on paying Karen and Larry Fritel as managers instead of volunteering.

Discussion was held on the White Earth Bay lot owner’s letter that was sent out by Planning and Zoning. Also present were Peg Stromstad and Andy Anderson.

Wade Enget, State’s Attorney, stated that Kent Reierson, Attorney was in contact regarding the letter concerning White Earth Bay and State’s Attorney Enget did tell him to reach out to Planning & Zoning.

Justin Scarborough, Manager gave an update on White Earth Bay. Manager Scarborough stated the Department of Health is requesting a covered trash bins and lighting for the streets. The board thinks there might be a confusion on lights with the privately owned cabins vs the campground parking. Discussion was held on getting in contact with Armstrong Sanitation who currently does garbage for the privately owned cabins. Further discussion will be held at the next park board meeting on how the garbage is going.

Moved by Comm. Eide, seconded by Comm. Uran, to approve paying for Armstrong Sanitation for White Earth Bay. Upon roll call, Eide, Uran, Olson, Rice and Jaeger voted yes. Motion carried.

Andy Anderson, President of the White Earth Bay Development was present to give an update on the projects for the 2022 year. Repairing and extending the retaining wall by the Pavilion, seeding of grass, and electrical to the pavilion. Chairman Jaeger stated he will include financial help in the 2022 budget for these projects.

Amanda Young, Corps of Engineers discussed the inspection will occur on Monday, June 21, 2021.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the Shell Creek Slips & Rentals agreement to end December 31, 2023. Upon roll call, all present voted yes. Motion carried.

Chairman Jaeger discussed the phase II camera system being installed in Parshall Bay. The cameras installed will be two at the fish cleaning stations and one camera at the manager residence.

Moved by Comm. Uran, seconded by Comm. Olson, to approve moving forward with Phase II cameras within Parshall Bay installing two at the fish cleaning stations and one camera at the Manager’s residence. Upon roll call, Rice, Uran, Olson, Eide voted yes and Jaeger abstained from the vote. Motion carried.

Mallory Goff & Morgan Olonia, Managers gave an update on Parshall Bay. Discussion was held on the seasonal drawing which might be drawn in the fall and the phone message will have a pre-recorded message instead of doing winter disconnect at Parshall Bay.

Amanda Young, Corps of Engineers discussed they are still waiting on approval for the boat ramp updates.

Moved by Comm. Eide, seconded by Comm. Olson, to approve signing the amended quit claim deed for the North day use area containing .60 acre of land to the Corps of Engineers. Upon roll call, Uran, Eide, Rice, Olson and Jaeger voted yes. Motion carried.

Chairman Jaeger discussed what should be the next step for the four lots that are out of compliance that should be compliant. Stephanie A Pappa, Auditor and Melissa Vachal, Planning & Zoning Administrator discussed re-platting the entire Van Hook Park. Further discussion will be held continually and will be included in the 2022 budget.

Moved by Comm. Eide, seconded by Comm. Uran, to approve an estimate for surveying and re-platting the entire park of Van Hook. Upon roll call, Jaeger, Rice, Uran, Olson and Eide voted yes. Motion carried.

Commissioner Wayne Olson left at 11:20 a.m.

Auditor Pappa discussed in further the delinquent lot rents for lot holders. Comm. Eide would like a letter sent to the delinquent lot holder lessee’s. Dawn Ritts, Manager of Van Hook thinks all the lot lessee’s should get a copy of the rules and regulations and lease. More discussion will be held on the letters at the next park board meeting.

Moved by Comm. Eide, seconded by Comm. Uran, to raise the late fees for lot holders of Van Hook to $150. Upon roll call, Uran, Rice, Eide, and Jaeger voted yes. Motion carried.

The approved Annual Management Plan was discussed for Van Hook Park.

Discussion was held on privacy fences within Van Hook Park. Chairman Jaeger stated the park doesn’t have anything in the building permit for privacy fences. Melissa Vachal, Planning & Zoning Administrator stated this did come in front of the P&Z Board with the bordering neighbors receiving a consent agreement without a fee. P&Z Administrator Vachal stated the only requirements on the fence side would be the height.

Managers Dawn & Justin Ritts gave a park update on Van Hook Park. The Van Hook Association has been raising and receiving monies from gaming funds to help with the Pickle Ball Court.

Moved by Comm. Uran, seconded by Comm. Eide, to approve paying $2,000 for the disc golf mini course project. Upon roll call, Jaeger, Rice, Uran, and Eide voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Uran, to approve paying $5,800 for the roof repairs on the picnic shelter. Upon roll call, Rice, Uran, Jaeger and Eide voted yes. Motion carried.

Discussion was held on the speeding through the park and wondering if a few speed bumps could be installed. Discussion was to have the Sheriff come out and patrol and reach out to Jana Hennessy, Road Engineer to install the speed bumps.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the engineering cost of up to $5,000 for the new bath house. Upon roll call, Uran, Jaeger, Rice, and Eide voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Rice, to approve the transfers of the Lot 6, Block 20 to Zachary & Jennifer Gaaskjolen from Joyce Clock and Lot 4, Block 9 to Kenneth & Elizabeth Youngwolf from Mike Norland. Upon roll call, Rice, Uran, Jaeger and Eide voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Uran, to approve the building permits of Lot 4, Block 7 to Dan Helmers to build a 34x38 garage and Lot 4, Block 3 for Scott & Christie Kaylor to build a privacy fence. Upon roll call, Eide, Jaeger, Rice and Uran voted yes. Motion carried.

Discussion was held on the building permit and age of the trailer for Alice Lizotte in Lot 7, Block 3. Discussion was held on the alley going through Lot 7, Block 3 of Olson’s Second Addition in Van Hook and whether to vacate the alley and resurvey.

Moved by Comm. Eide, seconded by Comm. Uran, to approve the building permit by Lot 7, Block 3 for a newer trailer house. Upon roll call, all present voted yes. Motion carried.

Nathan Busche, Corps of Engineers updated on the Parshall Bay boat ramp and still waiting on the 401 permit approval and advised the park managers that a letter is being sent out for the spraying on Corps property.

Discussion was held on the rural water at Clear Lake. Auditor Pappa will look into the cost for the 2022 budget year.

The Board adjourned at 12:18 A.M. to meet in regular session on Thursday, October 21, 2021 at 9:00 A.M.

Accepted and approved this 21st day of October, 2021.

Eric Jaeger

Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa

Mountrail County Auditor