PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

January 20, 2022

The Board met in regular session on Thursday at 8:30 A.M. with Commissioners Eric Jaeger, Jason Rice, Wayne Olson and Daniel Uran present. Arden Eide and Wade Enget, State’s Attorney were absent.

Also in attendance were Mallory Goff & Morgan Olonia; Justin & Dawn Ritts; Amanda Young; Nathan Busche; Steve Littlefield, John Anderson Jr. and Wayne Johnson.

Chairman Jaeger called the meeting to order.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the Minutes of the October 21, 2021 minutes. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to nominate Eric Jaeger as Chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to nominate Arden Eide as Vice Chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

Nichole Degenstein, Human Resource Director along with Melissa Vachal, Recorder who is the Chairman of the Human Resource Advisory Committee discussed the salary chart that the employees of Mountrail County utilize. Human Resource Director Degenstein was inquiring on whether the Park Board would like to implement the employees of Parshall Bay into the salary chart. Chairman Jaeger will discuss further with the Human Resource Director.

Stephanie A. Pappa, Auditor supplied the financials for the 2021 year.

Justin Scarborough, White Earth Manager gave the board an update. Auditor Pappa stated nothing has been received for the Annual Management Plan to submit to the Corps. Discussion was held on the low boat ramp which shouldn’t be a concern. Amanda Young and Nathan Busche with the Corps of Engineers discussed the ice fishing and also the low water ramp conditions.

Karen & Larry Fritel, Clear Lake Park were absent.

Mallory Goff & Morgan Olonia, Managers gave an update on Parshall Bay. The Annual Management Plan was discussed. The west boat ramp is being rebuilt while the water is low. Manager Goff discussed the upgrading of the electrical camp sites and making ADA compliant with a few of the sites.

Moved by Comm. Uran, seconded by Comm. Rice, to approve expending money on the upgrading of the electrical sites 13-22 and 1-8 within Parshall Bay not to exceed $35,000. Upon roll call, Uran, Olson, Jaeger, and Rice voted yes. Motion carried.

Chairman Jaeger discussed how well the hands free faucets for the fish cleaning stations at Parshall Bay and in the future would like to install at all county parks. Discussion was held on the employee salary request.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the salary increases for Corie Haugeberg to the amount of $20 per hour, Jamie Clemenson to the amount of $20 per hour, Verla Walter to the amount of $16.50 per hour, Wayne Walter to the amount of $16 per hour, and Kim Knudson to the amount of $25 per hour. Upon roll call, Uran, Jaeger, Rice and Olson all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the salary increase for the Parshall Bay Managers to the amount of $38,000 per year. Upon roll call, Olson, Rice, Jaeger and Uran voted yes. Motion carried.

Discussion was held on the signs and speed bumps still not being installed by the Road & Bridge Department. Comm. Olson & Comm. Rice will follow up with the R&B to make sure the signs and bumps are installed at the beginning of the camping year.

Dawn & Justin Ritts, Managers of Van Hook discussed the Annual Management Plans.

Moved by Comm. Uran, seconded by Comm. Olson, to approve signing the distribution of line easement with Mountrail Williams Electric Cooperation. Upon roll call, all present voted yes. Motion carried.

Dawn Ritts discussed the Army Corps of Engineers employee for the Aquatic Nuisance Species (ANS) inspections. Nathan Busche, Corps of Engineers discussed expanding the Aquatic Nuisance Species inspections which will be a state employee and this could be a local person to be hired for the position.

Moved by Comm. Rice, seconded by Comm. Uran, to approve a seasonal campsite for the Army Corps of Engineer employee to conduct the Aquatic Nuisance Species (ANS) inspections at Van Hook Park. Upon roll call all present voted yes. Motion carried.

Dawn & Justin Ritts updated the board on the Van Hook Park. Manager Ritts discussed the memorial benches that will be installed by the boat launch.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the transfer of the Lot 1, Block 17 to Jon Wallace Grundstrom from Steve & Linda Theuringer pending all paperwork is complete. Upon roll call, all present voted yes. Motion carried.

John Anderson, Jr with Mountrail Builders discussed the picnic shelter design down by the boat launch. The building they are proposing a 60 x 100 and could possibly be smaller. Wayne Johnson and Steven Littlefield with Van Hook Association discussed the project plans.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the 60’ x 100’ picnic shelter structure and an apron 80’ x 120’ to add to the AMP. Upon roll call, Jaeger, Uran, Olson and Rice voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve sending in the Game & Fish Cost Share request for Parshall and Van Hook. Upon roll call, Olson, Rice, Jaeger and Uran voted yes. Motion carried.

Discussion was held on any reimbursements for fishing tournament monies to apply for. Discussion was held on the pumping of the fish cleaning station with the barracuda vs the Hobart.

Chairman Jaeger along with Auditor Pappa will work together to apply for reimbursement with O&M for fish cleaning stations cost share for the G&F fishing tournaments monies.

Nathan Busche, Corps of Engineers discussed the low boat water ramps. Parshall Bay may have issues with the parking lot due to primitive camping spots. The cost of the rip rap and the silt removal is estimated at $5,000 to $7,000. A regulatory permit may be needed for the adding of the rip rap material if needed with the Corps of Engineers. Van Hook ramps the first part of the summer might be alright but after that the three ramps would not be unusable. Thus the two low boat water ramps at the Gull Island might have to be utilized. The Van Hook estimate to build road and install the boat ramps totaling $200,000. Chairman Jaeger stated the access to Van Hook will be top priority. Metal slats for boat ramps were utilized for the prior years which currently are under the silt.

Manager Ritts went through her budget line items for approval

Moved by Comm. Uran, seconded by Comm. Olson, to approve $14,000 for the road maintenance, $4,200 for flex fiber wood chips for playground, $4,000 for asphalt speed bumps for lot holders, $5,000 Concrete picnic tables, $2,000 for weed spraying, $5,000 dust control, and a tractor over seeder not to exceed $8,000 with grand total not to exceed $45,000 for all items. Upon roll call, Jaeger, Rice, Olson and Uran voted yes. Motion carried.

Discussion on special meeting held on March 1st if lot rents are not paid.

The Board adjourned at 11:18 A.M. to meet in regular session on Thursday, March 17, 2022 at 9:00 A.M.

Accepted and approved this 17th day of March, 2022.

Eric Jaeger

Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa

Mountrail County Auditor