PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

January 16, 2025

 The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Wayne Olson, Arden Eide, Jason Rice present and John DeGroot absent. Wade Enget, State’s Attorney was present.

 Also in attendance were Justin & Dawn Ritts, Jared Iverson, Jay Harstad, Steve Nelson, Steve Littlefield, Wayne Johnson, Curt Latendresse, Melissa Vachal, Brooks Goodall, Chad Betz & Phil Sand.

Chairman Jaeger called the meeting to order with the Pledge of Allegiance.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the Minutes of the September 19, 2024 meeting. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to nominate Eric Jaeger as Chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to nominate Arden Eide as Vice Chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

Stephanie A. Pappa, Auditor reviewed the 2025 budget & 2024 financials to the board.

**VAN HOOK PARK DISCUSSION:**

Brooks Goodall & Chad Betz with Reservation Telephone Cooperative (RTC) and Phil Sand with Kadrmas, Lee & Jackson (KLJ) discussed the Reservation Telephone Cooperative Networks Fiber Project upgrade for 2025 throughout the Van Hook Park cabin sites. Chad Betz presented the map of the upgrades. Chairman Jaeger suggested to include the information for the Corps approval with the Annual Management Plan.

 Moved by Comm. DeGroot, seconded by Comm. Olson, to approve moving forward with an easement for the fiber project within the Van Hook Park. Upon roll call, all present voted yes. Motion carried.

 Moved by Comm. DeGroot, seconded by Comm. Olson, to approve adding the fiber project to the Annual Management Plan. Upon roll call, all present voted yes. Motion carried.

 Curt Latendresse on Lot 7, Block 18 discussed the possibility of his neighbor’s shed and mobile home located from Lot 2, Block 18 to be moved due to them encroaching on his lot. Melissa Vachal, P&Z Administrator stated that she spoke with Richard Bergstad and he plans on destroying his mobile home and moving the shed hopefully before or by March. Justin Ritts discussed the sewage issue leaking onto the property of Mr. Latendresse and more time will be needed to move forward with a fix.

 The Building permits were supplied to the board.

 Moved by Comm. Eide, seconded by Comm. DeGroot, to approve the transfers of Lot 11, Block 15 from Ronald Bartsch to Shawn & Maria Stelter, Lot 6, Block 4 from David & Judy Miller to Ronald Bartsch, Lot 5, Block 3 from Alice Lizotte to Scott & Tori Anderson, Lot 10A, Block 4 from Matt & Sharlene Grigsby to Troy & Lorraine Nelson, Lot 4, Block 13 from Robin Baird Carlson to Leif Carlson and Lot 3, Block 11A from Susan Hoffer to Barry Hoffer. Upon roll call, all present voted yes. Motion carried.

Dawn & Justin Ritts Managers of Van Hook gave a park update. Van Hook Association did install new playground equipment by the pavilion.

Moved by Comm. Eide, seconded by Comm. Olson, to approve the issuing of new leases with the new lots and blocks for the replat known as Traynor Park Subdivision. Upon roll call, all present voted yes. Motion carried.

Lindsay Johnson & Joan Koob, Corps of Engineers stated the earlier they get the plans for the fiber upgrade with RTC the better.

Wayne Johnson, Van Hook Association discussed installing of wind screens to the pavilion.

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve Van Hook Association to be able to install wind screens at the pavilion and to put on the Annual Management Plan. Upon roll call, Rice, Olson, DeGroot, Eide and Jaeger voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Eide, to approve the purchase of the wind screens not to exceed $41,000. Upon roll call, DeGroot, Rice, Olson, Jaeger and Eide voted yes. Motion carried.

**CLEAR LAKE DISCUSSION:**

Steve Nelson, Manager of Clear Lake gave an update. Discussion was held on the 2025 budget and salaries for Clear Lake. Steve Nelson stated would like the contract to cover 5 months.

Moved by Comm. Eide, seconded by Comm. Rice, to approve increasing the salary for the Managers to $5,000 plus 10% of camping fees for a 5-month period. Upon roll call, Jaeger, Rice, Olson, Eide and DeGroot voted yes. Motion carried.

Manager Nelson discussed the need for power to the water well, the installing of cameras, picnic tables and mower for this season.

The Clear Lake shop hasn’t been started with Mountrail Builders yet. Comm. Rice will reach out to Mountrail Builders for an update.

**WHITE EARTH BAY DISCUSSION:**

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve adding the fiber project in the Annual Management Plan. Upon roll call, all present voted yes. Motion carried.

Warren Bogert, Emergency Management stated the weather sirens due get discharged by the radio counsel.

Jared Iverson, Manager of White Earth Bay gave an update on the park.

Moved by Comm. DeGroot, seconded by Comm. Eide, to approve moving forward with the hiring of an Architect for drawings on the structural, electrical & plumbing for the bathhouses in Van Hook, White Earth and Parshall Bay. Upon roll call, all present voted yes. Motion carried.

Lindsay Johnson, Corps of Engineers updated the board that the seasonal camping will be approved for this season.

**PARSHALL BAY DISCUSSION:**

Mallory Goff and Morgan Olonia, Parshall Bay Manager were not present. Discussion was held on the salaries for 2025 and the running of the slips and rentals for the park managers. Comm. DeGroot discussed the two fire pickups will be ready soon. The one pickup will be utilized for Parshall Bay and the other possibly utilized for Clear Lake. More discussion will be held for the salaries and the employee agreement.

Moved by Comm. Eide, seconded by Comm. Rice, to approve the prices of the slip rentals as $300 a month/$600 a season and $15 a day. Upon roll call, all present voted yes. Motion carried.

Lindsay Johnson, Corps of Engineers had no comments.

**ONGOING DISCUSSION:**

Wayne Johnson as a citizen stated he would like to thank everyone from the Park Board and the Commissioners for the continued good work for all parks within the County.

Discussion was held on the 2025 Annual Management Plans with deadline being March 31, 2025.

Moved by Comm. Rice, seconded by Comm. Eide, to approve the G&F cost share requests for 2025. Upon roll call, all present voted yes. Motion carried.

**ADJOURN:**

The Board adjourned at 11:40 A.M. to meet in regular session on Thursday, March 20, 2025 at 9:00 A.M.

 Accepted and approved this 20th day of March, 2025.

Eric Jaeger

Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa

Mountrail County Auditor