

AGENDA
BOARD OF MOUNTRAIL COUNTY COMMISSIONERS
TUESDAY, OCTOBER 7, 2025 – 9:00 A.M.
GOTOMEETING

October 7, 2025 Commissioner Meeting

Oct 7, 2025, 9:00 AM – 1:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/305396965>

You can also dial in using your phone.

Access Code:

305-396-965

United States:

[+1 \(872\) 240-3412](tel:+18722403412)

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

1. OPENING & ROLL CALL-PLEDGE OF ALLEGIANCE
2. APPOINTMENTS SCHEDULED:
 - 9:15 A.M. – MELISSA VACHAL/P&Z ADMINISTRATOR-FEES FOR P&Z
 - 9:20 A.M. - JANA HENNESSY/R&B ENGINEER-R&B AGENDA
 - 11:30 A.M. – REGION 2 CAUCUS
 - 12:10 P.M. – FINALIZE THE 2026 COUNTY BUDGET
 - 12:30 P.M. – TAX DEED APPRAISALS
3. BUSINESS (AS PER ATTACHED)
4. PUBLIC COMMENT
5. ADJOURN

(POSTED ON 10/02/25)

BUSINESS TO CONDUCT – TUESDAY, OCTOBER 7, 2025

1. APPROVE AGENDA
2. MINUTES OF SEPTEMBER 16, 2025
3. FEES –CLERK OF COURTS, CORRECTIONS
4. APPROVE THE APPOINTED OFFICIALS TIME OFF REQUESTS FOR SEPTEMBER
5. APPROVE THE REGULAR FULL TIME EMPLOYEE CLASSIFICATION FOR SVETLANA HANLEY WITH THE MOUNTRAIL MCKENZIE HUMAN SERVICE ZONE AS AN ADMINISTRATIVE ASSISTANT IN THE AMOUNT OF \$26.50 PER HOUR/\$55,120 PER YEAR
6. APPROVE THE REGULAR FULL TIME EMPLOYEE CLASSIFICATION FOR CALEB YOUNG WITH THE SHERIFF OFFICE AS A DISPATCHER IN THE AMOUNT OF \$29.59 PER HOUR/\$61,550 PER YEAR
7. APPROVE THE SALARY INCREASE FORM FOR SATISFACTORY PROBATIONARY PERIOD FOR JODIE LAGER WITH THE CORRECTIONS AS A CORRECTIONAL OFFICER TO THE AMOUNT OF \$29.01 PER HOUR
8. APPROVE THE SALARY INCREASE FORM FOR SATISFACTORY PROBATIONARY PERIOD FOR LISA WOLLA WITH THE TAX EQUALIZATION AS AN ASSESSOR II TO THE AMOUNT OF \$29.33 PER HOUR/\$61,000 PER YEAR
9. APPROVE THE REQUEST FOR LEAVE WITHOUT PAY FOR BRENT NETTLETON WITH THE R&B FROM SEPTEMBER 18TH FOR POSSIBLY THREE PLUS WEEKS
10. APPROVE THE MEMORIAL BUILDING SECURITY MANUAL/HUMAN SERVICE ZONE
11. APPROVE THE UPDATED COURTHOUSE SECURITY MANUAL
12. APPOINT LYNNETTE VACHAL AS THE ND STATE FAIR DELEGATE
13. APPROVE SIGNING OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE OFFICE OF THE SECRETARY OF STATE FOR ELECTION EQUIPMENT
14. APPROVE THE REQUEST FROM THE PURSUIT TO WAIVE THE FEE FOR THE SOUTH COMPLEX ON OCTOBER 31ST TO HOLD THE FALL SPECTACULAR COMMUNITY EVENT
15. QUIT CLAIM DEED RECORDED FOR COULEE VILLAGE
16. BILLS
17. BOARD CONCERNS

INFORMATION:

- OIL & GAS INFO
- SOURIS BASIN PLANNING COUNCIL STATE OF REGION 2 MEETING BEING HELD ON OCTOBER 30TH IN MINOT

ONGOING BUSINESS:

- MARTENS LAWSUIT

- WEATHER STATION IN STANLEY
- NATIONAL AUDUBON SOCIETY INC (REFUGE PURCHASING LAND)
- 2026 BUDGETS
- WATER RESOURCE DISTRICT LETTER SB 2027
- EMINENT DOMAIN FOR CR 3/KARTCH'S