

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, October 19, 2021 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Wayne Olson, Trudy Ruland, and Daniel Uran present. Also present was State's Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the minutes of the October 7, 2021 as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the September fees for the Sheriff & Clerk of Court offices along with May thru September Overweight Fines. Upon roll call Uran, Rice, Hollekim, Ruland and Olson voted yes. Motion carried.

D. GAMING AUTHORIZATION

Moved by Comm. Uran, seconded by Comm. Olson, to approve the gaming permit for the Belden Trail riders for October 15, 2021 to October 17, 2021. Upon roll call, all present voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the transfer for Overweight Fines from General Fund to the County Road & Bridge Fund from July to September totaling \$16,130. Upon roll call, Ruland, Uran, Olson, Rice and Hollekim voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the transfer for Overweight Fines from the General Fund to the Unorganized Township 154 North, Range 94 West Fund from April to June totaling \$8,650. Upon roll call, Olson, Rice, Uran, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the transfer for Overweight Fines from the General Fund to the Unorganized Township 155 North, Range 94 West from April to June totaling \$380. Upon roll call, Rice, Ruland, Uran, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the transfer for Uniform Permits from the General Fund to the County Road & Bridge Fund from July to September totaling \$606,913.32. Upon roll call, Hollekim, Rice, Ruland, Uran and Olson voted yes. Motion carried.

F. TRAVEL

Wade Enget, State's Attorney discussed the out of state travel to Marshall, Minnesota for a deposition.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the out of state travel to Minnesota for Wade Enget, State's Attorney. Upon roll call, Ruland, Rice, Uran, Hollekim and Olson voted yes. Motion carried.

G. BILLS

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the bills totaling \$1,795,279.35. Upon roll call, Olson, Uran, Hollekim, Rice, and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor's Office during normal business hours).

**APPROVED 10/19/2021 - PAYMENT 10/19/2021**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
102455	A&W TOWING & RECOVERY, INC. GENERAL FUND	500.00 500.00
102456	ARAMARK UNIFORM SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	321.87 156.24 165.63
102457	ARMOR INTERACTIVE GENERAL FUND DOCUMENT PRESERVATION FUND	8,788.68 8,248.68 540.00
102458	ARMSTRONG SANITATION COUNTY PARKS FUND	400.00 400.00
102459	ASPHALT SURFACE TECHNOLOGIES, CORP COUNTY ROAD & BRIDGE FUND	1,091,042.98 1,091,042.98
102460	BBH INSURANCE, INC GENERAL FUND	971.00 971.00
102461	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	2,275.82 2,275.82
102462	CARD SERVICES GENERAL FUND	60.10 60.10
102463	CARSTENSEN CONTRACTING, INC. COUNTY ROAD & BRIDGE FUND	7,000.00 7,000.00
102464	CHARM-TEX, INC. GENERAL FUND	558.84 558.84
102465	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	52.00 52.00
102466	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,453.88 3,453.88
102467	DAKOTA DRUG CO GENERAL FUND	285.41 285.41
102468	DAKOTA DUST-TEX, INC COUNTY ROAD & BRIDGE FUND	173.90 173.90
102469	DAKOTA HOPE CLINIC GENERAL FUND	1,000.00 1,000.00
102470	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	1,237.94 1,237.94
102471	DEGENSTEIN/NICHOLE GENERAL FUND	145.60 145.60
102472	ENERBASE GENERAL FUND	1,872.41 1,872.41
102473	ENGET/WADE GENERAL FUND	221.20 221.20
102474	ENVIRONMENTAL ABATEMENT SERVICES GENERAL FUND	2,650.00 2,650.00

102475	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	28,078.10 28,078.10
102476	EVERSPRING INN & SUITES-BISMARCK GENERAL FUND	172.80 172.80
102477	EXTRA PACKAGING, LLC GENERAL FUND	1,157.93 1,157.93
102478	FARDEN CONSTRUCTION, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS	367,684.10 367,684.10
102479	GLOBAL SAFETY NETWORK, INC GENERAL FUND	47.95 47.95
102480	H.A.THOMPSON & SONS INC GENERAL FUND	10,585.00 10,585.00
102481	HAUGEN EXCAVATING COUNTY ROAD & BRIDGE FUND	5,000.00 5,000.00
102482	HOLIDAY CREDIT OFFICE GENERAL FUND	153.84 153.84
102483	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	319.88 319.88
102484	HOUSTON'S WELDING & FABRICATION WEED CONTROL FUND	120.00 120.00
102485	IDAHO TOWNSHIP GENERAL FUND	575.00 575.00
102486	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	7,364.10 4,142.16 3,221.94
102487	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	13,400.00 13,400.00
102488	JOHN DEERE FINANCIAL GENERAL FUND WEED CONTROL FUND	286.28 5.55 280.73
102489	JOHNSON CONTROLS FIRE PROTECTION LP GENERAL FUND	384.00 384.00
102490	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	2,436.19 752.76 1,400.24 56.16 227.03
102491	LARSON'S TIRE SERVICE GENERAL FUND	20.00 20.00
102492	LOWE'S GARDEN CENTER & FLORAL COUNTY PARKS FUND	3,919.53 3,919.53
102493	MCGAHAN TOWNSHIP GENERAL FUND	60.00 60.00
102494	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,794.84 3,498.29 182.34 81.75 32.46

102495	MINOT RESTAURANT SUPPLY CO COUNTY ROAD & BRIDGE FUND	1,041.48 1,041.48
102496	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	1,000.00 1,000.00
102497	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	210.24 210.24
102498	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,940.60 1,940.60
102499	ND ASSOCIATION OF COUNTIES GENERAL FUND	216.00 216.00
102500	ND STATE RADIO COMMUNICATIONS GENERAL FUND	720.00 720.00
102501	ND TRUCK WASH GENERAL FUND	35.00 35.00
102502	NDSU - EXTENSION OFFICE COUNTY AGENT FUND	6,593.09 6,593.09
102503	NDSU EXTENSION WARD COUNTY GENERAL FUND	25.00 25.00
102504	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	1,153.17 1,153.17
102505	NIEMITALO/JESSICA GENERAL FUND	356.53 356.53
102506	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	4,039.01 4,039.01
102507	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
102508	NORTHWEST WATER TRANSFER COUNTY ROAD & BRIDGE FUND	3,000.00 3,000.00
102509	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	76.00 76.00
102510	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND	4.67 4.67
102511	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	2,534.40 2,028.84 333.87 171.69
102512	ORTLOFF WATER DEPOT COUNTY ROAD & BRIDGE FUND	672.00 672.00
102513	OSBORN TOWNSHIP GENERAL FUND	4,800.00 4,800.00
102514	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	940.81 940.81
102515	PINNACLE COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	5,287.80 4,088.13 1,199.67
102516	PLAZA OK HARDWARE	239.88

	COUNTY ROAD & BRIDGE FUND	239.88
102517	POMP'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND	53.95 53.95
102518	PRAIRIE FORD, INC. GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,937.83 59.68 1,878.15
102519	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	2,294.27 2,294.27
102520	QUADIENT FINANCE USA INC GENERAL FUND	755.57 755.57
102521	R & T WATER DISTRICT COUNTY PARKS FUND	60.19 60.19
102522	RAMKOTA HOTEL COUNTY ROAD & BRIDGE FUND	96.00 96.00
102523	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	6,164.99 6,164.99
102524	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
102525	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,363.47 1,803.66 194.99 364.82
102526	SAFARI FUELS #103 GENERAL FUND	474.90 474.90
102527	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	121,671.27 121,671.27
102528	SAVAGE WATER SOLUTIONS COUNTY ROAD & BRIDGE FUND	111.78 111.78
102529	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00
102530	SPRINGANS FURNITURE COUNTY ROAD & BRIDGE FUND	249.00 249.00
102531	SRF CONSULTING GROUP, INC GENERAL FUND	2,587.37 2,587.37
102532	STANLEY AUTO & TRUCK GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,363.97 37.28 1,326.69
102533	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,992.30 1,021.80 970.50
102534	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
102535	STAPLES, INC. AND SUBSIDIARIES GENERAL FUND COUNTY ROAD & BRIDGE FUND	132.30 43.36 88.94
102536	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	6,816.50 6,816.50

102537	STEINS INC	2,446.57
	GENERAL FUND	2,407.12
	COUNTY ROAD & BRIDGE FUND	39.45
102538	SUMMIT FOOD SERVICE, LLC	5,324.47
	GENERAL FUND	5,324.47
102539	THE LODGE AT DEADWOOD	143.00
	GENERAL FUND	143.00
102540	THIESSEN/TIFFANY	68.60
	GENERAL FUND	68.60
102541	THOMSON REUTERS-WEST PUBLISHING CORP.	171.99
	GENERAL FUND	171.99
102542	TRACTOR SUPPLY COMPANY	920.55
	GENERAL FUND	94.99
	COUNTY ROAD & BRIDGE FUND	825.56
102543	UNIFORM CENTER	987.92
	GENERAL FUND	987.92
102544	UNITED AGRONOMY, LLC	140.63
	COUNTY PARKS FUND	140.63
102545	UNITED QUALITY COOPERATIVE	23,593.22
	GENERAL FUND	2,116.77
	COUNTY ROAD & BRIDGE FUND	21,381.91
	COUNTY PARKS FUND	94.54
102546	VAN HOOK RESORT	494.98
	COUNTY PARKS FUND	494.98
102547	VERIZON CONNECT NWF, INC.	760.93
	COUNTY ROAD & BRIDGE FUND	760.93
102548	VERIZON WIRELESS	445.77
	GENERAL FUND	111.00
	COUNTY ROAD & BRIDGE FUND	303.00
	WEED CONTROL FUND	31.77
102549	WESTLIE TRUCK CENTER	217.51
	COUNTY ROAD & BRIDGE FUND	217.51
102550	WEX BANK	4,846.85
	GENERAL FUND	4,846.85
102551	WHEELER CONSTRUCTION, INC.	482.50
	GENERAL FUND	482.50
102552	ZEE SERVICE COMPANY	688.35
	COUNTY ROAD & BRIDGE FUND	688.35

**FINAL TOTAL** **\$ 1,795,279.35**

G. BOARD CONCERNS

Moved by Comm. Rice, seconded by Comm. Olson, to sign and send the letter to Pella Windows concerning the dissatisfaction of the windows installed at the Mountrail County Courthouse. Upon roll call, all present voted yes. Motion carried.

Comm. Ruland discussed the WDEA conference and the piping of the natural gas to the eastern part of the state.

3. APPOINTMENT SCHEDULED

9:15 A.M.

Chairman Ruland opened the 9:15 A.M. public hearing for the purpose of receiving comments on an amendment to zoning request filed by Jordan Leupp for an amendment to change land zoned Commercial to Agricultural for the purpose of moving a house onto the property, having farm animals and hay land and other agricultural permitted purposes on a tract of land 70.96 acres, more or less, in the S1/2SE1/4 less highway right of way in Section 15, Township 156 North, Range 88 West (**Egan Township**). Melissa Vachal, Planning & Zoning Administrator presented the information from the September 27, 2021 Planning & Zoning Commission recommending to the Mountrail County Commissioners to approve the zoning request filed by Jordan Leupp, landowner.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the zoning request filed by Jordan Leupp, landowner for an amendment to change land zoned Commercial to Agricultural for the purpose of moving a house onto the property, having farm animals and hay land and other agricultural permitted purposes on a tract of land 70.96 acres, more or less, in the S1/2SE1/4 less highway right of way in Section 15, Township 156 North, Range 88 West (**Egan Township**) as Jordon Leupp has met all criteria as set forth in Article IV, Section III of the Mountrail County Zoning Ordinance and is further contingent upon Jordan Leupp, landowner complying with all other terms and conditions of the Mountrail County Zoning Ordinance. Upon roll call, all present voted yes. Motion carried.

9:20 A.M.

Corey Bristol, Sheriff met with the board with quotes for an unmarked special purpose vehicle. Sheriff Bristol discussed the two quotes from Prairie Ford and Ryan Chevrolet. Sheriff Bristol mentioned that he would recommend the V-8 instead of the V-6 engine which is also the low bid from Ryan Chevrolet.

Moved by Comm. Uran, seconded by Comm. Rice, to accept the low quote from Ryan Chevrolet totaling \$43,900 for a 2021 Chevrolet 1500 Silverado Pickup as recommended by Sheriff Bristol. Upon roll call, Ruland, Rice, Uran, Olson and Hollekim voted yes. Motion carried.

9:30 A.M.

Lynette Vachal, NDSU Extension Agent discussed the purchase vs the leasing of a new copy machine.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the purchase of a new copy machine from Advanced Business Methods totaling \$12,798.00 and enter into a yearly maintenance agreement to provide support for the new copier. Upon roll call, Rice, Ruland, Uran, Olson and Hollekim voted yes. Motion carried.

9:35 A.M.

Jana Hennessy, Engineer along with Scott Duerre, Road Superintendent met to discuss Road & Bridge. Also present were John Sauber, Mark Vachal, Collin Vachal, Freda Vachal, Sam Fritel and Dan Vander Vorste.

#### 1. CR 9 PHASE 2 (100TH AVE NW)

Engineer Hennessy along with Dan Vander Vorste with HDR Engineering and Colin Vachal, Mark Vachal, Freda Vachal landowners discussed the concerns of the design of CR 9 Phase 2 (100th Ave NW). Colin Vachal, landowner had some issues the curves and removing the original roads. Engineer Hennessy stated that the design that was approved back in March of 2020 was sent to all companies utilizing the road with no negative responses. Dan Vander Vorste with HDR Engineering discussed the design through the well pads and he mentioned the fence could possibly be within the ROW. Discussion will be held with John Moe to see if there is a possibility of changing some of the concerns without the increase of cost or moving the project date.

#### 2. FRITEL CONSTRUCTION

Sam Fritel is constructing a parking pad & gravel stockpiling area on parcel #18-0011505 which is 2.49 acres located south of the new water tower adjacent Old Highway 2. Sam Fritel is wondering if there is additional acreage to be purchased from the county as a result of the highway transferring from the State Highway to the County. Comm. Hollekim asked Mr. Fritel to check with the City of Stanley to see if he was granted temporary storage before going forward. Melissa Vachal, Planning & Zoning Administrator stated she did speak with State's Attorney Enget and he recommended the County retain the right of way just in case upgrades are made on the highway in the future. Engineer Hennessy will follow-up with State's Attorney Enget on this issue.

#### 3. NDDOT-YEARLY MAINTENANCE CERTIFICATION

Moved by Comm. Olson, seconded by Comm. Uran, to approve signing the yearly Maintenance Certification with the ND Department of Transportation for county federal aid projects. Upon roll call, Hollekim, Rice, Ruland, Olson and Uran voted yes. Motion carried.

4. 76TH AVE NW/PROJECT NO 03(76)19-SAUBER ENGINEERING

John Sauber with Sauber Engineering discussed the requested increase of \$60,000 for engineering services for 76th Ave NW, Project No 03(76)19.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve Amendment #2 to the Preliminary & Construction Engineering Services with Sauber Engineering for an increase of \$60,000 with total agreement not exceeding \$430,000 for CR 3 Reconstruction on 76th Ave NW Project 03(76)19. Upon roll call, Uran, Rice, Hollekim, Olson and Ruland voted yes. Motion carried.

5. ENCROACHMENT LETTER

Moved by Comm. Uran, seconded by Comm. Rice, to approve sending a letter for the fence encroachment located in the County right of way adjacent CR 14, 37th St NW, west of Parshall in Section 36, Township 152N, Range 90W (Parshall Township). Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the extension of the deadline to November 2nd for the fence encroachments in the County right of way in Section 8, Township 156 North, Range 88 West. Upon roll call, all present voted yes. Motion carried.

6. PLOW TRUCK BID

Superintendent Duerre, discussed the proposal for a plow truck chassis with the NDDOT bid specifications.

Moved by Comm. Olson, seconded by Comm. Rice, to approve purchasing the plow truck chassis from Nelson Leasing Inc. totaling \$117,760. Upon roll call, Hollekim, Uran, Ruland, Rice and Olson voted yes. Motion carried.

11:30 A.M.

Discussion was held on the COVID-19 with no changes. Present were Cheyenne Johnson, Laurie Johnson, Lexi Hill, Lori Hanson, Lynnette Vachal, Mary Trahan, Melissa Vachal, Valerie Stammen, and Tiffany Thiessen.

4. ADJOURN

The Board adjourned at 11:36 A.M. to meet in regular session on Tuesday, November 2, 2021 at 9:00 A.M. Accepted and approved this 2<sup>nd</sup> day of November, 2021.

\_\_\_\_\_  
Trudy Ruland, Chairman  
Mountrail County Commissioner

\_\_\_\_\_  
Stephanie A. Pappa  
Mountrail County Auditor