

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, October 6, 2020 at 9:00 A.M. with GOTOMEETING with Commissioners Trudy Ruland, Joan Hollekim, Daniel Uran, Garry Jacobson and Wayne Olson present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Hollekim, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the minutes of the September 15, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the special minutes of the September 23, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the special minutes of the October 2, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Discussion was held on the personal reimbursements and employees should be utilizing the county credit card instead. Discussion was held on the personal use reimbursement for vehicles vs the Human Service Zonal vehicles.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the bills totaling \$775,559.93 and September payroll, checks #11038-11058, direct deposit #12953-13116 totaling \$1,046,111.23. Upon roll call, Uran, Olson, Ruland, Hollekim, and Jacobson voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading.

**APPROVED 10/06/2020 - PAYMENT 10/06/2020**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
11865	LOWLAND TOWNSHIP 2019 FLOOD DISASTER	21921.08 21921.08
11866	SIDONIA TOWNSHIP 2019 FLOOD DISASTER	1507.47 1507.47
99785	A&W TOWING & RECOVERY, INC. GENERAL FUND	500.00 500.00
99786	ACOM SOLUTIONS INC GENERAL FUND	1,268.00 1,268.00
99787	ADVANCED BUSINESS METHODS GENERAL FUND	1,951.46 1,951.46
99788	AMERICAN BANK CENTER GENERAL FUND HUMAN SERVICE ZONE	1,375.66 254.50 1,121.16
99789	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	289.49 144.77 144.72

99790	ANDEAVOR FIELD SERVICES, LLC COUNTY ROAD & BRIDGE FUND	7,000.00 7,000.00
99791	AVI SYSTEMS, INC GENERAL FUND	2,238.00 2,238.00
99792	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	1,104.00 1,104.00
99793	BADLANDS POWER FUELS, LLC COUNTY ROAD & BRIDGE FUND	2,175.00 2,175.00
99794	BBH INSURANCE, INC GENERAL FUND	5,020.00 5,020.00
99795	BLUE SHIELD TACTICAL SYSTEMS LLC GENERAL FUND	700.00 700.00
99796	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	4,490.00 4,490.00
99797	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	351.59 351.59
99798	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	104.69 104.69
99799	CHARM-TEX, INC. GENERAL FUND	1,915.60 1,915.60
99800	CHECKERS, INC HUMAN SERVICE ZONE	675.00 675.00
99801	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,404.43 394.53 218.50 1,791.40
99802	CITY OF STANLEY GENERAL FUND	1,952.69 1,952.69
99803	CRAFT ELECTRIC, INC. COUNTY ROAD & BRIDGE FUND	1,187.72 1,187.72
99804	CUPS DRUG TESTING & OCCUPATIONAL HEALTH HUMAN SERVICE ZONE	545.00 545.00
99805	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	2,354.55 2,354.55
99806	DAKOTA BUSINESS SOLUTIONS GENERAL FUND	440.00 440.00
99807	DAKOTA DRUG CO HUMAN SERVICE ZONE	7.80 7.80
99808	DAKOTA HOPE CLINIC GENERAL FUND	1,000.00 1,000.00
99809	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	692.80 692.80
99810	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	930.00 930.00
99811	DEANS DISTRIBUTING	197.81

	COUNTY ROAD & BRIDGE FUND	197.81
99812	DENNIS/MARY GENERAL FUND	36.20 36.20
99813	DIRTY DIESEL REPAIR GENERAL FUND	250.00 250.00
99814	DMC WEAR PARTS LLC COUNTY ROAD & BRIDGE FUND	189.42 189.42
99815	DRUG & ALCOHOL TESTING NETWORK LLC HUMAN SERVICE ZONE	200.00 200.00
99816	EOG RESOURCES COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
99817	FARDEN CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	387,628.50 387,628.50
99818	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	404.60 404.60
99819	FENSTER/KAYLA HUMAN SERVICE ZONE	499.67 499.67
99820	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	100.00 100.00
99821	FULKERSON FUNERAL HOME HUMAN SERVICE ZONE	2,500.00 2,500.00
99822	GAFFANEYS OF MINOT INC GENERAL FUND	85.10 85.10
99823	GERDAU AMERISTEEL CORP COUNTY ROAD & BRIDGE FUND	61.14 61.14
99824	GOOD/KORY GENERAL FUND	126.50 126.50
99825	GRAPHICS, LETTERING & TRIM GENERAL FUND	110.00 110.00
99826	GUSTAFSONS SEPTIC SERVICE INC COUNTY ROAD & BRIDGE FUND	272.00 272.00
99827	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	91,112.63 18,375.13 58,190.00 14,547.50
99828	HERMANSON/NANCY HUMAN SERVICE ZONE	166.60 166.60
99829	HERRERA/AZERETH GENERAL FUND	126.50 126.50
99830	HOLIDAY CREDIT OFFICE GENERAL FUND	2,491.65 2,491.65
99831	HOLTE/KAREN HUMAN SERVICE ZONE	45.00 45.00
99832	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	1,186.38 1,186.38

99833	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	11,550.00 11,550.00
99834	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	696.87 696.87
99835	JOHNSON AUTO BODY INC GENERAL FUND	3,484.40 3,484.40
99836	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE	1,660.79 27.96 1,632.83
99837	K SQUARED ELECTRIC INC GENERAL FUND	446.72 446.72
99838	KINNEY/SHELLY HUMAN SERVICE ZONE	138.60 138.60
99839	KRONOS SAASHR INC GENERAL FUND	685.43 685.43
99840	LARSON'S TIRE SERVICE GENERAL FUND	919.70 919.70
99841	LEES/KAITLYN HUMAN SERVICE ZONE	433.55 433.55
99842	LEWIS OIL COMPANY, LLC COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
99843	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	510.00 510.00
99844	LOCKREM/DAWN HUMAN SERVICE ZONE	181.30 181.30
99845	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,870.00 1,870.00
99846	LONIER/RACHEL HUMAN SERVICE ZONE	84.85 84.85
99847	MCKENZIE COUNTY FARMER HUMAN SERVICE ZONE	54.60 54.60
99848	MEIERS OIL INC GENERAL FUND	240.00 240.00
99849	MENARDS - MINOT GENERAL FUND	213.13 213.13
99850	METROPOLITAN COMPUNDS INC GENERAL FUND	1,835.70 1,835.70
99851	MILLS/JAMIE HUMAN SERVICE ZONE	27.60 27.60
99852	MONTANA DAKOTA UTILITIES CO GENERAL FUND	8,992.46 8,992.46
99853	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	54.78 54.78
99854	MOUNTRAIL COUNTY VICTIM GENERAL FUND	5,200.00 5,200.00

99855	MOUNTRAIL WILLIAMS ELECTRIC COOP	11,816.08
	COUNTY ROAD & BRIDGE FUND	198.77
	COUNTY PARKS FUND	11,617.31
99856	NANCE/DESIRAE	7.28
	GENERAL FUND	7.28
99857	NAPA AUTO PARTS	103.90
	COUNTY ROAD & BRIDGE FUND	103.90
99858	NAPA AUTO PARTS	140.49
	GENERAL FUND	140.49
99859	ND ASSOCIATION OF COUNTIES	63.00
	GENERAL FUND	63.00
99860	ND ENVELOPE COMPANY	324.50
	GENERAL FUND	324.50
99861	NELSON INTERNATIONAL	114,800.00
	COUNTY ROAD & BRIDGE FUND	114,800.00
99862	NORTH AMERICAN TRAILER SALES, LTD	2,986.04
	COUNTY ROAD & BRIDGE FUND	2,986.04
99863	NORTH DAKOTA TELEPHONE CO	220.45
	GENERAL FUND	220.45
99864	OAKLAND/TENA	218.08
	HUMAN SERVICE ZONE	218.08
99865	OASIS PETROLEUM	7,000.00
	COUNTY ROAD & BRIDGE FUND	7,000.00
99866	OFFICE DEPOT INC	2,205.57
	GENERAL FUND	2,205.57
99867	PEARL VALLEY OILFIELD SERVICE & RENTALS	65.00
	COUNTY ROAD & BRIDGE FUND	65.00
99868	PINNACLE	632.54
	COUNTY ROAD & BRIDGE FUND	200.60
	HUMAN SERVICE ZONE	431.94
99869	PLAZA OK HARDWARE	142.71
	COUNTY ROAD & BRIDGE FUND	142.71
99870	POMP'S TIRE SERVICE	9,407.50
	COUNTY ROAD & BRIDGE FUND	9,407.50
99871	PORTH/THOMAS	415.34
	GENERAL FUND	415.34
99872	PRAIRIE FORD, INC.	398.09
	GENERAL FUND	-41.57
	COUNTY ROAD & BRIDGE FUND	439.66
99873	PREBLE MEDICAL SERVICES INC	65.00
	HUMAN SERVICE ZONE	65.00
99874	PRODUCTIVITY PLUS ACCOUNT	3,755.74
	COUNTY ROAD & BRIDGE FUND	3,755.74
99875	QUADIENT FINANCE USA INC	2,880.57
	GENERAL FUND	2,880.57
99876	R & J PUBLISHING LLC	62.00

	VETERAN'S SERVICE OFFICER FUND	62.00
99877	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,372.79 1,372.79
99878	ROBY/MELISSA HUMAN SERVICE ZONE	40.60 40.60
99879	SECURITY TRANSPORT SERVICES, INC. GENERAL FUND	2,911.15 2,911.15
99880	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND	79.12 79.12
99881	STANLEY HARDWARE GENERAL FUND HUMAN SERVICE ZONE	10.96 9.98 0.98
99882	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	182.64 182.64
99883	STEINS INC GENERAL FUND	550.12 550.12
99884	STEVICK BUSINESS SPECIALTIES & WEARABLE GENERAL FUND	353.07 353.07
99885	SUMMIT FOOD SERVICE, LLC GENERAL FUND	7,654.60 7,654.60
99886	THE SIDWELL COMPANY GENERAL FUND	126.00 126.00
99887	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	405.96 107.93 254.65 43.38
99888	TRUENORTH STEEL COUNTY ROAD & BRIDGE FUND	370.00 370.00
99889	UNITED QUALITY COOPERATIVE GENERAL FUND	1,600.00 1,600.00
99890	VAN HOOK RESORT, LLC COUNTY PARKS FUND	83.80 83.80
99891	VERIZON CONNECT NWF, INC. COUNTY ROAD & BRIDGE FUND	1,521.86 1,521.86
99892	VERIZON WIRELESS COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	1,266.47 307.54 958.93
99893	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
99894	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	946.60 946.60
99895	WILLCOXON/SARAH GENERAL FUND	2.10 2.10
	<b>FINAL TOTAL</b>	<b>775,559.93</b>

D. FEES

Moved by Comm. Olson, seconded by Comm. Uran, to approve the September 2020 fees for the Clerk of Courts Office and August 2020 fees for the Sheriff's Office. Upon roll call, Hollekim, Ruland, Uran, Olson, and Jacobson voted yes. Motion carried.

E. PAYROLL

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the regular full-time employee agreement for Cade Moore with the Road & Bridge as a Road worker in the amount of \$3,712.50 per month/\$44,550 per year. Upon roll call, Olson, Hollekim, Jacobson, Uran, and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the regular full-time employee agreement for Linda Wienbar with the Planning & Zoning/Recorder as a Deputy I/P&Z Assistant in the amount of \$3,525 per month/\$42,300 per year. Upon roll call, Ruland, Olson, Hollekim, Jacobson, and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve increasing the salary for Shelly Kinney with the Human Service Zone to adjust to all the Social Workers Supervisors across the State and Region to the amount of \$6,207 per month/\$74,484 per year. Upon roll call, Olson, Ruland, Hollekim, Jacobson, and Uran voted yes. Motion carried.

F. CONTRACT

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve signing the Kronos yearly contract in the amount of \$1,474.35. Upon roll call, Uran, Ruland, Hollekim, Jacobson and Olson voted yes. Motion carried.

G. APPOINTING

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve appointing Lynnette Vachal as the Representative for the ND State Fair. Upon roll call, all present voted yes. Motion carried.

H. LEASE

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the residential lease for Melissa Roby for the Stanley Townhome 9B in the amount of \$561.60 per month. Upon roll call, Ruland, Olson, Jacobson, Uran and Hollekim voted yes. Motion carried.

I. OIL & GAS

Moved by Comm. Olson, seconded by Comm. Uran, to approve the transfer for Oil & Gas allocations totaling \$2,403,353.95 for current allocations from the General Fund to County Road & Bridge (70% of Oil & Gas Funds). Upon roll call, Uran, Ruland, Hollekim, Jacobson and Olson voted yes. Motion carried.

J. RESIGNATION/APPOINTMENT

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the resignation of Linda Wienbar as a member of the P&Z Board. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve appointing Zach Gasskjolen to the P&Z Board for an unexpired 2 year term ending 12/31/2022. Upon roll call, all present voted yes. Motion carried.

K. APPLICATION

Moved by Comm. Uran, seconded by Comm. Olson, to approve the anhydrous ammonia license application for TriGen Ag Partners LLC (formerly Plaza-Makoti Equity Elevator) at 101 Railroad Ave Plaza. Upon roll call, all present voted yes. Motion carried.

L. TAX DEED APPRAISALS

Moved by Comm. Hollekim, seconded by Comm. Uran, to adopt minimum appraisal prices on tax deed sale properties to be offered for sale on November 17, 2020. Upon roll call, Hollekim, Uran, Ruland, Olson and Jacobson voted yes. Motion carried.

M. TRUST LETTER

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve signing the letter to the Bureau of Indian Affairs opposing the land to be held in the trust for Lot 4, Block 3, Original Townsite of New Town. Upon roll call, all present voted yes. Motion carried.

#### N. ROAD TRAIN

Discussion was held on potential road train legislation and the county roads not being able to handle the excessive loads and truck lengths being proposed. Engineer Hennessy stated the road infrastructure is not able to accommodate turning radiuses or turn outs with such long loads. The Commissioners were in agreement that the county roads are not designed for road trains and the safety concerns it brings. Engineer Hennessy mentioned the County Highway and Engineers Association went on record also opposing road train legislation.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve sending a letter to the congressional delegates opposing road trains on Mountrail County Roads. Upon roll call, all present voted yes. Motion carried.

#### O. GRANT

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the Center of Tech and Civic Life Grant in the amount of \$6,318.00. Upon roll call, Ruland, Hollekim, Uran, Olson and Jacobson voted yes. Motion carried.

#### P. BOARD CONCERNS

Discussion was held on the resignation of Alan Ibach with Armor Interactive. Comm. Uran discussed the possible mask mandate from Upper Missouri District Health Unit Board.

### 3. APPOINTMENT SCHEDULED

9:30 A.M.

Melissa Vachal, Recorder/P&Z Administrator met with the board concerning books in the Recorders office. Recorder Vachal will be doing replacement binders in the amount of \$5,349.00 from the Document Preservation Fund. P&Z Administrator presented to the board a proposal from SRF for updating the County Zoning Ordinance and Subdivision Resolution. P&Z Administrator stated the total cost estimated would be \$30,000.

9:45 A.M.

Lori Hanson, Tax Director met with the board to discuss abatements.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the abatement on parcel #45-9001200 for 2020 year as recommended by Tax Director Hanson as the applicant is an enrolled member of the Three Affiliated Tribes and the mobile home is exempt from taxation. Upon roll call, Ruland, Olson, Jacobson, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the abatement on parcel #61-0078900 for 2020 year as recommended by Tax Director Hanson due to qualifying for Homestead Credit. Upon roll call, Olson, Ruland, Hollekim, Jacobson, and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the abatement on parcel #18-0002800 for 2020 year as recommended by Tax Director Hanson due to qualifying for Homestead Credit. Upon roll call, Uran, Olson, Ruland, Hollekim, and Jacobson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the abatement on parcel #18-9003000 for 2020 year as recommended by Tax Director Hanson due to mobile home being destroyed by fire. Upon roll call, Hollekim, Uran, Jacobson, Olson and Ruland voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the abatement on parcel #60-1002700 for 2020 year as recommended by Tax Director Hanson due to mobile home not in Mountrail County. Upon roll call, Ruland, Olson, Jacobson, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the abatement on parcel #46-0019502 for 2020 year as recommended by Tax Director Hanson due to qualifying for Homestead Credit.



Upon roll call, Jacobson, Uran, Olson, Ruland, and Hollekim voted yes. Motion carried.

Tax Director Hanson presented the State Board of Equalization approval of all values.

10:00 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the Employee Social Security Tax Deferral option. The Commissioners are not in favor of participating in this program. Director Degenstein questioned on whether a color guard participant would be considered as paid leave. The recommendation is to go through the Human Resource Advisory Committee first before moving forward.

10:15 A.M.

Karen Babbitt, Building Supervisor met with the board to discuss the quotes for professional architectural services for the Memorial Building. The Board reviewed the three fee schedules received from EAPC, G T Architecture and Ackerman-Estvold. Comm. Hollekim called referral(s) from each of the three companies.

Ackerman-Estvold and EAPC will be invited for interviewing at the next Commissioner Meeting.

10:30 A.M.

Discussion was held on the 2021 Final Budget Hearing for the County. Also present were Melissa Vachal, Lori Hanson, Karen Babbitt, Corey Bristol, Traci Hysjulien, Laurie Johnson, Tiffany Thiessen, and Corey Bristol.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the 2021 Final Budget. Upon roll call, Uran, Hollekim, Ruland, Olson and Jacobson voted yes. Motion carried.

10:45 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge.

1. CSI-CR 9 PHASE I (101<sup>ST</sup> AVE NW)

Engineer Hennessy along with Craig Mizera and Jason Olson with HDR discussed the liquidated damages assessed with CSI on CR 9, 101<sup>st</sup> Ave NW Phase I. Alan & Ryan Minnerath with CSI spoke to the board with their concerns about the gravel not being paid. Engineer Mizera stated a lot of work needed to be done on the County side due to CSI not complying to finish the project. The work done by the County were road closure, weight limits and getting the road passable, which added extra cost due to extra time for the Sheriff and Road and Bridge employees. A lot of hardship was created for the residents living and utilizing this road. Engineer Hennessy stated there was 52 days of this project not being worked on. Alan Minnerath stated that they needed the 90 day window for the settlement for the cement. Comm. Ruland stated the north end of the road was left un-passable during the construction period. Comm. Ruland also stated the month of September through the winter months the liquidated damages were not assessed. Alan Minnerath is requesting the money for the gravel. Jason Olson, with HDR stated the requirement was to have a two lane passable road and maintain it throughout the construction period. The finished project was done in July. Engineer Hennessy stated this project was not an easy task for anyone involved. The bill has not been submitted for the gravel that was utilized for the County share to pay. The final pay application was submitted but not all the required documentation was included. Comm. Hollekim stated she is not in favor of removing all the liquidated damages. Comm. Uran would like CSI to submit what they would consider a fair liquidated damage amount to this project. More discussion will be held at the next commissioner meeting.

2. NDDOT COUNTY FEDERAL AID PROGRAM

Discussion was held on what NDDOT County Federal Aid projects and more will be discussed in the next few months.

3. NDDOT RAIL/HWY CROSSING SAFETY

Discussion was held on the safety concerns with railroad crossing across the county and more discussion will be held in the next commissioner meetings.

4. NDDOT TRANSPORTATION ALTERNATIVES (TA) PROGRAM

Engineer Hennessy discussed the NDDOT transportation alternative program. Comm. Hollekim stated that the City of Stanley is building a shared use pathway from the underpass to Golf Drive Addition. Comm. Hollekim requested the Board consider a safety crossing on the Stanley Truck Bypass CR13 that residents at John Rian Addition could use to access the shared use pathway. Engineer Hennessy will look into this further.

5. 76TH AVE NW-CR3/PUBLIC ROW MEETING

Engineer Hennessy discussed foregoing a public right of way meeting for CR3, 76th Ave NW and meeting individually instead.

6. CR4-LOSTWOOD/MR WHITE ROW

Engineer Hennessy discussed the offer made to Mr. White for the remaining right of way purchase on CR 4 Lostwood Road. The current offer was \$1,995 for the permanent R/W and \$6,125 for damages to cover the trees for a total offer of \$8,120. Mr White is requesting evergreens in the amount of \$30,240, \$2,765 for lilacs and \$1,995 for permanent R/W for a total offer of \$35,000. John Sauber, with Sauber Engineering suggested redesigning the road to go around Mr. White's property. Engineer Sauber stated the most impacts will be with the property owner. The Commissioners are in agreement to go forward and reroute the road around Mr. White's property.

7. PLAZA SHOP/EASEMENT & PAYMENT AGREEMENT FOR NEW COUNTY SHOP

Moved by Comm. Olson, seconded by Comm. Uran, to approve signing the underground line easement & payment agreement for the Plaza County Shop with Otter Tail Power Company. Upon roll call, all present voted yes. Motion carried.

8. PROPOSAL QUOTES FOR PULL TYPE MULCHER

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the quote for a purchase a new mulcher from Swanston Equipment in the amount of \$27,650 which includes trade in allowance of \$24,000 for two used sod mulchers. Upon roll call, Olson, Uran, Jacobson, Hollekim and Ruland voted yes. Motion carried.

9. STRIPING INVOICE

Engineer Hennessy spoke concerning Traffic Safety Services who did the striping for the county roads. Darren Olson with Traffic Safety Services stated that they did extra striping by mistake and would like to get reimbursed at half the cost.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve paying the amount of \$18,750 to Traffic Safety Services Inc for the striping. Upon roll call, Hollekim, Uran, Ruland, Olson and Jacobson voted yes. Motion carried.

10. LOCAL ROADS NEEDS STUDY

Engineer Hennessy discussed the NDSU Upper Great Plains Transportation Institute and 2019 County Road needs study survey. Engineer Hennessy discussed the list of concerns and the Infrastructure needs for Township, Tribal Roads and Bridges. Comm. Ruland requested the breakdown for township mileage, county mileage and reservation mileage.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve sending comments to NDLTAP regarding the the NDSU Upper Great Plains Transportation Institute Infrastructure Needs Study. Upon roll call, all present voted yes. Motion carried.

11. ROW ENCROACHMENTS

Engineer Hennessy discussed the right of way (ROW) encroachments on CR2, 64th St NW with electric fence up to the road. A letter will be sent to the Royer Family to clear the encroachments on the ROW by November 6, 2020.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve signing the letter to Royer's concerning the encroachments on CR2, 64th St NW. Upon roll call, all present voted yes. Motion carried.

12. MISCELLANEOUS

Discussion was also held on the Howie and Osborn pavement maintenance on 36th St NW. The County doesn't have a maintenance agreement for salt, sand and a plow truck. Comm. Ruland stated to come up with a fair pricing for the pavement maintenance. Engineer Hennessy will bring this back to the board.

Comm. Olson has had several questions on the trees north of the new Plaza Shop in the right of way that were removed for sewer and water to be completed. The Board agreed trees will need to be replaced on residential lots adjacent where trees were removed.

Comm. Olson questioned the Belden road and CSI not complying with the haul route agreement. Engineer Hennessy stated no comments back from CSI currently on the haul route agreement.

Comm. Jacobson questioned on who is hauling gravel on the Tagus road. Engineer Hennessy will look into it.

12:30 P.M.

Discussion was held with Departments Heads concerning COVID-19 issues. Present for the discussion were Corey Bristol, Jana Hennessy, Traci Hysjulien, Karen Babbitt, Melissa Vachal, Lori Hanson, Desiree Sorenson, Laurie Johnson, Lisa Lapica, Lynnette Vachal, Valerie Stammen, Tiffany Thiessen, Mary Dennis, Heather Tomlinson, Mary Kilen, Linda Wienbar and Lexi Hill. Director Degenstein questioned if an essential worker is quarantined would they be able to work still. Discussion was held on the air exchange in the Courthouse and to try and keep the windows open. The Commission was in agreement to suggest that it would be appreciated that the public wear masks for all County Buildings. Recorder Vachal stated the temporary partition is needed back by the Extension board so Recorder Vachal will look into replacing the wall partition.

Moved by Comm. Olson, seconded by Comm. Uran, to approve purchasing filtering units totaling up to \$4,000 to be paid out of the contingency fund. Upon roll call, Hollekim, Ruland, Uran, Jacobson, and Olson voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 1:15 P.M. to meet in regular session on Tuesday, October 20, 2020 at 9:00 A.M. Accepted and approved this 20th day of October, 2020.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor